

Block
Byst
Back to
Village
Finance at the Doorstep
November 25-30, 2019

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Sanjay Kumar Sharma
- ii. Designation: Agr. Ext. Officer
- iii. Department/place of posting: Agriculture AEO Phinter (Billawar)
- iv. Mobile No: 9419275468
- v. Email id: Sanjay.spolia.045@gmail.com
- vi. Home District: Kathua
- vii. Dates of visit: 25/26/27/28/29/30, November 2019 29th and 30th Nov 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Gopalachak
- ii. Local Government Directory (LGD) code of the Panchayat: 240966
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: malheen
- iv. Name of Tehsil: malheen
- v. Name of District: Kathua

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 06
- ii. No. of hamlets in the Panchayat: 07
- iii. No. of households in the Panchayat: 665
- iv. Population (approx.) of the Panchayat: 2932

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Social welfare	Craft teacher
2	Agri.	A EA
3	Health and family welfare	CHo
4	Animal Husbandry Department	SA Vet. Asst Surgeon
5	Education	chief education officer Kathua
6	Revenue	Patwari
7	Food Civil Supplies and Consumer affairs	Tso Marheem
8	PDD	Meter Reader

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building ✓

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	BDC office established in panchayat Ghar ✓ malheen. All furniture
Computer/printer	Yes/No ✓	Yes/No ✓	and other instruments of panchayat has been used by
Telephone facility	Yes/No ✓	Yes/No ✓	BDC malheen

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Maintained

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 06-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 11-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Sec. Panchayat	✓ Yes/No	25.93	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No	Supervisor	✓ Yes/No	1.27	✓ Yes/No
ICDS (Honorarium)	✓ Yes/No	Supervisor	✓ Yes/No	0.69	✓ Yes/No
Mid Day Meals (MDM)	✓ Yes/No	MDM Incharge Teacher	✓ Yes/No	Rs 1321.28	✓ Yes/No
Own resources of Panchayat	✓ Yes/No	Sec. Panchayat	✓ Yes/No	Rs 2500	✓ Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 09 No. (25 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 01 No. (11 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: AWWs/Helpers demanding increase in honorarium & timely Release of funds

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: ☒ Yes/☐ No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: ☒ Yes/☐ No

If no, reason thereof: _____

Also mention if it is being provided by someone else: provided by

Panch & MDM incharge. Delay in payments due to

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: ☒ Yes/☐ No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: ☒ Yes/☐ No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 16.91 lakh

✓ No. of works approved: 09

✓ No. of works started: 02

✓ No of works completed: NIL

✓ No of Job Card holders in the Panchayat: 117

✓ No. of man days generated: 651

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: ☒ Yes/☐ No

If yes, whether approved by the Gram Sabha: Yes/☒ No

If no, reason thereof: NO Own Resources available

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: *Yes/No*
 If no, whether subjects have been assigned in presence of the visiting officer: *Yes/No*
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<i>Yes/No</i>	
VLW	RDD	<i>Yes/No</i>	
JE	RDD	<i>Yes/No</i>	
CDPO	Social Welfare	<i>Yes/No</i>	
TSWO	Social Welfare	<i>Yes/No</i>	
Anganwadi Supervisor	Social Welfare	<i>Yes/No</i>	
Headmaster/Principal/ZEO	School Education	<i>Yes/No</i>	
I/c MDM	School Education	<i>Yes/No</i>	
BMO	Health	<i>Yes/No</i>	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	<i>Yes/No</i>	
Agriculture Extension Official	Agriculture	<i>Yes/No</i>	
Horticulture Extension Official	Horticulture	<i>Yes/No</i>	
Village functionaries	<i>NIL</i>	<i>Yes/No</i>	
Any other	<i>NIL</i>		

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Due to lack of funds and Internet facility is not available

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: Non availability (date)

ii. Whether any other works started during Back to Village-1 of Land for playground have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Dev. of cremation ground at Gopalachak

(2) _____ Completed

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 2 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
PDD	upgradation of PDD infrastructure	no	work pending

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- Doctors/Paramedics/other Health staff
- Teachers/ReT Teachers
- Anganwari Workers/Helpers
- RDD staff
- JEs/other engineering staff
- Agriculture/Horticulture staff
- Animal Husbandry/Sheep Husbandry staff

