

20/21  
Habuss



# Back to Village

*Governance at the Doorstep*

June 20-27, 2019



**Government of Jammu & Kashmir**

The background of the image is a blurred, low-angle photograph of a mountain range. A vibrant rainbow is visible in the sky, arching from the upper right towards the center. The overall tone is soft and atmospheric, with muted colors in the mountains and a bright, multi-colored spectrum in the sky.

**Jammu and Kashmir**  
**New Vision**  
**New Horizon**



GOVERNOR  
JAMMU & KASHMIR

RAJ BHAVAN  
SRINAGAR-190001

No.GS/GAD(Admin)69/2019-IV  
Dated: June 13, 2019

Dear Deputy Commissioner,

The true spirit of democracy lies in the active involvement of people in decision making processes to fulfill their area specific needs. During the last one year, the Government has taken umpteen steps in this direction. After the successful conduct of elections to Panchayats and Urban Local Bodies, we have gone a step further by devolving funds, functions and functionaries to Panchayats, mandating implementation of important schemes through them and empowering them in every possible way.

2. Continuing with our endeavours in this direction, the government is initiating an ambitious Back to the Village programme whereby every gazetted officer of the state will be allocated one of the 4483 Panchayats of the state where he/she would visit and spend two days-including a night halt- and interact closely with the people. This would be the first initiative of its kind in our state.

3. We are hopeful that this interaction between officers and people will not only strengthen the bonds between the Government and the citizens but also make participatory planning a reality. The wealth of first hand information which an officer will be able to collect from these interactions will help us appreciate local problems better and come up with appropriate interventions.

4. The smooth conduct of this ambitious programme, hinges on the Deputy Commissioner who is the most vital link. Therefore, the success of the programme will squarely bank upon your commitment and coordination with various stake holders.

5. I am therefore, writing to draw your attention to ensure the success of this programme. I urge you to dedicate your time and resources and carry out all such activities as may be necessary to realize the objectives that we have envisaged while conceiving this programme.

6. I am sure that working together, through this programme, we will be able to bring about a discernible and positive change in the rural landscape of the state and leave an indelible impression on the lives of the people residing in our villages.

With warm regards,

Yours sincerely,

  
(Satya Pal Malik)

## Mission Statement

In a first of its kind, the Government of Jammu and Kashmir has embarked on an ambitious and extensive programme of reaching out to the people at the grassroots level to create in the rural masses an earnest desire for decent standard of living.

The 'Back to Village' programme is aimed to involve the people of the state and government officials in a joint effort to deliver the mission of equitable development. The programme is aimed at energizing Panchayats and directing development efforts in rural areas through community participation.

As part of this programme, civil servants will have to reach out to each Panchayat of the State, where they will stay for a specific period to interact and obtain feedback from the grassroots so as to tailor government efforts in improving delivery of village-specific services.

The 'Back to Village' programme has been conceived with the objective of ensuring that developmental initiatives are built on the feedback and cooperation of the people, thus being more result oriented with greater probability of success than those which are top down.

The programme revolves around the concept that while the official machinery has to guide and assist, the primary responsibility to improve local conditions rests with the people themselves. Therefore, they must be encouraged to own a programme so that benefits are maximized.

The life of a person living in a rural area is not cut into segments in the way the Government activities are prone to be. The approach at the village level, therefore, has to be a coordinated, touching all aspects of village life. Such an approach has to be made, not through a multiplicity of departmental officials, but through Panchayats.

The essence of the 'Back to Village' programme is to emphasize the importance of ensuring, right from the beginning, people's participation, not merely as an agent in the execution of the development works but as owners of the entire programme.

We hope this initiative will go a long way in achieving long term objective of grassroots democracy.

**B V R Subrahmanyam, IAS**  
Chief Secretary

## Suggested Activity Schedule for the Visiting Officer

### Day-01:

- Arrival in the Gram Panchayat (by 10:00 a.m.)
- Capture picture at 10:00 a.m.
- Interaction with:
  - PRI members (for an hour atleast).
  - Frontline government functionaries (Doctor/ Teacher/ Patwari/ Anganwadi Workers/ ASHAs/ANMs/ VLW/ PDS storekeeper/ representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture, etc.)
  - Social activists/ NGOs.
  - Prominent citizens/ retired teachers/ govt. employees/ ex-servicemen, etc.
- Visit to local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit to important ongoing and languishing projects/ works.
- Inauguration of playfield/ any other building/ work.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/ issues being faced by the locals of the Gram Panchayat.
- Capture evening interaction picture by 8:00 p.m.

### Day-02:

- Capture picture at 7:00 a.m.
- Participation in the Gram Sabha meeting.
- Participation in Women Gram Sabha meeting.
- Constitution of Social Audit Committee by the Gram Panchayat, if not constituted already.
- Reading out the letter by Hon'ble PM to all Sarpanchs and discussion on water conservation issues.
- Visit to and participation in Exhibition/ Mela.
- Distribution of certificates/ benefits/ opening of accounts, insurance policies, filling of application forms for various schemes.
- Enrolment of beneficiaries under PM-KISAN and PM Shram Yogi Mandhan schemes.
- Shramdan/ cleanliness drive within the Gram Panchayat.
- Visit other villages in the Panchayat.
- Capture picture at 6:00 p.m.
- Departure.

