

Back to Village 2 (B2V2) - Return

(Form) to be filled up by the Reporting Officer
during his/her two-day visit to the Panchayat

A) DETAILS OF REPORTING OFFICER:

- i. Name: **SANJAY KUMAR TEKOO**
ii. Designation: **UNDER SECRETARY**
iii. Department/Place of posting: **POWER DEVELOPMENT DEPT.**
iv. Mobile No: **94191-26017**
v. Email id: **akt5pn57@gmail.com**
vi. Home District: **Jamun**
vii. Dates of visit: **25/26/27/28/29/30 November 2018**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **OSKIL**
ii. Local Government Directory (LGD) code of the Panchayat: **240280**
(To be assigned from Rural Development Department/DC)
iii. Name of CD Block: **LEHNA**
iv. Name of Taluk: **UDHAMPUR**
v. Name of District: **UDHAMPUR**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **01**
ii. No. of hamlets in the Panchayat: **02**
iii. No. of households in the Panchayat: **301**
iv. Population (approx.) of the Panchayat: **1930 (As per Census-2011)**

D) FRONTLINE OFFICERS/OFFICIALS WHOY ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ROD/PR	SECRETARY PANCHAYAT
2	Agriculture	ASA,
3	Revenue	PATWARDI
4	FOREST	FORESTER (T)
5	P.D.D	L/MAN
6	Health	FMPHN
7	Social Welfare	NJC
8	Education	Head Master

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Office is available in the Panchayat? ☒ Yes/No/Not available
2. If yes, whether functioning as: Own building/Other government building? ☒ Own building
3. If no, whether land is available for construction of the Panchayat Office? ☒ Yes/No
4. Whether the Panchayat office has been established in case the office was built Panchayat? ☒ Yes/No/Not available

iii. If not, whether the building for BDC office has been identified: Yes/No ☒ applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒	Yes/No ☒	Office furniture required on urgent basis.
Computer/printer	Yes/No ☒	Yes/No ☒	Need of one full computer system/printer is required.
Telephone facility	Yes/No ☒	Yes/No ☒	Telephone facility is also required so that P.R. can communicate with P.W.D.

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in better sequence and content.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 25-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 02-10-2019

iii. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the District Administration/Panchayat Secretary have signed: Yes/No

OS 84

v. Bank Account (opening and receipt of funds)

Name of the Scheme	Separate Bank account opened	Official signature other than Sarpanch	Funds received	Balance as on 31st Dec (Rs. in Lakhs)	Whether to open the account for next year
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	₹ 0.00	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Hondharlam)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other scheme, if yes, indicate name	Yes/No				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the Bank account is in the name of the Panchayat and operated by Sarpanch)

vi. Whether Panchayat Accountability Committee has been constituted ✓

If no, the visiting officer to ensure that the Committee is constituted in proper procedure and submit _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2015-20 has been prepared ✓

b. Whether the detailed estimates for all works have been prepared ✓

c. No. of works for which estimates have been prepared 1 No. (Yes/No or both)

d. Whether Action Plan has been approved by the CDC: Yes ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes ✓

No. of works started: 4 No. (100 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (see one):

1) Sarpanch

✓

2) BDO

1

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Block purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes ✓

If no, reason thereof:

Nutrition items are being supplied through

Also mention if it is being purchased by someone else: Nutrition items are not being purchased by anyone except SW/SCC

b. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes ✓

If no, reason thereof: _____

c. Is the Panchayat/Block paying honorarium to staff/employees directly at Panchayat level? Yes ✓

If no, reason thereof:

As the same is being paid to the employee by SW/SCC

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes ✓

(Visiting officer to check the register and verify the signature of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools? Yes

If no, reason thereof This is being done by the School Side Dept.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat? Yes

If no, reason thereof The same is being done by SC Dept

Also mention if it is being provided by someone else etc

- c. Whether the record on account of purchase of MDM items and remuneration to cooks is being maintained at the Panchayat? Yes

(Waiting Officer to check the register and verify the signature of the Sarpanch in the same)

x. MONITORING

- a. Whether MONITORING Plan 2016-20 has been approved? Yes

- b. If yes:

1. Funds allocated to the Panchayat for 100 lakh

2. No. of works approved 03

3. No. of works started 03

4. No. of works completed State is in progress

5. No. of job Card holders in the Panchayat 320

6. No. of work days generated 1367

- d. Whether the Actual Plan for funds on account of Govt. Revenue of the Panchayat is being prepared? Yes

If yes, whether approved by the Gram Sabha? Yes

If no, reason thereof Not a valid question

xii. Whether subjects have been assigned by the Sarpanch to the Panch: ☒ Yes ☐ No

If no, whether subjects have been assigned in presence of the visiting officer:
Yes/No

xiii. Major challenges being faced by the Panchayat in Andoning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	☒ Yes ☐ No	
VLW	RDO	☒ Yes ☐ No	
JE	RDO	☒ Yes ☐ No	
CDPO	Social Welfare	☒ Yes ☐ No	No awareness campaign has been organized by AIC, AID, AWC, Panchayat, etc. for child labor.
TSWO	Social Welfare	☒ Yes ☐ No	
Anganwadi Supervisor	Social Welfare	☒ Yes ☐ No	
Headmaster/Principal/TCO	School Education	☒ Yes ☐ No	
W. MOM	School Education	☒ Yes ☐ No	
BMO	Health	☒ Yes ☐ No	
Talukdar/Head Tahsildar	Revenue		
Patwar	Revenue	☒ Yes ☐ No	
Agriculture Extension Officer	Agriculture	☒ Yes ☐ No	
Horticulture Extension Officer	Horticulture	☒ Yes ☐ No	
Village Functionaries		☒ Yes ☐ No	
Any other:			

b) Is the Panchayat facing any difficulty in execution of works/implementation of beneficiaries any other schemes:

✓ Non-co-operation by officials: Yes/No

If yes, who SWD/ICDS, Health & Family (Name)

✓ Non-disclosure of funds/availability of schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: _____ (Specify number of days)

✓ Officers not sharing details of guidelines/rule of beneficiaries: Yes/No

✓ Any other difficulty, give details: Health & Soc are required to conduct a drive to create awareness under various schemes.

F) FOLLOW UP OF BACK TO VILLAGE-1 (BVT)

1. Whether the construction work of playground inaugurated during the visit of the officer in BVT has been completed: Yes/No

If not, likely date of completion: _____ (Date)

2. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

3. Whether any funds have been released for works identified in BVT: Yes/No

If yes, amount released: Rs. _____ (Rs.)

Whether any works identified in BVT have been started: Yes/No

Likely date of completion: _____ (Date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after 32V-1, details thereof.

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks

v. Whether any improvement in attendance of following Government functionaries has been noticed after 32V-1:

a) Doctors/Paramedical/Other Health staff

(Yes)

b) Teachers/Post Teachers

(Yes)

c) Anganwadi Workers/Helpers

(Yes)

d) RDS staff

(Yes)

e) Junior engineering staff

(Yes)

f) Agriculture/Horticulture staff

(Yes)

g) Animal Husbandry/Veterinary/Extension staff

(Yes)

In case any particular department has shown improvement, please specify:

Dept. of RD/PR

Any department whose staff is absent most of the time S.W. Dept.

Any department whose staff has not joined the Panchayat since 32V-1 Social Welfare Dept. (Serving last 4 months)

Any department which has reported the want of staff or lack of service since 32V-1 RD/PR Dept. BTL, M. Poly Tech and other

School Programme on 21/10/19

Signature

i. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Water Scarcity R	PHE	Yes/No ✓	
Road Connectivity	RRB	Yes/No ✓	
Unawareness about various schemes of S.W. Dept.	S.W.D	Yes/No ✓	

ii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Availability of drinking water	PHE	Yes/No ✓	
Opening of PHC	Health	Yes/No ✓	
Panchayat ghate	Doko/PR	✓ Yes/No	
Awareness about various schemes	S.W.D	Yes/No ✓	
Road Connectivity	PW/RRB	Yes/No ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2020-21: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2020-21 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources allocated for the schemes for 2020-21 has been done by the Sectional Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board including the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is formed or later prepared and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Data furnished) in the last two meetings:

1 st Meeting Date (1.11.19)			2 nd Meeting Date (25.11.19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RD/PR	Secy. Panchayat (V.L.O.)	1	RD/PR	Secy. Panchayat (V.L.O.)
2	I.E.D.	Anganwadi Worker	2	I.E.D.	Anganwadi Worker

1 st Meeting Date (1.12.19)			2 nd Meeting Date (15.01.19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agri	AEA	3	Agri	AEA
4	Rev	Patwari	4	Rev	Patwari
5	PHE	Field Officer	5	PHE	Field Officer
6	PDO	L.Mu	6	PDO	L.Mu
7	Health	PHN	7	Health	PHN
8			8		

11. Was agenda shared? _____

12. Whether the Gram Sabha Proceedings are held out in front of Gram Sabha after the conclusion of the meeting? Yes/No

13. Was agenda shared? _____

14. Whether the GPOR Plans are being reviewed by the Gram Sabha? Yes/No

15. Was agenda shared? _____

16. Whether the upcoming Gram and Panchayat feedback reports are being uploaded through Plan Portal? Yes/No

17. Was agenda shared? _____

18. PCHP is disseminated the reports to the Village Officer

- x. Whether the critical gaps identified in the Panchayat during Mission Jeevan Survey, 2019 are being bridged while preparing GDP plan for 2020-21. Yes
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B201T conducting social audit. Yes/No

- iii. Whether the issues raised during the audit are being addressed by the department concerned. Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
10	BDO office Sewna	Training To ANALYST FOR ELECTED REP. AMT JEEVAN SURVEY	3

- ii. Quality of training: Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within 200 kms has been conducted. Yes/No

If yes, visiting officer to record the experiences of the elected representatives about the visit. Satisfactory/Very Good/Excellent

- iv. Whether any diploma literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Satisfactory/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes launched in Panchayats:

a. Elected representatives: Satisfactory/Good/Excellent

b. General Public: Satisfactory/Good/Excellent

(Visiting officer to report on the awareness about the programs available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services:	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Files applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	77	44		
Pension - Widow	23	03		
Pension - Disability	36	01		
PM Kisan Nidhi	175	100	Completion of formalities	
Ayushman Bharat	231	26	Completion of formalities	
PM Jeevan Yojana Basic Facility				
PM Jeevan Yojana Basic Facility				
PM Aardr Yojana - Gramin	8	nil		
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	330	20		
Ladli Boli				
Swachh Bharat Mission- Individual Household Toilets	292	nil		
PM Ujjwala Yojana	62	Nil. nil available		
Ujda				
Jeevan Aashir	54% above			
PM Matsya Bandhan Yojana				

* The visiting officer to monitor continuously list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she is also collect any applications and balances at about bi-annual.

