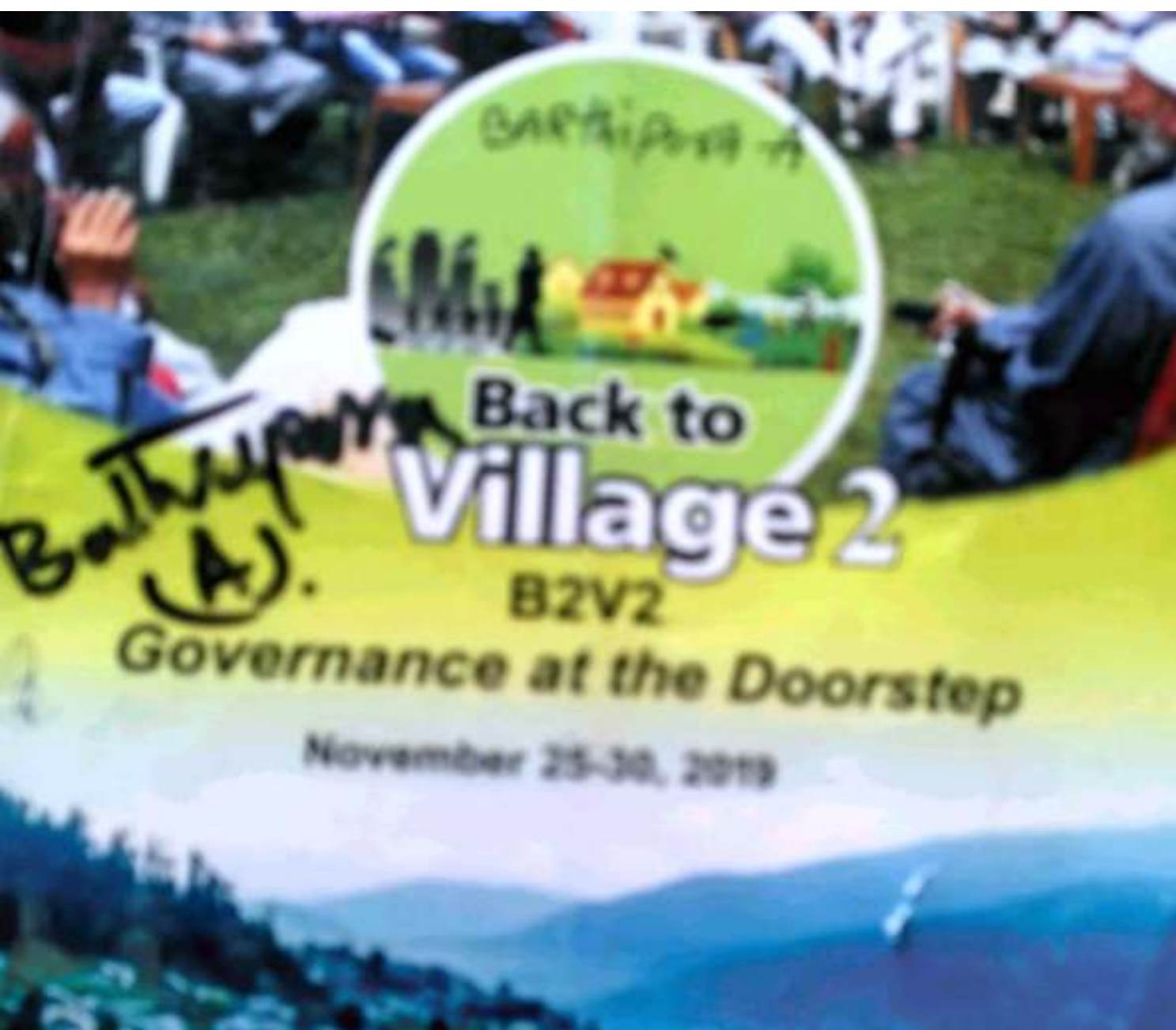




Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- I. Name: **BRA AHMAD NAJAR**
- II. Designation: **UNDER SECRETARY TO GOVT.**
- III. Department/Place of posting: **PNC(R&B) DEPT.**
- IV. Mobile No: **9419059871.**
- V. Email id: **ba38127@gmail.com.**
- VI. Home District: **Sasnam.**
- VII. Dates of visit: **25/26/27/28/29/30 November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- I. Name of the Panchayat: **Buthipora-A.**
- II. Local Government Directory (LGD) code of the Panchayat: **263267.**
(To be sourced from Rural Development Department/EC)
- III. Name of CD Block: **Kellee.**
- IV. Name of Tehsil: **Kellee.**
- V. Name of District: **Siyodian.**

