

## Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: Mohd Aslam
- ii. Designation: CDPO
- iii. Department/Place of posting: Social Welfare (Malawi)
- iv. Mobile No.: 7666802649
- v. Email id: Aslam.Ayaz@gmail.com
- vi. Home District: Rajouri
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: HANGETE-B
- ii. Local Government Directory (LCD) code of the Panchayat: 29  
(To be sourced from Rural Development Department by DC)
- iii. Name of CD Block: CHINSONA
- iv. Name of Tehsil: CHINSONA
- v. Name of District: Rajouri

### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 19
- iii. No. of households in the Panchayat: 420
- iv. Population (approx.) of the Panchayat: 2195

### D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	LCDs	Mujibab Ahmed Horn
2	Education	Tamuk Singh - Master
3	Sheep Husbandry	Zulqarnain Ali - Asst.
4	Animal Husbandry	Mohd Baidin - Assistant
5	Health	Naseer Ahmed - Pharmacist
6	PDD	Daleep Singh - Line man
7	Forest	Mohd Parveez Forest Guard
8	Sericulture	Pandey Dogra - Asst.
9	Revenue	Mohd Ishag - Patwarl.
10	Agriculture	Layagat Ali. nm.
11	Horticulture	Dag - Hussain - Technician
12	Social welfare	Mansoor Ahmed - Nye
13	PHE	Ashraf Gayoom - Supervisor
14	Irrigation	Nazir Ahmed - Supervisor

### E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

#### 1. INFRASTRUCTURE:

- i. Whether Panchayat Office is available in the Panchayat: Yes/No/under construction Yes
- ii. If yes, whether functioning in: Own building/Other government building/Private building - Under construction upto the level of stage.
- iii. If no, whether land is available for construction of the Panchayat Office: Yes/No
- iv. Whether the BDG office has been established (in case the office visits the Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 21-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 21-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No ✓		Yes/No ✓	11.32	Yes/No
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓	0.45	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓	0.20	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 12 No. (90 % to total)



d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: Yes/No ☒

No. of works started: 14 No. (90 % to total)

If no, reason thereof: \_\_\_\_\_

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: Under Process.

Also mention if it is being purchased by someone else: \_\_\_\_\_

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: Relief Committee has not been approved.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: \_\_\_\_\_

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: Funds not Released

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: Funds are not Released.

Also mention if it is being provided by someone else: \_\_\_\_\_

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 15 lakh

✓ No. of works approved: 15

✓ No. of works started: 10

✓ No of works completed: In progress

✓ No of Job Card holders in the Panchayat: 501

✓ No. of man days generated: 48

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: \_\_\_\_\_

- xi) Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ✓  
 If no, whether subjects have been assigned in presence of the visiting officer. Yes/No

xii) Major challenges being faced by the Panchayat in functioning and execution of works

a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
EDO	RDD	Yes/No ✓	
V.L.W	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principa/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	No ✓	
Patwar	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials. Yes/No ✓

If yes, who \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials. Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No ✓

✓ Delay in administrative approval by officers. Yes/No ✓

If yes, how long: \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No ✓

✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No ✓

If not, likely date of completion: \_\_\_\_\_ (date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released: Rs. 8 lakh.

Whether works identified in B2V1 have been started. Yes/No ✓

Likely date of completion: 15-10-2019 (date)



iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
	nil		

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JES/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Teachers.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: \_\_\_\_\_

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Nil.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
lack of Panchayati and regularity of teachers in the school	Education	Yes/No <input checked="" type="checkbox"/>	
lack of generator facility in Gram Panchayat due to non-availability of petrol	PWD	Yes/No <input checked="" type="checkbox"/>	
lack of P.M.S. in the Panchayat	P.D.D.	Yes/No <input checked="" type="checkbox"/>	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Roads and Bridges	PWD	Yes/No <input checked="" type="checkbox"/>	
Pipes and wires of Transformer	P.D.D.	Yes/No <input checked="" type="checkbox"/>	
Pipes and P.M.S. tanks	P.H.E.	Yes/No <input checked="" type="checkbox"/>	
High Post of civil record book of this should be filled	Edu.	Yes/No <input checked="" type="checkbox"/>	
Fire Sandstone in.	P.D.D.	Yes/No <input checked="" type="checkbox"/>	

**G) PLANNING, EXECUTION AND TRAININGS:**

**1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):**

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: \_\_\_\_\_

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: \_\_\_\_\_

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Chair or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in proper presence and confirm: \_\_\_\_\_

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Soci. Functionaries) in the last two meetings

1 <sup>st</sup> Meeting Date (22-10-19)			2 <sup>nd</sup> Meeting Date (24-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teachers	1	Education	Teachers
2	RDD	GRS	2	RDD	GRS

