



Power to
**Back to
Village 2**
B2V2
Governance at the Doorstep
Dr. Arun Kumar

November 25-30, 2019



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Forward to be filled up by the Reporting Officer
(Along with the field visit report to the Panchayat))

A) DETAILS OF REPORTING OFFICER

1. Name **VIJAY KUMAR PANDITA**
2. Designation **TECHNICAL OFFICER**
3. Department/Place of posting **I AND F.C / UDHAMPUR**
4. Mobile No **9419750835**
5. Email id **vijaypandita2008@gmail.com**
6. Home District **JAMMU**
7. Dates of visit **25/26/27/28/29/30 November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT

1. Name of the Panchayat **KATHIL GANJGO WEST**
2. Local Government Directory (LGD) code of the Panchayat **289097**
(To be sourced from Rural Development Department/DC)
3. Name of CD Block **RAMNAGAR**
4. Name of Tehsil **RAMNAGAR**
5. Name of District **UDHAMPUR**

C) CHAYAT PROFILE

1. No. of revenue villages in the Panchayat **(1) KATHIL GANJGO**
2. No. of hamlets in the Panchayat **7**
3. No. of households in the Panchayat **340**
4. Population (approx.) of the Panchayat **1832**
5. M-981 F-851

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	EDUCATION	1. MASTER 2. TEACHER
2	HEALTH AND FAMILY WELFARE	EMPHW
3	ICDS	AMW
4	AGRICULTURE	A.E.A
5	P.H.E.	J.E
6	R.D.D.	1. SECRETARY PANCHAYAT 2. N.Y.C
7	P.D.D.	1/2 METER READER
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

1. INFRASTRUCTURE:

1. Whether Panchayat Ghat is available in the Panchayat Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghat: Yes/No
2. Whether the BDC office has been established (in case the office visit block Panchayat): Yes/No/Not applicable

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iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

(Officer to inspect the register)

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

2. FUNCTIONALITY

confirm:
If no, Visiting Officer to get the register prepared in his/her presence and (Visiting Officer to physically check the register)

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

Remarks	BDC Office	Panchayat Office	Facilities available	Furniture	Computer/printer	Telephone facility
	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
	More furniture required in Panchayat	Yes	Yes	Required in Panchayat	Required in Panchayat	Required in Panchayat

iv. Facilities available in the Panchayat Raj institutions:
ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

to total)

c. No. of works for which estimates have been prepared: 10 No. (6667%)

b. Whether the detailed estimates for all works have been prepared: Yes/No

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

vi. 14th Finance Commission Award: Yes/No

presence and confirm:

if no, the visiting officer to ensure that the Committee is constituted in his/her

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

Sarpanch)

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by

Name of the Scheme	Separate bank account opened	Office signature Sarpanch	Funds received	Balance in the account as on date	Whether at least one transaction made
14 th Finance Commission	Yes/No	SECRETARY	Yes/No	Rs. 136000/-	Yes/No
ICDS (Nutrition)	Yes/No	SECRETARY	Yes/No	7350/-	Yes/No
ICDS (Honarium)	Yes/No	SECRETARY	Yes/No	NIL	Yes/No
Mid Day Meals (MDM)	Yes/No	SECRETARY	Yes/No	1000/-	Yes/No
Own resources of Panchayat	Yes/No	SECRETARY	Yes/No	1000/-	Yes/No
Any other Scheme, if yes, indicate name					

v. Bank Account opening and receipt of funds

i. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes/No
 (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

if no, reason thereof: Information yet to be conveyed and funds not released

ii. Is the Panchayat/Sarpanch paying honorarium to AMWV/Helpers directly at Panchayat level? Yes/No

if no, reason thereof: Information regarding operation yet to be conveyed forms not released

iii. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/No

Also mention if it is being purchased by someone else

if no, reason thereof: Information yet to be conveyed funds not released

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/No

iii. Integrated Child Development Scheme (ICDS)

2) Other (specify)

2) BDO

1) Sarpanch

(one)

f. Who is issuing work order for works being executed under 14" F.C. (tick)

if no, reason thereof

No. of works started: 5 No. of works to be started: 133

g. Whether the works have been started? Yes/No

if no, reason thereof

h. Whether Action Plan has been approved by the BDC? Yes/No

if no, reason thereof

ii. Yes, whether approved by the Gram Sabha? Yes/No

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/No

✓ No. of man days generated: 8000

✓ No. of job Card holders in the Panchayat: 343

✓ No. of works completed: NIL

✓ No. of works started: 2 (TWO)