C) PANCHAYAT PROFILE:

- I. No. of revenue villages in the Panchayat: **01.**
- II. No. of hamlets in the Panchayat: **07.**
- III. No. of households in the Panchayat: **505.**
- IV. Population (approx.) of the Panchayat: **2416.**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Justice	Fisheries & Ward - Umar Jaseem
2	Social welfare	Social worker: Deep-jir Bat. Assistant (Gate keeper) Mohd. Young.
3	CHPD	Assistant fire man: Abdul Rahman.
4	PHE	Decharge the petroleum: Lph. Mohideen.
5	Sanitation	L.S. Nazim M. Shah.
6	Sheep Husbandry	JAGD Aman-Ullah-Dan
7	Agriculture	Technician: Sajid Young.
8	Horticulture	

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- I. Whether Panchayat Ghar is available in the Panchayat: **Yes/No/Under construction**
- II. If yes, whether functioning in: **Own building/Other government building/Private building**
- III. If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- IV. Whether the BDC office has been established (in case the office visit block Panchayat) **Yes/Not applicable**

ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Pal Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Not Available
Computer/Printer	Yes/No ✓	Yes/No ✓	" "
Telephone facility	Yes/No ✓	Yes/No ✓	" "

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: NILL

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
Date of last meeting held: NILL

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

B2V2/P0AAMD/2019

v. Bank Account opening and receipt of funds:

Name of the Scheme	Signature Bank account opened	Official signature of Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether all bank transactions have been made
14 th Finance Commission	Yes/No ✓	Signature of Sarpanch	Yes/No ✓	13 lac	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Signature of Sarpanch	Yes/No ✓	0.00 lac	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Signature of Sarpanch	Yes/No ✓	NILL	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Signature of Sarpanch	Yes/No ✓	NILL	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Signature of Sarpanch	Yes/No ✓	-	Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- Whether the detailed estimates for all works have been prepared: Yes/No ✓
- No. of works for which estimates have been prepared: 09 No. (90 % to total)

B2V2/P0AAMD/2019

d. Whether Action Plan has been approved by the DDO: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: NIL No. (____ % to total)

If no, reason thereof: Due to pending situation in the District.

f. Who is issuing work order for works being executed under 14th FC (like one):

1) Sarpanch

2) BDO

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: No funds are available in the Panchayat.
Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to ANM/ASHAs directly at Panchayat level: Yes/No

If no, reason thereof: Not availability of P.E.T.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving mid day meal in the schools: Yes/No

If no, reason thereof: Sarpanch is not authorized for serving mid day meal in the school.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Sarpanch is not authorized for serving mid day meal in the school. Also mention if it is being provided by someone else: dept. is serving noon in the school.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes:

✓ Funds allocated to the Panchayat: Rs 23.45 Lakhs

✓ No. of works approved: 69 Nos

✓ No. of works started: NIL

✓ No. of works completed: NIL

✓ No. of Job Card holders in the Panchayat: 271

✓ No. of mid day generated: NIL

k. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If not, reason thereof: _____

- iii. Whether subjects have been assigned by the Sarpanch to the Panch. ☒ Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer. ☒ Yes/No
 Major challenges being faced by the Panchayat in functioning and execution of work.

a) Whether full support and cooperation being provided by.

