



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2018

Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LEUTENANT GOVERNOR
JAMMU & KASHMIR



DEJ BHAWAN
JAMMU - 180001

Message

In June 2010, Jammu & Kashmir embarked on a unique initiative 'Back to Village'. The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, fed and housed. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience: the sweet love of nature brought home to them the insidious forms of drugs; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about the programme following which the Prime Minister made a mention of it in his speech at Rashtrapati Bhawan calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalising the functioning of Panchayat Raj institutions, invariably they will associate Panchas/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments and grievances, which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalised, door-to-door governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Murmu)



**Chief Secretary
Jammu and Kashmir**

**B. V. R. Subrahmanyam
IAS**

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodeversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The form for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same not available, the officer will get it prepared.

- Collect copy of Panchayat Plastic Collection and Disposal plan.
- Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the *karwai* register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Patwari/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs.
 - Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead *Grah Pravesh* Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V1/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: *Hirdesh Kumar Singh, IAS*
- Designation: *Commissioner/Secretary to the Government*
- Department/place of posting: *PDD*
- Mobile No: *9419060154*
- Email id: *hirdeshkumar.isrk@nic.in*
- Home District: *Bijnor (UP)*
- Dates of visit: *25/26/27-28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: *Dasaman*
- Local Government Directory (LGD) code of the Panchayat: *240813*
(To be sourced from Rural Development Department/DC)
- Name of CD Block: *Bhoond*
- Name of Tehsil: *Basohli*
- Name of District: *Kathua*

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: *one*
- No. of hamlets in the Panchayat: *9 wards*
- No. of households in the Panchayat: *647*
- Population (approx.) of the Panchayat: *3144*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	<i>RDD</i>	<i>BDO + VLW</i>
2	<i>Education</i>	<i>ZEO + Head master</i>
3	<i>Health</i>	<i>BMO + Doctor</i>
4	<i>JPDC LU</i>	<i>Xen + AEE</i>
5	<i>PHE</i>	<i>JE + L/man</i>
6	<i>Agriculture</i>	<i>AEO + Plant Doctor</i>
7	<i>Revenue</i>	<i>Naib Tehsildar + Grievance</i>
8	<i>JK PDC</i>	<i>ED + CE + Xens along with staff</i>

9. *Social Welfare Dept* *Tehsil welfare officer*

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: *Yes/Under construction*
If yes, whether functioning in: *Own building/Other government building/Private building*
If no, whether land is available for construction of the Panchayat Ghar: *Yes/No*
- Whether the BDC office has been established (in case the office visits block Panchayat): *Yes/No/Not applicable*

- ii. If not, whether the building for BDC office has been identified. Yes/No (if applicable)
- iii. Facilities available in the Panchayat Raj institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- iv. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No NA
- v. Whether Infrastructure and Assets Register has been prepared. Yes/No ✓
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: NA

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No ✓
Date of last meeting held: 12/11/2017
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No ✓
Date of last meeting held: 12/11/2017
- iii. Whether the Khasra register is being maintained by the Panchayat Secretary. Yes/No ✓
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No ✓

- vi. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in Lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	V.L.W.	Yes/No ✓	32.9000%	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	2086.95%	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	2086.95%	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Head of the Institution	Yes/No ✓	3966.7%	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No ✓	5.36 Lacs	Yes/No ✓
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No ✓
- If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award:
- Whether 4 year Action Plan 2016-20 has been prepared. Yes/No ✓
 - Whether the detailed estimates for all works have been prepared. Yes/No ✓
 - No. of works for which estimates have been prepared: 8 No. (35 % to total)

- d. Whether Action Plan has been approved by the DDC. Yes/No

If no, reason thereof: _____

- e. Whether the works have been started: Yes/No

No. of works started: _____ No. (____ % to total)

If no, reason thereof: Estimation has been done. Approvals awaited.

- f. Who is issuing work order for works being executed under 14th FC (Tick one)

1) Sarpanch

2) BDO

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

- a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

- b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

- c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level: Yes/No

If no, reason thereof: Paid by ICDS Deptt.

- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 1800000

✓ No. of works approved: 3

✓ No. of works started: 3

✓ No of works completed: Under Progress

✓ No of Job Card holders in the Panchayat: 204

✓ No. of man days generated: 488

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Plan yet to be prepared.

xi. Whether subjects have been assigned by the Sarpanch to the Pancha. Yes/No

If no, whether subjects have been assigned in presence of the visiting officer. Yes/No

xii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Panchayat Secretary post vacant.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: Will not taken up (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

1. Augmentation of 6.3 MVA Demand from 10 to 100 MVA

2. 150 plots submitted by PDS

3. Repair of R.C. drain under CSR

If not, list of such works and date by which they are likely to be completed:

(1) Creation of 6.3 MVA, 30/11/19 R/Stn. Disman. Ending June 2020

(2) Erection of Pole by Project Wing PDS Ending Dec 2019

(3) Commissioning/RMU of 3 MVA Sub-Station HEP March 2022

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 95 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: March 2021 (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
PDD	Creation of 6.3 MVA PDS at Deaman	No	Work started likely to be completed by Dec 2019
PDD	Aug. of 6.3 MVA PDS to be taken at Deaman	Yes	
PDD	Erection of poles	No	Work started likely to be completed by Dec 2019

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a. Doctors/Paramedics/other Health staff (Yes/No) ✓
- b. Teachers/RtT Teachers (Yes/No) ✓
- c. Anganwadi Workers/Helpers (Yes/No) ✓
- d. RDO staff (Yes/No) ✓
- e. JE/s/other engineering staff (Yes/No) ✓
- f. Agriculture/Horticulture staff (Yes/No) ✓
- g. Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

All Deptts.

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: No

- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking Water Scarcity	PHE	Yes/No ✓	
Road Connectivity	PWD & PMSY	Yes/No ✓	
		Yes/No	

- vi. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
No supply of drinking water	PHE	Yes/No ✓	Work posted in the Panchayat & water supply restored.
Road connectivity is very poor	PWD & PMSY	Yes/No ✓	
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDP):

- Whether the GDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
If no, reason thereof: _____
- Whether the schemes and activities approved under GDP for 2019-20 are under implementation: Yes/No
- Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officer: Yes/No
If no, reason thereof: _____
- Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
If no, the officer should get it installed and confirm: _____
- Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDP Portal for preparation of GDP 2020-21: Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (12/9/19)			2 nd Meeting Date (12/10/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Veterinary	SA	1	Health	MPW
2	Horticulture	HTG	2	PDD	FM

1 st Meeting Date (12/9/19)			2 nd Meeting Date (12/10/19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agriculture	AEA	3	PHE	L/Mam
4	PDD	Meter Reader	4	Agriculture	AEA
5	PHE	L/Mam	5	Social Welfare Dept.	AWW
6	Health	MPW	6	Veterinary	SA
7	Social Welfare Dept.	AWW	7	Horticulture	HTG
8	Food & Supply	Dealer	8	Food & Supply	Dealer

If no, reason thereof: _____

- Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No
If no, Reason thereof: _____
- Whether the GDP Plans are being approved by the Gram Sabha: Yes/No
If no, reason thereof: _____
- Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No
If no, reason thereof: _____
(V/W to demonstrate the reports to the Visiting Officer)

- Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in BZV1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: No audit conducted

3. CAPACITY BUILDING & TRAININGS

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	BDO Block Haward & Women College, Naha	Revolution of Towers to PRI	One day

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

h) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	—	—	—	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	25	30	Lack of Funds	- Nil -
Pension - Widow	60	05	- do -	- Nil -
Pension - Disability	22	01	- do -	- Nil -
PM Kisan Nidhi	347	98	Under Process	- Nil -
Ayushman Bharat	300	165	Postal closed	- Nil -
PM Jeevan Jyoti Bala Yojana	70	—	—	—
PM Suraksha Bala Yojana	125	—	—	—
PM Awas Yojana - Gramin	46	15	Sanction awaited	- Nil -
State Marriage Assistance Scheme	01	03	Funds not available	- Nil -

