

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **Marisha Sabin** with Div. Comm. Jammu
- Designation: **Additional Commissioner** with Div. Comm. Jammu
- Department/place of posting: **06 The Divisional Commissioner, Jammu**
- Mobile No: **9419103748** sabinmarisha@gmail.com
- Email id: **Jammu**
- Home District: **Jammu**
- Dates of visit: **25/26/27/28/29/30, November 2019** 28th and 29th November, 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **Tiki B**
- Local Government Directory (LGD) code of the Panchayat: **289112**
(To be sourced from Rural Development Department by DC)
- Name of CD Block: **Tiki**
- Name of Tehsil: **Udhampur**
- Name of District: **Udhampur**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **One**
- No. of hamlets in the Panchayat: **1**
- No. of households in the Panchayat: **379**
- Population (approx.) of the Panchayat: **1899**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Principal HSS Vice Principal HSS
2	ICDS	Supervisor Anganwadi workers
3	Health	Block Medical officer
4	Agriculture	Junior Agriculture Assistant
5	Horticulture	Technician III
6	Revenue	Naib Tehsildar and Patwari
7	PMGSY	Junior Engineer and Supervisor.
8	PHE	Junior Engineer and Supervisor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No/Under construction
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	[BDO office is located in the old Panchayat Building]
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No N/A

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Register started by Jmt. Lalita Kumari (Sarpanch)

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 22nd Nov, 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: _____

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

12

B2V2/PD&MD/2019

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No <u>✓</u>	Secretary Panchayat	Yes/No <u>✓</u>	₹ 15,93.817	Yes/No <u>✓</u>
ICDS (Nutrition)	Yes/No <u>✓</u>	Supervisor	Yes/No <u>✓</u>	₹ 00.00	Yes/No <u>✓</u>
ICDS (Honarium)	Yes/No <u>✓</u>	Supervisor	Yes/No <u>✓</u>	₹ 6075.00	Yes/No <u>✓</u>
Mid Day Meals (MDM)	Yes/No <u>✓</u>	Headmaster Jmt. Arjun Devi	Yes/No <u>✓</u>	N/A	Yes/No <u>✓</u>
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: N/A

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 4 No. (100 % to total)

B2V2/PD&MD/2019

13



d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: N/A

e. Whether the works have been started: Yes/No

No. of works started: 1 No. (16 % to total)

If no, reason thereof: N/A

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: N/A

Also mention if it is being purchased by someone else: No

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: N/A

c. Is the Panchayat/Sarpanch paying honorarium to AMWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: N/A

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Payments Funds not received yet.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Funds not received. (As reported)

Also mention if it is being provided by someone else: _____

Rice by CAPD Dept. + other items by Education Dept

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs Nil lakh (As reported)

✓ No. of works approved: 6

✓ No. of works started: 0

✓ No of works completed: 0

✓ No of Job Card holders in the Panchayat: 466 (For Tiku A + B)

✓ No. of man days generated: 1669

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

Funds not received (As reported)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
RDD	Culture at Lehnu under no	Yes	Physically completed.
PWD	Black rabbit from HST to Chakkar	Yes	
PHE	Lift water supply at Joger	No	only approved
Education	Sanction of room in HST (30x30)	No	only approved.

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JE/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

PHE, RDD and ICDS.

Any department whose staff is absent most of the time: PDD

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Social Welfare Department

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 ICDS, Agriculture.

B2V2/PD&MD/2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Shortage of Potable Water	PHE	Yes/No <input checked="" type="checkbox"/>	New scheme has been sanctioned
Long Power-cuts	PDD	Yes/No <input checked="" type="checkbox"/>	
Huge crop loss due to Monkeys	wild life	Yes/No <input checked="" type="checkbox"/>	Special attention of the Department is invited.

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Shortage of water	PHE	Yes/No <input checked="" type="checkbox"/>	
Long/Unreliable Power - cuts	PDD	Yes/No <input checked="" type="checkbox"/>	
Monkey menace	wild life	Yes/No <input checked="" type="checkbox"/>	
Shortage of Ration.	CAPD	Yes/No <input checked="" type="checkbox"/>	
Poverty Under developed Resources.	Horticulture Agriculture Handicrafts Banks	Yes/No <input checked="" type="checkbox"/>	

B2V2/PD&MD/2019

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: N/A

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No: ✓

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No: ✓

If no, reason thereof: N/A

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Installed on 29/11/19 at BDO office.

