

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **ARVIND Langray**
- Designation: **Asst Executive Engineer**
- Department/Division of posting: **Water & Building**
- Mobile No: **9469 60 5012**
- Email id: **Arvind12323@gmail.com**
- Home District: **JAMMU**
- Dates of visit: **28/02/2020 to 01/03/2020, November 2019**

LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **CHOLLI**
- Local Government Directory (LGD) code of the Panchayat: **2140543**
(To be sourced from Rural Development Department by DC)
- Name of CD Block: **BISNATH**
- Name of Tehsil: **BISNATH**
- Name of District: **BISNATH**

PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **1) KOLIM 2) KOLIM CHOLLI 3) SRI PANTAP**
- No. of hamlets in the Panchayat: **02**
- No. of households in the Panchayat: **507**
- Population (approx.) of the Panchayat: **2146**

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the official/officials
1	Agriculture	Agriculture Extension Assistant
2	Education	Teacher
3	Power	Meter Reader
4	Revenue	Patwari
5	Health	Block Asst Coordinator
6	A.H.E	J.E (Junior Engineer)
7	Social Welfare	Angwadi worker
8	Rural Dev	J.E (Junior Engineer)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: **Yes/No/Under construction**
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- Whether the BDO office has been established (in case the officer visits Block Panchayat): **Yes/No/Not applicable**

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A) OE

Panchayat Raj Institutions: ☒ Yes ☒ No

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	☒ Yes ☒ No	☒ Yes ☒ No	
Computer/Printer	☒ Yes ☒ No	☒ Yes ☒ No	
Telephone facility	☒ Yes ☒ No	☒ Yes ☒ No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: ☒ Yes ☒ No

vi. Whether Infrastructure and Assets Register has been prepared: ☒ Yes ☒ No

If no, Visiting Officer to physically check the register/ confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: ☒ Yes ☒ No

Date of last meeting held: 20/05/2019

k. Whether Gram Sabha meeting is being held regularly on quarterly basis: ☒ Yes ☒ No

Whether the Karal register is being maintained by the Panchayat Secretary: ☒ Yes ☒ No

Whether the Sarpanch/Administrative Panchayat Secretary have digital signatures: ☒ Yes ☒ No

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v. Bank account opening and receipt of funds:

Name of the Scheme	Separate Bank account opened	Official repository other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
1st Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
2nd Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
3rd Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
4th Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
5th Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
6th Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
7th Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
8th Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
9th Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No
10th Finance Commission	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No	☒ Yes ☒ No

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: ☒ Yes ☒ No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 4th Finance Commission Award: ☒ Yes ☒ No

a. Whether 4 year Action Plan 2016-20 has been prepared: ☒ Yes ☒ No

b. Whether the detailed estimates for all works have been prepared: ☒ Yes ☒ No

c. No. of works for which estimates have been prepared: 7 No. 15 of 15 to total)

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a. Whether Action Plan has been approved by the GOO: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 1 No. 15 % of total

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (Rev. order):

1) Sarpanch

2) G.O.

3) Others (specify): _____

g. Whether CWC Development Scheme (CDS):

h. Is the Panchayat/Sarpanch purchasing various items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: It is being purchased by C.P.O.

i. Is ration being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

j. Is the Panchayat/Sarpanch paying honorarium to AMN/Schoolers directly at Panchayat level: Yes/No

If no, reason thereof: _____

k. Whether the record on account of purchase of ration and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing: Yes/No

serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: It is being provided by School AF 15m Department

c. Whether the record on account of purchase of MDM items and honorarium in cook is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No

b. If yes:

✓ Funds allocated to the Panchayat: Rs 9.45 lakh

✓ No. of works approved: 4

✓ No. of works started: 2

✓ No. of works completed: 2

✓ No. of Job Card holders in the Panchayat: 233

✓ No. of man days generated: 645

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Still working on own resources

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vi. Whether subjects have been assigned by the Sarpanch to the Panchayat? Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer? Yes/No

vii. Major challenges being faced by the Panchayat in functioning and execution of works:

8) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RD	Yes/No	
VLW	RUP	Yes/No	
JE	RUP	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWC	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Teacher/ZFO	School Education	Yes/No	
IC (ADM)	School Education	Yes/No	
BMO	Health	Yes/No	
Referral/ASHA/SHALAI	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village Functionaries		Yes/No	
Any other		Yes/No	

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b) Is the Panchayat facing any difficulty in execution of works, especially beneficiaries/any other schemes? Yes/No (specify)

Non co-operation by officials? Yes/No (specify)

If yes, who: _____

Non disclosure of funds available/schemes by officials? Yes/No

Delay in preparation of estimates/technical sanctions by engineering staff? Yes/No

Delay in administrative approval by officers? Yes/No (specify number of days)

If yes, how long: _____

Officers not sharing details of guidelines/lists of beneficiaries? Yes/No

Any other difficulty, give details: _____

F1 FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed? Yes/No (date)

If not, likely date of completion: _____

ii. Whether any other works started during Back to Village-1 have been completed? Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1? Yes/No

If yes, amount released: Re _____ lakh.

Whether works identified in B2V1 have been started? Yes/No

Likely date of completion: 21.05.2019 (date)

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15. Whether any new works have been sanctioned/started/supervised by the Panchayat since BZV 1, details given below:

Sector/Department	Name of work sanctioned/started up	Whether completed (Yes/No)	Remarks
R.D.D	Lined Drain work	Yes	
PCHY	100 KV Transformer installed	Yes	

16. Whether any improvement in attendance of following Government functionaries has been noticed since BZV1:

- a) District/Block/Cluster Health staff (Yes/No)
- b) Teachers/Raj Teachers (Yes/No)
- c) Anganwadi Workers/Helpers (Yes/No)
- d) R.D.D staff (Yes/No)
- e) Electrical engineering staff (Yes/No)
- f) Agriculture/Fertilizer staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify: _____

Any department whose staff is absent most of the time: _____

Any department whose officers/staff has not visited the Panchayat even once since BZV1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 _____

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17. Areas of major concerns brought to notice

Major area of concern noted during BZV1	Department	Resolution of Complaint	Remarks
Tailor-made mat rooms	R.D.D	Yes	
Construction of latrine house	R.D.D	Yes	
Old age pensioners	Social welfare	Yes	

18. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Old age pension	Social welfare	Yes	
Renovation of school building	Education	Yes	
Construction of Bath room specially for ladies	R.D.D	Yes	
Proper supply of drinking water and electricity	Health	Yes	
Transport facility	R.T.O	Yes	

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G) PLANNING, EXECUTION AND TRAINING:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPPD):

i. Whether the GPPD for the schemes sanctioned to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPPD for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wide disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place: Yes/No

If no, the officer should get it installed and submit: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPPD Portal for preparation of GPPD 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in further presence and submit: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings: _____

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1		1	
2		2	

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1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1		1	
2		2	
3		3	
4		4	
5		5	
6		6	
7		7	
8		8	

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, reason thereof: _____

viii. Whether the GPPD Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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8. Whether the critical gaps identified in the Punchayat during Mission Amulyaksha Survey, 2019 are being bridged while preparing SPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details are posted in the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha at quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

ii. Is the Social Audit Committee formed by BPO? conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Seven	Bidimach	How do work in Panchayat	Two

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

iii. Whether any exposure visit within 18 months has been conducted: Yes/No

iv. If yes, Visiting Officer to report the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

v. Whether any digital literacy training has been conducted for Sarpanchas: Yes/No

vi. Level of awareness among the elected representatives and general public about the schemes developed to Panchayats:

a. Elected representatives: Poor/Satisfactory/Very Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to send out the scheme from the Panchayat available)

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14) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST MBOC students	20	NIL		NIL
Scholarship for Minority students	2	NIL		NIL
Pension - Old Age	71			
Pension - Widow	22			
Pension - Disability	17			
PM Kisan Nidhi	285			
Ayushman Bharat	380			
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Guarantee				
State Marriage Assistance Scheme				

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 257 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
14 Nos.
- No. of farmers who applied for KCC loan but not provided so far
Nil Nos.