B. Visiting officer to monitor all cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Water supply connection			
Electricity connection	02	due to non supply of electric poles	Nil

- Visiting officer to endorse the list of individuals/families who send such connections. He/she to also collect any applications and forward it to the headquarter.

5. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-hilly/Hilly/Plain/Gard
- Major sources of irrigation: Canal/Khatolla and Ponds/Springs/Well
harvesting Tanks/Rainfed/Citrus (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Not
- Are there any un-tapped irrigation sources in the Panchayat: Yes
 - If yes, please specify (Canal/Canal Water/Dam/Lake/Spring/Pond/Well/
other water body) _____ (for as many as needed)
- Is there any plan which can be developed by way of water conservation
measures for irrigation purposes? Not
If yes, please specify: _____
- Whether the Panchayat has potential for diversified irrigation? Yes
- No. of farmers who use drip/runner irrigation in the Panchayat: not
- No. of farmers who intend to use drip/runner irrigation: not (Not)
- Any suggestions to increase irrigation facilities in the Panchayat:
Construction of ponds can be utilized for
irrigation purpose in the area.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmer using High yielding variety seeds (Acre): 50 (not)
- Are all quality HYV seeds available to the farmers? Yes
- Any reasons found: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kiondo Credit Card 37 (None)
- ii. No. of farmers who have availed loan facility through KCC during 2013 27 None
- iii. No. of farmers who applied for KCC Loan but not provided as for Nil None
- iv. Problems being faced by farmers in availing KCC loan (tick wherever relevant)
- a) Difficult processes and procedures ☒
- b) Delay by concerned Dept. ☐
- c) Delay by local council ☐
- d) Any other problem, please specify _____
- v. Suggestions for improving the process of availing loan under KCC
- The existing procedure needs to be
simplified

4. MARKETING INTERVENTIONS

1. How is agricultural/horticulture produce sold (ask with class relevance)?
- Through organized market/trade. _____
 - Through unorganized market. ✓
 - Any other please specify: _____
2. If the surplus produce is not being sold in any market, what measures can be taken to utilize the better advantage?
- In case of (i) above, nil.
3. Any other suggestions for reducing wastage in the marketing of surplus agricultural/horticulture produce?
- In case of (ii & (iii) above, nil.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crop/fruit in the Panchayat? ☒ Yes ☐ No
- ✓ If yes, please specify:

Sr. No.	Non-perennating crop/fruit	Potential for diversification towards this crop/fruit	Remarks (if any)
	waste/unused lands of villages	Lowon, Arala walnut	with diversification the aim is to village for the farmer.

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Dairy Husbandry Department: ☒ Good/Satisfactory ☐ Needs to improve
- ii. Status of households/farmers engaged with Animal/Dairy Husbandry Department: those interested to set up new units.

Sr. No.	Species	No. of households/farmers engaged	No. of households/farmers interested to setting up new units
1	Backyard Poultry	nil	nil
2	Dairy cows	02	nil
3	Sheep/Goats	nil	nil
4	Other Ponds	nil	nil

ii. Suggestions for encouraging more households/businesses to set up small shops

ASH / Scurulture / Horticulture ^{people need to create}
^{leaves for awareness of the people so that they get}
^{a practical knowledge the schemes}

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Starting of Dairy units
2.	Backyard Poultry Unit
3.	Scurulture
4.	Horticulture
5.	Setting up of vegetable farm

1) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Address Card has been provided to all people in the Panchayat? ☒ Yes
 If no, the number of people in the Panchayat yet to get Address Card: _____

2. Overall satisfaction level of the people about the other steps:
 Partially satisfactory / Satisfactory / Dissatisfied

Major problems/complaints with regard to ration shops:

- | | |
|--|---|
| a) Inequitable pricing | Yes ☒ |
| b) Inadequate stocks | Yes ☒ |
| c) Overcharging | Yes ☒ |
| d) Abuse because of extra ration | Yes ☒ |
| e) Long distances to the ration shop to collect the ration | Yes ☒ |
| f) Poor quality of ration | Yes ☒ |
| g) Poor maintenance and security | Yes ☒ |

h) any other: Opening of one station as yet at once is required

ii. Number of FIRs registered in last 3 months: ---

a) Are people generally satisfied by response of Police to complaints: Yes

b) Is copy of FIR given to people: Yes

c) Are people satisfied about the overall security situation in Panchayat: Yes

d) Any suggestion: ---

iv. Public perception:

a) Are departmental staff available: Yes Good Very Good Excellent

b) Are departmental staff responsive: Good Very Good Excellent

v. Average time taken for suspending of applications/requests of individual if complained by the departmental field functionaries:

Department	Average time taken	Remarks/Remarks
Revenue	- Within 1 month - More than 1 month - None	The most important thing for the people is to get the matter resolved and settled as it is taking too much time.
Social Welfare	- Within 1 month - More than 1 month - None	
Police Station	- Within 1 month - More than 1 month - None	
Other	- Within 1 month - More than 1 month - None	

PDO	• Within 1 month ✓ • More than 1 month • Never	
Any other: (Agri)	• Within 1 month ✓ • More than 1 month • Never	The programme of agricultural extension project has been substantial and contact has been a very good understanding with the people of the area.

V. Any specific observation or comments regarding any particular department:

SND is showing intense attitude towards their legitimate duties to far PPT has concerned.

VI. OTHERS:

i. Whether land has been identified under Panchayat for collection and disposal of plastic waste. Yes ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes ✓

(Visiting officer to collect a copy of the plan)

iii. Number of children in the age group of 4-14 years in the Panchayat. 50

iv. Number of children in the age group of 4-14 years enrolled in the school.

15

v. Is there any High/Light Secondary school with more than 20% girl students. Yes ✓

vi. Whether PPT has provided Secondary Health Visiting Machine in any of the above blocks. Yes/Not available

✓ If yes, details of machine: _____

✓ If yes, whether the machine is functional. Yes

vii. Whether PPT has provided Secondary Health Visiting Machine in the above blocks. Yes/Not available

✓ If yes, whether the machine is functional. Yes

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Sec. 10):
1	Comprehensive WSS projected during 3-4, Program is again restructured.
2	Establishment of Veterinary centre along E required staff.
3	Construction of Panthayat Dist, WSS, for which land is already available.
4	Establishment of:- 1. Kinkal Centre / WSS (2) Common Health Centre (WSS)
5	Sanctioning of one PHC centre along E required staff and ambulance facility.
6	Construction of bridge at Osee village (WSS) to connect Khandhayan with Osee.
7	Construction of Road from primary road to High School, Osee up to Chhabra (7-8 km).
8	Any major amendment brought to notice of the Visiting Officer.
The performance of WSS/KSC on ground has remained all along poor. The Dept. has not so far conducted awareness programmes about various flagship programmes in the field, as a result of which there is lot of resentment amongst the people against the functioning of the Dept.	

III Overall perception of functioning of the government

By and large, the people are satisfied with the functioning of the Government. However, the public expects like Health & SWD need to put extra efforts in the field.

