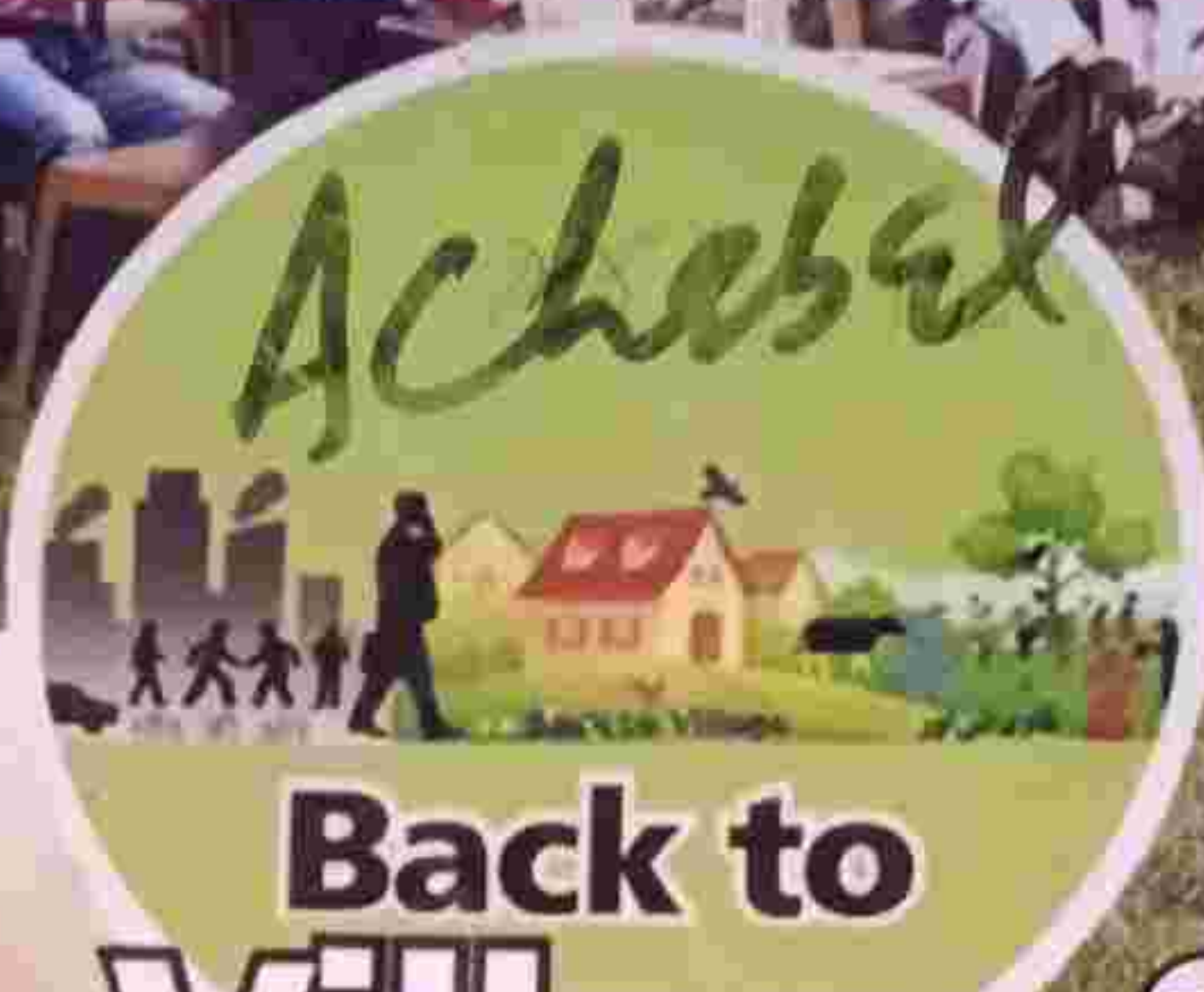
