



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

CHATABYQH

Block: Samsuigh

Government of Jammu & Kashmir

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

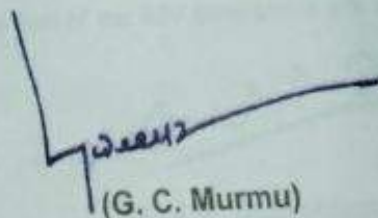
Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lore of nature brought home to them the *beauteous forms of things*; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.



(G. C. Murmu)



B. V. R. Subrahmanyam
IAS

Chief Secretary
Jammu and Kashmir

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- iii. The visiting officer should try and visit as many local institutions including schools, Panchayat, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out being carried out under various schemes like 14th FC, MGNREGS and other government programmes. In case there is a ongoing project in the village, the officer should carefully inspect the same and record its progress.
- iv. In addition to all other activities that the visiting officer will carry out, he/she should try special emphasis on 100% coverage of school children (age 4-14 years), 100% coverage of Mukshik, Aashirwad Bharti and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and emerging micro-enterprises and village industries.
- v. The visiting officer shall maintain himself from giving or offering any commitment on behalf of the Government.
- vi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from the interactions in the village.
- vii. The report of the visiting officer shall be submitted both physically and electronically in the pre-consolidated format. The officer should exercise all care and objectively write thing up the same.
- viii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and discuss the BZV2 booklets and any other observations/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and taking regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and information of one copy of the visit to booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture)
- About the Gram Sabha.
 - Read out the charter of Fundamental Duties.
 - Discuss BZV1 report card, critical gap analysis report and obtain feedback on follow up of BZV1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGS passed in the Gram Sabha.
- Unveil the 14th FC plan booklet in the Gram Sabha.
- Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
- Check the purchase record register for MDM and ICDS.
- Distribute the information flyers on Individual Beneficiary Based Schemes.
- Fill up those columns of the BZV2 booklet which require Gram Sabha responses.
- Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
- Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
- Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Day 1 Activities:

- Collect copy of Panchayat Public Collection and Display plan
- Get address-wise list of individuals who are donors of housing related beneficiary oriented schemes but have not applied so far
- Collect any sample/typewritten that provide any hints, especially with regard to non-functioning of benefits under individual beneficiary oriented schemes
- Get list of households without proper water/electricity connection
- Visit local schools, health institutions, ANCs, government assets, banks, water tanks, internet, electric station, important public enterprises
- Visit other villages in the Panchayat
- Evening informal interaction with AHO representatives, former government functionaries and prominent citizens to discuss and deliberate upon the core programmes being liked by the locals of the Gram Panchayat and ways to increase rural incomes and enhance village-level initiatives
- Capture evening interaction picture by 8.00 PM

Day 2:

- Capture morning picture at 7 AM
- Formal meeting with the Panchayat members
 - Get various subject/sports/areas assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same
 - Inspect the Karmam register and make the Panchayat members aware about the requirement of monthly meetings as per the Act
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works

Formal interaction with:

- Frontline government functionaries (Doctor/Teacher/Pauwal/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
- Social activists/NGOs
- Prominent citizens/trained teachers/Govt. employees/ex-servicemen etc.

B2V2/PD&MD/2019

Day 3 Activities:

- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities
- Visit the Panchayat GramUDC office and work for ward-level activities

B2V2/PD&MD/2019

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer along with the day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

1. Name: Mohd Yaseen Das
 2. Designation: Lecturer
 3. Department/Place of posting: Educational Department/GSSS Ching
 4. Mobile No: 7066 981038
 5. Email id: sdham7066981038@gmail.com
 6. Home District: Budgam
 7. Date of visit: 29/08/2020 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

1. Name of the Panchayat: CHATTABUDGAH
 2. Local Government Directory (LGD) code of the Panchayat: 241465
 3. (To be sourced from Rural Development Department/DC)
 4. Name of CD Block: Solebugh
 5. Name of Tehsil: NARBAL / Budgam
 6. Name of District: BUDGAM

C) PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: 5
 2. No. of hamlets in the Panchayat: 5
 3. No. of households in the Panchayat: 313
 4. Population (approx.) of the Panchayat: 2880