Officer	Department	Response	Remarks
BDO	RDO	☒ Yes/No	
VLV	RDO	☒ Yes/No	
JE	RDO	☒ Yes/No	
CDPO	Social Welfare	☒ Yes/No	
TSWO	Social Welfare	☒ Yes/No	
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/ZEO	School Education	☒ Yes/No	
IIC MDM	School Education	☒ Yes/No	
BMO	Health	☒ Yes/No	
Tehsildar/Mandi Tehsildar	Revenue	☒ Yes	
Patwar	Revenue	☒ Yes/No	
Agriculture Extension Official	Agriculture	☒ Yes/No	
Horticulture Extension Official	Horticulture	☒ Yes/No	
Village functionaries		☒ Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works. Identification of beneficiary/other schemes. ☒ Yes/No
 Non co-operation by officials. ☒ Yes/No (specify)
 If yes, who _____
 Non disclosure of funds available/schemes by officials. ☒ Yes/No
 Delay in preparation of estimates/technical sanctions by engineering staff. ☒ Yes/No
 Delay in administrative approval by officers. ☒ Yes/No (specify number of days)
 If yes, how long _____
 Officers not sharing details of guidelines/rule of beneficiaries. ☒ Yes/No
 Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed. ☒ Yes/No (date)
 If not, likely date of completion: _____
 ii. Whether any other works started during Back to Village-1 have been completed. ☒ Yes/No
 If not, list of such works and date by which they are likely to be completed:
 (1) Const. of protective works for 6 sides of N
 (2) Upgradation of Buthipora-Nurpura Road.
 (3) Opening of Electrical Sub-division at Mela-Buthipora-B. ☒ Yes/No
 iii. Whether any funds have been released for works identified in BZV1. ☒ Yes/No
 If yes, amount released Rs. _____ lakh.
 Whether works identified in BZV1 have been started. ☒ Yes/No
 Likely date of completion: _____ (date)

Question	Answer	Mark
1. What is the difference between a function and a procedure?	Function returns a value, while a procedure does not.	2
2. What is a function call?	A statement that invokes a function.	2
3. What is a function definition?	A statement that defines a function.	2
4. What is a function signature?	The name of the function and the list of its parameters.	2
5. What is a function body?	The code that is executed when the function is called.	2
6. What is a function scope?	The range of memory locations that the function can access.	2
7. What is a function stack?	A data structure that keeps track of the functions that are currently being executed.	2
8. What is a function call stack?	A data structure that keeps track of the functions that have been called.	2
9. What is a function call graph?	A graph that shows the sequence of function calls.	2
10. What is a function call tree?	A tree that shows the sequence of function calls.	2

Handwritten notes on the left side of the page, including a definition of a function and a list of questions.

Handwritten notes at the bottom left of the page, including a definition of a function and a list of questions.

1. What is the difference between a function and a procedure?	Function returns a value, while a procedure does not.	2
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3. What is a function definition?	A statement that defines a function.	2
4. What is a function signature?	The name of the function and the list of its parameters.	2
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6. What is a function scope?	The range of memory locations that the function can access.	2
7. What is a function stack?	A data structure that keeps track of the functions that are currently being executed.	2
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9. What is a function call graph?	A graph that shows the sequence of function calls.	2
10. What is a function call tree?	A tree that shows the sequence of function calls.	2

- | Major proteins | Composition | Structure of proteins | Significance |
|---|-------------|-----------------------|----------------------|
| Major proteins synthesized during 80-90 | 70-80 | ✓
various | Transf. and released |

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDPI):

Whether the GPDPI for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

Whether the schemes and activities approved under GPDPI for 2019-20 are under implementation. Yes/No

Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDPI Portal for preparation of GPDPI 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings: _____

1 st Meeting Date (25/11/19)		2 nd Meeting Date (26/11/19)	
S. No.	Department	S. No.	Department
1	CHD	1	CHD
	8th - Kuper		8th - Kuper
2	Education	2	Education
	Master		Master

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The other frontline workers have also participated in the meeting.