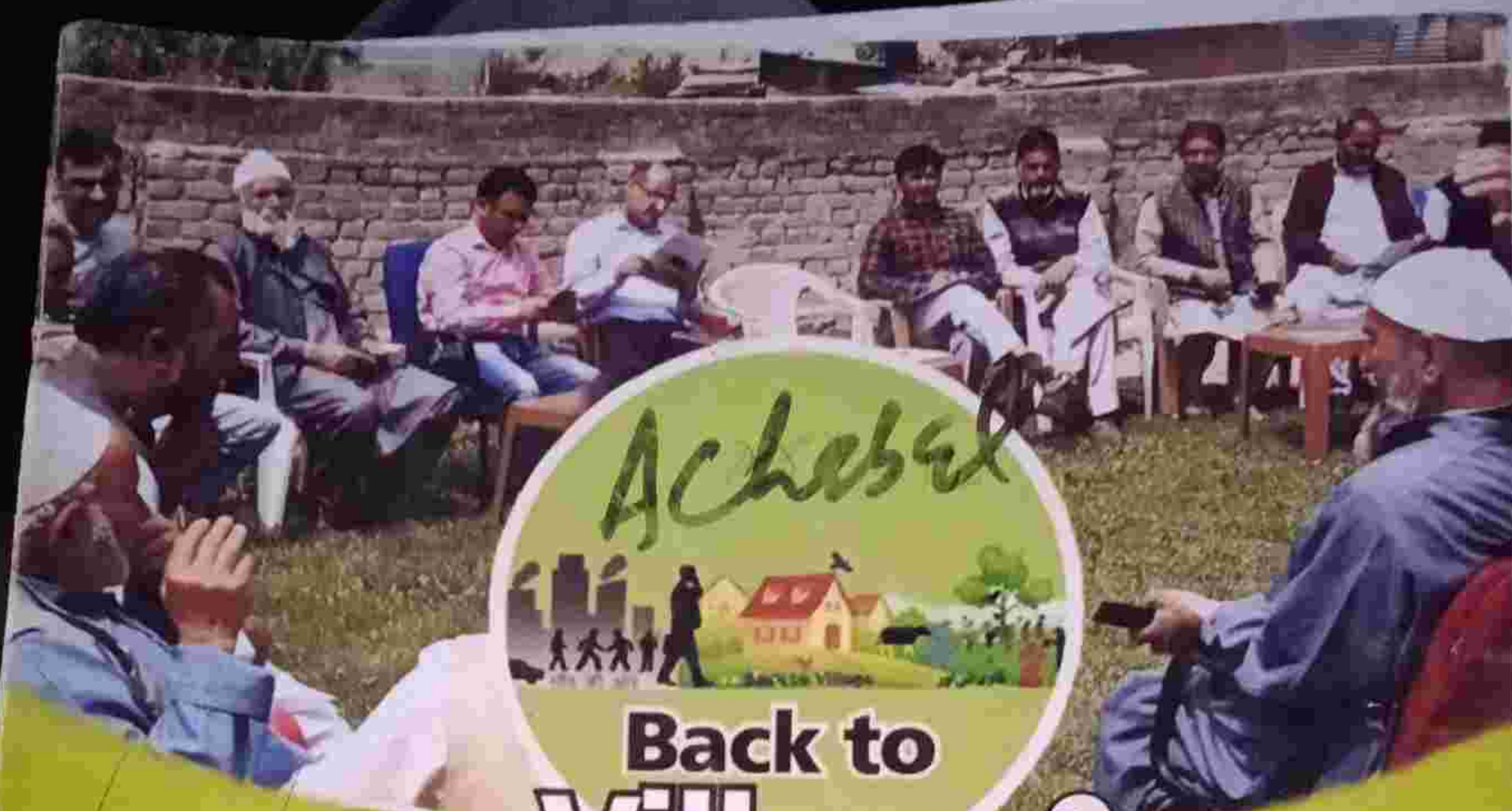