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Prepared on 29.11.19

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (28 th Nov)		2 nd Meeting Date (29 th Nov)	
S. No.	Department	S. No.	Department
1	I C D S	1	I C D S
	Supervisor		Supervisor
2	Agriculture	2	Agriculture
	Extension Officer		Harbhartha

B2V2/PD&MD/2019

1 st Meeting Date (29.11.19)		2 nd Meeting Date (29.11.19)	
S. No.	Department	S. No.	Department
3	Health	3	Health
	BMO		BMO
4	CAPD	4	CAPD
	Storekeeper		Storekeeper
5	PDD/PHE	5	PHE
	PWD/Pras		PWD/Pras
6	Veterinary	6	Veterinary
	Senior Pharmacist		Senior Pharmacist
7	Education	7	Education
	Vice-Principal		Principal
8	Social Welfare	8	Social Welfare
	Jetender Singh		NYC

If no, reason thereof: N/A

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: N/A

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: N/A

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No No

If no, reason thereof: Scheduled for January
(VLW to demonstrate the reports to the Visiting Officer)

B2V2/PD&MD/2019

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDDP plan for 2020-21: Yes/No. Yes/No.
- If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No Schemes are being implemented, audit shall follow
- If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No Audit not conducted.
- If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No Yes/No
- If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
6	BDO office Tikur.	Role and Responsibility of Panchayat Sarpanch.	3 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. Yes/No
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No Yes/No
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent Yes/No
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No Yes/No
- If yes, quality of training: Poor/Average/Good/Excellent. Yes/No
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: Yes/No
- a. Elected representatives : Poor/Satisfactory/Good/Excellent Yes/No
- b. General Public : Poor/Satisfactory/Good/Excellent Yes/No
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	5	-	-	Nil
Scholarship for minority students	29	-	-	Nil
Pension - Old Age	122	84	I complete forms	Nil
Pension - Widow	22	Not Reported		
Pension - Disability	24	"		
PM Kissan Nidhi	1087	65	Wary follow Card & Account no.	8
Ayushman Bharat	342	7	mis match in death certifying	-
PM Jeevan Jyoti Bima Yojana	315 (Blank)		-	-
PM Suraksha Bima Yojana	1261 (Blank)			
PM Awas Yojana - Grameen	5	2	Illrd Int. Pending	-
State Marriage Assistance Scheme	2	3	Funeral not received.	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	466	-		
Ladli Beti	N/A			
Swachh Bharat Mission- Individual Household Toilets	320	59		
PM Ujjwala Yojana	412	12	Shall be issued & handy	
Ujala	4	28		
Jandhan Account	437	28	wrong Address & Account	
PM Matru Vandana Yojana	15			

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	120	Shortage of water	
Electricity connection	Not reported		

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Knuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Springs water
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
- If yes, please specify: With Irrigation scheme of Jagan Nidhi.
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: At least 10%
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: Bore well, with irrigation scheme, sprinkler.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 45 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: N/A

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 65 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
5 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
25 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures X
 - Delay by concerned Deptt. X
 - Delay by bank concerned ✓
 - Any other problem, please specify: Incomplete forms / overage population.
- Suggestions for improving the process of availing loan under KCC
Follow-up with financial institutions.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) X
 - Through un-organized market ✓
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
Establishment of Local Mandis at the Block level.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
- By overcoming Monkey menace.
- Establishment of Local Mandis

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ✓
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Colocasia, Turmeric, Ginger	Always in Demand	Traditionally grown in the area.
	Lechurda (Tau) / Amla	Pickel making	
	Allovera	Processing unit is about to establish at Udhampur.	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	2	3
2	Dairy units	6	4
3	Sheep Units	4	1
4	Fish Ponds	1	1

PDD	<ul style="list-style-type: none"> • Within 1 month ✓ More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

Very long power-cuts
Shortage of water.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	1 Repair of water pipes / Change of valves etc.
2.	2 Establishment of Separate Ration Depots for Tikri B Panchayat.
3.	3 Uninterrupted power supply.
4.	4 To overcome monkey menace.
5.	5 Road Connectivity
6.	6 Establishment of Panchayat Ahar.
7.	7 Community Health Centre.
II	Any major complaint brought to notice of the Visiting Officer:
	Non-responsive attitude of PDD department

III	Overall perception of functioning of the government:
	People are generally satisfied with the functioning of the government. Health care, water and power sector needs improvement. People must learn to adopt alternate source of income be it farming, handicraft or any other.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Tikri Panchayat of Udhampur district is very near to highway. Government buildings are up to the mark with good attendance but emphatic attitude of the government functionaries can do wonders as the rear by forests are rich source of raw-material, crop diversification can be done and vocational training with hand-holding by the financial institutions can help a villager to lead a comfortable life.

Signature of the visiting officer

Name

[Signature]

Manisha Sarin.
Additional Commissioner
Jammu