

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: RAVINDER SINGH
- ii. Designation: LECTURER
- iii. Department/place of posting: SCHOOL EDU DEPTT. GMASS. BILLAWAR
- iv. Mobile No: 9119293639
- v. Email id: edu.ravinder@gmail.com
- vi. Home District: KATHUA
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: MAHANPUR
- ii. Local Government Directory (LGD) code of the Panchayat: 240799.
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: MAHANPUR
- iv. Name of Tehsil: MAHANPUR
- v. Name of District: KATHUA

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 07
- iii. No. of households in the Panchayat: 286
- iv. Population (approx.) of the Panchayat: 1383

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Youth Services & Sports Deptt.	PEL
2	Animal Husbandry	S. A. Animal Attendant
3	Agricultural deptt.	AEA
4	Fisheries deptt.	Fisheries dev. assistant
5	Education Deptt.	Teacher
6	Forest deptt.	SFW
7	ICDS	AWW
8	Health deptt.	Asha worker

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
 If yes, whether functioning in: Own building/Other government building/Private building ✓
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Insufficient.
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No NA

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 20th NOV 2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: JULY 2019.

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Panchayat Secretary	✓ Yes/No	1617702	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No	Supervisor	✓ Yes/No	18840	✓ Yes/No
ICDS (Honorarium)	✓ Yes/No	Supervisor	✓ Yes/No	36450	✓ Yes/No
Mid Day Meals (MDM)	✓ Yes/No	Headmaster	✓ Yes/No	Gms - 1846 Rs. Gms - 34 Rs.	✓ Yes/No
Own resources of Panchayat	✓ Yes/No	Panchayat Secretary	✓ Yes/No	489026	✓ Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 2 No. (29 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 2 No. (29 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (✓)

2) BDO ()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: honorarium being paid through
concerned dept. (ie health dept)

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: _____

Mid day meal is being prepared & provided through concern school.

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 8.360 lakh

✓ No. of works approved: 03

✓ No. of works started: 03

✓ No of works completed: Nil (work in progress).

✓ No of Job Card holders in the Panchayat: 93

✓ No. of man days generated: 2615.

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: ☒ Yes/No
If no, whether subjects have been assigned in presence of the visiting officer:
Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<input checked="" type="checkbox"/> Yes/No	
VLW	RDD	<input checked="" type="checkbox"/> Yes/No	
JE	RDD	<input checked="" type="checkbox"/> Yes/No	
CDPO	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
TSWO	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
Anganwadi Supervisor	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
Headmaster/Principal/ZEO	School Education	<input checked="" type="checkbox"/> Yes/No	
I/c MDM	School Education	<input checked="" type="checkbox"/> Yes/No	
BMO	Health	<input checked="" type="checkbox"/> Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	<input checked="" type="checkbox"/> Yes	
Patwari	Revenue	<input checked="" type="checkbox"/> Yes/No	
Agriculture Extension Official	Agriculture	<input checked="" type="checkbox"/> Yes/No	
Horticulture Extension Official	Horticulture	<input checked="" type="checkbox"/> Yes/No	
Village functionaries		<input checked="" type="checkbox"/> Yes/No	
Any other			

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	<p>Requirements of Digital X-ray machine, ultra sound</p> <p>1. ECG along with appropriate staff in trauma & PNC</p> <p>Inadequate supply of medicines,</p>
	<p>2. Additional subjects in the Dist HSS Mahanpur</p> <p>Govt, Pub adm, forestry, statistics, Bio resources, Psychology, media studies, Economics, Pol Sci, Urdu, commerce, food technology</p>
	<p>3. Adequate requirement of Drinking water to each household those not having connection.</p>
	<p>4. Construction of Samshinghat in all respect (i.e. boundary wall, Cremation shed, water facility, resting shed).</p>
	<p>5. Construction of Road from Nauri Mahalla to Gihari Bridge.</p>
	<p>6. Adequate funds for sports Stadium at Mahanpur.</p>
	<p>7. Seperate electric feeder for Mahanpur town.</p> <p>Seperate transfer for trauma & PNC</p>
II	Any major complaint brought to notice of the Visiting Officer:
	<p>People of the Mahanpur Panchayat greatly annoyed from the concerned deptt who have not taken up the projects demanded in B2V-I. Concerned deptts are greatly unawared about the P. GPDP.</p>

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 25 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
30 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
48 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC

On spot disbursement at KCC cards in which
Reneris, Agriculture & Bank collectively make their cards
in a special organized com

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market ✓
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
surplus produce
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

• Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)

- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓

If yes, please specify: check dam, Radha kund. for Reservoir.

- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil.
- viii. No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

Natural Reservoirs of Area can be tapped & utilized for irrigation.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 75 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ✓
- iii. If no, reasons thereof: _____

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. ☒ Yes
- If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ☒ Yes
- If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ☒ Yes
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ☒ Yes
- If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ☒ Yes
- If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
8	PWD Rest Home Mahargarh	Capacity Building	2

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ☒ Very Good
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ☒ Yes
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ☒ Yes
- If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ☒ Good
- b. General Public : Poor/Satisfactory/Good/Excellent ☒ Good
- (Visiting officer to read out the schemes from the pamphlet available)

