

## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### DETAILS OF REPORTING OFFICER:

I. Name: Madan Lal Sharma  
 II. Designation: Z.C.O  
 III. Department/Place of posting: Education, Jammu  
 IV. Mobile No: 9622587920  
 V. Email id: 9622587920@gmail.com  
 VI. Home District: Jammu  
 VII. Dates of visit: 25/26/27/28/29/30. November 2019

### OPTIONAL DETAILS OF PANCHAYAT:

I. Name of the Panchayat: KANDI  
 II. Local Government Directory (LGD) code of the Panchayat: 5452  
 (To be sourced from Rural Development Department by DC)  
 III. Name of CD Block: MAIRA MANDRIAN  
 IV. Name of Tehsil: MAIRA MANDRIAN  
 V. Name of District: JAMMU

### PANCHAYAT PROFILE:

No. of revenue villages in the Panchayat: 03 NO.  
 No. of hamlets in the Panchayat: 09 NO.  
 No. of households in the Panchayat: 292.00 NO + 211 NO. = 503.00 NO.  
 Population (approx.) of the Panchayat: 3300.00 NO.

B2V2/PD&MD/2019

### D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Revenue	Naib Tehsildar & Girdaswar
2	PDD	Daily wages Livestock
3	Agriculture	AEA
4	Angawadi	Worker
5	Veterinary	Veterinary Assistant
6	Education	Teacher
7	R.D.D.	J.E.(T.A.)
8	Social welfare	Ordery

### E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

#### 1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No construction  
 If yes, whether functioning in: Own building/Other government building building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No  
 Whether the BDC office has been established (in case the officer was Panchayat): Yes/No/Not applicable

B2V2/PD&MD/2019

If not, whether the building for BDC office has been identified: Yes/No/Not applicable

Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

#### REGULARITY:

Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 11/06/2019

Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 11/06/19

Whether the Kharai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

RVV/PHAM/2019

#### v. Bank Account opening and receipt of funds:

Name of the Scheme	Receipts and Amount deposited	Official Stamp of Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether the account has been opened
14 <sup>th</sup> Finance Commission	Yes/No ✓	Panchayat Sect.	Yes/No	1938000-	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor ICDS	Yes/No	—	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	do-	Yes/No	24300 Rs. per year	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	I/c of the concerned school	Yes/No	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	ND	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 20 No. (100 % to total)

RVV/PHAM/2019

13



iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
	NIL		

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JE/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: NO

Any department whose officers/officials has not visited the Panchayat even once since BZV1: NO

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: NO

BZV2/PD&MD/2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Non-Payment of widow pension, old age Disability Pension	Social Welfare	Yes/No <input checked="" type="checkbox"/>	
Pending Payment of MNREGS	BDO	Yes/No <input checked="" type="checkbox"/>	Non-availability of Funds
Transportation	Transport	Yes/No <input checked="" type="checkbox"/>	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Road Connectivity	PWD	Yes/No <input checked="" type="checkbox"/>	
Water	PHE	Yes/No <input checked="" type="checkbox"/>	
Power	PDD	Yes/No <input checked="" type="checkbox"/>	
Health Centre	Health	Yes/No <input checked="" type="checkbox"/>	
Veterinary Centre	Animal Husbandry	Yes/No <input checked="" type="checkbox"/>	

BZV2/PD&MD/2019

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDDP):

i. Whether the GDDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No  
If no, reason thereof: \_\_\_\_\_

ii. Whether the schemes and activities approved under GDDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No  
If no, reason thereof: \_\_\_\_\_

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Char or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDDP Portal for preparation of GDDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date (11-9-19)		2 <sup>nd</sup> Meeting Date (11-10-19)	
S. No.	Department Designation	S. No.	Department Designation
1	Anganwadi Kishor	1	A.L.C Anganwadi Kishor
2	RDD V.L.W	2	RDD V.L.W

B2V2/PO&MD/2019

1 <sup>st</sup> Meeting Date ( )		2 <sup>nd</sup> Meeting Date ( )	
S. No.	Department Designation	S. No.	Department Designation
3	Health C.M.P.O	3	Health C.M.P.O
4	Health A.P.A Kishor	4	Health A.P.A Kishor
5		5	
6		6	
7		7	
8		8	

If no, reason thereof: \_\_\_\_\_

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: \_\_\_\_\_

viii. Whether the GDDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: \_\_\_\_\_

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: \_\_\_\_\_

(V.L.W to demonstrate the reports to the Visiting Officer)

B2V2/PO&MD/2019

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No.  
If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No  
If no, reason thereof: \_\_\_\_\_
- ii. Is the Social Audit Committee formed in BZV1 conducting social audit. Yes/No ☒
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No  
If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No  
If yes, provide details: \_\_\_\_\_

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	BDO MAIRA MANDANA	GPDC; Mission Antyodaya	3 days