## Back to the Village Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Gram Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: *Sheik Fayaz Ahmad*
- ii. Designation: *Secretary to Govt. Science and Technology Deptt.*
- iii. Department/ place of posting: *Civil Secretariat Srinagar/Jammu*
- iv. Mobile No. *9419008749*
- v. Email id: *sheikhfayazahmad@gmail.com*
- vi. Home District: *Ganderbal*
- vii. Dates of visit: *20/21/22/23/24/25/26/27. June 2019*

### B) LOCATIONAL DETAILS OF GRAM PANCHAYAT:

- i. Name of the Gram Panchayat (GP): *Hatbura*
- ii. Local Government Directory (LGD) code of the GP: *242270*

(To be sourced from Rural Development Department/ by DC)

- iii. Name of CD Block: *Sherpatri*
- iv. Name of Tehsil: *Tulmulla*
- v. Name of District: *Ganderbal*

### C) PANCHAYAT PROFILE:

- i. Name(s) of revenue villages in the Gram Panchayat:
  1. *Hatbura*
  2. *Gundmoin*
  3. *Kastooripora*
  4. *Hakeemgund*
  - 5.
- ii. No. of hamlets in the GP: *07*
- iii. No. of households in the GP: *519*
- iv. Population (approx) of the GP: *3060*
- v. Significant geographical feature of the GP (hilly/ kandi/ plain): *✓*
- vi. Key natural resources of the GP (forest/ water bodies/ minerals/ others/ None): *✓*

D) KEY AMENITIES IN THE GRAM PANCHAYAT:

1. STATUS OF ROADS:

- i. Whether Gram Panchayat is connected with road (Yes/No):
- ii. If yes, type of existing road connecting to GP (Tick one):  
a) Black topped/  Metalled/ Shingled/ Fair-weather  
b) Remarks: Roads are good
- iii. Condition of existing road connecting to GP (Tick one):  
a)  Good/ Average/ Dilapidated  
b) Remarks: The roads are good & blacktopped, however few more needs upgradation
- iv. General condition of internal roads/ link roads inside the GP (Tick one):  
a)  Good/ Average/ Dilapidated/ No internal roads as the area is hilly.  
b) Remarks: Few more link roads need to be upgraded.
- v. Unconnected habitations having population of 250 or more souls (with name):  
a) Number: NIL  
b) Names- (i) \_\_\_\_\_ (ii) \_\_\_\_\_  
(iii) \_\_\_\_\_ (iv) \_\_\_\_\_ (v) \_\_\_\_\_
- vi. Requirement of/ need for construction/  up-gradation of roads/ bridges/ culverts  
(with name/ length (Max. 03 works)):
- | Name of the road/ bridge/ culvert                                      | Approx. Length in Kms/ Mtrs |
|--|-----------------------------|
| 1. Road upgradation ~ Polytechnic College to Junglatipora/Jum Ranpara. |                             |
| 2. Road upgradation ~ Kambay Mohalla to Gundmaine 1.5 km               | App. 2.0 km                 |
| 3. Road upgradation ~ Hatbur Inner Link                                | App. 1.6 km.                |

2. DRINKING WATER/ WATER BODIES:

- i. Source of drinking water (Tick as many as needed):
- a)  Tapped Water/ Tube well/ Dug well / Natural Source (spring, nallah, bowli, river)/ Hand Pump
- b) Others (please specify): Water from Nallahs

ii. Is the availability of drinking water sufficient? Yes/ No

iii. Quality of drinking water in the Gram Panchayat (Tick one):

a) Very Good/  Average / Not fit for consumption.

b) Remarks: Water needs to be filtered for drinking

iv. Hamlets without tapped water supply (with name):

a) Number: NIL

b) Names- (i) \_\_\_\_\_ (ii) \_\_\_\_\_

(iii) \_\_\_\_\_ (iv) \_\_\_\_\_ (v) \_\_\_\_\_

v. Coverage of households through tapped water:

a) Fully covered/  Substantially covered/ Partially covered/ Not covered

b) Remarks: Few Households requires upgradation of schemes.

vi. Frequency of water supply (for connected habitations) (fill one):

a) Daily (24 hrs/day)

b) Thrice a week (\_\_\_ hrs/day)

c) Twice a week (\_\_\_ hrs/day)

d) Weekly (\_\_\_ hrs/day)

e) Remarks: \_\_\_\_\_

vii. Prevalence of diseases on account of unhygienic water supply (as reported) (tick one):

a) Frequently/ Sometimes /  Never

viii. Untapped water sources, details if any:

(i) Nallahs (ii) \_\_\_\_\_

(iii) \_\_\_\_\_ (iv) \_\_\_\_\_

ix. Necessity and further need regarding drinking water supply:

a. Demand for pipes (length): 1500M (Kms) (1.5km)



b. New schemes needed/ required (Max 3, give details):

✓ 1. 1.5 km upgradation of Supply pipe to one Mohallah "Guroon Mohalla"

2.

3.

c. Upgradation of existing schemes required (name of scheme with nature of upgradation required):

1.

As of now no new scheme is required

2.