(Yes/No) ☒ Doctors posts lying vacant in PHC Malhera

(Yes/No) ☒

(Yes/No) ☒

(Yes/No) ☒

(Yes/No) ☒

(Yes/No) ☒ Shortage of staff in Horti Deptt

(Yes/No) ☒

In case any particular department has shown improvement, please specify:

RDD and Agri. Deptt has shown improvement

Any department whose staff is absent most of the time: ALL

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Horticulture due to shortage of staff

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Screening test and de worming in all

Schools of

B2V2/PD&MD/2019 Gopalachar Panchayat

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Desilting of Ravi Tawi Canal	R TIC	Yes/No ✓	
Non fixation of Rates of sand Baji, cement	PWD	Yes/No ✓	
opening of PHC at Gopalchak	Health	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Low voltage PDD Infrastructure	PDD	Yes/No ✓	
Demand of Gynae doctor at PHC Malheer	Health	Yes/No ✓	
Repair of Community Hall at Wale 4	PWD	Yes/No ✓	
Play ground (needed)	Sports	Yes/No ✓	
Demand of Dugwell/overhead tank at Gopalchak	PHE	Yes/No ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under Implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Only RDO disaggregation of Resources earmarked

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (25-11-19)			2 nd Meeting Date (29-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	ICDS	AWW	1	ICDS	AWW
2	Social welfare	Craft teacher	2	Social welfare	Craft teacher

1 st Meeting Date (25-11-19)			2 nd Meeting Date (29-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	PDD	meter Reader	3	Education	CEO Kathua
4	Health	CHO	4	Health	CHO
5	Agr.	AEA	5	Agr.	SCA AEA
6	Sheep Husbandry	ASM	6	Food & Supply	TSO Dealer
7	Forester	Forest guard	7	PHE	Asstt Lineman
8	PHE	Asstt Lineman	8	Animal Husbandry	Asstt vet surgeon

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. ✓

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ✓

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ✓

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Block HO Malkeeri	Rashtriya Gram Swachh Abhiyan	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ✓
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
- If yes, quality of training: Poor/Average/Good/Excellent. ✓
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent ✓

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	57-08	NIL	NIL	NIL
Scholarship for Minority students	NIL	NIL	NIL	NIL
Pension - Old Age	52	122	Lack of funds	NIL
Pension - Widow	22	10	Lack of funds	NIL
Pension - Disability	29	04	Lack of funds	NIL
PM Kissan Nidhi	184	28	Rectification is pending	NIL
Ayushman Bharat	403	16	Formalities Required	NIL
PM Jeevan Jyoti Bima Yojana	50	NIL	NIL	NIL
PM Suraksha Bima Yojana	65	NIL	NIL	NIL
PM Awas Yojana - Gramin	06	NIL	NIL	NIL
State Marriage Assistance Scheme	32	NIL	NIL	NIL

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	117	NIL	NIL	NIL
Ladli Beti	28	15	Lack of funds	15
Swachh Bharat Mission- Individual Household Toilets	139	02	Incomplete IHHL unit	NIL
PM Ujjwala Yojana	345	NIL	NIL	NIL
Ujala	NIL	NIL	NIL	NIL
Jandhan Account	80	NIL	NIL	NIL
PM Matru Vandana Yojana	27	07	Lack of funds	NIL

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	NIL	NIL	NIL
Electricity connection	NIL	NIL	NIL

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 If yes, please specify: _____
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: NIL (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Some hand pumps in the panchayat flowing by natural gravity system can be used for irrign.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 90 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 100 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
27 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
NIL Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures

b) Delay by concerned Deptt.

c) Delay by bank concerned

d) Any other problem, please specify: overage farmers, huge premium of

PMFBY, Banks demanding employees guarantee.