IV Overall assessment of visit and suggestions

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)

The overall functioning of the office, so far has been found as very good. The Secretary, Jt is performing his duties with zest and zeal to the best of his knowledge. He is an asset for the Panchayat. He has a very good understanding with the people of area / particular caste. The steps of social welfare / animal husbandry / health need to put extra efforts in the area ~~so that difficulties being faced by the people are redressed.~~

Name: Sanjay Kumar Rakesh
Under Secy, PDD

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Dr. Rakesh Bhajwa
- ii. Designation: SMS-III
- iii. Department/Place of posting: Agriculture / Ram Nagar Subdivision
- iv. Mobile No.: 9419392560
- v. Email Id: Rakeshbhajwa03@gmail.com
- vi. Home District: Trichur
- vii. Dates of visit: 26/20/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Sulasa
- ii. Local Government Directory (LGD) code of the Panchayat: 245282
(To be availed from Rural Development Department OC)
- iii. Name of CD Block: Trichur
- iv. Name of Taluk: Changan
- v. Name of District: Wollampur

C) PANCHAYAT PROFILE:

- i. No. of Grama Panchayats in the Panchayat: 02
- ii. No. of wards in the Panchayat: 07
- iii. No. of Panchayats in the Panchayat: 245
- iv. Population (approx.) of the Panchayat: 1910

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Development	Secretary, Panchayat Shiksha Kesi Technical (H.O.), G.R.S. B.D.S.
2	Agriculture Dept.	AEA
3	Revenue	Patwar
4	Education	H.S. & P. Teachers Middle School Teacher Primary School Teacher
5	P.H.E., P.D.D., P.H.C. Health Dept.	Field worker (PHES) Field worker (PDD) Health worker (H.A.)
6	I.C.D.S	Anganwadi worker
7	Sheep Husbandry	Field staff
8	P.W.D. M.Y.K.	AE M.Y.K. (Field worker)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

I. Whether Panchayat Ghar is available in the Panchayat Yes/No
construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

II. Whether the BOC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDO office has been identified ☒ Yes/No ☐ Not applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDO Office	Remarks
Furniture	☒ Yes/ ☐ No	☒ Yes/ ☐ No	BDO Panchayat and BDO office are operating in rented building
Computer/printer	☒ Yes/ ☐ No	☒ Yes/ ☐ No	
Telephone facility	☒ Yes/ ☐ No	☒ Yes/ ☐ No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: ☒ Yes/☐ No

vi. Whether Infrastructure and Assets Register has been prepared: ☒ Yes/☐ No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in higher province and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ☒ Yes/☐ No

Date of last meeting held: 2/4/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: ☒ Yes/☐ No

Date of last meeting held: 2/4/2019

iii. Whether the Karnal register is being maintained by the Panchayat Secretary: ☒ Yes/☐ No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: ☒ Yes/☐ No

v. Bank Account opening and details of funds received

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in Lakhs)	Whether all need the verification has been made
14 th Finance Commission	Yes/No ✓	Sarpanch Panchayat	Yes/No ✓ (21.4.19)	2.08	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	ASST Sarpanch is in charge	Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	MDM Teacher in charge	Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
Any other Scheme, if yes, indicate name	No ✓	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and opened by Sarpanch.)

vi. Whether Panchayat Grievance Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in faster manner and submit: _____

xii. 14th Finance Commission Award:

a. Whether a year Action Plan 2019-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 10 No. (77 % of total)

d. Whether Action Plan has been approved by the GCD. Yes

If no, reason thereof _____

e. Whether the works have been started. Yes

No. of works started: 03 No. 03 % 100

If no, reason thereof _____

f. Who is issuing work order for works being executed under HP FC (see one)

1) Sargach

245

2) GCD

118

3) Others (specify) _____

VIII. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Committee purchasing nutrition items at Panchayat level for use in the Anganwadi Centres in the Panchayat Union?

If no, reason thereof _____

Also mention if it is being purchased by someone else. Subsidy

of Rs. 100

b. Is nutrition being provided to Anganwadi Centres in the Panchayat Union?

If no, reason thereof _____

c. Is the Panchayat/Committee sending nutrition to Kanchhapur district at Panchayat level? Yes

If no, reason thereof _____

Not the main job of Panchayat

d. Whether the receipt on account of purchase of supplies and payment of nutrition is being submitted by the Panchayat Union?

(Writing Officer to check the receipt and send the signature of the Secretary of the union)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing mid day meal to the school children in the Panchayat: Yes

If no, reason thereof: Since there is no fund for this purpose

Also mention if it is being provided by someone else: MDM Centre
in charge of the school has been providing it

- c. Whether the record on account of purchase of MDM items and transfer to cooks is being maintained at the Panchayat: Yes

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

x. MONREGA:

- a. Whether MONREGA Plan 2018-20 has been approved: Yes

b. If yes:

✓ Funds allocated to the Panchayat: Nil

✓ No. of works approved: 12

✓ No. of works started: 02

✓ No. of works completed: 0

✓ No. of job Card holders in the Panchayat: 191

✓ No. of non-Job Card generated: 264

- c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes

If yes, whether approved by the Gram Sabha: Yes

If no, reason thereof: Panchayat has not its own resources

ii. Whether subjects have been assigned by the Sarpanch to the Panch? ☒ Yes/No

If no, whether subjects have been assigned in presence of the visiting officer? ☒ Yes/No

iii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	ROO	☒ Yes/No	
VLW	ROO	☒ Yes/No	
JE	ROO	☒ Yes/No	
COPO	Social Welfare	☒ Yes/No	L.P.P. representatives have been participating in Panchayat meetings
TSWO	Social Welfare	☒ Yes/No	
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principals/CEO	School Education	☒ Yes/No	
Do. MR/DR	School Education	☒ Yes/No	
BMO	Health	☒ Yes/No	
Talashdar/Head Teacher	Ranching	☒ Yes/No	
Patwar	Revenue	☒ Yes/No	
Agriculture Extension Officer	Agriculture	☒ Yes/No	
Horticulture Extension Officer	Horticulture	☒ Yes/No	
Village Development Officer		☒ Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ (Non co-operation by officials: Yes/No)

If yes, why: _____ specify

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sections by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/regs of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

i) Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 31 Dec 2019 (date)

ii) Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Playground ^{work} on 11.1.19 Seema district back to village-1 work completed on 31.12.2019

(2) _____

(3) _____

iii) Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ Ghs.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 31 Nov 2019 (date)

iv. Whether any new work(s) have been sanctioned/taken up/implemented in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
R.D.D.	Water Road Bujar chakla Khar 2	Yes	Complete up 3rd March 20
R.D.D.	Land leveling with W.M. No 3 on area 2	Yes	Yes
- do -	Construction of Dugwells in village K. 1000 W. Com. 2nd	Yes	Yes
- do -	Construction of 34000 square ft Sanitation Plant K. 1000 W. Com. 2nd	Yes	Yes

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V-1:

a) Doctor/Paramedical/Health staff	(Yes)
b) Teachers/B.T. Teachers	(Yes)
c) Anganwadi Workers/Helpers	(Yes)
d) R.D.D. staff	(Yes)
e) Revenue Engineering staff	(Yes)
f) Agriculture/Agriculture staff	(Yes)
g) Animal Husbandry/Other Husbandry staff	(Yes)

If any particular department has shown improvement, please specify:

Health Staff.

Any department whose staff is absent most of the time: Horticulture, regular staff and security

Any department whose staff has not visited the Panchayat since B2V-1: Sanitation, security, Agriculture and Panchayat

Any department which has organized any event or camp or tour of some kind in the Panchayat since B2V-1: R.D.D.

i. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Non-completion of GP and CRC, the construction work was started 7 years ago.	Public works Dept.	Yes/No ✓	No progress made.
Irregularities and Prosperities among the officials of Health Dept. were observed.	Health Dept.	Yes/No ✓	Dispensing has been working properly since 2016.
Non participation of Animal Husbandry Veterinary Dept. in the Govt. projects.	Animal Husbandry Veterinary Dept.	Yes/No ✓	But the Dept. has still not improving their services specially in the village.

ii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lack of Road connectivity and transportation facility.	PWD	Yes/No ✓	Expected to be resolved in near future.
Non availability of Banking facility.	Finance Dept.	Yes/No ✓	No progress.
Monkey menace	GAO	Yes/No ✓	No progress.
Problem Lack of Animal Husbandry Veterinary services	Animal Husbandry Dept.	Yes/No ✓	No progress.
Lack of Proper medical care facilities like anti-tubercular facility for people visiting health.	Medical Health	Yes/No ✓	likely to be resolved.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer is to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the nodding workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha Meetings: Yes/No

If yes, provide details of participation of nodding workers (Cust. Beneficiaries) in the last two meetings:

1 st Meeting Date: _____			2 nd Meeting Date: <u>20/11/20</u>		
S. No.	Department	Designation	S. No.	Department	Designation
1	<u>6/11/20</u> <u>GPDP</u>	<u>Lineman (GP)</u>	1	<u>GPDP</u>	<u>Lineman</u>
2	<u>6/11/20</u> <u>Agri. extension</u> <u>Dept.</u>	<u>ASA (Agri. ext.)</u>	2	<u>Agri. Dept.</u>	<u>ASA</u>

1 st Meeting Date (20/04/20)			2 nd Meeting Date (20/04/20)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Revenue	Patwar	3	Revenue	Patwar
4	Anganwadi Centres	ANM	4	Food	ANM
5	Education	Teacher	5	Education	Teacher
6	Medical and Health	Practitioner	6	Medical and Health	Practitioner
7	Shrimp Dept	Shrimp Dept	7	Shrimp Dept	Shrimp Dept
8	VHS	Shrimp Dept	8	VHS	Shrimp Dept
9	Shrimp Dept	Shrimp Dept	9	Shrimp Dept	Shrimp Dept

10. R.D.P. 10. R.D.P.
11. R.D.P. 11. R.D.P.

Vii. Whether the Gram Sabha Proceedings are sent out in form of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason being: _____

Viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, Reason being: _____

ix. Whether the upcoming plans and Feedback reports are being updated through Panchayat: Yes/No

If no, Reason being: _____

Even to demonstrate the reports to the meeting Officer

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

L- Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (reported but not sanctioned) (Nos.)	Reasons for pendency	Files applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	SC = 45 ST = 0 OBC = 5	24	lack of documents lack of marks etc.	nil
Scholarship for Minority students	0	10	By letter approved but not sanctioned	nil
Pension - Old Age	26	53		
Pension - Widow	12	12	-	-
Pension - Disability	19	-	-	-
PW (Gosau) High	253	2	-	-
Agastha (Bharat)	25	12	Documents are not submitted	nil
PW (Jawan) Special Allowance	2	2	-	-
PW (Bhaskar) Special Allowance	-	-	-	-
PW (Awar) Special Allowance - Gaurav	15	0.2	Not sanctioned	nil
State Marriage Assistance Scheme	43	0.2	Files being sent for approval	nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (incurred but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting office (Nos.)
NREGA Job Card	191	20	lack of site facility	nil
Ladi Doli				
Syatch Bhami Mission- Individual Household Toilets	289	20	Not in S.I.	nil
PM Ujala Yojana	65	-	-	nil
Ujala	240 (household)	-	-	nil
Jandhan Aashani	+	-	-	-
PM Mahu Vandana Yojana	11	6	Not sanctioned due to not formal letter	nil

* The visiting officer to conduct site visits for all individual beneficiaries who are engaged to work the benefit under the schemes. He/she to also collect any discrepancies and handover at district headquarters.