3.

x. Water bodies in the GP (Numbers):

S. No	Type of water body	Water bodies in the Gram Panchayat		
		Total number	Maintained	Requiring conservation/ restoration
1	Ponds			
2	Springs/ Bowlis		<del>NIL</del>	
3	Wells			
4	Any other.(specify)			

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### 3. POWER SUPPLY:

i. Are all hamlets connected with power supply: Yes/No ✓

ii. Hamlets not having power connectivity:

a) Number: \_\_\_\_\_

'NIL'

b) Names- (i) \_\_\_\_\_ (ii) \_\_\_\_\_

(iii) \_\_\_\_\_ (iv) \_\_\_\_\_ (v) \_\_\_\_\_

iii. Overall availability of daily power supply:

During winter

a. 0-~~6~~<sup>3</sup> hrs 0.3

b. 6-12 hrs

c. 12-18 hrs

d. 18-24 hrs

During summer

a. 0-6 hrs

b. 6-12 hrs

c. 12-18 hrs

d. 18-24 hrs

iv. Number of transformers in the Gram Panchayat: 12

v. Approximate number of transformers damaged during the year: 06

vi. Average time taken by PDD for repair of damaged transformer (tick one):

a. Week / 15 days /  One month / More than one month

b. Remarks: \_\_\_\_\_

vii. General assessment about quality of voltage:

During winter

a. Good

b. Average

c. Below Average

During summer

a. Good

b. Average

c. Below Average

viii. Registration of domestic consumers with PDD (approx.) (tick one):

0-50%, 50-75%, 75-95%,  95-99.9%, 100%

ix. Percentage of households metered: NIL % (0%)

x. Are there any instances where trees are being used for supporting HT/LT line conductor:  Yes/ No

a) If yes, requirement of approximate number of additional poles: 125 poles

b) Are there any critical loose wiring/ conductors which are threat to human life:  Yes/ No

c) Any additional transformer/ upgradation of facility required:

Number: 06; Details: Koastaripora, Hakingund, Hatburg, Sindhal Gundmoine, Jumlanpora.

4. HEALTH:

Sub-Centre:

- i. Number of Sub Centres in the Gram Panchayat: 04
- ii. Total number of sanctioned posts (including NHM): 34 [ Doctors 04  
Paramedic and  
other staff 30 ]
- iii. Total number of posts filled up (including NHM): 26 in which  
Doctors are 02 number.
- iv. Are medicines available in Sub Centres: Yes/ No

Remarks: Few medicines get exhausted fast, which needs rationalization of Medicines supply to Medical Centres/Hospitals on the basis of demand and prevalence of a particular ailment.

Primary Health Centre:

- i. Whether PHC is available within the Gram Panchayat: Yes/ No
- ii. If no, distance (in Kms) of nearest PHC from the Gram Panchayat: N.A Kms
- iii. If PHC is available within the Gram Panchayat:
  - a) Whether housed in govt or rented building: Govt/ Rented
  - b) In case of Govt building, additional requirement of accommodation, if any:  
NO
  - c) Deficiency of critical medical equipments, if any: Yes (CBC-Analyser, 3D-Ultrasound machine, Doplar, also power backup.
  - d) Actual number of doctors attending the patients in the PHC: 02  
Vacancy: 02 (one Dental Doctor, one Medical Doctor).
  - e) Are adequate medicines available in PHC: Yes/ No
  - f) Availability of ambulance in the PHC: Yes/ No
  - g) Whether power supply backup is available in the PHC: Yes/ No/ Non Functional
  - h) Whether separate toilet facility is available in the PHC for females: Yes/ No/ Non-functional
  - i) Whether lab facility is available in the PHC: Yes/ No
  - j) Whether institutional deliveries are conducted in the PHC: Yes/ No

### General Health Parameters:

- i. Distance to the nearest secondary health institution (District Hospital/ Sub-district Hospital/ Community Health Centre) from the Gram Panchayat: 07 Kms
- ii. Institutional deliveries percentage (approx): 0 %
- iii. Whether the pregnant women are aware of the routine Antenatal Care (ANC) checkups:  Yes/ No

(Note: A pregnant lady is required to get 04 ANC's during her pregnancy)

- iv. Whether pregnant women are receiving Rs 1400/- under Janani Suraksha Yojna (JSY) at the time of delivery in govt health institutions:  On time/ Delayed/ Never
- v. Whether pregnant women/ sick infants are getting free treatment under Janani Shishu Suraksha Karyakaram (JSSK) in govt health institutions:  Yes/ No
- vi. Mode of transport for ferrying patients, especially pregnant women, to the nearby hospital (in case of non-availability of ambulance): General Public Transport
- vii. General assessment of people of the Gram Panchayat about the immunisation programme of their children (tick one): Poor/  Good/ Excellent

(Note: As per immunisation schedule, a child is to be immunised at birth [BCG/OPV-0, Hepatitis B]; after 06 weeks [OPV-1, Pentavalent-1]; after 10 weeks [OPV-2, Pentavalent-2]; after 14 weeks [OPV-3, Pentavalent-3, IPV]; at the age of 09 months [Measles Rubella (MR)-1, Vitamin A1] and between 16-24 months [Measles Rubella (MR)-2, Vitamin A2, OPV Booster, DTP-1<sup>st</sup> Booster])

