

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: VAIBHAV KOHLI
- Designation: Additional Secretary to the Government
- Department/place of posting: Information Technology Department
- Mobile No: 9906009117
- Email id: vaibhav.kohli@jk.gov.in ; vaibhavkohli1512@gmail.com
- Home District:
- Dates of visit: 25/26/27/28/29/30, November 2019
28th & 29th Nov. 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Sundhara
- Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC) 240436
- Name of CD Block: TIKRI
- Name of Tehsil: Udhampur
- Name of District: Udhampur

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 11
- No. of households in the Panchayat: 400
- Population (approx.) of the Panchayat: 3000

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	1) PHE 2 Revenue Deptt.	J.E., Supervisor, Line Man (02) Gindwar & Patwari (Niabat Tikri)
2	3) PWD 4) ICDS	A.E. Supervisor & Angan Wadi workers
3	5) Health 6) Forest	ASHA workers Forest Guards (02)
4	7) Education	Incharge Middle school Incharge Primary school
5	8 PMGSY 9 Irrigation	J.E. A.E., J.E.
6	10 Agriculture 11 Horticulture	AEO Official of Grade 3
7	12 PDD 13 State Bank of India	Line Man Two officials
8	14 Fisheries	Fishery Guard

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable N.A.

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No <input checked="" type="checkbox"/>	Yes/No	Not Adequate
Computer/printer	Yes/No <input checked="" type="checkbox"/>	Yes/No	To be purchased under 14th FC
Telephone facility	Yes/No <input checked="" type="checkbox"/>	Yes/No	Not To be availed along with broadband

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒ N.A.

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒

(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: Not prepared

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒

Date of last meeting held: 02.10.2019 (Under B2V2 on 29.11.2019)

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 02.10.2019 (Under B2V2 on 28.11.2019)

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ☒

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No <input checked="" type="checkbox"/>	Panchayat Sarpanch	Yes/No <input checked="" type="checkbox"/>	P ₂ 20,85,819	Yes/No <input checked="" type="checkbox"/>
ICDS (Nutrition)	Yes/No <input checked="" type="checkbox"/>	Supervisor	Yes/No <input checked="" type="checkbox"/>	P ₂ 235	Yes/No <input checked="" type="checkbox"/>
ICDS (Honorary)	Yes/No <input checked="" type="checkbox"/>	Supervisor	Yes/No <input checked="" type="checkbox"/>	NIL	Yes/No <input checked="" type="checkbox"/>
Mid Day Meals (MDM)	Yes/No <input checked="" type="checkbox"/>	Headmaster Middle school H.C. P.S.	Yes/No <input checked="" type="checkbox"/>	P ₁ 732 (Int.) P ₂ 151 (Ext.)	Yes/No <input checked="" type="checkbox"/>
Own resources of Panchayat	Yes/No <input checked="" type="checkbox"/>	—	Yes/No <input checked="" type="checkbox"/>	—	Yes/No <input checked="" type="checkbox"/>
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒

b. Whether the detailed estimates for all works have been prepared: Yes/No ☒

c. No. of works for which estimates have been prepared: 10 No. 100 % (to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

Approved for two years 2016-17 & 2017-18

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 02 No. (20 % to total)

If no, reason thereof: Approval for 2018-2019 & 2019-20
is awaited

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (✓)

2) BDO ()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Funds have not been released yet for the purpose

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No with old supplies/stock under the overall supervision of Sarpanch.

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs _____ lakh

✓ No. of works approved: 06

✓ No. of works started: 01

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 275

✓ No. of man days generated: 480

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Guidelines needs to be issued

for defining the areas/sources/powers of Panchayat to impose taxes.

d. Whether Action Plan has been approved by the DDC: Yes/No ☒ Approved for two years 2016-17 & 2017-18
If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 02 No. (20 % to total)

If no, reason thereof: Approval for 2018-2019 & 2019-20
is awaited

f. Who is issuing work order for works being executed under 14th FC (tick one):

- 1) Sarpanch ☒
2) BDO ☐
3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: Funds have not been released yet for the purpose

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒ with old supplies/stock under the overall supervision of Sarpanch.

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs _____ lakh

✓ No. of works approved: 06

✓ No. of works started: 01

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 275

✓ No. of man days generated: 480

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: Guidelines needs to be issued for defining the areas/sources/powers of Panchayat to impose taxes.