✓ No. of works approved: 10

✓ Funds allocated to the Panchayat: Rs. 18.53 lakh

b. If yes,

a. Whether MGNREGA Plan 2019-20 has been approved? Yes/No

x. MGNREGA

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/No

Also mention if it is being provided by someone else

if no, reason thereof: Funds not released

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat? Yes/No

if no, reason thereof: Funds not released

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools? Yes/No

x. Mid Day Meal (MDM) Scheme

- xi) Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ☒ Yes
- xii) Major challenges being faced by the Panchayat in functioning and execution of works: ☐ Yes/No
- iii) Whether full support and cooperation being provided by:

Remarks	Response	Department
Officer	☒ Yes/No	RDD
BOO	☒ Yes/No	RDD
VLW	☒ Yes/No	RDD
JE	☒ Yes/No	RDD
CDPO	☒ Yes/No	Social Welfare
TSWO	☒ Yes/No	Social Welfare
Anganwadi Supervisor	☒ Yes/No	Social Welfare
Headmaster/Principals/CEO	☒ Yes/No	School Education
I/C MDM	☒ Yes/No	School Education
BMO	☒ Yes/No	Health
Tehsildar/Narb-Tehsildar	☒ Yes/No	Revenue
Patwar	☒ Yes/No	Revenue
Agriculture Extension Official	☒ Yes/No	Agriculture
Horticulture Extension Official	☒ Yes/No	Horticulture
Village Functionaries	☒ Yes/No	
Any other	☒ Yes/No	

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes: ☒ Yes/No
- ✓ Non co-operation by officials: Yes/No ☒ Yes
- ✓ If yes, who: _____ (specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No ☒ Yes
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: ☒ Yes/No
- ✓ Delay in administrative approval by officers: Yes/No ☒ Yes
- ✓ If yes, how long: _____ (specify number of days)
- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ☒ Yes
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ☒ Yes
- If not, likely date of completion: 31-12-2019 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: ☒ Yes/No

If not, list of such works and date by which they are likely to be completed:

- (1) Const. of pond at Bhangsi, near the house of 24 Mahabaleshwar, likely to be completed before end of Dec, 2019.
- (2) Const. of water tank at Gaudan, near the house of 6, near to house of 1st ward, likely to be completed before end of Dec, 2019.
- (3) Const. of road at Bhangsi, near the house of 7, near to house of 1st ward, likely to be completed before end of Dec, 2019.

- iii. Whether any funds have been released for works identified in B2V1: Yes/No ☒ Yes

If yes, amount released: Rs. 2.00 lakh. (Two thousand only)

Whether works identified in B2V1 have been started: Yes/No ☒ Yes

✓ Likely date of completion: _____ (date)

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Introduction

Definition 1.1 (1.1.1) Let X be a topological space. A subset U of X is called open if for every $x \in U$ there exists an open neighborhood V of x such that $V \subseteq U$.

Definition 1.2 (1.1.2) Let X be a topological space. A subset C of X is called closed if its complement $X \setminus C$ is open.

Definition 1.3 (1.1.3) Let X be a topological space. A point $x \in X$ is called a limit point of a subset A of X if every open neighborhood V of x contains at least one point of A different from x .

Definition 1.4 (1.1.4) Let X be a topological space. A subset A of X is called compact if every open cover of A has a finite subcover.

Definition 1.5 (1.1.5) Let X be a topological space. A subset A of X is called connected if it cannot be written as the union of two disjoint non-empty open subsets.

Definition 1.6 (1.1.6) Let X be a topological space. A subset A of X is called separable if it contains a countable dense subset.

Definition 1.7 (1.1.7) Let X be a topological space. A subset A of X is called Lindelöf if every open cover of A has a countable subcover.

Definition 1.8 (1.1.8) Let X be a topological space. A subset A of X is called second countable if it has a countable base.

Definition 1.9 (1.1.9) Let X be a topological space. A subset A of X is called first countable if every point in A has a countable local base.

Definition 1.10 (1.1.10) Let X be a topological space. A subset A of X is called metrizable if there exists a metric d on A such that the topology induced by d is the same as the original topology on A .

Topology

Definition 2.1 (2.1.1) Let X be a set. A topology τ on X is a collection of subsets of X satisfying the following axioms: (i) $\emptyset \in \tau$ and $X \in \tau$; (ii) the union of any collection of sets in τ is also in τ ; (iii) the intersection of any finite collection of sets in τ is also in τ .

Definition 2.2 (2.1.2) Let X be a set. A family $\mathcal{B}$ of subsets of X is called a base for a topology τ on X if every set in τ can be written as the union of some members of $\mathcal{B}$.