II. Visiting Officer to all number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
PMGSY water connection	150	lack of water supply in the area	nil
Electricity connection	29+ (127)	-	nil

- Visiting officer to enclose the list of individuals/households who need bank connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Flat ☒ / Hills / Mountains
- Major sources of irrigation: Canal/Khat/Tube well/Pucca ~~Spur~~ ^{Spur} / Minor harvesting Tanks/Rainfed/Other (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient ☒ / Not sufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify: (Canal/Ground Water/Surface water/Spring/Pond/any other water body: _____) (tick as many as relevant)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: 5000 Sq. ft. in area 2 and 4000
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 0
- No. of farmers who intend to use drip/sprinkler irrigation: 25 (None)
- Any suggestions to improve irrigation facilities in the Panchayat:

Pucca Khat should be constructed through

irrigation Dept. to improve the irrigation facility near

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmer using High Yielding Variety seeds (Name: Dr. Kishor)
- Are adequate HYV seeds available to the farmer: Not
- If not, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 242 (Box 1)
- ii. No. of farmers who have availed loan facility through KCC during 2020
64 Nos.
- iii. No. of farmers who applied for KCC Loan but not given yet
Nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (List whatever relevant)
 - a) Difficult processes and procedures: _____
 - b) Delay by concerned Deptt: _____
 - c) Delay by bank concerned: ✓
 - d) Any other problem, please specify: Bank branches are far away from the Dist. Panthayat (Distt.)
- v. Suggestions for improving the process of availing loan under KCC:

① Bank branch should be opened in the Dist. P.P.O. (Distt.)
2020-21 in collaboration with Banks of District Distt.

4. MARKETING INTERVENTIONS:

- i. How is agricultural/horticultural produce sold (List whatever relevant)
 - a) Through organized market (mandi): _____
 - b) Through un-organized market: ✓
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
Government should open procurement centre in the Distt. with fixing Rate and bring crop marketing Distt.
- iii. Any other suggestions for bringing improvement in the marketing of surplus agricultural/horticultural produce:

② Government should be encouraged in Distt. to set up small distt. rule ③ Distt. marketing union should be opened in Distt. by the Distt. to collect the surplus Agr. / Horticulture produce into cooperative societies and distt. products.

5. DIVERSIFICATION TO HIGH VALUE CROPF/FRUIT:

- i. Is there any scope/potential for diversification towards high value crop/fruit in the Pandhynat? Yes/No
 ✓ If yes, please specify:

Sr. No	Non-subsistence crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Apple/Apricot/nectarine/peach	There is a scope to start a small scale orchard of apple/nectarine/peach	Apple is a high value fruit and has a good market in the region.
2	Guava, Mango, Pineapple, etc.	There is a scope to start a small scale orchard of guava/mango/pineapple, etc.	Guava is a high value fruit and has a good market in the region.

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about various schemes of Animal Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal Husbandry Sector and those interested to set up new units

Sr. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Dairy/Poultry	05 HHs	50 HHs
2	Dairy/cattle	10 HHs	10 HHs
3	Sheep units	12 HHs	34 HHs
4	Mini-Ponds	0	0

(ii) Suggestions for encouraging more households/farmers to keep animals

Sheep / Animal Husbandry Centres should be opened in the G.P. which will encourage the farmers to get up animal husbandry.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Cultivating Hybrid Crops and vegetable seeds.
2. By Promoting dairy enterprises in the G.P.
3. Rearing of Sheep and Goats in the G.P.
4. By opening procurement Centres in the G.P. so that farmers may get high returns by selling their surplus produce.
5. Cottage, industries should be promoted by providing credit on low rates of interest.

II. PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhar Card has been provided to all people in the Panchayat Union?

If no, the number of people in the Panchayat yet to get Aadhar card 50

2. Overall satisfaction level of the people about the ration shop.
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular rationing | Yes/No ✓ |
| b) Misbehaviour of staff | Yes/No ✓ |
| c) Overcharging | Yes/No ✓ |
| d) Misbehaviour of shop owner | Yes/No ✓ |
| e) Long distance to be covered to reach the shop | Yes/No ✓ |
| f) Non display of prices | Yes/No ✓ |
| g) POS machine not working | Yes/No ✓ |

h) any other: _____

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes

b) Is copy of FIR given to people: Yes

c) Are people satisfied about the overall security situation in Panchayat: Yes

d) Any suggestions: People are concerned about

Justice / law no order is maintained in Panchayat. People are
in the area, even the government programmes are not
being implemented by the police. People are

iv. Public perception

a. Are departmental staff available: Yes

b. Are departmental staff responsive: Yes

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental staff/employees

Department	Average time taken	Remarks/details if any
Revenue	☐ Within 1 month ☐ More than 1 month ☐ Never	
Social Welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	<u>Don't receive response</u> <u>from the people in the</u> <u>GP.</u>
Police Station	☐ Within 1 month ☐ More than 1 month ☐ Never	
PSC	☐ Within 1 month ☒ More than 1 month ☐ Never	

PDD	• Within 1 month ✓ • More than 1 month • Never	
Any other	• Within 1 month ✓ • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department.

There is negligible participation of Village, Education, Animal Veterinary and Sanitation Dept in the G.P. activities.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste? Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal van is ready? Yes/No ✓

(Visiting officer to conduct a survey of the Place)

iii. Number of children in the age group of 4-14 years in the Panchayat. 297

iv. Number of children in the age group of 4-14 years enrolled in the school. 297

v. Is there any High/Highest Secondary school with more than 40% girl students? Yes/No

vi. Whether PDD has provided Sanitary Napkin Vending Machines in any of the above Schools? Yes/No/Not applicable

✓ If yes, details of schools: Public School

✓ If yes, whether the machine is functional? Yes/No ✓

vii. Whether PDD has provided Sanitary Napkin Incubator in the above Schools? Yes/No/Not applicable

✓ If yes, whether the incubator is functional? Yes/No ✓

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Urgent public requirements in order of priority (Max. 50%)
	1. Transfer of Road from Panchayat Development Corporation to PWD (Panchayat Road) for the Upgradation.
	2. Adequate faculty members in nearby primary H.S.S is the utmost requirement of Grama Panchayat.
	3. Foot Bridge 100m on Satyathalakhal Canal is required. 2 work is also in progress.
	4. Primary School in Grama is required in several G.P.
	5. Tractor Road (4 km) already constructed from Jasta to Panchayat should be upgraded as vehicle Road.
	6. Banking facility in Grama is another requirement of G.P.
	7. Animal Husbandry / veterinary centre is also required in G.P.
II	Any major complaint brought to notice of the Visiting Officer
	Under Construction of Both Panchayat and Grama Panchayat Building since last 6 years. Till day nothing has been done so far, as a result of which Grama Panchayat is conducting its work in open. Moreover, there is no building for Grama Panchayat and Grama Panchayat Chairman Office.

III Overall perception of functioning of the government

Functioning of the government is satisfactory.

IV Overall usefulness of visit and suggestions

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

People of the rural Panthar area are fully aware with diff. state and Centre sponsored schemes designed for their welfare. Thus, the visiting officer in our district organised some short/ training camps for creating awareness among the people regarding different schemes of the Govt. and motivate them to adopt the scheme to uplift their economic and social status.


Signature of the visiting officer

Name DR. RAKESH KHOSLA

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Mr. SANJAY SHARMA
- ii. Designation: AEO
- iii. Department/place of posting: Agriculture Panchayat
- iv. Mobile No: 9419706164
- v. Email id: sanjay.420852@gmail.com
- vi. Home District: Hullbhanpur
- vii. Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: PACHAUA
- ii. Local Government Directory (LGD) code of the Panchayat: 240239
(To be sourced from Rural Development Department/DC)
- iii. Name of CD block: SEWANA
- iv. Name of Taluk: UDHAMPUR
- v. Name of District: UDHAMPUR

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Two
- ii. No. of hamlets in the Panchayat: Two
- iii. No. of households in the Panchayat: 193
- iv. Population (approx.) of the Panchayat: 2854

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	SR. Assistant Director A.P.
2	Health	F.M.P. and Deputy Director
3	Forest	Forest Guard, I & Block Chief - Forest
4	I.C.D.S.	Anganwadi workers of all centres.
5	Sheep Husbandry	Asst. Stock Man
6	Animal Husbandry	Attendant F. & C.
7	P.D.D.	Tech. G.
8	P.W.D. Education	VE Teacher of different schools, Roads

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- I. Whether Panchayat Office is available in the Panchayat Headquarters construction at present is old building which is not good & stable.
If yes, whether functioning in Govt. building/Other government building/Private building.
- II. Whether land is available for construction of the Panchayat Office building.
- III. Whether the BDO office has been established in case the office work of Panchayat is functioning regularly.