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: ☒ Yes/No

If no, whether subjects have been assigned in presence of the visiting officer: ☒ Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<input checked="" type="checkbox"/> Yes/No	
V.L.W	RDD	<input checked="" type="checkbox"/> Yes/No	
J.E	RDD	<input checked="" type="checkbox"/> Yes/No	
CDPO	Social Welfare	<input checked="" type="checkbox"/> Yes/No	Less than satisfactory as reported
TSWO	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
Anganwadi Supervisor	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
Headmaster/Principal/ZEO	School Education	<input checked="" type="checkbox"/> Yes/No	
I/c MDM	School Education	<input checked="" type="checkbox"/> Yes/No	
BMO	Health	<input checked="" type="checkbox"/> Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	<input checked="" type="checkbox"/> Yes/No	
Patwar	Revenue	<input checked="" type="checkbox"/> Yes/No	
Agriculture Extension Official	Agriculture	<input checked="" type="checkbox"/> Yes/No	
Horticulture Extension Official	Horticulture	<input checked="" type="checkbox"/> Yes/No	
Village functionaries		<input checked="" type="checkbox"/> Yes/No	
Any other	PDD		Response is good & prompt.

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

☒ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

☒ Non disclosure of funds available/schemes by officials: Yes/No

☒ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

☒ Delay in administrative approval by officers: Yes/No

If yes, how long: 1-2 months (specify number of days)

☒ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

☒ Any other difficulty, give details: For proper upkeep and maintenance of Panchayat char, staff such as charotides, sweepers etc. is kept on urgent basis

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ☒

If not, likely date of completion: Feb, 2020 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ☒

If not, list of such works and date by which they are likely to be completed:

- (1) Pay out & Revocation | Construction of boundary wall of Panchayat Char
- (2) Construction of CFC near Panchayat Char with Bathroom by ending March 2020 under 14th FC
- (3) Construction of lane & drain Boudi to Kariya Boudi under CDF by ending March 2020

iii. Whether any funds have been released for works identified in B2V1: Yes/No ☒

If yes, amount released: Rs. N.A. lakh.

Whether works identified in B2V1 have been started: Yes/No ☒

Likely date of completion: Feb. ending 2020 (date) Playground construction

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
14th FC	Repair & Renovation of Panchayat Ahar	NO	Likely completion by Ending Jan 2020
14th FC	Construction of CFC near Panchayat Ahar	NO	Likely completion by Ending March 2020
MNREGA	Construction of playground near Panchayat Ahar	NO	Likely completion by Feb, 2020
CDF	Const. of lane & drain Boudh to Koriya Pani	NO	Likely completion by March, 2020

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/ReT Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Power Development Department

Any department whose staff is absent most of the time: Agriculture, Animal Husbandry

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Agriculture & Animal Husbandry

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Agriculture, Horticulture and RDD

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Road Connectivity	PWD	Yes/No ✓	
Health Subcentre	Health Deptt.	Yes/No ✓	
Veterinary Subcentre	Animal/ Sheep Husbandry Deptt.	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Non availability of Govt. Ration Depot	FCS & CA	Yes/No ✓	Strong demand of the inhabitants
Veterinary Subcentre	Animal & Sheep Husbandry Deptt.	Yes/No ✓	Urgent Requirement
Health Subcentre	Health	Yes/No ✓	Required on immediate basis
Road Connectivity Paddar, Kamutaleh, Main Road Thawal to Seri	PWD/PMWSY	Yes/No ✓	Dirge need of connectivity in remote hamlets
Monkey Menace	Wild life Deptt.	Yes/No ✓	To be looked in to seriously

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (25.7.2019)			2 nd Meeting Date (2.10.2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	PHE	JE	1	PHE	JE
2	Revenue	Patwari	2	Revenue	Patwari

1 st Meeting Date (25.7.2019)			2 nd Meeting Date (2.10.2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	PWD	JE	3	PWD	JE
4	Health	Asha workers	4	Health	Asha workers
5	Education	Teachers	5	Education	Teachers
6	Agriculture	AEO	6	Agriculture	AEO
7	PDD	Line Man	7	PDD	Line man
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (25.7.2019)			2 nd Meeting Date (2.10.2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	PHE	JE	1	PHE	JE
2	Revenue	Patwari	2	Revenue	Patwari

1 st Meeting Date (25.7.2019)			2 nd Meeting Date (2.10.2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	PWD	JE	3	PWD	JE
4	Health	Asha workers	4	Health	Asha workers
5	Education	Teachers	5	Education	Teachers
6	Agriculture	AEO	6	Agriculture	AEO
7	PDD	Line Men	7	PDD	Line man
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No ✓
If no, reason thereof: Because of very little or no support of line departments

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: There are no works completed for which Social Audit can be undertaken. Instructions were given by the undersigned to conduct Social audit of the works which are likely to be completed
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: N.A.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ✓

