

iii. Suggestions for encouraging more households/farmers to set-up new units

The Agriculture & Horticulture Deptt need to organize Camp to aware the general public about schemes

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Encourage poultry breeding and dairy farming.
2. plantation of Alocere
3. Mushroom farming.
4. plantation of fruit bearing trees
5. To develop irrigation facilities to bring more land under cultivation.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 2/00

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

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h) any other: 01

iii. Number of FIRs registered in last 3 months: 01

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: -

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	Within 01 month
Social welfare	• Within 1 month • More than 1 month • Never	More than 01 month
Police Station	• Within 1 month • More than 1 month • Never	Within 01 month
PHE	• Within 1 month • More than 1 month • Never	More than 01 month

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PDD	• Within 1 month • More than 1 month • Never	More than 01 month
Any other	• Within 1 month • More than 1 month • Never	—

vi. Any specific observation or complaint regarding any particular department:

The response from PDD is poor, Social welfare Deptt has not organised any camp in the Panchayat for general public.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 350

iv. Number of children in the age group of 4-14 years enrolled in the schools: 350

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above

Schools: Yes/No/Not applicable

No High or Higher Secondary school is functioning in the Panchayat

✓ If yes, details of schools: —

✓ If yes, whether the machine is functional: Yes/No

—

Whether RDD has provided Sanitary Napkin Incinerator in the above Schools:

Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I. Urgent public requirements in order of priority (Max. 07):

1. The Power supply in the Panchayat is very erratic - Grid Station at Tikori needs to be set-up.
2. Shortage of drinking water - The water supply in the Panchayat can be improved by lifting water from Jhajhar Nallah.
3. No fair price shop is available in the Panchayat - A fair price shop is urgently required in the Panchayat.
4. The elected Rep./General public is not satisfied with the BPL beneficiary list - A fresh BPL survey needs to be done.
5. The Primary Health centre does not have medicines - The upgradation of PHC into Trauma Centre demanded.
6. After B2V, a mushroom farming unit has been established in the Panchayat - More such units need to set up and farmers need to be encouraged.
7. The line Deptt. needs to organise awareness camps regarding govt. schemes.

II. Any major complaint brought to notice of the Visiting Officer:

Most of the Departments are generally not providing the timely information about the scheme to the general public. The Govt. Deptts have to be more responsible.

B2V1: June 20-27, 2019

B2V2: November 25-30, 2019

B2V3: October 02-12, 2020

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDPD plan for 2020-21: Yes/No

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ✓

If no, reason thereof: No social audit has been done

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ✓

If no, reason thereof: Social audit is yet to done.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	BDO Office, Tikeri	Awareness about PAI functioning and duties	04

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	78	90	The cases are in process	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	40	—	—	—
Pension - Widow	13	—	—	—
Pension - Disability	25	—	—	—
PM Kisan Nidhi	178	13	—	—
Ayushman Bharat	no information was provided by the Health Dept.			
PM Jeevan Jyoti Bima Yojana	80	—	—	—
PM Suraksha Bima Yojana	290	—	—	—
PM Awas Yojana - Grameen	04	01	in progress	—
State Marriage Assistance Scheme	Information was not provided by the concerned Dept.			

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d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 08 No. (67 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs nil lakh

✓ No. of works approved: 02

✓ No. of works started: 02

✓ No of works completed: ✓

✓ No of Job Card holders in the Panchayat: 272

✓ No. of man days generated: 1006

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Serv Panchayat has been asked

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to prepare the action plan

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III Overall perception of functioning of the government:

The overall perception is that there are plenty of schemes, but the public is not aware about their benefits. The Depts. need to organise camps in the Panchayats.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The overall functioning of the Panchayat is good but public participation needs to be encouraged. The line Depts. face shortage of man-power and are not able to provide timely basic service to the residents of the Panchayats.

[Signature]
26/11/19

Signature of the visiting officer

Name Arun Kumar Kotw

Addl. Secy.

P.D.D.

08 No. of Complaints/Grievances was also handed over to the concerned.

[Signature]

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 154 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
15 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
08 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

- a) Difficult processes and procedures ☒
- b) Delay by concerned Dept. ☐
- c) Delay by bank concerned ☒

d) Any other problem, please specify: The farmers are not able to provide timely requisite documents.

- v. Suggestions for improving the process of availing loan under KCC

The process should be adopted online and the banks to expedite

4. MARKETING INTERVENTIONS:

- l. How is agriculture/horticulture produce sold (tick whichever relevant):

- a) Through organized market (mandi)
b) Through un-organized market
c) Any other, please specify _____

unorganised market

- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

NO surplus produce is available.

