

(Hardmail BSV)

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Anil Wanchao
- ii. Designation: Assistant Ex. Engineer
- iii. Department/Place of posting: Irrigation, Sub. div. KhamSalub.
- iv. Mobile No: 94171 31453
- v. Email id: wanchaoanil@gmail.com.
- vi. Home District: Jamnagar.
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Hardmail.
- ii. Local Government Directory (LGD) code of the Panchayat: 241403
(To be sourced from Rural Development Department by DG)
- iii. Name of CD Block: waterkail
- iv. Name of Tehsil: KhamSalub.
- v. Name of District: Bardhaman.

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: One
- ii. No. of hamlets in the Panchayat: Three
- iii. No. of households in the Panchayat: 540
- iv. Population (approx.) of the Panchayat: 3442-

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Head master
2	Health	D. Medical officer
3	R & B	Junior Engineer
4	Animal Husbandry	L.S.S.
5	Agriculture	A.E.A.
6	Social welfare	Field Officer
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒ Yes	Yes/No	Ex Sarpanch has kept the furniture at his place as he has not been paid the rent charges of the house which was running at his house.
Computer/printer	Yes/No ☒ Yes	Yes/No	
Telephone facility	Yes/No ☒ Yes	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒ N.A.

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: N.A.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒ Yes

Date of last meeting held: 04-08-2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: _____

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ☒ Yes

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒ Yes

B2V2/PD&MD/2019

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	Rs. 18,50,665/-	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	—	Yes/No ✓
ICDS (Honorary)	Yes/No ✓	Supervisor	Yes/No ✓	—	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Head Teacher	Yes/No ✓	NIL	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Yes, the Committee has been constituted.

vii. 14th Finance Commission Award:

- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- Whether the detailed estimates for all works have been prepared: Yes/No ✓
- No. of works for which estimates have been prepared: 43 No. 100 % to total

d. Whether Action Plan has been approved by the DDC: Yes/No ☒ Yes

If no, reason thereof: N.A.

e. Whether the works have been started: Yes/No ☒ Yes

No. of works started: 2 No. (9 % to total)

If no, reason thereof: ---

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): ---

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒ Yes

If no, reason thereof: the nutrition items are being supplied

Also mention if it is being purchased by someone else: by the project office

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒ Yes

If no, reason thereof: ---

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒ Yes

If no, reason thereof: The account has been opened but the honorarium has not been paid as yet

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒ Yes

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

B2V2/PD&MD/2019

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: The items are being purchased by the education department.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: The items are being purchased by the education department.

Also mention if it is being provided by someone else: the education department.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 16.79 lakh

✓ No. of works approved: two (2)

✓ No. of works started: one

✓ No. of works completed: one

✓ No. of Job Card holders at the Panchayat: 238 (Active)

✓ No. of man days generated: 538

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

- N.A. -

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: N.A.

- xi. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xii. Major challenges being faced by the Panchayat in functioning and execution of work:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
COPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tahsildar/Naib-Tahsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

E2V/PO&MO/2518

b) In the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Not co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: Three to five months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: The delay has taken place mainly because of the conditions in the valley.

c) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

1. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 31/02/2020 (date)

2. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) road from Arnia to Juvhalpore - to be completed by 24/12/19.

(3)

3. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 1.80 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 30/12/19 (date)

- ix. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof.

Secton/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
R.D.	const. of road from bus stand to the waterhead.	Yes.	Payment yet to be made under 14th P.C.
R.D.	const. of drain pipe from Panchayat to garbage.	No.	Shall be taken up shortly under 14th P.C.
R.D.	const. of road from main road to Sijji Mulla.	No.	Has been taken up under 14th P.C.

- x. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/Other Health staff | (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) RDO staff | (Yes/No) |
| e) Other engineering staff (A & B) | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

If any other Government functionary has shown improvement, please specify:

Any department whose staff is absent most of the time _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: _____

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Poles & conductors	P.O.D	Yes/No ✓	The complaints not attended to.
Public health centre	Health	Yes/No ✓	not attended to.
Access to Akab pur bridge	R2 B.	Yes/No ✓	To be given top priority.

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
road from Arina to Javalapora	A.E.W.	Yes/No ✓	The work has been tendered & shall be started soon.
upgradation of middle school to high school.	Education	Yes/No ✓	Needs top priority.
P.H.E pipe line distribution not work.	P.H.E.	Yes/No ✓	The distribution network needs augmentation.
Increase in Aganwari centres	I.C.O.S	Yes/No ✓	The panchayat needs at least 5 more Aganwari centres.
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: Not initiated yet.

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Not initiated yet.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (14/08/19)			2 nd Meeting Date (02/10/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Health	MPW	1	Health	MPW
2	Education	teacher	2	Agriculture	SEA

02/10/2019

1 st Meeting Date (01/08/19)			2 nd Meeting Date (02/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	I.C.D.S	worker.	3	social welfare	Field officer
4			4	Revenue.	Patwari.
5			5	I.C.D.S.	worker.
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- vii. Whether the GPOP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: The Audit Committee is non-operative.

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
—	—	—	—

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. N.A.