B2V2/PO&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING VISIT

S. No.	Department	Designation of the officer/official
1	Ab. Gaur Mohi (Municipal Engineer)	Public Works Officer
2	Mohd. Ahsan (Municipal Engineer)	PET
3	Toufayyaz Ahmad (Municipal Engineer)	Patron
4	Ab. Rehman Bhat (R.D.O.)	EMPHU
5	Sayed Ahmad Sheikh (Agriculture)	Executive extension officer
6	Ab. Sattar (Municipal Engineer)	Flux Supervisor
7	Gul. Hussain Mir (Municipal Engineer)	Pharmacist
8	Muhammad Ahmad (Municipal Engineer)	Storekeeper
9	Ab. Rashid Bhat (P.D.O.)	Line man
10	Dr. Mohd. Iqbal (M.D.O.)	Doctor
11	Mohd. Ahsan (Municipal Engineer)	Teacher
12	Mohd. Yaseen (P.D.O.)	Inspector
13	Kutub Khan (P.D.O.)	Supervisor
14	Zameer Ahmad (Municipal Engineer)	TS&D
15	Mi. Mohd. Rameez (P.D.O.)	Sarpanch

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
 2. If yes, whether functioning in: Own building/Other government building/Private building: ✓
 3. If no, whether land is available for construction of the Panchayat Ghar: Yes/No
 4. Whether the BDO office has been established (in case the officer visits the Panchayat): Yes/No/Not applicable

B2V2/PO&MD/2019

- ii. If not, whether the building for BDO office has been identified: Yes/No/Not applicable
 iii. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDO Office	Remarks
Furniture	Yes/No	Yes/No	Panchayat Office
Computer/printer	Yes/No	Yes/No	—
Telephone facility	Yes/No	Yes/No	—

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
 vi. Whether infrastructure and Assets Register has been prepared: Yes/No
 (Visiting Officer to physically check the register)
 If no, Visiting Officer to get the register prepared in his/her presence and conform: Already prepared

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
 Date of last meeting held: 21-11-2019
 ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
 Date of last meeting held: 21-11-2019
 iii. Whether the Karamat register is being maintained by the Panchayat Secretary: Yes/No
 (Officer to inspect the register) Inspector
 iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

3. Bank Account opening and details of funds

Name of the Scheme	Bank type and amount opened	Officer responsible for opening	Time taken	Balance as on date (Rs. in Lakhs)	Whether the account has been opened
14 th Finance Commission	Yes/No	Panchayat Secretary + Sarpanch	Yes/No	Rs. 19.00/-	Yes/No
ECOS (Narayan)	Yes/No	Superior Sarpanch	Yes/No	Rs. 53.72/-	Yes/No
ECOS (Narayan)	Yes/No	—	Yes/No	—	Yes/No
Mad Day Mela (Mela)	Yes/No	Sarpanch only Primary Education	Yes/No	Rs. 11.00/-	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- v. Whether Panchayat Bi-monthly Committee has been constituted: Yes/No
 If not, the visiting officer to ensure that the Committee is constituted in his/her presence and conform: 1. Panchayat Secretary (Sarpanch)
2. Sarpanch
3. Sarpanch
4. Sarpanch
5. Sarpanch
 vi. 14th Finance Commission Award: 5. Sarpanch
 a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
 b. Whether the detailed estimates for all works have been prepared: Yes/No
 c. No. of works for which estimates have been prepared: 13 No. 35 %
 to total)

2. Whether Action Plan has been approved by the DDO. Yes/No
if no, reason thereof _____

3. Whether the work has been started. (in the
No. of works started: 2 No. (10 % to total)

if no, reason thereof _____

4. Who is issuing work order for works being executed under 14th FC (tick
one):

1) Sarpanch

2) BDO

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for
use in the Anganwadi Centres of the Panchayat. Yes/No

if no, reason thereof: Not Purchased for the same

Also mention if it is being purchased by someone else: By the

ICDS Department

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

if no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWW/Helpers directly at
Panchayat level. Yes/No

if no, reason thereof: Funds are not allocated to

Panchayat for the said purposes.

d. Whether the record on account of purchase of nutrition and payment of
honorarium is being maintained by the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the
Sarpanch on the same)

ix. Mid Day Meal (MDSM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for
serving Mid day meal in the schools. Yes/No

if no, reason thereof: Sarpanch/Panchayat not authorized

for the said purpose

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school
children in the Panchayat. Yes/No

if no, reason thereof: Mid day meal is school children to provide

by school authority.

Also mention if it is being provided by someone else: Provided by the

school authority.