iii. If not, whether the building for SDC office has been identified: Yes/No ✓
 applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	SDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	NA
Computer/printer	Yes/No ✓	Yes/No	NA
Telephone facility	Yes/No ✓	Yes/No	NA

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the registers)

If no, Visiting Officer to get the register prepared in his/her presence and confirm NA being prepared in my presence

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 14/01/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 14/01/2019

iii. Whether the Kharwa register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sanpach/ Administrator/Panchayat Secretary have digital signature: Yes/No

v. Bank Account opening *for* receipt of funds *for* funds

Name of the Scheme	Separate bank account opened	Official stamp/signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ☒ Yes	<i>P. P. S.</i>	Yes/No ☒ Yes	<i>11,226.50 Rupees</i>	Yes/No ☒ Yes
ICDS (Nutrition)	Yes/No ☒ Yes	<i>Super 100</i>	Yes/No ☒ Yes	<i>30,245/-</i>	Yes/No ☒ Yes
ICDS (Honourarium)	Yes/No ☒ Yes	<i>Super 100</i>	Yes/No ☒ Yes	<i>22,150/-</i>	Yes/No ☒ Yes
Mid Day Meals (MDM)	Yes/No ☒ Yes	<i>In Charge Teacher</i>	Yes/No ☒ Yes	<i>2,52,572.00</i>	Yes/No ☒ Yes
Own resources of Panchayat	Yes/No ☒ Yes		Yes/No ☒ Yes	<i>2,41,100.00</i>	Yes/No ☒ Yes
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Diversity Committee has been constituted: Yes/No ☒ Yes

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2018-20 has been prepared: Yes/No ☒ Yes

b. Whether the detailed estimates for all works have been prepared: Yes/No ☒ Yes

c. No. of works for which estimates have been prepared: _____ No. *(10)* is in total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 3 No. (31 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (a/c one):

1) Sarpanch

2) BDO

3) Others specified: _____

III. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat/Tehsil?

If no, reason thereof: Supplies are in process of purchasing

Also mention if it is being purchased by someone else: Committee of Panchayat

b. Is nutrition being provided to Anganwadi Centres in the Panchayat/Tehsil?

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying remuneration to ASHA workers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record or account of purchase of nutrition and payment of remuneration is being maintained by the Panchayat/Tehsil?

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) Verified

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: The activity is under process.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No Responsibility shifted to

If no, reason thereof: Activity under consideration

Also mention if it is being provided by someone else: Teachers of each school.

- c. Whether the record on account of purchase of MDM items and remuneration to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

- a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No ✓

- b. If yes:

✓ Funds allocated to the Panchayat: Rs 2.24 lakh

✓ No. of works approved: 3 (Two)

✓ No. of works started: 2

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 534

✓ No. of man days generated: 941

- ii. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Acting in pursuant to resources

xii. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RCZ	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principals/PTO	School Education	Yes/No	
IC MDH	School Education	Yes/No	
BMO	Health	Yes/No	
Talukdar/HQs-Talukdar	Revenue	Yes	
Patwaris	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village Kumbhar/Weaver		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of work _____
beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: PO (Specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/budgetal sanction by engineering staff
Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: 2 months (Specify number of days)

✓ Officers not sharing details of guidelines/policy of beneficiaries: Yes/No

✓ Any other difficulty, Give details: _____

P) FOLLOW UP OF BACK TO VILLAGE-1 (BVT):

i) Whether the construction work of disjuncted inaugurated during the visit
of the officer in BVT has been completed: Yes/No

If not, likely date of completion: March - 20 (Date)

A. Whether any other works started during Back to Village-1 have been completed.
Yes/No

No work started during BVT.

If not, list of such works and date by which they are likely to be completed

(i) Building a 100 ft. Sakshini Ground floor building
by May 2014 (not done)

(ii) Appropriation of Sakshini road
to be approved and carried out then.

(iii) Cost of Sakshini road to be paid to meet
subsidy under Sakshini road under Sakshini road

ii) Whether any funds have been released for work started in BVT: Yes/No

If yes, amount released: Rs. 5 lakh

Whether works identified in BVT have been started: Yes/No

Some work started & completed Each work
Likely date of completion: _____ (Date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
R.D.D	Cost of water tank at Singh Nagar	Yes	
	Water filter at Bhole	Yes	
	Water filter at Bhole	Yes	
Agriculture	Tubewell installed at W. H. E.	Yes	
P.W.D.	No funds released under B2V1		

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- Doctors/Paramedical/other Health staff
- Teachers/Ret Teachers
- Anganwadi Workers/Helpers
- R.D.D staff
- Master engineering staff
- Agriculture/extension staff
- Animal Husbandry/Other Husbandry staff

(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)

to know any particular department has shown improvement, please specify

Civil Department

Any department whose staff is absent most of the time Fisheries & Horticulture

Any department whose officers/officials have not visited the Panchayat ever since B2V1: Fisheries & Horticulture

Any department which has organized any event or camp or tour of social office in the Panchayat since B2V1 -Nil-

vi. Areas of major complaints brought to notice:

Major area of complaint made during 82V1	Department	Resolution of Complaint	Remarks
Against P.D.D	P.D.D	Yes/No ✓	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problems highlighted during 82V1	Department	Resolution of problem	Remarks
Complaint against P.D.D department	P.D.D	Yes/No ✓	As information shared or reported by public
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

1 st Meeting Date: []			2 nd Meeting Date: []		
S. No.	Department	Designation	S. No.	Department	Designation
3	Rural Dev.	GRS	3	-	-
4	-	-	4	-	-
5	-	-	5	-	-
6	-	-	6	-	-
7	-	-	7	-	-
8	-	-	8	-	-

If No. reason stated: Some departments don't attend meetings
also don't know the date

vi. Whether the Green Sabha Proceedings are read out in front of Green Sabha after the conclusion of the meeting: Yes

If No. reason stated: Yes

vii. Whether the GPOIP Plans are being approved by the Green Sabha: Yes

If No. reason stated: Yes

viii. Whether the Income Plans and Facilities feedback reports are being recorded through Plan Portal: Yes

If No. reason stated: Yes

(VCLV) to disseminate the reports to the visiting Officer

2. Whether the critical gaps identified in the Panchayat during Mission Aardram Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in BZVT conducting social audit. Yes

- iii. Whether the issues raised during the audit are being referred to the department concerned. Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	Block HQ Sennar	Capacity Building	4 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within BZV/Outside has been conducted. Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to hand out the schemes from the pamphlet available)

10. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

C. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	No information provided by department			
Scholarship for Minority students	—	—	—	—
Pension - Old Age	95			
Pension - Widow	33			
Pension - Disability	49			
PM Kisan Bidhi	250	131	Not found	
Ayushman Bharat	349	336	Health department issues in finding some beneficiaries at the level of the state govt.	
PM Jansamajik Bima Yojna	No information from available			
PM Suraksha Bima Yojna		02		
PM Arogya Yojna - Gramin	70	41	Not sanctioned by central govt	02
State Marriage Assistance Scheme	No information provided			

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Requests for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	524	Nil	-	-
Ladli Beti	Not in Kithampur Dist.			
Swachh Bharat Mission- Individual Household Toilet	482	-	-	-
PM Ujjwala Yojana	1551	-	-	-
Mala	-	-	-	-
Jaridhar Arogya	Nil	Nil	-	-
PM Matru Vandana Yojana	28	Nil	-	-

* The visiting officer in Kithampur, submits-wise list of individual beneficiaries who are interested to avail the benefits under the schemes. He/she to also collect any applications and proposals of individual households.

ii. Visiting Officer to fill number of water pending and drain demands:

Schemes/Services	No. of cases pending	Requests for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Nil	-	-
Sanitary connection	Nil	-	-

- * Visiting officer to enclose the list of individuals/households who need such connections. He/she to also collect any applications and forward it direct headquarter.

(I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat. Same Highly Plains
- Major sources of irrigation. Canals/Tube wells/Rails/Springs/other harvesting Tanks/Railroad/Other (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat. Sufficient Same
- Are there any un-tapped irrigation sources in the Panchayat. No
 - If yes, please specify (Canal/Ground Water/Spade and Spring/other other water body. _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes
 - If yes, please specify Dhar Gullam
- Whether the Panchayat has potential for decentralized irrigation. Yes
- No. of farmers who use decentralized irrigation in the Panchayat. 151
- No. of farmers who intend to use decentralized irrigation. 2 (Hill)
- Any suggestions to improve irrigation facilities in the Panchayat. water harvesting tanks and micro irrigation

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmer's having high yielding variety seeds status. 99 (Hill)
- Are adequate HYV seeds available to the farmers. Yes
- If not, reasons might _____

5. DIVERSIFICATION TO HIGH VALUE CROPS OUT:

- I. Is there any scope/potential for diversification towards high value crops/fruit in the Panchayat? Yes
- ✓ If yes, please specify:

Sr. No	New remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
		Area suitable for Apple cultivation can be identified in this Panchayat area.	

6. INCREASING LIVESTOCK PRODUCTION

- I. Awareness level of farmers about various schemes of Animal/Sheep Husbandry Department/Prati/Saksham/Sankul/Cooperative
- II. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	100	100
2	Dairy units	Engaged 300 further	12 households
3	Sheep Units	200 total engaged	3 households
4	Piggery/Poultry	100	100

iv. Suggestions for encouraging more households/farmers to set up new plots

more fruit trees can be planted. Climate is good for fruit/cultivate crops.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Prompt irrigation facilities in the area will create interest among farmers & will increase income
2. Creation of small units of farming (integrated) & intensive agriculture
3. Subsidized farm machinery & inputs
4. Unmet potential of temporary horticulture fruits like apples, watermelons in irrigated area of Rjt
5. Animal Husbandry & Sheep Husbandry experiment can play important role in lifting income of farmers.

8) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhar card has been provided to all people in the Gramapanchayat?

If no, the number of people in the Gramapanchayat yet to get Aadhar card: 100

2. Overall satisfaction level of the people about the public works executed/undertaken.

Major problem/assurances with regard to public works:

a) Irregular opening

b) Inadequate work

c) Overcharging

d) Poor maintenance of work done

e) Long distance to be travelled to reach the work

f) Mismanagement of work

g) Poor quality of work

None
None
None
None
None
None
None

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(d) Are people generally satisfied by response of Police to complaints, *verdict*

h) Its copy of FIR sent to police, Yashod

c) Are people satisfied about the overall housing situation in Portland, Maine?

of arrangements. Patrolling of police personnel should
be made available at weekly or fortnightly
basis.

Public perception

a. Are departmental staff making Progressing Significantly

6. Are there any other significant relationships between variables?

4. Average time taken for processing of applications/requests or delivery of compliance by the departmental staff/contractors

Department	Average time taken	Comments, if any
Revenue	- Within 1 month - More than 1 month - Never	The work & conduct of Revenue officials is <u>honest & satisfying</u>
Social welfare	- Within 1 month - More than 1 month - Never	During cases of all kinds of distress like widow, child, old age are getting for help and many worthy people are waiting for help
Police Station	- Within 1 month - More than 1 month - Never	
PAO	- Within 1 month - More than 1 month - Never	Old and damaged files are <u>expended</u> . But it is under control now. During during period before the start of monsoon.

POD	• Within 1 month • More than 1 month • Never	Billing of the Rpt is not satisfactory recollecting in computerized bills are delayed. The run files are provided by departments have to be carried by villagers a heavy cost. Monthly fee to run has to be paid for carrying job by needy.
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department

The post of Pharmacist in Saranath Panchayat is long
vacant for the last 10 yrs. and in spite of repeated
deputation the post has not been filled. Health center
in others: To be people is not good.

i. Whether land has been identified within Panchayat for collection and disposal of
plastic waste. Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal unit is ready. Yes/No ✓

(Waiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 489

iv. Number of children in the age group of 4-14 years enrolled in the schools:
457

v. Is there any High/Higher Secondary school with more than 40% girl students?
No/Yes About 46%

vi. Whether RCD has provided Sanitary Napkin Vending Machine in any of the above
schools. Yes/No/not applicable ✓

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional. Yes/No

vii. Whether RCD has provided Sanitary Napkin Vending Machine in the above schools.
Yes/No/not applicable ✓

✓ If yes, whether the machine is functional. Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Ass. 07):
1/2, 3	1. No. Culverts and Single metal urgently required to allow link from Lathay marsh down to road with solving for by Pakistan road is 2nd. This will solve the connectivity problem of Pakistan to some extent.
2	2. Upgradation of Middle school Dargahin to High School
3	3. Additional Bank Branch of my Bank (SBI).
4, 7	4. PNC required at Pakistan nearest Pakistan road.
2, 8	5. New road connecting from HSS Pakistan to upper Kotak via Longroad.
9	6. Road connectivity from Lathay to Pakistan black tapping.
10	7. Additional Kation Depot (sub-center) required at Pakistan near HSS.
11	8. Any further complaint brought to notice of the Visiting Officer
	Working and functioning of PSC department is questionable. Putting fully officials don't attend to the repeated calls of the public. Reasoning with PSC members & general public is not good. Officials of the department don't visit to the PSC.

III Overall perception of functioning of the government

People feel that the Govt. is providing many facilities & announcing schemes for welfare but public is not seeing benefits as per the announcement of govt. schemes. Public wants quick implementation of schemes at ground level.

IV Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The general public is illiterate as those who are educated are mostly dropouts at middle class level. Penetration of govt. schemes is slow at ground level. Field staff members of different departments are not readily available. Billboards should be opened in light areas. Public can go to nearest police station or department like A.P.I., P.W.D., R.O., P.H.D., P.S.O. etc. within 10 km only. All field functionaries are very hard to locate.

Jyoti Sharma
Assistant Commissioner
Name (SAURABH CHAKRA)

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: YASH PAUL GUPTA
- ii. Designation: AGRICULTURE EXTENSION OFFICER
- iii. Department/place of posting: S&D DIVISION, AGRICULTURE OFFICE, CD
- iv. Mobile No: 9419293715
- v. Email id: yashpa155@gmail.com
- vi. Home District: UDHAMPUR
- vii. Dates of visit: 29/29/27/29/29/30, November 2019 25th and 26th November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: CHAYALTA
- ii. Local Government Directory (LGD) code of the Panchayat: 546283
(To be sourced from Rural Development Department by DC)
- iii. Name of CD Block: SARNA
- iv. Name of Tehsil: CHAYALTA
- v. Name of District: UDHAMPUR

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 24
- iii. No. of households in the Panchayat: 420
- iv. Population (approx.) of the Panchayat: 3600

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	Agriculture Extension Officer
2	RDP	Area In-charge
3	Revenue	Patwari
4	ICDS	Anganwadi worker
5	PWD	Inspector
6	Ship Husbandry	Port Officer
7	Health & Medical	as left.
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

I. Whether Panchayat Office is available in the Panchayat Village/Urban area? ☒

If yes, whether functioning in: Own building/Other government building/Other building

If no, whether land is available for construction of the Panchayat Office? ☒

II. Whether the BOC office has been established in case the office is in Block Panchayat? Yes/No/Not applicable

iii. If not, whether the building for BDO office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institution:

Facilities available	Panchayat Office	BDO Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to put the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 26/1/19

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 26/1/19

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Panchayat Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in near future and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2019-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works the which estimates have been prepared: 22 No. 1 ✓

d. Whether Action Plan has been approved by the DDC: Yes

If no, reason thereof: _____

e. Whether the works have been started: Yes

No. of works started: 2 No. (____) % to 100

If no, reason thereof: _____

f. Who is issuing work order for works being executed under EIP PO (tick one):

1) Bansada

2) IBO

3) Others (specify): _____

g. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Bansada purchasing ration food at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is outdoor being provided in Anganwadi Centres in the Panchayat: Yes

If no, reason thereof: _____

c. Is the Panchayat/Bansada paying honorarium to ASHA/Workers directly at Panchayat level: Yes

If no, reason thereof: Not by ASHA

d. Whether the record on account of purchase of ration and payment of honorarium is being maintained by the Panchayat: Yes

(Visiting Officer to attach the register and verify the signatures of the persons in the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

- a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No

- b. If yes:

✓ Funds allocated to the Panchayat: Rs. 5 lakh

✓ No. of works approved: 5

✓ No. of works started: 1

✓ No. of works completed: 0

✓ No. of Job Cards holding in the Panchayat: _____

✓ No. of man days generated: 000

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Supervisor to the Pancha: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	
MLW	RDO	Yes/No	
JE	RDO	Yes/No	
CSO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/DO	School Education	Yes/No	
In NCW	School Education	Yes/No	
DRD	Health	Yes/No	
Tehsildar/UD-Tahsildar	Revenue		
Patwar	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village Sanitation		Yes/No	
Any other			

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes-No)	Remarks
No. Piped water			
San. Sanitation			
B2V1			

v. Whether any improvement in availability of following Government Functionaries has been noticed after B2V-1:

- | | |
|---|----------|
| a) District/Paralegal/other Health staff | (Yes/No) |
| b) Teachers/Ret. Teachers | (Yes/No) |
| c) Anganwari/Ministry Welfare | (Yes/No) |
| d) IAD staff | (Yes/No) |
| e) All other engineering staff | (Yes/No) |
| f) Agriculture/Agriculture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

Is there any particular department has shown improvement, please specify

Ag. Extension, PWS and PHD

any department which staff is absent most of the time: PHE

Any department which staff has been absent for long time since B2V-1: Ag. Extension, PWS, PHD and PHD

Any department which has significant improvement in service since B2V-1: Ag. Extension

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV's	Department	Resolution of Complaint	Remarks
Power water supply in most of Area	PWE	Yes ☒	
Non availability of Rubber stone	Road and Supply	Yes ☒	
Non availability of High Net Outside of Street/road.	Tactical Highway	Yes ☒	

vii. Major problems confronting the people

Major problem highlighted during BZV's	Department	Resolution of problem	Remarks
Power not supply Cause at High & A	ECOM	Yes ☒	
Irregular water supply	PWE	Yes ☒	
Very bad condition of street lighting	Electricity	Yes ☒	
Bad condition of High.	Police/Highway	Yes ☒	
Spreading of H.I. water about	Electricity	Yes ☒	

G) PLANNING, EXECUTION AND TRAININGS:

I. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- I. Whether the GPDP for the schemes transferred to the Gram Panchayat have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- II. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- III. Whether Panchayat wise disaggregation of the resource summary for the schemes for 2020-21 has been done by the District Officer: Yes/No

If no, reason thereof: _____

- IV. Whether Public Information Board displaying the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place: Yes/No

If no, the officer should get it installed and submit: _____

- V. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is posted in Sabha premises and submit: _____

- VI. Whether the frontline workers of the schemes transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (List furnished in the last two meetings):

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

vii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: Under Process

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being addressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
10 out of 10	B2V1 Office Sardar	Empowering the PWI	2 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within JMA/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted or others (Nos.)
NREGS Job Card	320			
Ladi Sati	N/A			
Swachh Bharat Mission- Individual Household Toilet	70			
PMA Ujwala Yojana	61			
Mala	346			
Jaridhast Account	72			
PM Muzi Vandana Yojana	9			