If no, reason thereof: _____

Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: _____

Whether the GPDPI Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: _____

Whether to demonstrate the reports to the Visiting Officer) _____

x. Whether the critical gaps identified in the Panchayat during Mission Survey, 2019 are being bridged while preparing GPCP plan for 2020-21: Yes/No
if no, reason thereof: _____

2. SOCIAL AUDIT:

- Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
if no, reason thereof: _____
- Is the Social Audit Committee framed in BZVT conducting social audit: Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
if no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
if yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
NIL	—	—	—

- Quality of training: Poor/Satisfactory/Very Good/Excellent.
- Whether any exposure visit within J&K/Outside has been conducted: Yes/No
if yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- Whether any digital literacy training has been conducted for Sarpanches: Yes/No
if yes, quality of training: Poor/Average/Good/Excellent
- Level of awareness among the elected representatives and general public about the schemes developed by Panchayats:
 - Elected representatives: Poor/Satisfactory/Good/Excellent
 - General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

M) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	110	40	Due to internal backlog	NIL
Scholarship for minority students	30	40	"	NIL
Pension - Old Age	23	07	Non availed - very few funds	"
Pension - Widow	31	03	— do —	"
Pension - Disability	28	0	—	"
PM Kisan Nidhi	200	0	—	"
Ayushman Bharat	269	—	—	"
PM Jeevan Jyoti Bima Yojana	30	—	—	"
PM Suraksha Bhiya Yojana	20	—	—	"
PM Awas Yojana - Gramin	02	—	—	"
State Marriage Assistance Scheme	34	46	Non availed - very few funds	"

Schemes/Services	Beneficiaries (No.)	Pendency (Applied but not sanctioned) (No.)	Reasons for pendency	Fresh applications submitted to willing officer (No.)
AJETA Job Card	291	-	-	NIL
Last Date	-	-	-	-
South Bihar Mass- Individual Household Toilet	249	-	-	-
PM Ujjwala Yojana	-	-	-	-
Ujwa	-	-	-	-
Jandhan Account	-	-	-	-
PM Matsya Yojana	16	13	Due to breakdown of Internet	NIL

* The visiting officer to enclose scheme wise list of sanctioned beneficiaries who are prepared to avail the benefit under the schemes. He/she is also submit any application and beneficiary at district headquarter.

8. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (No.)
Prized water connection	00	Due to non- availability of water	NIL
Electricity connection	NIL	Due to non- availability of water	NIL

Note: The information incorporated in this page is based on the data provided by the field line workers.

* Visiting officer to enclose the list of interested households who need fresh connections. He/she is also collect any applications and hardware at district headquarter.

9. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plains/Ward ✓
- Major sources of irrigation: Canal/Kushu/Tube well/Ponds/Springs/Water harvesting/Tanks/Quarries/Other (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un tapped irrigation sources in the Panchayat: Yes/No ✓
- If yes, please specify (Canal/Circular Water/Sprinkler/Irrigation/Ponds/Any other water body) (tick as many as needed) ✓
By Irrigating Tanks, Ponds, Left-Irrigation.

- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No ✓
If yes, please specify: By Irrigating Tanks, Ponds, Left-Irrigation.
- Whether the Panchayat has potential for drought-prone irrigation? Yes/No ✓
- No. of farmers who use drought-prone irrigation in the Panchayat: NO.
- No. of farmers who intend to use drought-prone irrigation: 155 (No.)

Any suggestions to improve irrigation facilities in the Panchayat:
By Digging Rain water, By digging wells,
By Left-Irrigation and sprinklers etc.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx): 15 % (approx)
- Are adequate HYV seeds available to the farmers? Yes/No ✓
- If not, reasons thereof: _____