Definition 2.3 (2.1.3) Let X be a set. A family $\mathcal{C}$ of subsets of X is called a cover of X if the union of all sets in $\mathcal{C}$ is X .

Definition 2.4 (2.1.4) Let X be a set. A family $\mathcal{D}$ of subsets of X is called a refinement of a family $\mathcal{C}$ if every set in $\mathcal{D}$ is a subset of some set in $\mathcal{C}$.

Definition 2.5 (2.1.5) Let X be a set. A family $\mathcal{E}$ of subsets of X is called a subcover of a cover $\mathcal{C}$ if $\mathcal{E}$ is a refinement of $\mathcal{C}$ and $\mathcal{E}$ is still a cover of X .

Definition 2.6 (2.1.6) Let X be a set. A family $\mathcal{F}$ of subsets of X is called a point-finite family if every point in X belongs to only finitely many sets in $\mathcal{F}$.

Definition 2.7 (2.1.7) Let X be a set. A family $\mathcal{G}$ of subsets of X is called a locally finite family if every point in X has a neighborhood that intersects only finitely many sets in $\mathcal{G}$.

Definition 2.8 (2.1.8) Let X be a set. A family $\mathcal{H}$ of subsets of X is called a countable family if it contains at most countably many sets.

Definition 2.9 (2.1.9) Let X be a set. A family $\mathcal{I}$ of subsets of X is called a countable refinement of a family $\mathcal{C}$ if $\mathcal{I}$ is a countable family and $\mathcal{I}$ is a refinement of $\mathcal{C}$.

Definition 2.10 (2.1.10) Let X be a set. A family $\mathcal{J}$ of subsets of X is called a countable subcover of a cover $\mathcal{C}$ if $\mathcal{J}$ is a countable family and $\mathcal{J}$ is still a cover of X .



Definition 3.1 (3.1.1) Let X be a topological space. A point $x \in X$ is called a cluster point of a subset A of X if every open neighborhood V of x contains infinitely many points of A .

Definition 3.2 (3.1.2) Let X be a topological space. A subset A of X is called a cluster set of X if it is the set of all cluster points of A .

a. Whether the census data submitted in the Panchayat during Mission Anudyaya Survey 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.

If no, reason thereof:

2. SOCIAL AUDIT:

i. Whether the data with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out

audit: Yes/No

If no, reason thereof:

ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the

department concerned: Yes/No

If no, reason thereof: No issue raised by the social audit committee

3. CAPACITY BUILDING & TRAININGS:

i. Whether the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
8	Udhampur	about PRI	3

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

iv. If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for Pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	SC = 48 ST = NIL OBC = 13	-	-	NIL
Scholarship for minority students	NIL	-	-	-
Pension - Old Age	67	129	FUNDS NOT RELEASED	NIL
Pension - Widow	33	10	FUNDS NOT RELEASED	NIL
Pension - Disability	45	2	FUNDS NOT RELEASED	NIL
PM Kisan Nidhi	79	190	FUNDS NOT AVAILABLE	NIL
Ayushman Bharat	516	168	-	-
PM Jeevan Jyoti Bima	-	-	-	-
PM Suraksha Bima	-	-	-	-
PM Awas Yojana - Gramin	44	91	QUALITY OF FUNDS	NIL
State Marriage Assistance Scheme	17	8	FUNDS NOT RELEASED	NIL

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 80 %age)
- ii. Are adequate HYV seeds available to the farmers. Yes/No ✓
- iii. If no, reasons thereof.

II) DOUBLING FARMERS INCOME

- Wanting officers to approve the list of recommendations who need their comments. We have to ask each and every one of them to sign their name to the list of recommendations. We have to ask them to sign their name to the list of recommendations. We have to ask them to sign their name to the list of recommendations.

IRRIGATION

1. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Other
2. Major sources of irrigation: Canal/Rainfed/Tube Well/Ponds/Springs/Water harvesting Tanks/Rainfed/Other (please specify)
3. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
4. Are there any un-tapped irrigation sources in the Panchayat: Yes/No
5. If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: SHRI NALLA) (tick as many as needed)
6. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
- If yes, please specify:

- | | | |
|-------|--|--------|
| vi. | Whether the Panchayat has potential for drips/sprinkler irrigation. Yes/No | NIL |
| vii. | No. of farmers who use drip/sprinkler irrigation in the Panchayat. | NIL |
| viii. | No. of farmers who intend to use drip/sprinkler irrigation. | NIL |
| ix. | Any suggestions to improve irrigation facilities in the Panchayat. | (Nos.) |

02/2/2019

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Drinking water	76	Reasons: NOT	
Sanitation		Reasons: NOT	
Electricity		Reasons: NOT	
Communication		Reasons: NOT	

- The following table is intended to provide a summary of the information collected in the survey. It is not intended to be a comprehensive list of all the information collected. The information is intended to be used for general information only. It is not intended to be used for individual cases or for any other purpose.

