

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **Pandeep Kumar**
- ii. Designation: **Principel D.I.E.T. RAJOURI**
- iii. Department/place of posting: **EDUCATION**
- iv. Mobile No: **94191-70581**
- v. Email id: **exelubachda@gmail.com**
- vi. Home District: **RAJOURI**
- vii. Dates of visit: **25/26/27/28/29/30, November 2019** **29 & 30 Nov - 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **Sasalkote**
- ii. Local Government Directory (LGD) code of the Panchayat: **245471**
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: **Doongri**
- iv. Name of Tehsil: **Rajouri**
- v. Name of District: **Rajouri**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **02**
- ii. No. of hamlets in the Panchayat: **06**
- iii. No. of households in the Panchayat: **264**
- iv. Population (approx.) of the Panchayat: **1862**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Principal G.H.S.S. Doonagi
2	Medical.	Medical Assistant.
3	P.W.D.	J.E.
4	P.D.D.	J.E.
5	Horticulture.	J.A.E.O.
6	Irrigation + Flood Control	J.E.
7	Social Welfare.	Supervisor.
8	Social forestry.	Sr. Gardener

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: ☒ Yes/☐ No/☐ under construction
If yes, whether functioning in: ☒ Own building/☐ Other government building/☐ Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): ☒ Yes/☐ No/☐ Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 24-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 24-11-2019

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate Bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Sec. Pgt.	Yes/No	As 17.10.19	Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No		Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 12 No. (70 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (____ % to total)

If no, reason thereof: Due to non-availability of English signposts of Sarpanch.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (✓)

2) BDO (x)

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: No. Authorization by Sarpanch.

Also mention if it is being purchased by someone else: I.e.D.S. DdH.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWW/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: No. Authorization by DdH. Sarpanch.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: No. Authorization from Sarpanch.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: No. Authorization by Sarpanch. DdH.

Also mention if it is being provided by someone else: Through

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 50 lakh

✓ No. of works approved: 30

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 490

✓ No. of man days generated: Nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Non-availability of resources

- xi. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
 If no, whether subjects have been assigned in presence of the village officer: Yes/No
 xii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	
VLW	RDO	Yes/No	
JE	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
IC MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tetrisdar/Nab-Tetrisdar	Revenue	No	
Patwari	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Number of Problems being faced due to closure of Industries facility

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1:

- Doctors/Paramed/care/tier Health staff (Yes/No)
- Teachers/Ret Teachers (Yes/No)
- Anganwadi Workers/Helpers (Yes/No)
- RDO staff (Yes/No)
- JE/Sother engineering staff (Yes/No)
- Agriculture/Horticulture staff (Yes/No)
- Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

P.D.D.

Any department whose staff is absent most of the time: Revenue, Social welfare, Panchayat

Any department whose officials has not visited the Panchayat even once since BZV-1: Revenue, Social welfare, Horticulture and Forest Dept.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1: Horticulture Dept only

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV-1	Department	Resolution of Complaint	Remarks
Misleading of Letter (mostly in Tim cards and brochures)	Public Dept.	Yes/No	
Regular Failure of Power	P.D.D.	Yes/No	
Failure of water supply in th. area	P.H.E	Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during BZV-1	Department	Resolution of problem	Remarks
Roads	Road & R.D.D	Yes/No	
Water Supply	P.H.E	Yes/No	
opening of T.Os closed in road word.	Social welfare Dept.	Yes/No	
Failure of Power & need of new electric poles.	P.D.D.	Yes/No	
Hand pump in each ward	Ground water Dept	Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resource earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: OM to Technical Officer

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1	Education	1	P.D.O
	Principal		J.E.
2	P.W.D.	2	Healthcare
	J.E.		J.A.E.O.