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:**
1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
		Alsevera	
		Mushroom farming	
		Plantation of fruit bearing trees	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	04	06
2	Dairy units	20	15
3	Sheep Units	nil	-
4	Fish Ponds	nil	—

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Bowli near H/o Mohan Singh	Yes	ward no. 5
RDD	Water Tanker near Raghunath Temple Chawal	Yes	ward no. 3
RDD	Well near Jaffar's wallah	in progress	
RDD	Construction of tractor road from N.H. to house of Mr. Lal Singh no. 02	in progress	
RDD	playfield near Hameed Nagar	in progress.	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Agriculture, RDD, PHE and School Education

Any department whose staff is absent most of the time: PDD, Social welfare & FCS&CA

Any department whose officers/officials has not visited the Panchayat even once since B2V1: PDD, Social welfare, FCS&CA

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: RDD, PWD, Revenue & Forest

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vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Power Supply	PDD	Yes/No	PDD does not respond to grievances
Drinking water	PHE	Yes/No	DPR has been prepared
Irregular supply of foodgrains	FCS&CA	Yes/No	new scales man has been posted

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Shortage of drinking water	PHE	Yes/No	DPR prepared
Power supply	PDD	Yes/No	erratic power supply, nothing has been done by the Dept.
non-availability of medicines in PHC	Health	Yes/No	
Distribution of food grains	FCS&CA	Yes/No	
Dilapidated Condition of road in the Gram Panchayat	PWD, PMGSY	Yes/No	work in progress

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: installed

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (21/10/19)			2 nd Meeting Date (21/10/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AEO	1	The meeting was attended by the Sarpanch and the Panches of the Gram Sabha	
2	Horticulture	Technician	2		

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	R&B	AEE	3	—	—
4	Panches and Sarpanch of the Gram Panchayat	—	4	—	—
5			5	—	—
6			6	—	—
7			7	—	—
8	—	—	8	—	—

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: line dept. are yet to submit their plans (VLW to demonstrate the reports to the Visiting Officer)

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	272	-	-	-
Latrine	Nil	-	-	-
Swachh Bharat Mission- Individual Household Toilets	272	-	-	-
PM Ujjwala Yojana	No information was provided by the FIS-CA Deptt.			
Ujala	No information was provided by the Power Dept. Department.			
Jamdan Account	No separate information in respect of this work is available in the bank.			
PM Matsyaman Yojana	No information was provided by the concerned Deptt.			

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Nil	-	-
Electricity connection	No officer/official of PDD was available during the time to provide the information.		

* Visiting officer to enclose the list of individual/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Panicle

ii. Major sources of irrigation: Canal/Mulder Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed Others (please specify) Rainfed

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify lifting of water from Jhagun Nallah.

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____

viii. No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

By lifting water from Jhagun Nallah it will suffice drinking as well as irrigation needs of the Panchayat.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx 80 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If not, reasons thereof: _____

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: ARUN KISHORE KOTWAL
- Designation: ADDITIONAL SECRETARY
- Department/place of posting: POWER DEVELOPMENT DEPARTMENT
- Mobile No: 9419114674
- Email id: arun.k.kotwal@gmail.com
- Home District: Doda
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: MAND WEST
- Local Government Directory (LGD) code of the Panchayat: 240427
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: TIKRI
- Name of Tehsil: UDHAMPUR
- Name of District: UDHAMPUR

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: Ward NO. 01 to 09
- No. of hamlets in the Panchayat: 09
- No. of households in the Panchayat: 477
- Population (approx.) of the Panchayat: 2391

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Animal Husbandry	Doctor
2	Agriculture	ABO
3	RDO	Secy. Pandhjat, GRS & BDO
4	Revenue	Naib-tehsildar
5	ICDS	Superior
6	Horticulture	Technician
7	School Education	Rep. of ZBO
8	Health	Doctor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No ☒
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ☒

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- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No ✓
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: Social welfare, PDD, FCS&A (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: The line dept. are not responding.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 31-12-2019 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

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IV	Urgent public requirements in order of priority (Max. 07):
	1. Water supply by lifting of water from Jhajar Well to chena
	2. Grid Station at Tikri
	opening up of more fair price shops for distribution
	3. of foodgrains by The FCS&CA Deptt.
	4. Fresh B.P.L Survey to be Conducted.
	5. upgradation of PWD roads in the gram Panchayat.
	6. Upgradation of PHC Tikri to Trauma Centre
	7. Mushroom farming to be encouraged in the Garam Panchayat.
V	Any major complaint brought to notice:
	Shortage of drinking water, erratic power supply and irregular distribution of foodgrains by the FCS&CA sales outlet.
VI	Overall assessment of visit (Public Services): Please mention best practices, if any, observed
	The line departments face shortage of manpower and are not able to provide timely basic service to the residents of the Panchayat. Need to Strengthen the ground level workforce.
VII	Overall assessment of visit (Panchayat Functioning):
	The overall functioning of the Panchayat is good but the public participation needs to be encouraged more.

Signature of the visiting officer

Name: Arun Kishore Kotwal