[illegible]

1. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers who have availed loan facility through KCC during 2019

ii. No. of farmers who applied for KCC loan but not provided so far

iii. No. of farmers who have availed loan facility through KCC from (whatsoever relevant)

iv. Problems being faced by farmers in availing KCC loan (whatsoever relevant)

- Process of loan and procedure
- Delay in disbursement of loan
- Delay in bank response
- Any other problem, please specify

5. Suggestive for improving the process of availing loan under KCC

6. Eligibility in banking formalities

7. How is agriculture marketing produce sold (tick whichever relevant):

- Through organized market (market)
- Through unorganized market
- Any other, please specify

8. If the surplus produce is not being sold in any market, what measures can be taken to ensure the better marketing?

9. Cold storage, be provided to store surplus produce of agriculture/infrastructure and how well it is of appropriate use

10. Any other suggestions to improve the marketing of agriculture produce

To be sold in other states

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5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No

ii. If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	1	1
2	Dairy units	-	1
3	Sheep Units	-	1
4	Fish Ponds	-	-

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7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:
 Requested efforts be made to allocate far more / more land about 10 hectares / subsidy of c. 5.5.
 8. Suggestions for encouraging more households/farmers to set-up new units.

1.	High yield variety seeds
2.	Sanitation
3.	Soil health cards
4.	Set up new unit
5.	Very/early farms

9) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓
- If no, the number of people in the Panchayat yet to get Aadhaar card: _____
- Overall satisfaction level of the people about the ration shops: Poor/Satisfaction/Good/Excellent ✓
- Major problems/complaints with regard to ration shops:
 - Irregular opening: Yes/No ✓
 - Inadequate stock: Yes/No ✓
 - Overcharging: Yes/No ✓
 - Hide behaviour of store owner: Yes/No ✓
 - Long distance to be covered to reach the store: Yes/No ✓
 - Non-display of rates: Yes/No ✓
 - POS machine not working: Yes/No ✓

Department	Average time taken	Revenue	Social welfare	Police Station	PHE
	• Within 1 month ✓ • More than 1 month • Never	• Within 1 month ✓ • More than 1 month • Never	• Within 1 month ✓ • More than 1 month • Never	• Within 1 month • More than 1 month ✓ • Never	• Within 1 month • More than 1 month ✓ • Never
Remarks/details, if any					

- any other: _____
- Number of FIRs registered in last 3 months: NIL
 - Are people generally satisfied by response of Police to complaints: Yes/No ✓
 - Is copy of FIR given to people: Yes/No
 - Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
 - Any suggestions: Our police should be established
- Public perception:
 - Are departmental staff available: Poor/Good/Very Good/Excellent ✓
 - Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries: _____

PCT	• Within 1 month ✓ • More than 1 month • Never	• Within 1 month • More than 1 month • Never
Any other	• More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:
 Poor medical facility, poor response from
 police, security, animal & shop keepers department

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
 ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
 (Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: Not available
 iv. Number of children in the age group of 4-14 years enrolled in the schools: 211

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
 vi. Whether RPD has provided Sanitary Napkin Vending Machines in any of the above schools: Yes/No/Not applicable
 ✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No
 vii. Whether RPD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):	1. Drinking water	2. Upgradation of water bridge at Nallavandi	3. Construction of road from Nallavandi to Kalyan school & Kalyan Ganga Daman	4. Primary health centre	5. Upgradation of electric transformers	6. Public distribution centre	7. Play grounds in Panchayat and within the campus of schools	II	Any major complaint brought to notice of the Visiting Officer:	1. About 50% of the payments for individuals house hold toilets are pending	2. Less supply of medicine in sub-centre	3. Long queue
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Signature of the visiting officer
Name: VIJAY KUMAR PANDITA
TECHNICAL OFFICER
IRRIGATION DIVISION
UDHAMPUR

[Signature]

III Overall percentage of functioning of the government	very good.
IV Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	Education, R.D., P.O. are doing well in their respective fields. Fresh live workers from a 10 department be allowed to visit the project at least once in a week to make aware the general public about the need of schemes and to mitigate the grievances by the public