Also mention if it is being provided by someone else: Provided by the

x. MGNREGS:

a. Whether MGNREGS Plan 2019-20 has been approved. Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 21 lakh

✓ No. of works approved: 135

✓ No. of works started: 06

✓ No. of works completed: NIL

✓ No. of Job Card holders in the Panchayat: 340

✓ No. of man days generated: 330

c. Whether the Action Plan for funds on account of Own Resources of the
Panchayat is being prepared. Yes/No

if yes, whether approved by the Gram Sabha. Yes/No

if no, reason thereof: The said Panchayat has no resources.

- ii) Whether subjects have been assigned by the Sarpanch to the Panchayat Yes/No
 If yes, whether subjects have been assigned in presence of the visiting officer Yes/No
 iii) Major challenges being faced by the Panchayat in functioning and execution of works

iv) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principals/ZEO	School Education	Yes/No	
IC MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib Tehsildar	Revenue	Yes/No	
Patrani	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village Functionaries		Yes/No	
Any other			

B2V2/PO&MD/2019

- ii) Is the Panchayat facing any difficulty in execution of works?
 If yes, when? (Specify)
 Non co-operation by officials Yes/No
 Non disclosure of funds available/schemes by officials Yes/No
 Delay in preparation of estimates/technical sanctions by engineering staff Yes/No
 Delay in administrative approval by officers Yes/No
 If yes, how long? (Specify number of days)
 Officers not sharing details of guidelines/limits of beneficiaries Yes/No
 Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i) Whether the construction work of playground has been started during the visit of the officer in B2V1 has been completed Yes/No
 If not, likely date of completion: 2 months (date)
 ii) Whether any other works started during Back to Village-1 have been completed:
 Yes/No Yes late
 If not, list of such works and date by which they are likely to be completed:
 (1) Constructing Road from Pachayot to Railway
Half
 (2) _____
 (3) _____
 iii) Whether any funds have been released for works identified in B2V1: Yes/No
 If yes, amount released: Rs. 1.35 lakh
 Whether works identified in B2V1 have been started: Yes/No
 Likely date of completion: 2 months (date)

B2V2/PO&MD/2019

4. Whether any new official has been appointed/has been transferred to the Panchayat since BZV1 details below:

Section/Department	Name of new appointment/transfer	Whether completed (Yes/No)	Remarks
P.D.D.	Transfer of Sand from village Panchayat to BZV1	NO	Under consideration
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

5. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/Other Health staff (Yes/No) ☒
- b) Teachers/Staff Teachers (Yes/No) ☒
- c) Anganwadi Workers/Helpers (Yes/No) ☒
- d) P.D.D. staff (Yes/No) ☒
- e) Assistant engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Nil

Any department whose staff is absent most of the time: _____

Any department whose officials have not visited the Panchayat even once since BZV1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: _____

BZV2/PD&MD/2019

6. A list of major complaints brought to notice:

Major issue of complaint since BZV1	Department	Resolution of Complaint	Remarks
Repair work on old water supply line. Repair of TDS machine. Issue of supply of drinking water.	R&B	Yes/No ☒	-
Issue of supply of drinking water.	R&B	Yes/No ☒	-
Issue of supply of drinking water.	R&B	Yes/No ☒	-

Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Low number of piped water connections	P&E	Yes/No ☒	-
Water flow water supply	P&E	Yes/No ☒	-
Supply of more electric wires and poles	P&D	Yes/No ☒	-
Separate Feeder at existing station	P&D	Yes/No ☒	-
Installation of new transformer 2 Cables as per SWAY BZV1	P&D	Yes/No ☒	-

BZV2/PD&MD/2019

3) PLANNING, EXECUTION AND TRAINING:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDPD):

i. Whether the GDPD for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GDPD for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers. Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: Not sufficient funds

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDPD Portal for preparation of GDPD 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in teacher presence and confirm: not to be done

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Medical Yashwant Sachin	1	Dr. Pankaj Sachin Health (DO)
2	Medical Sachin Sachin	2	Medical Sachin Sachin

B2VZ/PO&MD/2019

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Medical Sachin DOYS	1	Medical Sachin DOYS
2	Medical Sachin DOYS	2	Medical Sachin DOYS
3	Medical Sachin DOYS	3	Medical Sachin DOYS
4	Medical Sachin DOYS	4	Medical Sachin DOYS
5	Medical Sachin DOYS	5	Medical Sachin DOYS
6	Medical Sachin DOYS	6	Medical Sachin DOYS
7	Medical Sachin DOYS	7	Medical Sachin DOYS
8	Medical Sachin DOYS	8	Medical Sachin DOYS