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
3	Medical	3	Medical
	Public Health Worker		Public Health Worker
4	Medical	4	Medical
	Medical Assistant		Medical Assistant
5	Irrigation	5	Irrigation
	Work Supervisor		Work Supervisor
6	Irrigation	6	Irrigation
	Field Control		Field Control
7	Subsiding	7	Subsiding
	A.S.M		A.S.M
8	Soil Conservation	8	Soil Conservation
	Junior Engineer		Junior Engineer

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
If no, reason thereof: _____
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	H.E.M. College Rajauri	Awareness Programme	03.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
If yes, Whether any exposure visit within J&K/Outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
a. Elected representatives: Poor/Satisfactory/Good/Excellent
b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	150	150	Intermittent	45
Scholarship for Minority students				
Pension - Old Age	18	70	-Do-	10
Pension - Widow	11	18	-Do-	03
Pension - Disability	02	87	-Do-	02
PM Kisan Nidhi	196	NIL	-	50
Ayushman Bharat	NIL	NIL	-	NIL
PM Jeevan Jyoti Bina Yojana	17	200	-Do-	200
PM Suraksha Bima Yojana	15	200	-Do-	200
PM Awas Yojana - Gramin	24	106	-Do-	25
State Marriage Assistance Scheme	NIL	05	-Do-	4

2. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card Nil (Nil)
- No. of farmers who have availed loan facility through KCC during 2019
40 Nos.
- No. of farmers who applied for KCC loan but not provided so far
Nil Nos.
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures ☒
 - Delay by concerned Deptt. ☐
 - Delay by bank concerned ☐
 - Any other problem, please specify: ☐

3. Suggestions for improving the process of availing loan under KCC:

Less formalities for opening K.C.C. account.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) ☐
 - Through un-organized market ☒
 - Any other please specify: ☐
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
visiting of Govt. vegetable collection Centre / Public APMC market

5. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

opening of Public food & Vegetable market

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No ☒

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Peer Solidarity/Govt. Extension
- Status of household farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>Nil</u>	<u>02</u>
2	Dairy units	<u>01</u>	<u>04</u>
3	Sheep Units	<u>01</u>	<u>04</u>
4	Fish Ponds	<u>01</u>	<u>03</u>

- ii. Suggestions for encouraging more households/farmers to set-up new units
organization of animals program at camp of
high level.

7. List 5 suggestions in order of priority which can help in increasing income of
 farm/rural households:

1. opening of Govt milk collection center.
2. opening of fruit & vegetable collection center.
3. cost of new Varahi computer. with word wide & Internet.
4. opening of Govt food grain collection center (Anganwadi).
5. child dawns

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓
 If no, the number of people in the Panchayat yet to get Aadhaar card: _____
2. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent
 Major problems/complaints with regard to ration shops:

a) Irregular opening: Yes/No ✓
 b) Inadequate stock: Yes/No ✓
 c) Overcharging: Yes/No ✓
 d) Rude behaviour of store owner: Yes/No ✓
 e) Long distance to be covered to reach the store: Yes/No ✓
 f) Non-display of rates: Yes/No ✓
 g) POS machine not working: Yes/No ✓

- iii. Solution of new Govt ration store for all village members -
 n) any other: Memorandum because people of same village, coming distance through
 Number of FIRs registered in last 3 months: Nil.

- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
 - b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- u. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month ✓ • More than 1 month • Never	
Police Station	• Within 1 month ✓ • More than 1 month • Never	
PHE	• Within 1 month ✓ • More than 1 month • Never	

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department?

Some complaints received against P.O and

PH.E Dept.

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Missing officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 109
- iv. Number of children in the age group of 4-14 years enrolled in the schools:
769
- v. Is there any High/Higer Secondary school with more than 40% girl students:
Yes/No
- vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
- ✓ If yes, details of schools: _____
- ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools:
Yes/No/Not applicable
- ✓ If yes, whether the incinerator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

SASALKOTE

[illegible]

82V2JPOSMQ219
R- Sami changed from Masjid Muhammadi Ward No. 5.

III	Overall perception of functioning of the government:
IV	Overall assessment of visit and suggestions: <i>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</i>


 Signature of the visiting officer
 Name *Pardeep Kumar*
DIET, Jhansi
Rajiv