- iii. Whether any exposure visit within J&N/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

I. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	—	—	—	
Scholarship for Minority students	40	—	—	
Pension - Old Age	148	24	verification	
Pension - Widow	52	2	verification	
Pension - Disability	35	2	verification	
PM Kisan Nidhi	250	70	under verification	
Ayushman Bharat	—	—	—	
PM Jeevan Jyoti Bala Yojana				
PM Suraksha Bala Yojana				
PM Awas Yojana - Gramin	—	30	No. funds allotted.	
State Marriage Assistance Scheme	Survey conducted but not approved yet, because the list is sub-judice.			

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	238	—	—	
Lada Beti	32	117	Recd? op- fwdls not reced.	
Swachh Bharat Mission- Individual Household Toilets	200	—	—	
PM Ujjwala Yojana	150	125	Documents submitted but not reached to beneficiaries.	
Ujala	118	—	—	
Jandhan Account	948	—	—	
PM Matri Vardana Yojana	—	—	—	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/She to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	305	Pipe network not laid.	
Electricity connection	—	—	

- Irrigation facility is satisfactory.

not available -

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 150 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
2 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
20 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures -
 - b) Delay by concerned Dept. -
 - c) Delay by bank concerned -
 - d) Any other problem, please specify: Bank asks for guarantee even for loan below 10 lakhs
Farmers don't have the ownership documents.
- v. Suggestions for improving the process of availing loan under KCC
No procedure for availing loans by the farmers should be made easy.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) -
 - b) Through un-organized market ✓
 - c) Any other, please specify: -
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
No produce is sold through organized market.
Whatever is the produce, is sold in unorganized market.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
-
-

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No

✓ If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Apple	High yielding Kishan fruit crop	The high yielding fruit crop needs deep investigation only.
2.	Local nut.	High density crops.	-

6. INCREASING LIVESTOCK PRODUCTION

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units.

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	NIL	10
2	Dairy units	NIL	10
3	Sheep Units	NIL	15
4	Fish Ponds	NIL	-

measures for encouraging more household/farmers to set-up new units

More awareness is needed to educate the farmers regarding the benefits of the schemes.

2. List 3 suggestions in order of priority which can help in increasing income of semi-rural households:

1. Farmers to be educated to go for crop diversification.

2. Different schemes under animal husbandry to be taken to farmers.

3. The schemes under sheep husbandry be taken to masses.

4. The agriculture scheme benefits should reach the farmers.

5. Kisan credit card loan facility to be made easier.

7. PUBLIC CONCERNS AND GOOD GOVERNANCE

1. Whether Aadhar card has been provided to all people in the Panchayat: Yes/No ✓

2. No, the number of people in the Panchayat yet to get Aadhar card: 688

3. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Excellent ✓

Major problems/complaints with regard to ration shops:

a. irregular rationing

Yes/No

b. irregular stock

Yes/No ✓

c. irregular prices

Yes/No

d. poor behaviour of shop staff

Yes/No

e. other concerns to be covered at such time

Yes/No

f. any other issue

Yes/No ✓

g. other issues to be covered

Yes/No

2021/02/19

h) any other: POS not working because of internet.

i. Number of FIRs registered in last 3 months: Nil.

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒

b) Is copy of FIR given to people: Yes/No N/A.

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: ✓ Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: ✓ Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	More than 1 month.
Social welfare	• Within 1 month • More than 1 month • Never	More than 1 month.
Police Station	• Within 1 month • More than 1 month • Never	within 1 month.
PHE	• Within 1 month • More than 1 month • Never	within 1 month.

PDD	• Within 1 month • More than 1 month • Never	The presence of PDD is minimal.
Any other	• Within 1 month • More than 1 month • Never	—

vi. Any specific observation or complaint regarding any particular department.

Power development department regarding PDS & conductors

10. OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓
(visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: _____
- Number of children in the age group of 4-14 years enrolled in the schools: _____
- Is there any High/Higer Secondary school with more than 40% girl students. Yes/No ✓
- Whether PDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not Applicable ✓
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional: Yes/No H.A.
- Whether PDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not Applicable ✓
 ✓ If yes, whether the incinerator is functional: Yes/No H.A.

STY2/PO/MD/2813

General assessment of the visiting officer.

1. Const. of Occurrence to Subadpur bridge
2. Lay-out of electric conductors and electric poles.
3. Const. of health sub-centre building.
4. Const. of boundary wall of existing middle school.
5. Upgradation of middle school to high school.
6. Increase in number of Anganwadi sub-centres by five numbers.
7. Augmentation of PHE network in the Panchayat halqa.

II. Any major complaint brought to the notice of visiting officer.

- I. Absence of health sub-centre building.
- II. Absence of Occurrence to Subadpur Bridge.
- III. Condition of electric conductors / poles in bad condition.
- IV. No. boundary wall for the existing middle school.
- V. Augmentation of PHE network pipes.

III Overall perception of functioning of the government:

overall perception of the functioning of the government is not satisfactory, but people show some satisfaction with regard to previous years. lot more needs to be done for improvement of perception of functioning of the government.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The rural development department is doing good job in the Panchayat, but they can still improve. The public benefit schemes under different departments are not reaching the public. Power development department and public health engineering departments need to show much progress. Health sector needs improvement.

Signature of the visiting officer

Name Anil Wadhwa

Assistant Ex. Engineer

Irrigation Sub Div. Bahawalpur.