- v. Suggestions for improving the process of availing loan under KCC

organization of mass awareness programme at Panchayats
HOD of all three deptt i.e. Agr, Revenue & Bank for on spot
insurance of KCC

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) procurement centre Sangei Moha

b) Through un-organized market

c) Any other, please specify:

- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Demand of Cold stores and pack houses

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

opening of permanent Procurement Center at Panchayat
HO Gopalachak

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Horticulture fruits/crops	Hybrid fruits Mango, Guava, Litchi.	
2.	Local marigold	Hybrid African marigold	+ other flowers
3.	Local Basmati	HIV Paddy Basmati 1121	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	03	NIL
2	Dairy units	10	NIL
3	Sheep Units	NIL	NIL
4	Fish Ponds	01	NIL

iii. Suggestions for encouraging more households/farmers to set-up new units

more Awareness programmes by the concerned departments for setting up of new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Awareness programmes for Poultry, fishery, dairy units.
2. Awareness camps for cultivation of cash crops i.e. Ginger, garlic, Sugarcane, floriculture etc.
3. Mass awareness programme for cultivation of HYV horticulture/ Fruit plants.
4. Training of Youth for skill dev i.e. ITI
5. Training programmes for women for Food Processing & Industries factories to be installed.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: ✓
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

- h) any other: Due to lack of internet facility pas machine
- iii. Number of FIRs registered in last 3 months: Nil is not working.
- a) Are people generally satisfied by response of Police to complaints: Yes/No ☒
- b) Is copy of FIR given to people: Yes/No ☒
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒
- d) Any suggestions: Keep check on pressure horn, vehicles without licence, permits. Drugs peddlers to be punished without any further delay.
- iv. Public perception: punished without any further delay.
- a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

PDD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

Nothing

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/☒ No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/☒ No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat:

iv. Number of children in the age group of 4-14 years enrolled in the schools:

52

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/☒ No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/☒ No/Not applicable

✓ If yes, details of schools:

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/☒ No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):	
1.	Construction of lane drain with culvert at Lower Khanwal Wno 7 Gopalachak.	2.00
2.	Repair of drain nullah Refugee basti Wno 1.	2.00-50
3.	Construction of lane drain at Gopalachak Wno 1 near the house of Ashok Kumar.	2.30
4.	Construction of lane and culvert near the house of Ganesh Kumar Wno 2 Onwold.	
5.	Construction of protection wall near house of Widow Bhago Devi & lane drain near Bitta Academy.	1.50
6.	Const. of culvert mukandpur Lubana Wno 6 near the house of Bodd Raj. Const of culvert in Wno 1 Gopalachak near house of Govind Paul & Jawahar Lal.	
7.	Boys toilet for MS Gialwand, PHE Connection for PS Gopalachak, Play ground & Community Hall facility at Gopalachak Panchayat.	2.00
II	Any major complaint brought to notice of the Visiting Officer: Due to continuous rains 80-90%. Paddy crop has damaged. Farmers are demanding relief in payment of LCC. Shortage of medical staff in PHE Malheer. No Lady doctor at PHE Malheer, no check on drug peddler, non fixation of rates of Land, Bazer. No ambulance facility for animals of border people as area is cross border firing prone.	

III	Overall perception of functioning of the government:
	Govt functioning is very good.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Panchayat is functioning properly. upgradation of infrastructure of PDD & PHE is required. Lack of awareness of people about some schemes of the govt.

Signature of the visiting officer
 Name Sanjay Kumar Sharma

To

The AEE
Sub division
Hiranagar.

Sub:- Request for P.H.E Connection

R/sir.

With humble submission I want to draw your kind attention towards the problem of water in our school as we have strength of 20 students but there is lack of water facility supplied by P.H.E Dept.

So, it is request to your goodself to sanction P.H.E water connection in our school. I shall be highly thankful to you for this act of kindness.

Thanking you.

Yours Faithfully,
Head of Institution
Govt. P/S Gopala Chak


Headmaster

Govt. P.S. School
Gopala Chak (Dgr)

GPSSGC: 138

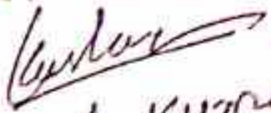
Dated 30-11-2019

Y.
C.
R.
L.
Pyb

Block development officer,
Harleen.

6: Construction of Lane and drain with Culvert

Sir,
With humble submission I want to draw your kind attention towards the worst condition of the street approaching to my house. There is no proper drainage system because of this street filled with rain water. So, I request to your goodness to sanction grant for the above said matter on priority.

Thanking you
Yours Sincerely

Ganesh Kumar
R/o Mehta Chak
ward no. 2
Pvt Chak Gopala

Dated
20/11/2019