1 <sup>st</sup> Meeting Date ( )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	PDS	Line man	1	PDS	Line man
2	Horizontal	Technician	2	Horizontal	Technician
3	Agriculture	JE	3	Agriculture	JE
4	LEDs	MUWERS	4	LEDs	All Areas
5	PW	Supervisor	5	PW	Supervisor
6	Revenue	M/C	6	Revenue	M/C

If no, reason thereof: \_\_\_\_\_

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: \_\_\_\_\_

vii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: \_\_\_\_\_

ix. Whether the approved PWD and Facilities hardware inputs are being approved through Plan Profile. Yes/No

If no, reason thereof: Not Connected

(MLW to disseminate the reports to the visiting Officer)



- x. Whether the critical gaps identified in the Panchayat during Mission Anyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1 Sarpanch	Reasi	Capacity Building and	4.
2 Panchs	Melore	Training	

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

- a. Elected representatives : Poor/Satisfactory/Good/Excellent

- b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for Pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	37	Nil		
Pension - Widow	13	-		
Pension - Disability	17	-		
PM Kissan Nidhi	401	-		
Ayushman Bharat	210	140	due to not connectivity	-
PM Jeewan Jyoti Bima Yojana	2	-	-	-
PM Suraksha Bima Yojana	2	-	-	-
PM Awas Yojana - Gramen	24	-	-	-
State Marriage Assistance Scheme	200	-	-	-







### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 320 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019  
100 Nos.
- No. of farmers who applied for KCC Loan but not provided so far  
150 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - Difficult processes and procedures \_\_\_\_\_
  - Delay by concerned Deptt \_\_\_\_\_
  - Delay by bank concerned ✓
  - Any other problem, please specify \_\_\_\_\_

### V. Suggestions for improving the process of availing loan under KCC

The formalities of loan may be reduced so that large no. of beneficiaries may be benefited

### 4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
  - Through organized market NO
  - Through un-organized market NO
  - Any other, please specify Sungari as reported by the Representative of  
the marketing can be made up the  
Village Pgt level no other source is possible
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

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### 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No  
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
		- Rice. - Maize.	
		- Apple. - Walnut. - Orange.	
		- Bananas. - Lemon.	

### 6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	-	07
2	Dairy units	-	70
3	Sheep Units	-	100
4	Fish Ponds	-	07

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iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1	Improve the Agriculture Sector.
2	Horticulture.
3	Dairy Farming
4	Irrigation
5	Fisheries

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒ Yes

If no, the number of people in the Panchayat yet to get Aadhaar card: 1200.

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ☒ No
- b) Inadequate stock: Yes/No ☒ No
- c) Overcharging: Yes/No ☒ No
- d) Rude behaviour of store owner: Yes/No ☒ No
- e) Long distance to be covered to reach the store: Yes/No ☒ No
- f) Non-display of rates: Yes/No ☒ No
- g) POS machine not working: Yes/No ☒ No

h) any other: Nil.

iii. Number of FIRs registered in last 3 months: 54.

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes

b) Is copy of FIR given to people: Yes/No ☒ Yes

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒ Yes

d) Any suggestions:

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Very Good

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒ Very Good

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	



PDD	<ul style="list-style-type: none"> <li>✓ Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Any other	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	

vi. Any specific observation or complaint regarding any particular department:  
I Education - Lack of Teachers in H/S Harrold - No. 44m  
2 PDD - Need of Electric poles wire and transformer

#### K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No  
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: \_\_\_\_\_
- Number of children in the age group of 4-14 years enrolled in the schools: \_\_\_\_\_
- Is there any High/Highest Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
  - ✓ If yes, details of schools: \_\_\_\_\_
  - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
  - ✓ If yes, whether the incinerator is functional: Yes/No

#### L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Road from Charsana to Chital under PnGsy
	2. 450 poles, 25 kV(7) S.W. transformers.
	3. Road near to Harrold - B under PWD
	4. 7 new AWCs (one in each ward)
	→ Health Sub-Centre. → Veterinary Sub-Centre. → Sheep Husbandry Sub-Centre.
	6. JK Bank Branch.
	7. Slugga to Sabot Road under PWD.
II	Any major complaint brought to notice of the Visiting Officer:
	Requirement of Roads to the areas of Ppt and Bridge - that connect to the rest of areas with Ppt. Harrold - B.

III Overall perception of functioning of the government:

The General public <sup>were</sup> ~~are~~ Satisfied with the such initiative of Govt. like back to village programme so that all problems of the areas reached <sup>up to</sup> ~~through~~ the Govt. through this medium.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The visiting remained <sup>partly</sup> Satisfactory. but needs to redress their ~~problems~~ <sup>problems</sup> as early as possible. They rise question that previous work have not been Executed so far. so that the confidence of the people will remain in such programme.



Signature of the visiting officer 27/11/19

Name MOHD ASLAM.