- viii. Whether children are being screened/ examined in Anganwadi Centres by the team of doctors and paramedics under Rashtriya Bal Swasthiya Karyakaram (RBSK):  Yes/ No  
Month in which last screening done: Jan/ Feb/ Mar/ Apr/  May/ June/ Other \_\_\_\_\_
- ix. Whether children are being screened/ examined in schools by the team of doctors and paramedics under RBSK:  Yes/ No  
Month in which last screening done: Jan/ Feb/ Mar/ Apr/ May/ June/ Other \_\_\_\_\_

- x. Number of children in the GP identified during screening for any defects at birth, deficiencies, diseases and developmental delays including disability: 409 (No.)
- xi. How many of them have been referred to higher institutions for treatment: All (No.)
- xii. General awareness about the Ayushman Bharat Programme/ Golden Insurance Card:  Poor/  Good/  Very Good
  - a. Has anybody in the GP availed benefit under Ayushman Bharat Programme: Yes/ No
  - b. If yes, satisfaction level: Poor/ Good/ Very Good

- xiii. No. of infant (0-1 year age) deaths in the GP during last year (January, 2018 to December, 2018): Nil (approx.)
- xiv. No. of maternal deaths (during pregnancy period or within 42 days of delivery) in the GP during last year (January, 2018 to December, 2018): \_\_\_\_\_ (approx.)
- xv. Overall satisfaction level about the performance of ASHA workers among the locals:  Poor/  Good/  Very Good

Remarks: However, there is requirement of more ASHA workers in GP

- xvi. Any requirements pertaining to health sector (please give details- maximum 03)
  1. CBC-Analyser, <sup>3D-</sup>USG/Doplar, Power backup, Solar street light.
  2. More ASHA workers need to cover all population.
  3. Digital X-Ray plant.

**5. EDUCATION:**

i. No. of Government Primary Schools in the Gram Panchayat: 01 (Sanctioned-04)

Facilities available in PS	PS 1	PS 2	PS 3	PS 4
Name of Primary school	PS-Hatbura			
Building (Govt/ rented)	Govt.			

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Facilities available in PS	PS 1	PS 2	PS 3	PS 4
Enrolment	17			
No. of teachers available	03			
No. of operational classes	03			
No. of classrooms available	02			
Compound wall (Yes/ No) ✓	Yes			
Toilet facility available (Yes/ No) ✓	Yes			
Drinking water facility (Yes/ No) ✓	Yes			
MDM served regularly (Yes/ No) ✓	Yes			
Quality of food served (Poor/ ✓ Good/ Very Good)	Good			
Condition of the connecting road (good/ average/ dilapidated) ✓	Average			

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ii. No. of Middle Schools in GP: 02 (Sanctioned only 02)

Facilities available in MS	MS 1	MS 2	MS 3
Name of Middle school	MS-Sandbal	MS-Hakeen- gund	
Building (Govt/ rented)	Govt.	Govt	
Enrolment	66	49	
No. of teachers available	09	09	
No. of operational classes	09	09	
No. of classrooms available	08	07	
Compound wall (Yes/ No) ✓	Partially	Fully	
Toilet facility available (Yes/ No) ✓	Yes	Yes	

Facilities available in MS	MS 1	MS 2	MS 3
Separate toilet facility for girls (Yes/ No/ NA) ✓	Yes	Yes	
Drinking water facility (Yes/ No) ✓	Yes	Yes	
Playground available (Yes/ No)	Yes	NO	
MDM served regularly (Yes/ No) ✓	Yes	yes	
Quality of food served (Poor/ Average/ Good/ Very Good) ✓	Average	Average	
Condition of the connecting road (good/ average/ dilapidated)	Dilapidated	Good	

iii. No. of High Schools in the Gram Panchayat: \_\_\_\_\_

Facilities available in HS	HS 1	HS 2
Name of High school	High School Boys	Shalgund
Building (Govt/ rented)	Govt.	
Enrolment	86	
No. of teachers available	16	
No. of operational classes	06	
No. of classrooms available	06	
Compound wall (Yes/ No) ✓	Yes	
Toilet facility available (Yes/ No) ✓	Yes	

Facilities available in HS	HS 1	HS 2
Separate toilet facility for girls (Yes/ No/ NA) ✓	Yes	
Drinking water facility (Yes/ No) (unfiltered) ✓	Yes	
Playground available (Yes/ No)	Yes	
Electricity available (Yes/ No) [Temporary line] ✓	No	
Computer facility available (Yes/ No) ✓	No	
Condition of Science Laboratory (Poor/ Good/ Very Good) ✓	Needs upgradation	
Condition of the connecting road (good/ average/ dilapidated) ✓	Average	

iv. In case Primary School is not available in the Gram Panchayat, distance to the nearest

PS: \_\_\_\_\_Kms N.A

Mode of transport: On foot/ Public bus/ Other vehicle N.A

v. In case Middle School is not available in the Gram Panchayat, distance to the nearest

MS: \_\_\_\_\_Kms N.A

Mode of transport: On foot/ Public bus/ Other vehicle N.A

vi. In case High School is not available in the Gram Panchayat, distance to the nearest