1. The first step in the process of the scientific method is to observe.

2. The second step is to ask a question about the observation.

3. The third step is to form a hypothesis, which is a prediction about the answer to the question.

4. The fourth step is to design an experiment to test the hypothesis.

5. The fifth step is to conduct the experiment.

6. The sixth step is to analyze the data and draw a conclusion.

7. The seventh step is to communicate the results of the experiment.

8. The eighth step is to repeat the experiment to verify the results.

9. The ninth step is to publish the results of the experiment.

10. The tenth step is to use the results of the experiment to develop a theory.

11. The eleventh step is to use the theory to make predictions about the future.

12. The twelfth step is to test the predictions of the theory.

13. The thirteenth step is to revise the theory if the predictions are not supported by the data.

14. The fourteenth step is to use the revised theory to make new predictions.

15. The fifteenth step is to repeat the process from step 1.

16. The sixteenth step is to use the results of the experiment to develop a model.

17. The seventeenth step is to use the model to make predictions.

18. The eighteenth step is to test the predictions of the model.

19. The nineteenth step is to revise the model if the predictions are not supported by the data.

20. The twentieth step is to use the revised model to make new predictions.

21. The twenty-first step is to repeat the process from step 1.

22. The twenty-second step is to use the results of the experiment to develop a law.

23. The twenty-third step is to use the law to make predictions.

24. The twenty-fourth step is to test the predictions of the law.

25. The twenty-fifth step is to revise the law if the predictions are not supported by the data.

26. The twenty-sixth step is to use the revised law to make new predictions.

27. The twenty-seventh step is to repeat the process from step 1.

28. The twenty-eighth step is to use the results of the experiment to develop a principle.

29. The twenty-ninth step is to use the principle to make predictions.

30. The thirtieth step is to test the predictions of the principle.

1. The first step in the process of the scientific method is to observe.

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23. The twenty-third step is to use the law to make predictions.

24. The twenty-fourth step is to test the predictions of the law.

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29. The twenty-ninth step is to use the principle to make predictions.

30. The thirtieth step is to test the predictions of the principle.

iii. Suggestions for encouraging more households/farmers to set up new units
Need answers, financial support, Banking

7. List 5 suggestions in order of priority which can help in increasing income of farmer/rural households:

1. Stimulus Regarding Schemes.
2. Financial Support.
3. Enhancement in the 1st quota.
4. Finance and other documents and must be available at Panchayat level.
5. Maintaining facilities.

8) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

i. Whether Aadhaar card has been provided to all people in the Panchayat? Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 30

ii. Overall satisfaction level of the people about the ration shop:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shop:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

ii. Any other Inadequate Supply of Rice and other grains!
 Number of PFRs registered in last 3 months: Not available
 a) Are people generally satisfied by response of Police to complaints? Yes/No
 b) Is copy of FIR given to people? Yes/No
 c) Are people satisfied about the overall security situation in Panchayat? Yes/No
 d) Any suggestions: _____

iv. Public perception

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks, if any
Revenue	• Within 1 month • More than 1 month • Never	<u>Due to processing of cases.</u>
Social welfare	• Within 1 month • More than 1 month • Never	<u>do</u>
Police Station	• Within 1 month • More than 1 month • Never	<u>not available.</u>
PHE	• Within 1 month • More than 1 month • Never	<u>Due to processing of cases and non-availability of water connection.</u>

PDO	• Within 1 month • More than 1 month • Never	Due to breaking of cases and new availability of electric connections.
Any other	• Within 1 month • More than 1 month • Never	
NIL.		

v. Any specific observation of complaint regarding any particular department: No such complaint has been received again any of the departments.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒ Yes

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒ Yes

(Visiting officer to collect a copy of the plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 160.

iv. Number of children in the age group of 4-14 years enrolled in the schools: 159/2

v. Is there any High/Highest Secondary school with more than 40% girl students: Yes/No ☒ Yes

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER: Urgent public requirements in order of priority (Max. 07)

1	Urgent public requirements in order of priority (Max. 07)
1	Upgradation of Irrigation Schemes.
2	Upgradation of (RtT) of H.E. Buthipora.
3	Opening of Electrical Sub-division at Buthipora - A.
4	Employment for Educated Youth.
5	Upgradation of Buthipora - Napora Road.
6	Canal/Schemes, KCC loan exempted.
7	Subsidies be provided for horticulture farmers for 1 part. (Schemes).
8	Grant of protection works on 6 sides of nullah of Nohkande.
9	Any major complaint brought to notice of the Visiting Officer
10	Overall assessment of the visiting from Panchayat is found that the Bynm Panchayat is backward, socially, Economically having low economic.

Copy of the letter of the
Secretary of the
Board

There is a great deal of
difference of opinion as to the
best way of doing this
and it is not possible to
decide upon one course
of action. It is therefore
recommended that the
Board should consider the
matter and decide upon
the best course of action.

Very truly yours,
[Signature]
[Name]
[Title]