If no, reason thereof: Attachees attached (Amritha)

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, reason thereof: _____

viii. Whether the GDPD Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: Due to not being / not submitted by

(V/LW to demonstrate the reports to the Visiting Officer)

B2VZ/PO&MD/2019

8. Whether the initial gaps identified in the Panchayat during Mission Antyodaya Survey 2019 are being bridged while preparing GPCP plan for 2020-21. Yes/No. Yes

If no, reason thereof: _____

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No Yes

If no, reason thereof: _____

2. Is the Social Audit Committee formed in BZV1 conducting social audit. Yes/No Yes

3. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No Yes

If no, reason thereof: _____

2. CAPACITY BUILDING & TRAININGS:

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No Yes

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
02	RETG Roadside	Provision of Govt departments and schemes	03

2. Quality of training: Poor/Satisfactory/Very Good/Excellent. Very Good

3. Whether any exposure visit within J&K/Outside has been conducted. Yes/No Yes

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent. Very Good

4. Whether any digital literacy training has been conducted for Sarpanches. Yes/No Yes

If yes, quality of training: Poor/Average/Good/Excellent. Good

5. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats. Good

a. Elected representatives: Poor/Satisfactory/Good/Excellent. Good

b. General Public: Poor/Satisfactory/Good/Excellent. Good

(Visiting officer to read out the schemes from the pamphlet available)

BZV2/PD&MD/2019

4.1 INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill appropriate column of beneficiaries covered under each scheme. If no, reason thereof: _____

Scheme/Service	Beneficiary status (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Online Scheme	Data not available		
Scholarship for minority students	Online Scheme	Data not available		
Pension - Old Age	65	41	No sanction	NILL
Pension - Widow	27	09	No sanction	NILL
Pension - Disability	19	06	No sanction	NILL
PMA Kissan Hitai	405	150	Net Discharge	NILL
Avasthman Bhara	152	11	Net Discharge	NILL
PMA Jeevan Jyoti Bema Yojana	-	-	-	-
PMA Suraksha Bema Yojana	-	-	-	-
PMA Awas Yojana - Gramin	25	25	No sanction	NILL
State Marriage Assistance Scheme	Data not available			

BZV2/PD&MD/2019

Scheme/Service	Beneficiaries (No.)	Pendency (No.)	Reasons for pendency	Fresh applications submitted to waiting officer (Nos.)
MTECA and Card	340	NIL	-	-
Land Bank	43	12	No more sanction	NIL
French Street Mission - Individual Household Toilet	240	130	Not sufficient funds	NIL
PM Ujjwala Yojana	30	-	-	All people have gas connections
Ujala	Data not available	-	-	People are complaining that they are not provided gas connection under the scheme.
Janashan Account	Data not available	-	-	-
PM Matsya Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and maintain at district headquarters.

3. Visiting Officer to fill number of cases pending and fresh demands:

Scheme/Service	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Fixed water connection	PHE - Department not participated in B.V.V. no official present.	-	-
Electricity connection	AIL	-	-

B2V2/PO&MD/2019

* Visiting officer to enclose the list of individual beneficiaries who need such interventions. He/she to also collect any applications and maintain at district headquarters.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION:

- Topography of the Panchayat. Semi-irrigated
- Major sources of irrigation. Canal/Kulua and Panna/Bhargava
- Investing Tadas/Bartacharya. please specify
- Status of adequacy of irrigation facility in the Panchayat. Sufficient
- Are there any unexploited irrigation sources in the Panchayat. No
- If yes, please specify. Canal/Kulua and Panna/Bhargava
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes
- If yes, please specify. Yes
- Whether the Panchayat has potential for drip/sprinkler irrigation. Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat. NIL
- No. of farmers who intend to use drip/sprinkler irrigation. 100 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat. -

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 60 %age)
- Are adequate HYV seeds available to the farmers. Yes/No
- If no, reasons thereof. -

B2V2/PO&MD/2019

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without KACC Credit Card 3 (None)
- No. of farmers who have availed loan facility through KACC during 2018 None
- No. of farmers who availed for KACC Loan but not provided for for None
- Problems being faced by farmers in availing KACC loan (tick whatever relevant):
 - Cultural processes and procedures ✓
 - Delay by concerned Deptt. ✓
 - Delay by bank concerned ✓
 - Any other problem, please specify: None