HS: \_\_\_\_\_Kms N.A

Mode of transport: On foot/ Public bus/ Other vehicle N.A

vii. Distance of nearest Higher Secondary school from Gram Panchayat: 8 Kms

Mode of transport: On foot/ Public bus/ Other vehicle ✓



viii. Condition of the road connecting HSS (please specify): Good

ix. Distance of nearest College from Gram Panchayat: 7 Kms

Mode of transport: On foot/  Public bus/ Other vehicle

x. Private Schools in the Gram Panchayat, if any: (Number only) 02

Primary School: 02, Middle School: \_\_\_\_\_, High School: \_\_\_\_\_

xi. Why do parents prefer private schools for children:

Due to poor education, Poor Syllabus, Non Accountability

xii. Is the Gram Panchayat aware that the MDM scheme shall be implemented through them: Yes/  No

xiii. Any requirements pertaining to education sector (please give details- maximum 03):

1. Higher Secondary is much required as high school has not been upgraded from 1972.
2. A computer lab is required &
3. Modern Laboratory (Science laboratory) is required.

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## 6. ECONOMY/ LIVELIHOODS:

i. Primary source of livelihood:

90  a. Farming

90 b. Non-farming - Weaving/ Embroidery/ Carpentry/ others (please specify):

Handicraft.

ii. Major agri crops grown in GP:

90 a. Rabi (Winter Crops)

90  b. Kharif (Summer Crops)

iii. Major Horticulture Crops grown in GP: Apple/ Walnut/ Cherries/ Mangoes/ Bananas/

Others No Horticulture

iv. Availability of fertilizer/ pesticides outlet in the GP: Yes/  No

- v. Any organic fertilisers/ vermi-composting being used/ done by farmers. Nobody/  Few/ Many/ All
- vi. Major source of irrigation (with %age):
- a. Canal 90 %
  - b. Ponds \_\_\_\_\_ %
  - c. Tube wells \_\_\_\_\_ %
  - d. Springs \_\_\_\_\_ %
  - e. Rainfed 10 %
  - f. Others \_\_\_\_\_ % (details)
- vii. Whether rain water harvesting/ conservation measures are being adopted by the locals in the GP: Yes/No
- viii. If yes, number of water harvesting tanks in the GP: \_\_\_\_\_ (No.) N.A
- ix. Coverage of soil health cards in GP: Nil %
- x. Whether Crop Insurance Cards are being issued to the farmers in the GP.  
Yes/ No
- xi. Whether Panchayat has potential for: (specify details)
- a. Agriculture \_\_\_\_\_ (crop)
  - b. Horticulture \_\_\_\_\_ (crop)
  - c. Plantation of Local / English Willow (crop)
  - d. Dairy farming \_\_\_\_\_ (type)
  - e. Animal/ Sheep Husbandry  Farms of Sheep (type)
  - f. Horticulture Cut flower cultivation (crop)
  - g. Fisheries/ Aquaculture  Fresh Ponds of Carp fish (details)
  - h. Silk (cocoon) \_\_\_\_\_ (details)
  - i. Any other (please specify) Plantation of Kullow and Manufacturing of sports goods.
- xii. Do farmers sell agriculture/ horticulture/ other produce. Yes/ No

xiii. If yes, how is it sold: In organised market/ In unorganised market/ Wasted due to non-availability of any marketing facility ✓

xiv. Visits by agriculture extension officials to the GP: Regularly/ Sometimes/ Never/ Not Applicable ✓

xv. Livestock population (approx. numbers) in the GP: 5214

a. Cattle 960 (Nos.)

b. Buffaloes NIL (Nos.)

c. Sheep 3700 (Nos.)

d. Goat 300 (Nos.)

e. Yak/ Mithun NIL (Nos.)

f. Others (Details) 254 (Nos.)

xvi. Total poultry population (in numbers) in the GP: 2210 (Nos.)

xvii. Nearest Veterinary Centre (distance from Panchayat Hq in Kms): 02 Kms

xviii. Nearest Sheep Extension Centre (distance from Panchayat Hq): 03 Kms

xix. Visits by veterinary extension officials to the GP: Regularly/ Sometimes/ Never/ Not Applicable ✓

xx. Average quantity of cow dung (in Kgs) produced per day in the GP: 6000Kg

How is the cow dung used: As fuel/ Manure/ vermin-composting/ Biogas/ Not used/ ✓

Any other use, plz specify 10% of Cow Dung used for Vermin Compost.

xxi. Potential for skill activities/ traditional crafts - specify details: Handicraft

Such as Willow work, and making of wallure products.

xxii. Number of Self Help Groups active in the GP (Plz mention activities):

a. Number: NIL

- b. Activities: \_\_\_\_\_
- c. Any problems being faced by the SHGs: \_\_\_\_\_

xxiii. Major cottage industries in GP (please specify):

Activity/ Industry	Persons engaged
1. <u>Willow work</u>	(Male/ Female/ Both) <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2. <u>Shawl making</u>	(Male/ Female/ Both) <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
3. _____	(Male/ Female/ Both) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
4. _____	(Male/ Female/ Both) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

xxiv. Number of small enterprises/ industries/ shops/ others in the GP:

Number 67 Employees: self employment. 0

xxv. Please specify the activity in which small scale industrial units are mainly in:

- Handicraft
- \_\_\_\_\_
- \_\_\_\_\_

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xxvi. Number of persons engaged in government service: 100 (approx. number)

xxvii. Potential for village tourism: Pleasure/ Religious/ Historic/ Adventure/ Others

(Please specify) Adventure/ Entertainment in "Wild Life Tourism"

xxviii. What can be done to promote tourism (if possible):

Promote "Wild Life" Tourism and its Festivals & weets.  
& Make Awareness Programs

xxix. Is there any public/ common/ forest/ waste land available in the GP for afforestation?