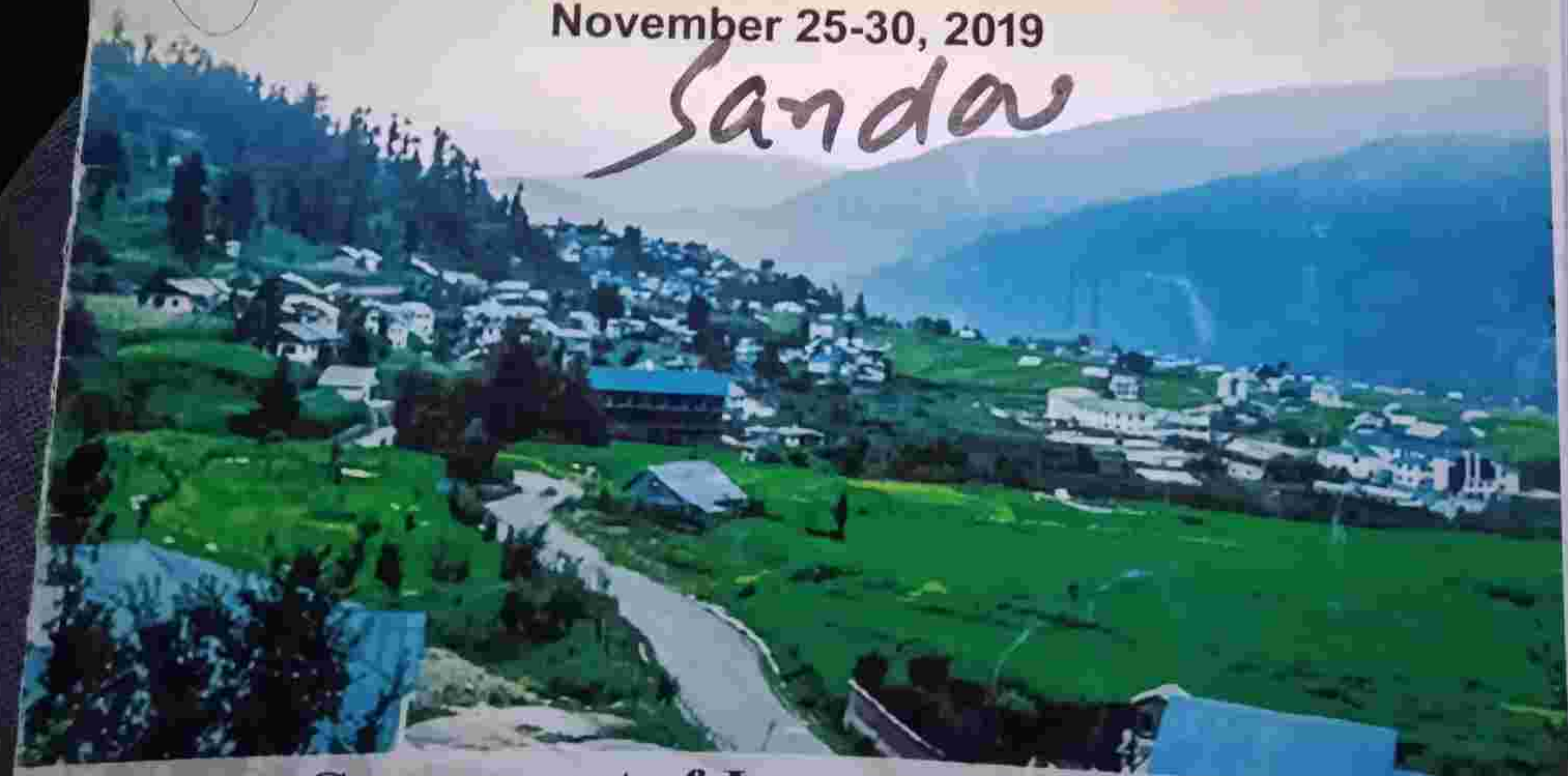
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Sandau