- ii. Quality of training. Poor/Satisfactory/Very Good/Excellent:  
\_\_\_\_\_
- iii. Whether any exposure visit within J&K/Outside has been conducted. Yes/No  
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent  
\_\_\_\_\_
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No  
If yes, quality of training. Poor/Average/Good/Excellent.  
\_\_\_\_\_
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ☒
- b. General Public : Poor/Satisfactory/Good/Excellent ☒
- (Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	23	0		
Scholarship for Minority students	—	—		
Pension - Old Age	30+2 New	40		
Pension - Widow	20	8		
Pension - Disability	22	5		
PM Kisan Nidhi	172	103		
Ayushman Bharat	122	74		
PM Jeevan Jyoti Bima Yojana	—	—		
PM Suraksha Bima Yojana	—	—		
PM Awas Yojana - Gramen	03	0		
State Marriage Assistance Scheme	12	0		



Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	274	0		
Ladli Beti	23	0		
Swachh Bharat Mission- Individual Household Toilets	272	0		
PM Ujjwala Yojana	31	28	N/O	
Ujala	23	30	- do -	
Jandhan Account	72	110	- do -	
PM Matru Vandana Yojana	-			

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	150	lack of pipes in bps.	
Electricity connection	20	due to unsuitability of bps for bps.	

B2V2/PD&MD/2019

\* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

#### 1) DOUBLING FARMERS INCOME:

##### 1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plains/Kaikal

ii. Major sources of irrigation: Canal/Khul/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) \_\_\_\_\_

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: \_\_\_\_\_ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no

If yes, please specify: Village Grooman can be developed

vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No

vii. No. of farmers who use drips/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drips/sprinkler irrigation: Nil (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Harvesting tank, wells etc

##### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 30 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: Inadequate facility of seed store

B2V2/PD&MD/2019

### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 40 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 110 Nos.
- No. of farmers who applied for KCC Loan but not provided so far 30 Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
  - Difficult processes and procedures \_\_\_\_\_
  - Delay by concerned Deptt \_\_\_\_\_
  - Delay by bank concerned ☒ \_\_\_\_\_
  - Any other problem, please specify \_\_\_\_\_
- Suggestions for improving the process of availing loan under KCC \_\_\_\_\_

### 4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
  - Through organized market (mandi) \_\_\_\_\_
  - Through un-organized market \_\_\_\_\_
  - Any other, please specify \_\_\_\_\_
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.  
Organised Market Reg.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: \_\_\_\_\_

B2V2/PD&MD/2019

### 5. DIVERSIFICATION TO HIGH VALUE CROPPFRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Ranchayat: Yes/No ☒ Yes
- If yes, please specify \_\_\_\_\_

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

### 6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep/Poultry Department: Poor/Balokadaya/Good/Excellent Good
- Status of households/farmers engaged with Animal/Sheep/Poultry Sectors and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	03	01
3	Sheep Units	02	02
4	Fish Ponds	0	02

B2V2/PD&MD/2019



iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Development of Horticulture sector like Mango tree
2. Opening of Dairy farms
3. Sheep and Goat farms
4. Developing agriculture sector by digging wells to improve irrigation facilities
5. Opening of HYV seed store in the area so that agri-production can be increased

#### 9) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No  
If no, the number of people in the Panchayat yet to get Aadhaar card: 70

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Rude behaviour of store owner: Yes/No ✓
- e) Long distance to be covered to reach the store: Yes/No ✓
- f) Non-display of rates: Yes/No ✓
- g) POS machine not working: Yes/No ✓

B2V2/PD&MD/2019

h) any other: \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: Nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No: NA
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: \_\_\_\_\_

#### iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department		
Revenue	<ul style="list-style-type: none"> <li>✓ Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Social welfare	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>✓ More than 1 month</li> <li>• Never</li> </ul>	
Police Station	<ul style="list-style-type: none"> <li>✓ Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
PHE	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>✓ More than 1 month</li> <li>• Never</li> </ul>	

B2V2/PD&MD/2019

PDD	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Any other	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	

vi. Any specific observation or complaint regarding any particular department:

#### K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒  
(Visiting officer to collect a copy of the Plan) -

iii. Number of children in the age group of 4-14 years in the Panchayat: 60

iv. Number of children in the age group of 4-14 years enrolled in the schools: 60

v. Is there any High/Highest Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: NO

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

B2V2/PD&MD/2019

#### L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07):
1.	Roads
2.	Power
3.	Water
4.	Vaccination Centre
5.	Health Centre
6.	Reservoir and Mango Plantation Scheme
7.	Channelizing the Nallala
II	Any major complaint brought to notice of the Visiting Officer:
(i)	Pending Payment of MNRGA to the People
(ii)	No Road connectivity between the wards of the Kandi Ptl
(iii)	Pending cases of widow, oldage and disability Pension cases
(iv)	No Compensation to the people whose houses collapsed during rainy seasons

B2V2/PD&MD/2019

III Overall perception of functioning of the government:

- (i) Peoples of Kandi Panchayat are Satisfied with the function of the Government but unhappy with the delay in launching the Government schemes by the concerned department.
- (ii) Peoples of the Kandi village are fully aware with schemes of the development launched by the Govt.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

1) People of Kandi need all the basic requirement like transport facilities, health centre, seed shop etc.

2) Awareness camp should be held in the Panchayat to aware people about various schemes launched by the Govt time to time.

Signature of the visiting officer

Name

SHADAN LAL SHARMA

ZEO JOURIAN

Pvt. Kandi

Block. Meera Mandrian