

# Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

## A) DETAILS OF REPORTING OFFICER:

- Name: Sachin Arvind Sachin
- Designation: IAS Officer
- Department/Division of posting: Education - BHVS Andhra Pradesh
- Mobile No: 990665259 - 706157969
- E-mail id: \_\_\_\_\_
- Home District: Gandhinagar
- Date of visit: 25/07/2023, November 2019

## B) LOCATION, DETAILS OF PANCHAYAT:

- Name of the Panchayat: Kangat
- Local Government Ordinary (LGO) code of the Panchayat: 289127  
(It is borrowed from Rural Development Department, DDC)
- Name of CD Block: Kangat
- Name of Taluk: Kangat
- Name of District: Gandhinagar

## C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: —
- No. of households in the Panchayat: 09
- No. of households in the Panchayat: 4/2
- Population (approx.) of the Panchayat: 2819 (Male - 1459)  
(Female - 1360)

Divisional Officer

## D) PROMINENT OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

| Sr. No. | Department                                                              | Designation of the official |
|---------|-------------------------------------------------------------------------|-----------------------------|
| 1       | a) R.D.D.<br>b) Revenue                                                 | V.L.M.<br>Patwaris          |
| 2       | a) Education<br>b) S.E.S                                                | Teacher<br>P.T.             |
| 3       | a) Health<br>b) Agricultural<br>c) Planning<br>d) Fisheries             | H.T.<br>N.A.C.              |
| 4       | a) S.D.S<br>b) Social welfare                                           |                             |
| 5       | a) R.D.D.<br>b) P.M.A.Y                                                 |                             |
| 6       | a) P.H.E<br>b) Sheep & Animal Husbandry<br>c) Health<br>d) S.E.S & S.C. |                             |
| 7       | a) P.D.D.<br>b) S.N.C.                                                  |                             |

## E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

### 1. INFRASTRUCTURE:

- Whether Panchayat Office is available in the Panchayat: Yes/Under construction (excepted by A.M.S.)
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Office: Yes/No
- Whether the BOC office has been established (in case the office seats about Panchayat's Yearly/Quarterly expenditure)

Divisional Officer



4. If not, whether the building for BOC office has been identified. Yes/No

5. Functions available in the Purchasing Dept/Institution: 4/2

| Functions available | Purchasing Office | BOC Office | Remarks |
|---------------------|-------------------|------------|---------|
| Finance             | Yes/No            | Yes/No     |         |
| Comptroller         | Yes/No            | Yes/No     |         |
| Telephone facility  | Yes/No            | Yes/No     |         |

6. In case Purchasing has not been constituted, whether Administrator has been appointed. Yes/No

7. Whether Infrastructure and Assets Register has been prepared. Yes/No  
(Noting Officer to physically check the register)

8. No. Voluntary Officer to get the register prepared in better presence and manner.                     

## 2. FUNCTIONALITY

1. Whether Open Purchase meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held: 2.2.2019

2. Whether Open Society meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held: 2.2.2019

3. Whether the known register is being maintained by the Purchasing Secretary. Yes/No

Officer to report any irregularity

4. Whether the Sanjay's Development Project Secretary have signed register. Yes/No

9. Bank Account opening and receipt of funds

| Items of the balance sheet | Whether account opened | Whether account opened | Whether account opened | Whether account opened | Whether account opened |
|----------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| 1st Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 2nd Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 3rd Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 4th Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 5th Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 6th Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 7th Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 8th Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 9th Finance Committee      | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |
| 10th Finance Committee     | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 | Yes/No                 |

(Noting Officer to physically check the Register and enter the above details. Yes/No and also check that the bank account is in the name of the Purchasing and operated by                     )

10. Whether Financial Secretary Committee has been constituted. Yes/No

If no, the noting officer to ensure that the Committee is constituted in better presence and manner. Yes/No

11. 1st Finance Committee aware: Yes/No

12. Whether 4 year Action Plan 2019-20 has been prepared. Yes/No

13. Whether the annual statement for all works have been prepared. Yes/No

14. No. of works for which estimates have been prepared. 48 No. (L.E. % to total) Out of 40 works 48 % to be approved.





2. Whether Action Plan has been approved by the DDC: Yes/No ✓  
If no, reason thereof: \_\_\_\_\_

3. Whether the works have been started: Yes/No ✓

No. of works started: 4 No. (100% to total)