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(To be filled up by the Reporting Officer during/after his/her visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Munzara Ahmad Ghani
- Designation: Assistant (Department of Education)
- Department/Office of posting: Education (Govt. H.S. School, Achabal)
- Mobile No.: 9899941579
- Email ID: _____
- Home District: Anantnag
- Date of visit: 25/06/2019/29/06/2019, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Panchayat Sandoo
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department/DC): _____
- Name of CD Block: Achabal
- Name of Tehsil: Anantnag
- Name of District: Anantnag

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 01 + e.k. chak + Raiter chak
- No. of households in the Panchayat: 253 + Thoker/Chak
- Population (approx.) of the Panchayat: 1876

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Education	Teachers
2	Health	Midwife
3	SCDS	Supervisor Anganwadies
4	Agriculture	Agriculture Assistant
5	Horticulture	Horticulture Assistant
6	SSK Bank	Manager and Dealing Clerk
7	Block	
8	Animal Husbandry	

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓
- iv. Facilities available in the Panchayat Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓
Date of last meeting held: 14/11/2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
Date of last meeting held: 3/7/2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

B2V2/PD&MD/2019

v. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	15 90 400	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Superintendent	Yes/No ✓	13 82 85	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	with fund	Yes/No ✓	6000 in fund a/c	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Headmaster Middle School Sander	Yes/No ✓	1300	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Nil	Yes/No ✓	Nil	Yes/No ✓
Any other Scheme. If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award:
- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
 - Whether the detailed estimates for all works have been prepared: Yes/No ✓
 - No. of works for which estimates have been prepared: Nine No. (107 to total)

B2V2/PD&MD/2019

a. Whether Action Plan has been approved by the DDC. Yes/No ✓

If no, reason thereof _____

b. Whether the works have been started. Yes/No ✓

No. of works started Nil No. 127 % to total

If no, reason thereof _____

c. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch ✓

2) BDO

3) Others (specify) Secretary Panchayat

iii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No ✓

If no, reason thereof at concerned Anganwadi Centre due to Govt. Quota Building

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

iv. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No ✓

If no, reason thereof Mid day meal is given to the students in school

Also mention if it is being provided by someone else By (Cook) each of the 11 schools at monthly basis

c. Whether the record on account of purchase of MDM items and honorarium is being maintained at the Panchayat. Yes/No ✓

Maintained at School MDM level

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved. Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs. Nil lakh

✓ No. of works approved Nil 12

✓ No. of works started Nil

✓ No. of works completed Nil

✓ No. of Job Card holders in the Panchayat 130

✓ No. of man-days generated Nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No ✓

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof Because there are no sources of income in the Panchayat of its own

- xi) Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xii) Major challenges being faced by the Panchayat in functioning and execution of works
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries	Revenue etc.	Yes/No	
Any other			

B2V2/PD&MD/2019

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

✓ Non co-operation by officials: Yes/No

If yes: who _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: no any such difficulty

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)
the playground is completed but the payment has not been released yet.

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) The work of the Pathi started after B2V1's under construction.

(2) Rest of the works have not been started

(3) due to some unknown reasons as the non-availability of funds from different departments.

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs nil lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: yet to start (date)

B2V2/PD&MD/2019

ii. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
P.D.D	IT Improvement	no	be completed as soon as possible - pending approval of District level.

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- a) Doctors/Paramedics/Other Health staff (Yes/No) ☒ Yes
 b) Teachers/RaT Teachers (Yes/No) ☒ Yes
 c) Anganwadi Workers/Helpers (Yes/No) ☒ Yes
 d) RDO staff (Yes/No) ☒ Yes
 e) JEs/other engineering staff (Yes/No) ☒ Yes
 f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
 g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify.

All the departments have shown improvement.

Any department whose staff is absent most of the time: nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Kabhadi event by Youth Services and Sports.

B2V2/PD&MD/2019

iv. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
The Headmaster of school has been asked to provide a list of students who are not attending school.	R.T.B	Yes/No	The Headmaster of school has been asked to provide a list of students who are not attending school.
Violation of water line from school to village.	P.H.E	Yes/No	No action can be taken as it is not under the jurisdiction of the Panchayat.
Installation of a new water pump in the village.	P.D.D	Yes/No	As it can be done by the Panchayat, it will be done.

vi. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
As shown in the above mentioned three (3) columns.		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

B2V2/PD&MD/2019

D) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

i) Whether the GPDP for the schemes assigned to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

ii) Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii) Whether Panchayat-wise disbursement of the resources earmarked for the schemes for 2019-20 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____

iv) Whether Public Information Board indicating the schemes with allocation for the year 2019-20 has been installed in Panchayat Ghar or at some prominent place.