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
There are 03 cases of material liability under MGNREGS for the year 2015-16 which are not visible on MGNREGS Portal due to some technical issue RDD		Yes/No ✓	
one case was brought to the notice by one prominent citizen that there is encroachment of land of Dharamshala meant for the night halt of the motor RDD.		Yes/No ✓	
Rectification is needed in the recently rectification at Mahanpur Panchayat (i.e. Mahanpur - A + Mahanpur Upper) RDD.		Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Shortage of Drinking water PHE		Yes/No ✓	
Delay in Process of Pension cases Social welfare		Yes/No ✓	
Soil erosion leading to deprivation of agricultural land Flood control		Yes/No ✓	
Provision of AWC in each ward of GP Mahanpur Social welfare		Yes/No ✓	
1. Road from lower Mahanpur to Bihani (Mawimaballa) (1.5 km) Bridge PWD.		Yes/No ✓	

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Ans - nil Gms - nil	nil	nil	nil
Scholarship for Minority students	Ans - 7 Gms - 4	nil	nil	nil
Pension - Old Age	52 (Before re-verification)	29	deficient document. lack of funds.	nil
Pension - Widow	26 (Before re-verification)	5	"	Nil
Pension - Disability	4 (Before re-verification)	nil	"	nil
PM Kissan Nidhi	75	50	deficient documents	nil.
Ayushman Bharat	512 (Before re-verification)	nil	nil	nil.
PM Jeevan Jyoti Bima Yojana	527 (5% mahapr)			
PM Suraksha Bima Yojana	1006 (5% mahapr)			
PM Awas Yojana - Grameen	6	26	not available d. funds.	nil.
State Marriage Assistance Scheme	4 (Before re-verification)	6	deficient documents	nil

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	Construction of T-road from Padein Bawli to Dhamdar road.	NO.	in progress.
RDD	Construction of C/Path from sham Bn hark to Baina Bawli	NO	in progress
RDD.	Construction of diversion channel near the land of Sardari Lal	NO	in progress
RDD.	Construction of lane from main road to Bawra School	NO	in progress.
RDD.	Construction of steps from Auddi house to sham Bn hark	NO	in progress
Sulabh Seachhyon	Toilet complex	NO	work abandoned

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|---------------|
| a) Doctors/Paramedics/other Health staff | ✓
(Yes/No) |
| b) Teachers/ReT Teachers | ✓
(Yes/No) |
| c) Anganwari Workers/Helpers | ✓
(Yes/No) |
| d) RDD staff | ✓
(Yes/No) |
| e) JEs/other engineering staff | ✓
(Yes/No) |
| f) Agriculture/Horticulture staff | ✓
(Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | ✓
(Yes/No) |

In case any particular department has shown improvement, please specify:

RDD

Any department whose staff is absent most of the time: Revenue, Social welfare

Any department whose officers/officials has not visited the Panchayat even once since B2V1: irrigation, flock control, social welfare

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Banking, agriculture, I.C.D.S.

DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	mangoes	chilly - lady finger.	Gov. of the area is uncultivated due to damage done by monkeys.
2	Turmeric.		
3	Ginger.		

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	01
2	Dairy units	02	Nil.
3	Sheep Units	01	Nil
4	Fish Ponds	Nil	Nil.

PDD	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

Revenue Dept. for Delay Proceedings.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 783

iv. Number of children in the age group of 4-14 years enrolled in the schools: 783

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: Cent 155 Mahendergarh. (provide through small)

✓ If yes, whether the machine is functional: Yes/No ✓

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

- iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.
2.
3.
4.
5.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 100

- ii. Overall satisfaction ✓ level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	93	n/a	n/a	n/a
Ladli Beti	9	1	in process	n/a
Swachh Bharat Mission- Individual Household Toilets	32	n/a	n/a	n/a
PM Ujjwala Yojana	25	25	negligency on part of concerned authority.	n/a
Ujala	150	n/a	n/a	n/a
Jandhan Account	32	n/a	n/a	n/a
PM Matru Vandana Yojana	25	27	Lack of funds	n/a

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	150	→ Non availability of funds.	150
Electricity connection	n/a	-	n/a

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No ✓

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No ✓

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No ✓

If no, reason thereof: Yet to send for approval.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: will be installed when received.

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Schedule prepared. (Partially)

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No ✓

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (20 Sept 2019)			2 nd Meeting Date (20 Nov 2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AEA	1	Agri.	AEA
2	Fisheries	FDA	2	Fish	FDA

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Animal husbandry	AMD.	3	Animal husbandry	AMD
4	RDD	Secretary Land Revenue	4	RDD	Secy. Land Revenue
5	Health	MT	5	Health	MT
6	ICDS	AWW	6	ICDS	AWW
7			7	Forest	Forest Guard
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No ✓

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: not prepared. (initially)

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ✓

If no, reason thereof: not prepared.

(VLW to demonstrate the reports to the Visiting Officer)

h) any other: _____

iii. Number of FIRs registered in last 3 months: nil.

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: conversion of Police check Post into Crime chalkai or Police station.

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none">• Within 1 month• More than 1 month ✓• Never	
Social welfare	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never ✓	
Police Station	<ul style="list-style-type: none">• Within 1 month ✓• More than 1 month• Never	
PHE	<ul style="list-style-type: none">• Within 1 month• More than 1 month ✓• Never	

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Animal husbandry	AHD.	3	Animal husband	AHD
4	RDD	Secretary Landry	4	RDD	Secy. Landry
5	Water	HT	5	Water	HT
6	ICDS	AWW	6	ICDS	AWW
7			7	forest.	forest guard.
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: not prepared. (initially)

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ✓

If no, reason thereof: not prepared.

(VLW to demonstrate the reports to the Visiting Officer)