If no, reason thereof: \_\_\_\_\_

4. Who is issuing work order for works being executed under 14<sup>th</sup> FC (Bik and):

1) Sarpanch: ( )

2) SDO: (✓)

3) Others (specify): \_\_\_\_\_

v. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: unaffordable purchase

Also mention if it is being purchased by someone else: SDO department

b. Is nutrition being provided in Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

c. Is the Panchayat/Sarpanch paying honorarium to ANWU helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: SDO provides honorarium

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓  
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: School teachers purchase items

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

Also mention if it is being provided by someone else: Schools

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 2.1 lacs

✓ No. of works approved: 12

✓ No. of works started: 2

✓ No. of works completed: 1

✓ No. of Job Card holders in the Panchayat: 293

✓ No. of man days generated: 400

c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

RDV/PO&MO/2019

RDV/PO&MO/2019



Back  
Villa

October 02-1  
Governance at People

- vi. Whether subjects have been assigned by the Sarnach to the Pancha: Yes/No ✓  
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No ✓

- vii. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

| Officer                        | Department       | Response | Remarks |
|--------------------------------|------------------|----------|---------|
| BDO                            | RDO              | Yes/No   |         |
| V/LW                           | RDO              | Yes/No   |         |
| JE                             | RDO              | Yes/No   |         |
| CDPO                           | Social Welfare   | Yes/No   |         |
| TSWO                           | Social Welfare   | Yes/No   |         |
| Anganwadi Supervisor           | Social Welfare   | Yes/No   |         |
| Headmaster/Principal/ZEO       | School Education | Yes/No   |         |
| ic MDM                         | School Education | Yes/No   |         |
| BMO                            | Health           | Yes/No   |         |
| Tehsildar/Naib-Tehsildar       | Revenue          |          |         |
| Patwari                        | Revenue          | Yes/No   |         |
| Agriculture Extension Officer  | Agriculture      | Yes/No   |         |
| Horticulture Extension Officer | Horticulture     | Yes/No   |         |
| Village functionaries          |                  | Yes/No   |         |
| Any other                      |                  |          |         |

- ii. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No ✓  
If yes, who: \_\_\_\_\_ (specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No ✓
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓  
If yes, how long: 30 (specify number of days)
- ✓ Officers not sharing details of guidelines/role of beneficiaries: Yes/No ✓
- ✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/during the visit of the officer in BZV1 has been completed: Yes/No ✓  
If not, likely date of completion: 2 months (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓  
If not, list of such works and date by which they are likely to be completed:

- (1) \_\_\_\_\_  
(2) \_\_\_\_\_  
(3) \_\_\_\_\_

- iii. Whether any funds have been released for works identified in BZV1: Yes/No ✓  
If yes, amount released: Rs. 5 lakh.

- Whether works identified in BZV1 have been started: Yes/No ✓  
Likely date of completion: 2 (date)







3) PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENT PLAN (GPDP)

i. Whether the GPDP for the scheme submitted to the Gram Panchayat have been prepared for the year 2019-20. Yes/No

If no, reason thereof

ii. Whether the scheme and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disbursement of the resources entrusted by the schemes for 2020-21 has been done by the District Officer. Yes/No

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place. Yes/No *Not installed at Panchayat office*

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

vi. If no, the officer should get it installed and confirm.

vii. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

viii. Whether the training works of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

ix. If yes, provide details of participation of functionaries (Govt. functionaries) in the last two meetings.

| 1 <sup>st</sup> Meeting Date ( ) |            | 2 <sup>nd</sup> Meeting Date ( ) |         |
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20/09/2020

| 1 <sup>st</sup> Meeting Date ( ) |            | 2 <sup>nd</sup> Meeting Date ( ) |            |
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ix. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

x. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

xi. Whether the approved Plans and Panchayat headbooks reports are being uploaded through Panchayat Portal. Yes/No

xii. If no, reason thereof

xiii. Whether the reports to the Visiting Officer (VCO) is forwarded

20/09/2020





• VN:

- | No of Elected Representatives | Place of meeting | Theme of training | No of days |
|-------------------------------|------------------|-------------------|------------|
| _____                         | _____            | _____             | _____      |

1. Therefore, the capacity building and training has been impacted to the extent

1. Is the Social Audit Committee formed in BZV? conducting social audit Yes/no

- Whether the critical gaps identified in the Purchased during Reason Adequacy Survey, 2018 are being bridged while preparing GPRP plan for 2020-21. Yes/No/L

IN INDIVIDUAL BENEFICIARY ORIENTED SCHEME

| Students/Sections                | Books/notes covered (page) | Proficiency (page) | Reasons for proficiency | Final result |
|----------------------------------|----------------------------|--------------------|-------------------------|--------------|
| Scheduling for ECSTOCB students  | Proficiency                | Proficiency        | -                       | -            |
| Scheduling for Minority students | Proficiency                | Proficiency        | -                       | -            |
| Passion - Old Age                | 161                        | 60                 | NET                     | -            |
| Passion - Vision                 | 39                         | 1                  | NET                     | -            |
| Passion - Creativity             | 60                         | 86                 | Proficiency             | -            |
| Prof. Koushik Haldar             | 293                        | 10                 | NET                     | -            |
| Aquation Theory                  | 80                         | 45                 | -                       | -            |
| Prof. Jayanta Jyoti Bora         | 568                        | -                  | -                       | -            |
| Prof. Dipakanta Bora             | -                          | -                  | -                       | -            |
| Prof. Ananta Vajranta            | 23                         | 125                | Proficiency             | -            |
| State Language                   | 7                          | -                  | -                       | -            |







### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 263 (None) (43 pending)
- No. of farmers who have availed loan facility through KCC during 2019  
A. None
- No. of farmers who applied for KCC loan but not provided so far  
None
- Problems being faced by farmers in availing KCC loan (tick whichever relevant)
  - Difficult processes and procedures ☒
  - Delay by concerned Deptt. ☐
  - Delay by bank concerned ☐
  - Any other problem, please specify: \_\_\_\_\_
- Suggestions for improving the process of availing loan under KCC  
processes and procedures should be easy.

### 4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
  - Through organized market (mandi) ☒
  - Through unorganized market ☐
  - Any other, please specify: \_\_\_\_\_
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.  
\_\_\_\_\_
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce.  
High yield varieties of seeds should be available at center throughout the year.

01/02/2020

### 5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/fruit in the Panchayat: Mashho
  - If yes, please specify

| Sr. No. | Non-perennating crop/fruit | Potential for diversification towards the crop/fruit | Remarks (if any) |
|---------|----------------------------|------------------------------------------------------|------------------|
| 1.      | Maize                      | Apple                                                |                  |
| 2.      |                            | Walnut (AYV)                                         |                  |
|         |                            |                                                      |                  |

### 6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

| Sr. No. | Sector           | No. of households/farmers engaged | No. of households/farmers interested in setting up new units |
|---------|------------------|-----------------------------------|--------------------------------------------------------------|
| 1.      | Backyard Poultry | A                                 | 50                                                           |
| 2.      | Dairy units      | A                                 | 3                                                            |
| 3.      | Sheep Units      | A                                 | 50                                                           |
| 4.      | Pig Ponds        | A                                 | ✓                                                            |

01/02/2020



6. Suggestions for encouraging more households/farmers to set up new units  
Business programme should be conducted  
time to time

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Improvement in agriculture & Horticulture.
2. Start of development works as majority of people are labourers.
3. provide creche center for girls & women.
4. Sanction of small units in sheep & Animal husbandry, dairy units & poultry units.
5. Improvement in tourism, infrastructure.