If yes, approx. area: NO Kanals

## 7. SPORTS

- Popular sports in the Gram Panchayat: Football, cricket, Vallyball.
- Number of playfields in the Gram Panchayat 01 (Nos)
- Whether the available playfields require further development: Yes/ No

iv. In case no playfield is available, please indicate the availability of land for development of playfield in the GP (give details): One play ground is available however

there is requirement of another playground because of population.

8. LIBRARY:

The land has been identified for public funding for its filling and development.

i. Availability of Library in the GP: Yes/ No

Suggestions for improvement: One Public Library is needed in GP.

ii. If no, distance to the nearest library: 7 Kms

9. ENTERTAINMENT:

i. Source of recreation: Rural sports/ Festivals/ Melas/ Local Folk/ Artists/ Open air theatres/ Others, please specify Sports is the only recreation source, therefore, sports equipments shall be made available the above mentioned sports, and sports Teachers & Rekheri Khel shall be engaged on rotational basis in their respective Panchayats.

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10. TELECOM CONNECTIVITY:

i. Whether Mobile connectivity is available in all hamlets of the GP: Yes/No

ii. No. of hamlets **not** having mobile connectivity: 07 (Nos.)

iii. Name of service provider(s): BSNL/ Others Airtel, Jio / None

iv. If yes, quality of network: Very Good/ Average/ Poor

v. Whether internet connectivity (2G/3G/4G) available: Yes/No

vi. Whether Doordarshan TV signal is available in the GP: Yes/ No

vii. Availability of Common Service Centres: Yes/ No

11. BANKING (FINANCIAL INCLUSION):

i. Whether banking facility available or not in the GP: Yes/No

If yes, type (tick as many as needed): Post Office/ Branch/ Micro Branch/ Khidmat Centre

ii. Nearest ATM (in Kms): 0.1 km to 1.0 km

iii. Individuals (20-65 age) having Jan Dhan Accounts: Approx. 2% (less than 2%)

iv. Frequent mode of e-transaction by villagers:

a. Credit/ Debit card: Yes/ No ✓

b. Net banking: Yes/ No ✓

c. Mobile wallet: Yes/ No ✓

d. Any other online payment mode: N.A (details)

v. General assessment about Direct Benefit Transfer (DBT) under various government schemes: Satisfied/ Not Satisfied ✓

Remarks: The DBT transfer of benefit is satisfactory in case of NERAGA and Social Schemes/ Dept.

vi. Key source of lending facility for agriculture, horticulture and allied activities: (tick as many as needed)

a. KCC ✓

b. Bank loan

c. Money Lender

d. Family & friends

Remarks: \_\_\_\_\_

## 12. HOUSING

i. Number of families who received financial assistance under Pradhan Mantri Awas Yojana (PMAY) for construction of houses during financial year 2018-19: NIL (Nos.)

ii. General assessment of beneficiaries who have availed assistance under PMAY in GP: Poor/ Satisfactory/ Good N.A

iii. Whether financial assistance under PMAY been provided: In time/ Delayed N.A

iv. Any difficulty faced in availing financial assistance under PMAY, plz specify:

There is time gap between Assessment/Concess and Sanction of Case with the result, those who have no houses, manages themselves and when sanctioned he became non-eligible under the scheme.

v. No of identified eligible households yet to be covered under PMAY:

Fifteen Cases (15) currently applied, geo tagged  
are waiting for the benefit under the scheme.

### 13. SANITATION

i. General assessment of the visiting officer about the cleanliness in the Gram Panchayat: Poor/  Satisfactory/  Good

ii. Availability of Community Sanitary Complexes in Halqa Panchayat: Yes/  No

iii. Whether maintained by public: Yes/  No

iv. Whether all households are having toilet facility: Yes/  No [20% household have no toilet facility]

v. Whether toilet facility is being used by the locals: Yes/  No

vi. Is Open Defecation still prevalent in the Panchayat: Yes/  No

vii. If yes, percentage of Open Defecation: 20%

Reasons: Under the scheme the benefit for making toilet is not sufficient for poor people

viii. Any facility for Solid Waste Management existing in the Panchayat: Yes/  No

ix. In case the facility of Solid Waste Management is not available, is the Panchayat willing to undertake the activity along with provision of land: Yes/  No N.A