* The visiting officer to maintain scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. Further to also collect any applications and handover at district headquarters.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped Water connection	120	Min. quantity of water received	
Electricity connection	63	No. under file	

- Visiting officer to enclose the list of individual households who could be connections. He/she is also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-hilly, Plain, Hill
- Major sources of irrigation: Canal/Water Tube well/Pond/Spring/Other harvesting Tanks/Rainfed/Other (please specify: Rainfed)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient
- Are there any un-tapped irrigation sources in the Panchayat? Yes
 - ✓ If yes, please specify (Canal/Ground Water/Spring/Lake/Spring/Pond/Other other water body: _____, Not so many as needed)
- Is there any area which can be developed by any of water conservation measures for irrigation purposes? Yes
 - ✓ If yes, please specify By Canal from Sandily to Gorkh (approx)
- Whether the Panchayat has potential for disseminating irrigation? Yes
- No. of farmers who use disseminating irrigation in the Panchayat: 25
- No. of farmers who intend to use disseminating irrigation: 25 (Yes)
- Any suggestions to improve irrigation facilities in the Panchayat: Construction of check dam at different level and Putting of Canal for irrigation

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High yielding variety seeds Yes
- Are adequate HYV seeds available in the Panchayat? Yes
- If not, reasons Not

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card: 260 (99%)
- ii. No. of farmers who have availed loan facility through KCC during 2019:
19 Yes;
 No;
- iii. No. of farmers who applied for KCC Loan but not given: Yes;
60 No;
- iv. Problems being faced by farmers in availing KCC loan (tick wherever relevant):
 - a) Difficult processes and procedures:
 - b) Delay by concerned Dept:
 - c) Delay by bank concerned: ☒
 - d) Any other problem, please specify:
- v. Suggestions for improving the process of availing loan under KCC:
Camp at Banahyal Buz and distribution of A.I.
Bank.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick wherever relevant):
 - a) Through organized market (mandi):
 - b) Through un-organized market: ☒
 - c) Any other, please specify:
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
MTI
- iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce:
local Panch at Btl. Dist.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT

1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks if any
1			

6. INCREASING LIVESTOCK PRODUCTION

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Satisfactory/Good/Excellent

2. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

Sr. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Birds/Poultry	Nil	
2	Cattle Unit	30	60
3	Sheep Unit	20 to 100	10 to 20
4	Other Animals	Nil	

4. Suggestions for encouraging more households/farmers to set up the unit

Provide sheep and milking animal

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Integrated farming to increase income.

2. Rearing of sheep/goat increase production of milk and wool.

3. Promotion of Rural Village Industry.

4. Horticulture sector of walnut, banana etc.

5. Through Selfhelp group, small loan benefit to each farmer.

II) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhar card has been provided to all people in the Panchayat. ☒ Yes ☐ No

If No, the number of people in the Panchayat yet to get Aadhar card: _____

2. Overall satisfaction level of the people about the ration shop:

☐ Not Satisfactory ☒ Good/Excellent

Major problems/complaints with regard to ration shop:

(a) Irregular opening:

☒ Yes ☐ No

(b) Inadequate stock:

☒ Yes ☐ No

(c) Overcharging:

☒ Yes ☐ No

(d) Rude behaviour of shop owner:

☒ Yes ☐ No

(e) Long distance to be covered to reach the shop:

☒ Yes ☐ No

(f) Non-display of rates:

☒ Yes ☐ No

(g) POS machine not working:

☒ Yes ☐ No

h) any other _____

iii. Number of FIRs registered in last 3 months: 23

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☐ Within 1 month ☒ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	
Police Station	☐ Within 1 month ☒ More than 1 month ☐ Never	
PHE	☐ Within 1 month ☐ More than 1 month ☒ Never	

PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular features:

Slippery boundary, sand surface, toilet, painting

toilet culture, etc.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and storage of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is made: Yes/No

Reading officer to collect a copy of the Plan

iii. Number of children in the age group of 4-14 years in the Panchayat: 55

iv. Number of children in the age group of 4-14 years, enrolled in the schools: 33

v. Is there any High/Upper Secondary school with more than 40% girl students: Yes/No

vi. Whether PDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether PDD has provided Sanitary Napkin Incentive in the above Schools: Yes/Not applicable

✓ If yes, whether the incentive is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 10)
1	1. Electricity Review + work 2, 6, 7 of Ref.
2	2. Requirement of water supply of max 6, 7, 8, + 9 of Ref.
3	3. Construction of Canal from Navdurg to limited length 200m + bridge about 100m at least.
4	4. Complete use road from Tunder to Palakkad and Road from Seena to Sitylla by Government.
5	5. Construction of Health dispensary building.
6	6. Acquisition of MS Sitylla to MS Sitylla.
7	7. Road bridge of about 400m at Palakkad Sitylla.
8	Any major complaint brought to notice of the Visiting Officer
	Last of construction of Govt Dept and local results stated in report of Pgt. especially Pundit's Department under the control of MS.

III	Overall perception of functioning of the government:
	Improve localization so that the scheme may be reach the common people of the area and to increase the level of awareness.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Block to village programme is well running programme and it should be implemented sincerely by govt. functioning, better planning and maximum participant while making GPO (Plan for Po).

Signature of the visiting officer

Name Yash Patel
Agri Ext. Officer

316

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- i. Name: **ATAY SHARMA**
ii. Designation: **SOIL CONSERVATION ASSISTANT**
iii. Department/Place of posting: **AGRICULTURE / UDHANPUR**
iv. Mobile No: **9419160284**
v. Email id: **atay.sharma.61113@gmail.com**
vi. Home District: **UDHANPUR**
vii. Dates of visit: **25/34/27/28/29/30 November 2019**
-

B) LOCATIONAL DETAILS OF PANCHAYAT

- i. Name of the Panchayat: **CHARAT**
ii. Local Government Directory (LGD) code of the Panchayat: **246281**
(To be obtained from Rural Development Department/DO)
iii. Name of CD Block: **SILIGUA**
iv. Name of Taluk: **CHERANI**
v. Name of District: **UDHANPUR**
-

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **02**
ii. No. of hamlets in the Panchayat: **33**
iii. No. of Households in the Panchayat: **579**
iv. Population (approx.) of the Panchayat: **2743**
-

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	Sect. Panchayat
2	Agriculture	ACA
3	Education	Headmaster / Staff
4	C.D.P.O	ASO
5	P.D.D	Motor Rider / Lineman
6	P.W.E	Worker
7	Horticulture	Technician
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

I. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat Yes/Under construction

If yes, whether functioning in Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar, Yes/No

II. Whether the BDC office has been established (in case the officer visits Block Panchayat), Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat(Raj) Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her province and confirm _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: _____

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 21-11-2019

- iii. Whether the Khasra register is being maintained by the Panchayat secretary: Yes/No ✓

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have signed signatures: Yes/No ✓

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in Lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	-	Yes/No	17.262	Yes/No
ICDS (Nutrition)	Yes/No	-	Yes/No	-	Yes/No
ICDS (Honourarium)	Yes/No	-	Yes/No	-	Yes/No
Mid Day Meals (MDM)	Yes/No	-	Yes/No	-	Yes/No
Own resources of Panchayat	Yes/No	-	Yes/No	-	Yes/No
Any other Scheme, if yes, indicate name	As it should be	-	Yes	13.621	No
MSHREGA					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and opened by Sarpanch.)

vi. Whether Panchayat Blueprints Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2018-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 19 No. 12 %
(50 total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 01 No. (7 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing ration items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: charge has not been handed over by CDPO

Also mention if it is being purchased by someone else: CDPO

b. Is ration being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to Adhyakshas directly at Panchayat level: Yes/No

If no, reason thereof: Honorarium is being paid by CDPO

d. Whether the record on account of purchase of ration and payment of honorarium is being maintained by the Panchayat: Yes/No

Visiting Officer to check the register and verify the signatures of the Sarpanch on the same.

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: charge has not been handed over to Panchayat/Sarpanch by Education Department

- b. Whether the Panchayat/Sarpanch is providing mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: It is being provided by Education Department

Also mention if it is being provided by someone else: Education Department

- c. Whether the record on account of purchase of MDM items and remuneration to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS

- a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs. 11 lakh

✓ No. of works approved: 25

✓ No. of works started: 01

✓ No. of works completed: 20

✓ No. of Job Card holders in the Panchayat: 166

✓ No. of mid days provided: 748

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Panchayat doesn't have its own resources

xii. Whether subjects have been assigned by the Sarpanch to the Panch? Yes/No
If no, whether subjects have been assigned in presence of the visiting officer? Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	ROD	Yes/No	
VLW	ROD	Yes/No	
JE	ROD	Yes/No	
GOPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principals/CEO	School Education	Yes/No	
Headmistress	School Education	Yes/No	
BARO	Health	Yes/No	
Talukdar/HMO-Talukdar	Revenue	Yes	
Patwari	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Forest Range Officer/Range Officer	Forestry	Yes/No	
Village Development Officer		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of work, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanction by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of geo/soil/level of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof: Nil

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V-1:

- | | |
|--|----------|
| (a) Doctors/Paramedics/Other Health staff | (Yes/No) |
| (b) Teachers/RAI/Teacher's | (Yes/No) |
| (c) Anganwadi Workers/Helpers | (Yes/No) |
| (d) RO staff | (Yes/No) |
| (e) Jt. Sub-divisional engineering staff | (Yes/No) |
| (f) Agriculture/Horticulture staff | (Yes/No) |
| (g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