4. MARKETING INTERVENTIONS:

- Suggestions for improving the process of availing loan under KACC: There should be some free mechanism to reach the loaners with relating to loan especially Government
- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) ✓
 - Through un-organized market ✓
 - Any other, please specify: None
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: There should open an vegetable market (or mandi) in the area so that farmers can have an opportunity to buy/sell their produce
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: None

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

Is there any crop/vegetable for diversification towards high value crops/vegetables in the Panchayat? Yes

If yes, please specify:

Sr. No.	High remunerative crop/vegetable	Problems for diversification towards the crop/vegetable	Remarks (if any)
1	Apple	There is a great potential for apple orchards and vegetable products	✓
2	—	—	—
3	—	—	—

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units: None

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	03	Nil
2	Dairy units	03	15
3	Sheep Units	01	20
4	Fish Ponds	Nil	Nil

iii. Suggestions for encouraging more household farmers to set up rice units

7. List 5 suggestions in order of priority which can help in increasing income of farm natural households:

1. Handicrafts - Sezi Coats should be established cutting & tailoring coats
2. Agriculture - Paddy and vegetables
3. Unskilled labourers -
4. Increase in the wages rate of MGNREGA jobs and holders.
5. Dairy farming.

8) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒ Yes/No ☐
If no, the number of people in the Panchayat yet to get Aadhaar card: _____
- ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ☒ Yes/No ☐
- b) Inadequate stock: Yes/No ☒ Yes/No ☐
- c) Overcharging: Yes/No ☒ Yes/No ☐
- d) Rude behaviour of store owner: Yes/No ☒ Yes/No ☐
- e) Long distance to be covered to reach the store: Yes/No ☒ Yes/No ☐
- f) Non-display of rates: Yes/No ☒ Yes/No ☐
- g) PCS machine not working: Yes/No ☒ Yes/No ☐

B2V2/PD&MD/2019

h) any other: _____

Number of FTHs registered in last 3 months: NIL Yes/No ☒

a) Are people generally satisfied by response of police to complaints: Yes/No ☒

b) Is copy of FIR given to people: Yes/No ☒

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒

d) Any suggestions: _____

iv. Public participation:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/Details, if any
Revenue	• Within 1 month ☒ • More than 1 month • Never	
Social welfare	• Within 1 month ☒ • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month ☒ • Never	
PHE	• Within 1 month ☒ • More than 1 month • Never	

B2V2/PD&MD/2019

RDD	• Within 1 month ✓ • More than 1 month • Never	
Any other	• Within 1 month ✓ • More than 1 month • Never	

vi. Any specific categorization or signature regarding any particular department? PHE department is not visiting at

State of urgency and need.

K) OTHERS:

i. Whether land fill dump identified within Panchayat for collection and disposal of plastic waste. Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓
(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat. 1000

iv. Number of children in the age group of 4-14 years enrolled in the schools. 250

v. Is there any high/higher Secondary school with more than 40% girl students. Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable ✓

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional. Yes/No ✓

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable ✓

✓ If yes, whether the incinerator is functional. Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07)
1.	Construction of Drain at Kauria Ratta Sotipara to Crossing Railway bridge.
2.	Link Road on both sides of Railway track.
3.	Connectivity of Alipara - Chhatang - Nandagam along Railway line by Link Road.
4.	Power supply transmission line directly from Nandagam via Main Road.
5.	Widening of Main Road from Nandagam to Chhatang via Chhatang.
6.	Rs 50 Lacs of Gass claret land in the used for other developmental works in the village.
7.	Canal (Arai from) to Lakshpora - its deepening and widening, as it has been encroached.
8.	Establishment of 8 more ICDS centres, with Animal husbandry Centre, and Dispensary with Ambulance.
9.	Provision of Retiree Supply Channelled by NPS Act.
10.	Any major complaint brought to notice of the Visiting Officer:
	→ PHE officials are not visiting to assess and people are demanding water pipeline from Nandagam. → Middle school Nandagam and Middle school Chhatang - water inundated and lack of sufficient accommodation (Class rooms).

III

Overall perception of functioning of the government:

Govt is always trying its best, but the said area needs immediate attention from Govt functionaries, as the whole area has no concrete link roads. Link road condition is highly pathetic. Electricity transmission lines be it HT or LT over trees/no electric poles.