### 14. RURAL DEVELOPMENT AND PRI:

#### MGNREGA:

i. Are job cards available with all eligible households: Yes/  No

ii. When were the job cards last verified: May-19 (Month)

iii. Are seven registers being maintained and verified: Yes/  No

iv. Has Social Audit Committee been formed in the GP: Yes/  No

N.A v. In case no. was it constituted in the Gram Sabha meeting held in presence of the visiting officer: Yes/  No

vi. Are Community Information Boards being installed on MGNREGA works: Yes/  No

### Panchayati Raj Institutions:

- i. Whether Gram Sabhas are being conducted regularly: Yes/No ✓
- ii. Whether women/ reserved category members of Gram Sabha do participate in the meetings: Yes/No ✓
- iii. Whether all departmental plans are being prepared in Gram Sabha: Yes/No ✓
- iv. Are the members of the GP aware about the funds received under 14<sup>th</sup> Finance Commission: Yes/No ✓

(Officer should read out amount in Gram Sabha and explain)

- v. Has 14<sup>th</sup> FC plan been prepared and approved by the Gram Sabha: Yes/ No ✓
- vi. Has Gram Panchayat Development Plan been prepared: Yes/ No ✓
- vii. Does Panchayat have a bank account: Yes/ No ✓

Balance in the account: Rs 15.0 lacs

Account operated by: Sarpanch/ VLW/ Others (specify) and Secretary Panchayat

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### 15. PUBLIC DISTRIBUTION SYSTEM FACILITY

- i. Whether PDS outlet available in the GP: Yes/No ✓
- ii. Whether supply of food grains is made available regularly: Yes/ No ✓
- iii. Quality of PDS grain: Poor/ Average/ Good/ Very Good ✓
- iv. Whether PHH/ NPHH/ exclusion category list is displayed at the PDS outlet/ Panchayat Ghar: Yes/ No ✓

v. Whether Rate list is displayed at the PDS outlet: Yes/ No ✓

vi. Whether PoS machine installed at PDS outlet: Yes/ No ✓

vii. Coverage of LPG connections under UJJWALA: Partially/ Fully ✓

Refills by UJJWALA users: Once in 1/ 2/ 3/ 4/ 5/ 6 / months (approx.) ✓

### 16. WOMEN AND CHILD DEVELOPMENT:

- i. No. of Anganwadi Centres (AWCs) in the GP: 04 (Nos.)



- ii. Availability of nutrition items in the AWC: Always/ Not-regularly (not regularly)
- iii. Quality of food served to the children: Poor/ Good
- iv. General Assessment about the performance of the AWC: Poor/ Average/ Good
- v. Is the Panchayat aware that they shall be implementing the ICDS scheme now: Yes/ No
- vi. Whether Village Health and Nutrition Day (VH&ND) is being observed at AWC: Regularly/ Not regularly
- vii. General assessment about the performance of the services provided on Village Health & Nutrition Day: Poor/ Satisfactory/ Good
- viii. Has any lady received cash assistance of Rs 5000/- for her 1<sup>st</sup> issue under Pradhan Mantri Matru Vandana Yojana in the GP: Yes/ No

#### 17. PUBLIC TRANSPORT SYSTEM:

- i. Is Panchayat connected by public transport: Yes/ No  
Type: Bus/ Matador/ Sumo
- ii. If yes, does it suffice the requirements of the GP: Yes/ No
- iii. General problems related to public transport (if any): \_\_\_\_\_

Auto/short distance journey Auto are required for ferrying the public/commuters

#### 18. SKILL DEVELOPMENT:

- i. Is there any existing skill development programme/ institution operational in the Panchayat: Yes/ No
- ii. Indicate particular sectors where there is demand for vocational training (Max. 05):

1. Handicraft 2. Entrepreneurship 3. Poultry Rearing  
4. Sheep rearing 5. Tailoring Skill to women/girls.

19. COVERAGE OF PENSION SCHEMES:

i. Old Age Pension Scheme:

a. Are all eligible beneficiaries covered: Yes/ No ✓

Number left out: 38

b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly ✓

c. Mode of payment: Bank/ Post office/ Postal money order/ Other ✓

ii. Widow Pension Scheme:

a. Are all eligible beneficiaries covered: Yes/ No ✓

Number left out: 01

b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly ✓

c. Mode of payment: Bank/ Post office/ Postal money order/ Other ✓

iii. Disability Pension Scheme:

a. Are all eligible beneficiaries covered: Yes/ No ✓

Number left out: 04

b. Beneficiaries receiving pension: Monthly/ Quarterly/ Yearly ✓

c. Mode of payment: Bank/ Post office/ Postal money order/ Other ✓

iv. Is the list of beneficiaries being shared with Gram Panchayat/ Gram Sabha: Yes/ No

20. OTHERS:

i. Whether Community Hall is available in GP: Yes/ No / under construction ✓

ii. Whether Panchayat Ghar is available in GP: Yes/ No / under construction ✓

If no. is land available for construction of the Panchayat Ghar: Yes/ No - N.A -

iii. Whether internet facility has been provided in the Panchayat Ghar: Yes/ No ✓

iv. Whether electricity has been provided in the Panchayat Ghar: Yes/ No ✓

v. Is there any heritage building in the GP (Plz specify): No Heritage building

- vi. If yes, whether said building is being properly maintained: Yes/ No -N.A-
- vii. Number of major and critical projects/ works which are languishing for completion for more than three years (Plz specify three major works, if any):

Name of the work	Department concerned
1. _____ (Specify)	PWD/ PHE/ Health/ School/ Other
2. _____ (Specify)	PWD/ PHE/ Health/ School/ Other
3. _____ (Specify)	PWD/ PHE/ Health/ School/ Other

"NIL"

viii. Prevalence of drug menace in the GP: NIL/ Very Low/ Low/ High/ Very High

ix. Is there any unused government building in the GP which can be put to productive use (Plz specify):

Two schools (Primary) buildings which have been amalgamated into middle schools due to less role, their buildings are abandoned and are vulnerable to damage. They can be used for other government office in the GP.