If case any particular department has shown improvement, please specify

Agriculture Department & Rural Development Department

Any departments whose staff is absent most of the time: Nil

Any departments whose officers/officers has not visited the Panchayat even once since B2V-1: Nil

Any departments which has organized any event or camp or loss of senior officer in the Panchayat since B2V-1: S.M. Banerjee along with Department

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Pending payment of toilets constructed under SAM	RDD	Yes/No	Due to non-receipt of funds
Pending wages of M/N REGA workers	RDD	Yes/No	Pending wages suspended
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Improvement of existing road from Power house to charat	PWD	Yes/No	As important work.
Construction of road from charat to Sonwa & from Taldi to High School Charat	DMGS	Yes/No	
Construction of Health Sub centre building	PWD	Yes/No	
Repair of W.C. Charat construction of playground	PHC RDD	Yes/No Yes/No	
Upgradation of MC Charat to HCS	Education Dept	Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officer: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Chair or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is typed in proper presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. Employees) in the last two meetings:

1 st Meeting Date (26-11-2019)			2 nd Meeting Date (17-12-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	P.D.D.	Secretary Panchayat	1	P.D.D.	Secretary Panchayat
2	Agriculture	ACA	2	Agriculture	ACA

1 st Meeting Date (06-11-2019)			2 nd Meeting Date (23-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	CDPO	ANW	3	CDPO	ANW
4	Education	Headmaster/Staff	4	Education	Headmaster/Staff
5	PDD	Metric Reader/Lineman	5	PDD	Metric Reader/Lineman
6	PHC	Worker	6	PHC	Worker
7	Horticulture	Technician	7	Horticulture	Technician
8			8		

If not remain blank

Q1. Whether the Gram Sabha Proceedings are held just in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, remain blank

Q2. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, remain blank

Q3. Whether the approved Plans and Executive Summary reports are being uploaded through PM Portal: Yes/No

If not remain blank

Q4. Whether the reports to the Visiting Officer

- X. Whether the critical gaps identified in the Panchayat during Mission Acharya Survey, 2019 are being bridged while preparing SPCP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- I. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha or quarterly body for carrying out audit: Yes/No

If no, reason thereof: _____

- II. Is the Social Audit Committee formed in 2011 conducting social audit: Yes/No

- III. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAINING:

- I. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
Yes	Block office, Sankar	Role & Responsibilities of PAs	03 days

- II. Quality of training: Poor/Satisfactory/Excellent

- III. Whether any capacity building activity has been conducted: Yes/No

If yes, Ministry officer to report the experiences of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- IV. Whether any digital literacy training has been conducted for representatives: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- V. Level of awareness among the elected representatives and general public about the schemes available in the village:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

Ministry officer to visit the village to check the progress of the schemes

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	-	-	-	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age	55	-	-	-
Pension - Widow	15	-	-	-
Pension - Disability	37	-	-	-
PM Kisan Nidhi	358	-	-	-
Ayushman Bharat	64	-	-	-
PM Jeevan Jyoti Bina Yojna	-	-	-	-
PM Surashra Bina Yojna	-	-	-	-
PM Awas Yojna - Gramin	68	-	-	-
State Mortgage Assistance Scheme	-	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	308	0	0	0
Left Bell	0	0	0	0
Swachh Bharat Mission- Individual Household Toilets	100%	0	0	0
PM Ujjwala Yojana	50%	0	0	0
Ujala	50%	0	0	0
Jaridhan Account	60%	0	0	0
PM Matsya Sadakana Yojana	0	0	0	0

* The visiting officer to analyse surprise visit list of industrial beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover it district headquarter.

4. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Drinking water connection	All pending	Unavailability of funds & infrastructure	Nil
Electricity connection	20% pending	Scheme under process	Nil

- Visiting officer to enclose the list of individuals/households who need special connections. He/she to also collect any applications and handover at district headquarters.

II. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Coast
- Major sources of irrigation: Canal/Khula/Tube well/Pond/Spring/Water harvesting/Tanka/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Not
- Are there any unexplored irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify (Canal/Ground water/Surface water/Spring/Well/Tube well/other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: Construction of Khatu from water to P.M. 3, 4 by Irrigation Dept.
- Whether the Panchayat has scheme for decentralized irrigation: Yes/No
- No. of farmers who use decentralized irrigation in the Panchayat: Nil
- No. of farmers who intend to use decentralized irrigation: Nil (Yes)
- Any suggestions to improve irrigation facilities in the Panchayat: Construction of Khatu along with construction of pond & water conservation tank.

2. HIGH YIELDING VARIETY GREENS GREEN

- Farmers using High Yielding Variety seeds (Green): Nil (Yes)
- Are appropriate H.V. seeds available to the farmers: Yes/No
- If no, reasons: Unavail.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without KCC's Credit Card 380 (No.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
06 Nos.
- iii. No. of farmers who applied for KCC loan but not got loan yet
21 Nos.
- iv. Problems being faced by farmers in availing KCC loan from below are correct:
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Dept.
 - c) Delay by bank concerned
 - d) Any other problem, please specify

- v. Suggestions for improving the process of availing loan under KCC

Immediate action is required for the simplification of the process & procedure for availing KCC loan.

4. MARKETING INTERVENTIONS

- i. How is agricultural produce produced sold after harvest season?

- a) Through organized market
- b) Through unorganized market ✓
- c) Any other, please specify

- ii. If the surplus produce is not being sold to any market what measures can be taken to ensure its better marketing?

One Government Mandi can be formed at this level.

- iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/primary produce 21

4. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT

i. Do there any scope/potential for diversification towards high value crops/fruit in the Panchayat? Yes/No

✓ If yes, please specify:

Sr. No.	Non-Remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.		<u>Chilli / Tomato</u>	
2.		<u>Apple</u>	
3.		<u>Watermelon</u>	

5. INCREASING LIVESTOCK PRODUCTION

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department, Panchayat/Sector/Community level.

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units.

Sr. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1.	<u>Dairy/Poultry</u>	<u>Nil</u>	<u>10%</u>
2.	<u>Dairy/Goats</u>	<u>Nil</u>	<u>20%</u>
3.	<u>Sheep/Goats</u>	<u>Nil</u>	<u>25%</u>
4.	<u>Pink Pigeons</u>	<u>Nil</u>	<u>5%</u>

iii. Suggestions for encouraging more households/farmers to set up new ones

Concerned Deptts. to conduct awareness camps regarding different schemes

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Encourage farmers to go for the cultivation of commercial crops.
2. Encouragement for growing horticultural crops and Floriculture development.
3. Setting up of poultry units.
4. Setting up of dairy units.
5. Setting up of fish ponds.

9) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhar card has been provided to all people in the Panchayat. Yes
If no, the number of people in the Panchayat yet to get Aadhar card: _____

2. Overall satisfaction level of the people about the ration shops.
Good

Major problems/complaints with regard to ration shops:

a) Irregular supply

Yes

b) Inappropriate shop

Yes

c) Corruption

Yes

d) Poor behaviour of shop owner

Yes

e) Long distance to the shops to reach the store.

Yes

f) Mis-assembly of ration.

Yes

g) PDS machine not working

Yes

h) any other: Nil

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month ✓ • Never	
Police Station	• Within 1 month ✓ • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month ✓ • Never	

PDD	• Within 1 month • More than 1 month ✓ • Never	
Any other <i>Agriculture</i>	• Within 1 month ✓ • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:
Social Welfare Deptt is requested to cover all deserving beneficiaries covered under Pradhan Scheme.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(existing officer to collect a copy of the plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 73

iv. Number of children in the age group of 4-14 years enrolled in the schools: 73

v. Is there any ^{near} high/higher secondary school with more than 40% girl students? Yes/No

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incentive in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incentive is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Mare DT):
	1. Repetition of all the urgent public requirements mentioned in (B2.V)
1	2. Improvement & upgradation of the existing dilapidated road from Lower House Laidan to HS charat
2	3. Construction of PMGSY Road from Pangark, Marla to HS Saura
3	4. PMGSY Road from Tawi Bridge Bunt to Pangark HS charat via Side Marling Munda, Side Kunda Road to PMGSY Road from Tawi Bridge Bunt to Mangliya Road Bunt Road via HS Thats
5	5. Upgradation of HS charat to HS charat & construction of HS building of HS charat 2. HS Mamey. Under staff of HS charat (Mare 2002) & HS Mamey
6	6. PMGSY Road from HS charat to Barga Yag Norta via Laid, Kahi Mchala
7-8	7-8. Market, Clinic Sub-center, Veterinary Hospital, High Kindergarten, Public Health Centre & Telecommunication tower required
10	10. Any major complaint brought to notice of the Visiting Officer
1	1. No transfer facility for the Govt employees & general public from Mchala to the charat Buntayat. For 30% more required to overcome the mentioned problem.
2	2. No sports / Recreational facility available at the entire Buntayat. A type of Recreation required (that can be used and available)
3	3. No Common Facility Hall is available in the entire Buntayat

III	Overall perception of functioning of the government
	Good
IV	Overall assessment of visit and suggestions (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)
	Plant Resources Camp regarding Pradhan Mantri Krishi Should be conducted collectively by the participation of train officers of different Districts & have more impact. Safarish & Landmark Secretary doing good job regarding maintenance of registers & Landmark record.

Ajay Sharma

Signature of the visiting officer

Mr. AJAY SHARMA

Soil Conservation Assistant

UDHAMPUR

(AGRICULTURE)