IV

Overall assessment of visit and suggestions:

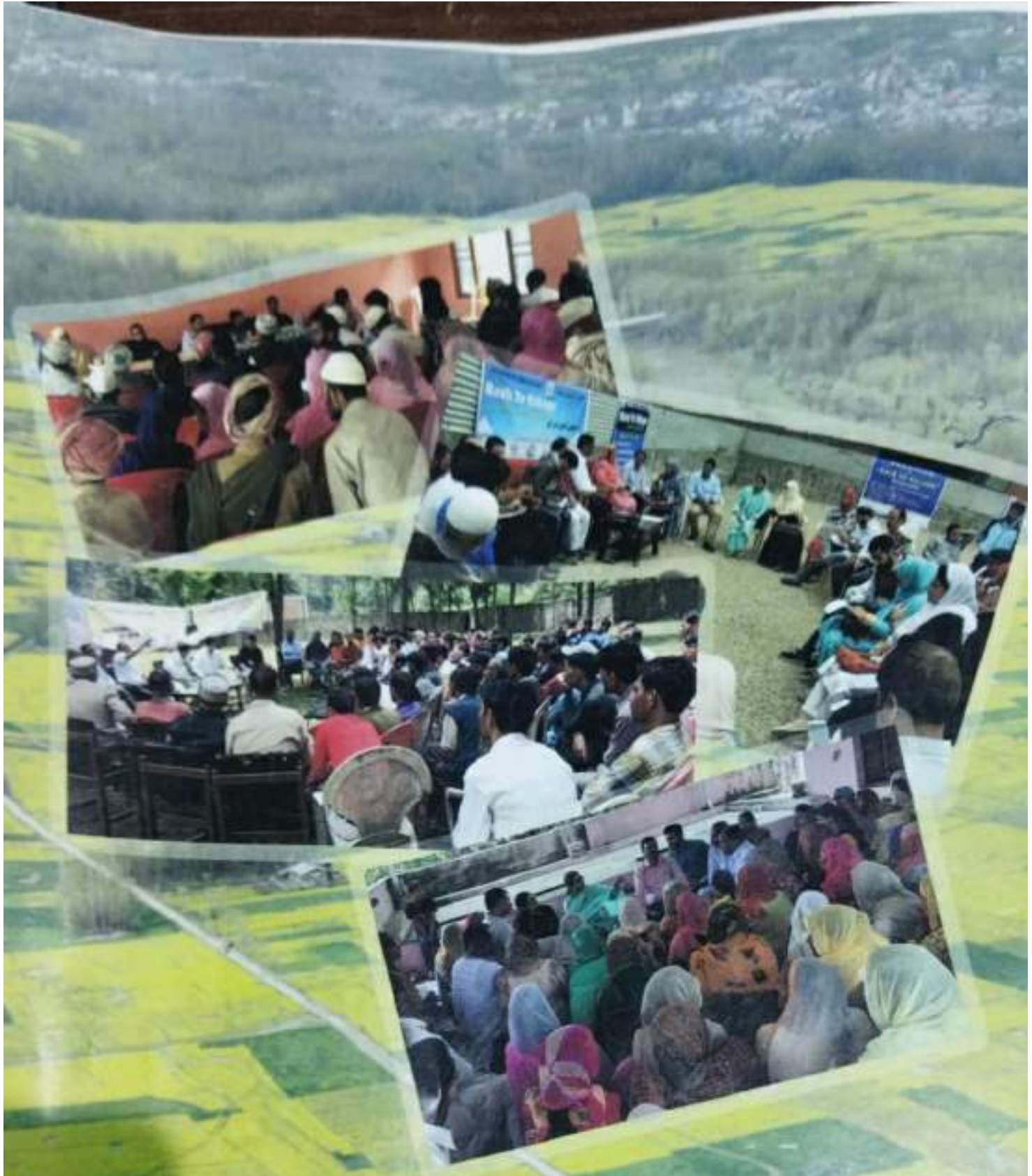
(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The Area for my first experience, seems so remote instead of only 10 km from District headquarter. Whole area lacks basic facilities, be it electricity, water or Roads.

Signature of the visiting officer

Name

Mohd Yaseen Das



**Mission Delivering Development
Mission Good Governance**

Government of Jammu & Kashmir