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No  
 If no, the number of people in the Panchayat yet to get Aadhaar card: 20%
2. Overall satisfaction level of the people about the ration shops:  
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- |                                                    |          |
|----------------------------------------------------|----------|
| a) Irregular opening:                              | Yes/No ✓ |
| b) inadequate stock:                               | Yes/No ✓ |
| c) Overcharging:                                   | Yes/No ✓ |
| d) Rude behaviour of store owner:                  | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates:                           | Yes/No ✓ |
| g) PDS machine not working:                        | Yes/No ✓ |

10. any other: \_\_\_\_\_

11. Number of FIRs registered in last 3 months: 5

- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓  
 b) Is copy of FIR given to people: Yes/No ✓  
 c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓  
 d) Any suggestions: \_\_\_\_\_

#### iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓  
 b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓  
 c. Average time taken for processing of applications/requests or removal of complaints by the departmental field functionaries:

| Department     | Average time taken                                                                                                                 | Remarks/details, if any |
|----------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Revenue        | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |                         |
| Social welfare | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |                         |
| Police Station | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |                         |
| PHE            | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |                         |





|           |                                                                                                                                    |  |
|-----------|------------------------------------------------------------------------------------------------------------------------------------|--|
| POD       | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |  |
| Any other | <input type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never            |  |

vi. Any specific observation or complaint regarding any particular department: 8

#### K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒  
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 410
- Number of children in the age group of 4-14 years enrolled in the schools: 320
- Is there any Higher Secondary school with more than 40% girl students: Yes/No ☒
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable  
☒ If yes, details of schools: Nil  
☒ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable  
☒ If yes, whether the incinerator is functional: Yes/No ☒

#### L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

|                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| I Urgent public requirements in order of priority (Max. 07)                                                                                                                                                                                                                                                                                                         |                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                                                                                   | Water Supply Scheme Waniyem (Wangath C) -<br>1. change steel pipes to Ductile pipes, so that water supply will continue during winter in frozen temper. |
| 2                                                                                                                                                                                                                                                                                                                                                                   | Save the Waniyem from Land slides,<br>2. take important steps to save population from slide danger along road.                                          |
| 3                                                                                                                                                                                                                                                                                                                                                                   | Re-start the construction work of PHC, Wangath C, which is stopped due to unknown reasons.                                                              |
| 4                                                                                                                                                                                                                                                                                                                                                                   | Install 250 KV Transformer at Waniyem.                                                                                                                  |
| 5                                                                                                                                                                                                                                                                                                                                                                   | Provide one more driver for PHC Wangath<br>5. So that the service will be available 7x24 while it remains only 4 day in a week.                         |
| 6                                                                                                                                                                                                                                                                                                                                                                   | Provide more ATM/Debit cards as a<br>6. Large population is very poor.                                                                                  |
| 7                                                                                                                                                                                                                                                                                                                                                                   | Being very poor population provide more<br>7. IAYB cards to the people of Waniyem.                                                                      |
| II Any major complaint brought to notice of the Visiting Officer:                                                                                                                                                                                                                                                                                                   |                                                                                                                                                         |
| During my visit, I saw that 80% population are very poor. They need more AAY & BPL ration cards. The electric charge should be 100/month. The people live in a fear of land slides along road season. During my visit, I saw few families were shifted to primary school because of landslide fear. So Govt. should take steps in this regard as early as possible. |                                                                                                                                                         |



|     |                                                                                                                                                                                                                                                                                                                                                                                               |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| III | Overall perception of functioning of the government:                                                                                                                                                                                                                                                                                                                                          |
|     | <p>The Government departments have not worked better at grass root level. All departments have shown poor performance, except RDD &amp; I.C.D.</p> <p>The population of this village are unaware of Govt. schemes provided by different departments.</p>                                                                                                                                      |
| IV  | Overall assessment of visit and suggestions:                                                                                                                                                                                                                                                                                                                                                  |
|     | <p>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</p> <p>This visit have provided new hopes for people that their problems will be solved without delay. I hope these problems will be solved before I come back to village 3rd in future, if not solved I will not visit in this village again as visiting officer.</p> |

  
 25.11.2019.  
 Signature of the visiting officer  
 Name Ishad Ahmad Gohar  
 Lecturer, Govt. BHSS, Batwala.  
 Gawalatal