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (pending but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
TNSDK and Card	204	NIL	-	- Nil -
Land Ben	24	8	Report not Submitted	- Nil -
Swachh Bharat Mission- Individual Household Toilets	189	-	-	Nil
PM Ujjwala Yojana	90	-	-	-
Uptn	-	-	-	-
Jandhan Account	360	-	-	-
PM Matsya Vandana Yojana	7	7	Due to Land Problem	-

* The visiting officer to endorse scheme-wise list of individual beneficiaries who are identified to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

ii. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Nil	-	Nil
Electricity connection	Nil	-	Nil

* Visiting officer to endorse the list of individual/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

ii. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: ☒ Sensitivity ☒ Plain/Hilly
- Major sources of irrigation: ☒ Canal ☒ Khud ☒ Tube well ☒ Ponds ☒ Springs ☒ Water harvesting Tanks ☒ Rainfed ☒ Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: ☒ Sufficient ☒ Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ☒ No
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ☒ No
If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒ No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 30 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ☒ Yes
- If yes, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 302 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
52 Nos.
- No. of farmers who applied for KCC Loan but not provided as far
117 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures ✓
 - Delay by concerned Dept. No
 - Delay by bank concerned no
 - Any other problem, please specify: over aged farmers and out of station farmers
- Suggestions for improving the process of availing loan under KCC
Bank process should be simplified.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market ✓
 - Any other, please specify:
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Organized marketing facility should be provided
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Same as above

5. DIVERSIFICATION TO HIGH VALUE CROPT/FRUIT

- Do there any crop/produce of diversification for high value crop/fruit in
✓ Plantation, Youlu
- If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	<u>Paddy</u>	<u>Spices</u>	<u>-</u>
	<u>Maize</u>	<u>Inter cropping with fruit plant</u>	<u>-</u>
	<u>Wheat</u>	<u>-</u>	<u>-</u>

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>-</u>	<u>-</u>
2	Dairy units	<u>-</u>	<u>-</u>
3	Sheep Units	<u>1</u>	<u>-</u>
4	Fish Ponds	<u>-</u>	<u>-</u>

ix) Suggestions for encouraging more households/farmers to set up more units:

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Diversification of crops towards spices
2. Poultry farming / Back yard poultry
3. Apiculture (Honey production)
4. Improve irrigation facilities
5. Mushroom cultivation

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

a) Whether Aardhaar card has been provided to all people in the Panchayat: Yes/No
 If no, the number of people in the Panchayat yet to get Aardhaar card: _____

b) Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other _____

ii) Number of FIRs registered in last 3 months: Nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iv) Public perception:

- a) Are departmental staff available: Poor/Good/Very Good/Excellent
- b) Are departmental staff responsive: Poor/Good/Very Good/Excellent

v) Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	
Social welfare	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	
Police Station	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	

Pillar	<input checked="" type="checkbox"/> Within 3 month ✓
	<input type="checkbox"/> More than 3 month
	<input type="checkbox"/> Never
Any other	<input type="checkbox"/> Within 3 month
	<input type="checkbox"/> More than 3 month
	<input type="checkbox"/> Never

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ✓
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 368
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 234
- v. Is there any High/Higher Secondary school with more than 40% girl students. Yes/No ✓
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ✓
 - ✓ If yes, whether the incinerator is functional: Yes/No

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07):

1. Upgradation and blacktopping of road from Mashkar w.no. 8 to P.S. Darkodi w.no. 3.
2. Upgrading of Tamna to Khajura road
3. Water supply scheme revival & extension.
4. Const. of road from Darkodi to Dharmoni under PMGSY
5. J&K Bank Branch in Dhaman
6. Veterinary Hospital required.
7. Posting of Panchayat Secretary.

II Any major complaint brought to notice of the Visiting Officer:

- 1) Scarcity of water supply on regular basis.
- 2) Poor road connectivity.
- 3) Paucity of doctors/para medical staff, medicines ambulance in PHC Hqt.


III Overall perception of functioning of the government:

Reasonably good; however, rural development works by Panchayats need to be expedited.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

- Money is parked in Panchayat A/c^s; Sarpanch & Panchs need to be trained and funds should be utilized in a time-bound manner.
- Village level functionaries of all departments should make attendance at panchayats on regular basis.


Signature of the visiting officer

Name HIRDESH KUMAR SIN