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Sarpanch (01)	BDO office, Udhampur	Training on functioning of P.R.S.	05
Panches (07)	BDO office, Tiprai		03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ✓
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ✓
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent. ✓
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent ✓
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	32	06	will get benefit when promoted to 2nd standard	
Scholarship for Minority students	-	-	-	
Pension - Old Age	63	05	Non traceability	
Pension - Widow	16	NIL		
Pension - Disability	17	NIL		
PM Kissan Nidhi	217	13	Not uploaded on internet	
Ayushman Bharat	293	90	because of non availability of internet	
PM Jeevan Jyoti Bima Yojana	284	NIL	As per Elbaghi Debate bank existing in Panchayat	
PM Suraksha Bima Yojana	81	NIL	— do —	
PM Awas Yojana - Grameen	02	NIL	N.A.	NIL
State Marriage Assistance Scheme	-	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	275	NIL		
Ladli Beti	—	—	—	—
Swachh Bharat Mission— Individual Household Toilets	249	NIL	N.A.	NIL
PM Ujjwala Yojana	—	—	—	—
Ujala	—	—	—	—
Jandhan Account	372	NIL	As per Electricity Deptt. bank existing in Panchayat	
PM Matru Vandana Yojana	16	NIL	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	NIL	N.A.	N.A.
Electricity connection	NIL	N.A.	N.A.

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Xandi ✓
- Major sources of irrigation: Canal/Khul/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
Tajli Nallah (tick as many as needed)
Khubari Nallah
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Tajli Nallah (tick as many as needed)
Khubari Nallah
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
Yes, please specify: Thangar & Thaggi (Ward 5 & 6)
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
Yes
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: ALL (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: Water conservation, use of drip/sprinkler irrigation
Construction of old canals etc.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. %age) ✓
10
- Are adequate HYV seeds available to the farmers: Yes/No ✓
Yes
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 22 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
17 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
NIL Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures N.A.
 - Delay by concerned Deptt. N.A.
 - Delay by bank concerned N.A.
 - Any other problem, please specify: N.A.
- Suggestions for improving the process of availing loan under KCC
Need Running satisfactorily

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) _____
 - ☒ Through un-organized market _____
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
The agricultural produce is just sufficient and there are no instances reported of surplus produce
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
N.A.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
		Agro Horticulture	Departmental support coupled
		produce like Grapes, Mango,	with better marketing facilities are
		Litchi & Ambs etc. have ample scope	essential to derive potential for diversification.

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	NIL	NIL
2	Dairy units	NIL	10
3	Sheep Units	NIL	NIL
4	Fish Ponds	03	05

iii. Suggestions for encouraging more households/farmers to set-up new units

Awareness by ~~govt~~ Departments plus support & facilitation from the concerned departments.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Setting up of Dairy Units
2. Promotion of cultivation of Aoners, Ginger, ~~Chilli~~ Garlic, Onion, Sweet potato turmeric etc.
3. Impetus to floriculture activities
4. Promotion of horticulture viz. Peara, Mango, Amle etc.
5. Fisheries and allied activities.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 700-750 (Around 25%)

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|-----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No/ ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

h) any other: Govt. Ration Depot is required on urgent basis

iii. Number of FIRs registered in last 3 months: _____

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: Overall satisfactory situation in law & order front.

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> Within 1 month ✓ More than 1 month Never 	
Social welfare	<ul style="list-style-type: none"> Within 1 month More than 1 month Never ✓ 	
Police Station	<ul style="list-style-type: none"> Within 1 month ✓ More than 1 month Never 	
PHE	<ul style="list-style-type: none"> Within 1 month More than 1 month ✓ Never 	

PDD	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 335

iv. Number of children in the age group of 4-14 years enrolled in the schools: 335

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No N.A.

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: N.A.

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No N.A.

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	1 Road Connectivity viz Paddar, Kamtalab (ward 3) & Thawal Seri (ward 2) is required
2.	3 Health Sub centre
3.	4 Veterinary Subcentre
4.	5 Ration Depot (Govt.)
5.	6 PHE. Connections to left out families
6.	7 03 New Transformers need to be for ward No.1, ward No.3 & ward No.5
7.	Shifting of ever-growing population of Monkeys to some other areas which have wreaked havoc in Panchayat
II	Any major complaint brought to notice of the Visiting Officer:
	Road Connectivity on priority basis for Paddar, Kamtalab & Main road Thawal to Seri

III Overall perception of functioning of the government:

According to the interaction which the undersigned had with PRI functionaries during two days under B2V2, ~~the general~~ as well as with general public, the overall impression is one of sense of expectation and liberal devolution of funding and empowerment in spearheading the development agenda ~~of the~~ at the grass root level.


IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

With the renewed thrust of Government of Jammu & Kashmir on empowering Panchayats at grass root level in general and holding of Back to Village Programme in Particular, there is a clear focus towards pushing up development agenda as can be seen in the enthusiasm of Sarpanch & Panches. But at the same time, there is a greater need of sensitizing the officers & officials of line Departments / Agencies to attend to the needs of Panchayats and to go whole hog in pushing for Capacity building and training of PRI functionaries

Signature of the visiting officer

Name

 29/11/2019
(Vaibhav Kohli) KAS
Additional Secretary to Govt.
Information Technology Deptt.
Visiting officer, Panchayat
Sundarni, Block, T.K.R.)
DISTRICT UDHAM PUR