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## 21. GOOD GOVERNANCE:

- i. Public perception on:
- Overall accessibility of departmental staff: ✓ Poor/ Good/ Very Good
  - Overall responsiveness of departmental staff: ✓ Poor/ Good/ Very Good
- ii. Best performing departments: a) Rural Dep. b) PHE c) Rev
- iii. Departments with most complaints against staff: a) PDD b) PDS c) R&B
- iv. Any specific observation regarding any particular department.

The staff and distt. officer of PDD, PDS, R&B, Agriculture and others needs to bring under accountability in terms of providing response, services and to remain accessible to people/public for prompt service.

✓ E) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I Main economic activities/ source of livelihood in the GP (Max. 05):

1. Plantation of willow, & its trade
2. Agriculture
3. Handicraft
4. Unskilled / Skilled labour work
5. ~~Govt~~ In private sector, as shops, kargis, and others.

II Major potential areas which can be used to improve economic conditions in the GP (Max. 05):

1. Willow Production/plantation
2. Handicraft
3. Sheep rearing
4. Fish rearing (Fishries)
5. Floriculture

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III Major problems confronting the people in the GP (Max. 05):

1. Unemployment because less avenues, <sup>lac of</sup> stall development.
2. Govt Hr Secondary is not available due to which dropout rate is after <sup>matric</sup>.
3. Electricity Problem as there are more power cuts & <sup>lac of</sup> infrastructure.
4. The funds are not kindly available due to which the public get deprived especially the old age pensioner, <sup>lac of</sup> agriculture, etc.
- 5.

IV Urgent public requirements in order of priority (Max. 07)	
1	Improvement of Electricity Infrastructure in terms of Installation of Poles, Transformers, Transmission Lines
2	Require Hr. second upgradation of its High School
3	upgradation of roads, link road, and their maintenance/Black toping
4	Health Centre Repairing machinery equipments, such as CBC-Analyser, 3D-USG & D-splan and Digital X-ray.
5	
6	Housing, for needy under PMAY Scheme needs urgent attention as scheme is not implemented.
7	More One-Play ground for which land is already identified need to be made for youths.
V Any major complaint brought to notice:	
	P.D.O is not delivering, as they are understaffed and also lack of infrastructure in terms of poles, transformer upgradations and frequent failure of transformers and their much time for repairing is taken.
VI Overall assessment of visit (Public Services): Please mention best practices, if any, observed	
	Very good interaction with Panchayat representatives public and such engagement shall definitely lead towards better understanding of the issues, & problems faced and the solutions thereof. Further such engagement shall definitely develop confidence & trust among the public on government and its functionaries.
VII Overall assessment of visit (Panchayat Functioning):	
	Not so good, the panchayat requires, improvement towards awareness of its panchs & subpanchs is badly needed. Infrastructure of panchayat such as electricity internet etc needs to be provided.

Signature of the visiting officer

Name:

SHEIKH FAYAZ AHMED



**Mission Delivering Development  
Mission Good Governance**



**Government of Jammu & Kashmir**

## General Instructions for the Visiting Officer

- i. A suggested Activity Schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/ covered fully.
- ii. The officer shall participate in the Gram Sabha, discuss the concept of Gram Panchayat Development Plan and also ask the Gram Panchayat to constitute Social Audit Committee in case the same has not been constituted earlier.
- iii. He/She shall also hold interactions with prominent citizens, frontline government functionaries, NGOs/ social organization, respectable citizens of the area and the general public.
- iv. He/She shall also visit schools, health institutions besides important village assets/ amenities related to various sectors.
- v. The visiting officer shall visit major languishing projects, inaugurate playgrounds (if any), participate in exhibition melas, distribution of certificates, etc.
- vi. The officer shall during all his interactions emphasize on education, nutrition and health of children, empowerment of women, general cleanliness, solid waste management, organic farming, vermi-composting, rain water harvesting and water conservation.
- vii. The visiting officer shall assess the ground situation of allotted Panchayat vis-à-vis perception of local public, data provided by different Departments, inputs shared by the PRI/ prominent citizens and his own observations.
- viii. Any conclusions drawn shall include a holistic view point of the general public. Efforts shall be made to bring out general highlights of the area based on consensus.
- ix. The visiting officer shall restrain himself/ herself from giving or offering any commitment on behalf of the government.
- x. The visiting officer shall adopt an unbiased attitude in reporting issues.
- xi. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer shall exercise all care and objectivity while filling up the relevant form.