

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **NOOR JUMAL**
- Designation: **SEO**
- Department/Place of posting: **EDUCATION/MAHORE**
- Mobile No: **9697552386**
- Email id: **jumalnoorudh34@gmail.com**
- Home District: **UDHAMPUR**
- Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **KUNDERDHAN - 1**
- Local Government Directory (LGD) code of the Panchayat: **239859**
(To be sourced from Rural Development Department by DC)
- Name of CD Block: **CHASSANA**
- Name of Tehsil: **CHASSANA**
- Name of District: **REASI**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **01**
- No. of hamlets in the Panchayat: **07**
- No. of households in the Panchayat: **320**
- Population (approx.) of the Panchayat: **2400**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	EDUCATION	TEACHER
2	AGRICULTURE	AEA
3	FOREST	BLOCK FOREST OFFICER
4	FCS	TSO
5	FISHERIES	FIELD SUPERVISOR
6	SERICULTURE	GUARD
7	ICDS	ANGANWADI/MOKKER SUPERVISOR
8	PDD/PHE/RDD HEALTH POLICE	RELINEMAN/DAILYWAGER/ NYC FM/ HM CONSTABLES

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: **Yes/No/under construction**
If yes, whether functioning in: **Own building/Other government building/Private building**
- Whether land is available for construction of the Panchayat Ghar: **Yes/No**
- Whether the BDC office has been established (in case the officer visits block Panchayat): **Yes/No/Not applicable**

ii. If not, whether the building for EDC office has been identified Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	EDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	Panchayat has made furniture for EDC office. No furniture available.
Computer/printer	Yes/No ✓	Yes/No	In functioning of Panchayat office, no computer is available. It should be made.
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No

vi. Whether Infrastructure and Asset Register has been prepared Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in their presence and confirm

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis Yes/No

Date of last meeting held 22-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis Yes/No

Date of last meeting held 15-11-2019

iii. Whether the Karyak register is being maintained by the Panchayat Secretary Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

v. Bank Account opening and interest of 50000

Name of the Scheme	Separate bank account opened	Official signature of Sarpanch	Receipt received	Balance on the account as on date (Rs. in 1000)	Interest at the end of the year
14 th Finance Commission	Yes/No ✓	Signature of Sarpanch	Yes/No	Rs. 10	Yes/No
ICDS (Nutrition)	Yes/No ✓	Signature of Sarpanch	Yes/No	Rs. 10	Yes/No
ICDS (Information)	Yes/No ✓	Signature of Sarpanch	Yes/No	Rs. 10	Yes/No
AMT Day Meals (MDM)	Yes/No ✓	Signature of Sarpanch	Yes/No	Rs. 10	Yes/No
Own resources of Panchayat	Yes/No ✓	Signature of Sarpanch	Yes/No	Rs. 10	Yes/No
Any other Scheme, if yes, indicate name	Yes/No ✓	Signature of Sarpanch	Yes/No	Rs. 10	Yes/No

(Visiting Officer to physically check the Passbook and enter the above details, name and also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted Yes/No

If no, the visiting officer to ensure that the Committee is constituted in their presence and confirm

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2019-20 has been prepared Yes/No

b. Whether the detailed estimates for all works have been prepared Yes/No

c. No. of works for which estimates have been prepared 12 Nos. (See 7a to 7d)

d. Whether Action Plan has been approved by the DDC: Yes/No
If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 01 No. (% to total)

If no, reason thereof: Problem of internet facility

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Due to transfer of supervisor

Also mention if it is being purchased by someone else: NIL

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Nutrition is not at all at all centres

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 83.00 lakh

✓ No. of works approved: 39

✓ No. of works started: 01

✓ No. of works completed: 0

✓ No. of Job Card holders in the Panchayat: 298

✓ No. of man days generated: 0

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

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xii. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major Challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<u>Yes/No</u>	-
VLW	RDD	<u>Yes/No</u>	<u>No funds received from govt. yet</u>
JE	RDD	<u>Yes/No</u>	-
CDPO	Social Welfare	<u>Yes/No</u>	-
TSNO	Social Welfare	<u>Yes/No</u>	<u>No fund received as to B2V1 no infrastructure issues</u>
Karganwad Supervisor	Social Welfare	<u>Yes/No</u>	-
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u>	-
Uc NDM	School Education	<u>Yes/No</u>	-
BMO	Health	<u>Yes/No</u>	<u>PHC not provided and subject issued letter to govt. for fund</u>
Tetalsar/Naib-Tetalsar	Revenue	<u>Yes/No</u>	-
Farmer	Revenue	<u>Yes/No</u>	-
Agriculture Extension Officer	Agriculture	<u>Yes/No</u>	<u>AGR was issued with list of land of Panchayat</u>
Horticulture Extension Officer	Horticulture	<u>Yes/No</u>	<u>Not provided with fund for horticulture as per govt. order</u>
Village functionaries		<u>Yes/No</u>	-
Any other			-