Yes/No. *Installed against the wall of Gram Panchayat Building*
If no, the officer should get it installed and confirm.

v) Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer is to ensure that the meeting schedule is framed in his/her presence and confirm.

vi) Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If not, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date (2/3/2019)			2 nd Meeting Date (3/7/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Gram Panchayat	Executive Officer	1	Gram Panchayat	Executive Officer
2			2		

B2V2/PD&MD/2019

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof _____

vii) Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

viii) Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

ix) Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

B2V2/PD&MD/2019

- x. Whether the actual gaps identified in the Panchayat during Mission Antyodaya Survey 2019 are being bridged while preparing GPSP plan for 2020-21: Yes/No
 If no reason thereof: As per plan done by GP

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out social audit: Yes/No
 If no, reason thereof: _____
- ii. Is the Social Audit Committee formed in BZVT conducting social audit: Yes/No
 If no, reason thereof: _____
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
 If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS

- i. Whether the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Achal	Regarding Panchayat Raj	01

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
 (Visiting officer to read out the schemes from the pamphlet available)

4. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

During Budget for the Government, number of beneficiaries under each scheme is given below:

Scheme/Category	Beneficiaries as per approved plan	Beneficiaries as per actual expenditure	Remarks for performance	Remarks for beneficiaries
Scholarship for SC/ST students	101	60	Subsidy provided for educational	nil
Scholarship for Minority students	101	101	- 20 -	nil
Pension - Old Age	10	32 + 25 = 57	Partially received	nil
Pension - Widow	11	15 + 14 = 29	- 20 -	nil
Pension - Disability	26	11 + 15 = 26	- 20 -	nil
PM Kisan MISH	81	500	lack of awareness	nil
Ambedkar Board	101	0	Hardly received from bank	nil
PM Interest Free Loan Scheme	101	101	nil	nil
PM Gramin Arogya Yojana	30	101	lack of awareness	nil
PM Arogya Yojana - Outpatient	01	40	lack of awareness	nil
PM Arogya Yojana - Inpatient	04	43	under process	nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	180	nil		
Ledl Btl	16	07	under process	
Swachh Bharat Mission-Individual Household Toilets	100	30	Funds not available	20
PM Ujjwala Yojana	80	30	under process	
Ujala	295 families	nil		nil
Jandhan Account	930	nil		nil
PM Muthu Vandana Yojana	13	9	under process	01

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	80	-	70
Electricity connection	Nil		Nil

* Visiting officer to enclose the list of individuals/households who need loan connections. He/she to also collect any applications and handover at district headquarter.

ii. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi arid/Highly Paddy/Poorly Paddy
- Major sources of irrigation: Canal/Kund/Lake/well/Pond/Spring/Officer harvesting Tank/Runned Others (specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat? Yes/No
 - If yes, please specify (Canal/Ground Water/Surface/Lake/Spring/Pond/Any other water body) _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No
 - If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 10
- No. of farmers who intend to use drip/sprinkler irrigation: 40 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

The Panchayat has already got facility of irrigation.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx 20 % age)
- Are adequate HYV seeds available to the farmers? Yes/No
- If no, reasons thereof: _____

1. LOANING FACILITY AVAILABLE TO THE FARMERS

i. No. of farmers without KCC Loan Credit nil (Nil)

ii. No. of farmers who have availed loan facility through KCC during 2018 215

215 farmers of 215 households

iii. No. of farmers who applied for KCC Loan but not provided so far nil

iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)

- a) Difficult processes and procedures There is no problem except
 b) Delay by concerned Deptt The less loan facility for farmers
 c) Delay by bank concerned from D.K. Bank. Hence, they do not
 d) Any other problem, please specify intend to get such kind of loan
from any bank.

v. Suggestions for improving the process of availing loan under KCC

The farmers should be given much amount on less
interest rate from the banks. They should be given this loan
facility without any guarantor at bank.

2. MARKETING INTERVENTIONS

i. How is agriculture/horticulture produce sold (tick whichever relevant)

- a) Through organized market (mandi) "Mandi" at Dist. level but not at
 b) Through un-organized market block level.

c) Any other please specify "Mandies" should be set up at Panchayat
level for the convenience of fruit growers.