4. Problems being faced by farmers in availing KCC loan (if any, please specify):

- Difficult processes and procedures delayed but loan
- Delay by concerned Dept. Nil
- Delay by bank concerned Yes
- Any other problem, please specify Nil

5. Suggestions for improving the process of availing loan under KCC

It is forming for availing loan under KCC should be simple.

4. MARKETING INTERVENTIONS:

- How is agricultural/animal husbandry produce sold (if any, please specify):
a) Through organized market Nil
b) Through unorganized market Yes
c) Any other, please specify Yes

If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
Govt. should be fully involved.

5. Any other suggestions for bringing improvements in the marketing of surplus agricultural/animal husbandry produce:

Handi should be fully provided to the farmers so that time should be saved.

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5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No

If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	-	-	-
2	-	-	-
3	-	-	-
4	-	-	-

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry sector and those interested to set-up new units.

Sr. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	-	-
2	Dairy units	-	-
3	Sheep Units	-	-
4	Fish Ponds	-	-

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iv. Suggestions for encouraging more households/farmers to set-up rain units

Proper Government should be given to farmers by the Govt so that they can really for their rain unit.
 List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Poultry
2. Generation of good preservation units
3. Training to be introduced
4. Creation of small scale units
5. Vermicompost.

j) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Address card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Address card: ☒ Yes/No

ii. Overall satisfaction level of the people about the rain shops: ☒ Excellent/Good/Very Good/Excellent

Major problem/complaints with regard to rain shops:

a) Irregular opening: ☒ Yes/No

b) Inadequate stock: ☒ Yes/No

c) Overcharging: ☒ Yes/No

d) Rude behaviour of shop owner: ☒ Yes/No

e) Long distance to be covered to reach the store: ☒ Yes/No

f) Adequacy of sales: ☒ Yes/No

g) PDS machine not working: ☒ Yes/No

h) Any other: ☒ Yes/No

Number of FIRs registered in last 3 months: ☒ 3

a) Are people generally satisfied by response of Police to complaints: ☒ Yes/No

b) Is copy of FIR given to people: ☒ Yes/No

c) Are people satisfied about the overall security situation in Panchayat: ☒ Yes/No

d) Any suggestions: ☒ Yes/No

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

c. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	☒ Yes ☒ No ☒ Nil
Social Welfare	• Within 1 month • More than 1 month • Never	☒ Yes ☒ No ☒ Nil
Police Station	• Within 1 month • More than 1 month • Never	☒ Yes ☒ No ☒ Nil
PHE	• Within 1 month • More than 1 month • Never	☒ Yes ☒ No ☒ Nil

PDD	• Within 1 month • More than 1 month • Never	May Nil Nil
Any other	• Within 1 month • More than 1 month • Never	Nil Nil Nil

A) 1

vi. Any specific observation or complaint regarding any particular department:

Nil

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the Incinerator is functional: Yes/No

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07):

1. Toilet and wash rooms.

2. Construction of lane & drains
of roads from main road to onwards at
~~starting~~ chok
at chok

3. Electric transformer.

4. Transport facility from Ghran
Ranchyat to main City.

5. Proper Supply of first aid
and medicines at sub Centre.

6. Renovation of School building
and up gradation.

7. construction of bath room and
at cremation ground specially for
ladies.

II Any major complaint brought to notice of the Visiting Officer:

old age pension
widow pension and disability
pension till date

III	Overall perception of functioning of the government:
	Panchayat functioning is satisfactory but release of funds request ^{request} for should be in time by the concerned Dept for betterment of Panchayat.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	All Departments related to Panchayat work are really working hard for betterment of people.

Signature of the visiting officer

Name ARVIND LANGHA