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Construction of bridge Kallad

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
PDD	Transformer	-	Installed but not functioning
RDD	Construction of safety kiosk work started	N	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes ☐ No
- b) Teachers/Ret Teachers (Yes/No) ☒ Yes ☐ No
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes ☐ No
- d) RDD staff (Yes/No) ☒ Yes ☐ No
- e) JES/other engineering staff (Yes/No) ☒ Yes ☐ No
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes ☐ No
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes ☐ No

In case any particular department has shown improvement, please specify:

Agriculture

Any department whose staff is absent most of the time: Horticulture

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Horticulture

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Horticulture

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Delay in MGNREGA payments	RDD	Yes/No ☒ Yes ☐ No	-
-	-	Yes/No	-
-	-	Yes/No	-

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lack of Hospital facility	Health	Yes/No ☒ Yes ☐ No	
Drinking water problem	PHE	Yes/No ☒ Yes ☐ No	
Electrification problem	PDD	Yes/No ☒ Yes ☐ No	
Road connectivity	RDD	Yes/No ☒ Yes ☐ No	
Anganwadi distribution store	ICDS	Yes/No ☒ Yes ☐ No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPPD):

i. Whether the GPPD for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPPD for 2019-20 are under implementation? Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers? Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPPD Portal for preparation of GPPD 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	EDUCATION TEACHER	1	- do -
2	FOREST GUARD	2	- do -

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
3	AGRICULTURE AREA	3	- do -
4	ICDS ANGANWADI WORKER	4	- do -
5	RDD GRS	5	- do -
6	PHE LINEMAN	6	- do -
7	SECURITY GUARD	7	- do -
8	FISHRIES GUARD	8	- do -

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

viii. Whether the GPPD Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof: _____

(N/V to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Aniyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: Not stated

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ☒
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
<u>Sarpanch (01)</u>	<u>Beasi</u>	<u>Regarding NU</u>	<u>06</u>
<u>Prachas (07)</u>	<u>Prachas</u>	<u>- do -</u>	<u>02</u>

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No ☒
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
a. Elected representatives : Poor/Satisfactory/Good/Excellent
b. General Public : Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pending (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	107	-	-	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age	33	37	-	-
Pension - Widow	13	09	-	-
Pension - Disability	14	04	-	-
PM Kisan Nidhi	200	20	-	-
Ayushman Bharat	324	-	-	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Gramin	50	564	-	-
State Marriage Assistance Scheme	-	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	385	10	-	-
Ladli Beti	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	61	120	-	-
PM Ujjwala Yojana	120	-	-	-
Ujala	-	-	-	-
Jandhan Account	-	-	-	-
PM Matru Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	97	-	-
Electricity connection	80	-	-

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ☒
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ☒
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ☒
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ☒
- If yes, please specify: _____
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ☒
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: Water Harvesting Tanks Can improve irrigation facilities

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ☒
- If no, reasons thereof: _____

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:

Employees of Horticulture Dept. should

visit in the Panchayat

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 343

iv. Number of children in the age group of 4-14 years enrolled in the schools: 343

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

☒ If yes, details of schools: H/S Kundurathan

☒ If yes, whether the machine is functional: Yes/No ☒

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

☒ If yes, whether the Incinerator is functional: Yes/No ☒

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07):
1.	Construction of Road from GREF Road to Haji Baba Street and Tama Masjid.
2.	Construction of road from GREF Road to Sayed Xiraf
3.	Construction of pond in Kattal
4.	Installation of Electric transformer in W. NO 02 along with forty poles.
5.	Water-Tank in Ward No-02, 07 and Ward No 01.
6.	Buildings for Anganwadi centres are Building in each ward.
7.	Panchayat Ghar needs repair Bathrooms, windows and there is need of furnitures in Panchayat Ghar.
II	Any major complaint brought to notice of the Visiting Officer:
	Major Complaint brought to notice is regarding accommodation in Govt. High School Kundurathan and regarding electricity supply to level of Higher Secondary School. There is no HSS within distance of ten kilometres. School is upgraded people are interested to provide site for school. Moserani Chavikidar of Panchayat Ghar has complained that he has not been paid any remuneration till his engagement as chavikidar.

III	Overall perception of functioning of the government:
	Overall functioning of services/Deptt. are good but there is need to improve some of the services/Deptt.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Over all functioning of all departments is ok being farflung area and scattered population but there is need to maintain record of Panchayat Department-wise record should be maintained at Panchayat level.

Signature of the visiting officer
Name NOOR JUMAL