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

Surplus fruit can be kept in cold store for the
feasible time of marketing.

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Mini Mandies should be setup at Panchayat level
mostly in all habitations.

3. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT

i. Is there any scope/potential for diversification towards high value crop/fruit in the Panchayat? Yes/No

✓ If yes, please specify

Sr No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	old fashioned apple trees	be changed in to other high Benish plant with thorny leaf	Can benefit the farmers at least 1-2 lakh income. If 90% instead of 80% subsidy be given to the fruit growers for their upliftment.

4. INCREASING LIVESTOCK PRODUCTION

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	nil	02
2	Dairy units	(one) self styled by Bannu Shrivastava	
3	Sheep Units	(02)	(02)
4	Fish Ponds	nil	(02)

People should be given first knowledge regarding
the work being performed by staff departments through
a common and appropriate policy to maintain morale
and discipline.

Each staff should be given to farmer
before coming to the land he given before
employment he should be given information with
them and going away with

When crop like family plantation should
be taken at present level

In future, full process is not working he given
time from 10:00 AM to 12:00 PM and 2:00 PM to 4:00 PM

People are observing the work of the staff

When people are not working at all work in the Panchayat

When people are not working at all work in the Panchayat

When people are not working at all work in the Panchayat

When people are not working at all work in the Panchayat

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When people are not working at all work in the Panchayat

When people are not working at all work in the Panchayat

To: any other

a) Number of staff registered in the 3 months

b) Are people generally satisfied by the service of Police in the Panchayat

c) Are people satisfied about the overall security situation in Panchayat

d) Any suggestions

A. Public perception

1. Are departmental staff available: Poor/Good/Very Good/Excellent

2. Are departmental staff responsive: Poor/Good/Very Good/Excellent

3. Average time taken for processing of applications/requests or redressal of
complaints by the departmental field functionaries

Department	Average time taken	Remarks/details if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

Right	- Within 1 month - More than 1 month - None
As per other	- Within 1 month - More than 1 month - None

iv. Any specific observation or complaint regarding any particular department.

Publics coming into parliament, not directed for swift action for maintenance of link road from MS to Noida Metro station.

K) OTHERS

i. Whether any law has been provided which Panchayat for collection and disposal of waste water. Yes/No

ii. Whether Panchayat Plans, collection and disposal plan is ready. Yes/No

iii. Whether there is collection of waste of the area.

iv. Number of children in the age group of 6-14 years in the Panchayat. 281

v. Number of children in the age group of 6-14 years resident in the schools. (28) + 253 = 281

vi. Is there any high school secondary school with more than 40% girl students. Yes/No

vii. Whether NCT has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable

1. If yes, details of schools.

2. If yes, whether the machine is functional. Yes/No

viii. Whether NCT has provided Sanitary Napkin dispenser in the above Schools. Yes/No/Not applicable

1. If yes, whether the dispenser is functional. Yes/No

B2V2/PD&MD/2019

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i	Urgent public requirements in order of priority (Max. 07).
1	Anganwadi Centre be set at "L.K. Chak" and "Astapora"
2	Middle School be upgraded to High School level.
3	Sub-Centre for "fast aid" be set up in the Pachayat village
4	The inner road be completed in all respects within a limited period of 7 to 10
5	Veterary unit be set up in the Pachayat village
6	New water Pipes be laid in place of old and damaged water pipes from Aetah to Sandro.
7	
ii	Any major complaint brought to notice of the Visiting Officer.
	Already mentioned electricity ATC be set up directly from Bulbul Nongam to Sandro

B2V2/PD&MD/2019

iii Overall perception of functioning of the government

The Govt. itself functions in a very smooth and good position. It is trying to uplift the standard of people living in both urban as well as in rural areas.

iv Overall assessment of visit and suggestions

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

As for my assessment is concerned that the works either promised, pending or started should be completed within a frame work of time. That can motivate the people to come forward again and again with their demands.

Signature of the visiting officer

Name

Manzoor Ahmad Bhat
26/11/2019



Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir