

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **Alfred Neelam**
- Designation: **CEO, Gandhinagar**
- Department/Place of posting: **Education, Mini Secretariat**
- Mobile No.: **9419628959**
- Email id: **gandhinagar.ceo@gmail.com**
- Home District: **Srinagar**
- Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCALITIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **Shahpora**
- Local Government Directory (LGD) code of the Panchayat: **242259**
(To be sourced from Rural Development Department by DC)
- Name of CD Block: **egbl**
- Name of Tehsil: **egbl**
- Name of District: **egbl**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **02**
- No. of hamlets in the Panchayat: **07**
- No. of households in the Panchayat: **406**
- Population (approx.) of the Panchayat: **1784**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1a	PDD	J.E
b	RDD	Secretary Panchayat Council
	Horticulture	Hort. Technician
2	Agriculture	Asst. Ag. Officer
	Education	Teacher
3	Social Welfare	Assistant
	Animal Husbandry	S.V.P
4	Sheep Husbandry	S.A.T
5	Roads & Buildings	Line Man
	PHE	PET
6	Youth Services & Sports	ASM
	Handloom	
7	Fisheries	Asst. AP
	Handicrafts	Asst. AP
	ICDS	ICDS
8	Health	Doctor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: **Yes/No/Under construction**
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- Whether the BDC office has been established (in case the officer visits block Panchayat): **Yes/No/Not applicable**

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 18-11-2019 — 23-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 18-11-2019 — 23-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)
Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Yes/No	Yes/No	965.769	Yes/No
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No		Yes/No
ICDS (Honorarium)	Yes/No	Yes/No	Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	Yes/No	Yes/No		Yes/No
Own resources of Panchayat	Yes/No	Yes/No	Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 4 No. 12 %
(to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 4 No. 12 % to total,

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify): Administrative

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: Non-existence of Anganwadi Centre by Department (ICDS).

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: No

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) Yes/No

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: Department

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) Yes/No

x. MGNREGA: MGNREGA Plan 2019-20 has been approved: Yes/No

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 28 lakh

✓ No. of works approved: 33

✓ No. of works started: 24

✓ No of works completed: 1

✓ No of Job Card holders in the Panchayat: 229

✓ No. of man days generated: 357

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Non-existence of Anganwadi Centre by Department

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No ☒ Yes/No ☒
 If no, whether subjects have been assigned in presence of the visiting officer. Yes/No ☒ Yes/No ☒ (None of them in Panch in village)
 xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other		Yes/No	

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:
☒ Non co-operation by officials. Yes/No ☒ (specify)
 If yes, who: _____ (specify)
☒ Non disclosure of funds available/schemes by officials. Yes/No ☒
☒ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No ☒
☒ Delay in administrative approval by officers. Yes/No ☒
 If yes, how long: _____ (specify number of days)
☒ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No ☒
☒ Any other difficulty, give details: N.A.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ☒ Yes/No ☒ (date) 20/01/2020
 If not, likely date of completion: _____
 ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ☒ Yes/No ☒ (date) 20/01/2020
 If not, list of such works and date by which they are likely to be completed: _____

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ☒ Yes/No ☒
 If yes, amount released: Rs. 5.00 lakh.

Whether works identified in B2V1 have been started: Yes/No ☒ Yes/No ☒
 Likely date of completion: 05/3/2020 (date)

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Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- (Yes/No)

Any department whose officers/officials has not been present most of the time: N/A
since B2V1:

At _____ camp or tour of senior officer

2019/07/23

vi-

Problems confronting the people:

Major problems confronting the people:

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
If no, reason thereof: _____
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
If yes, quality of training has been conducted for Sarpanches: Yes/No
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: _____
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	<u>NIL</u>	<u>-</u>	<u>-</u>	<u>-</u>
Scholarship for Minority students	<u>Under program</u>	<u>-</u>	<u>-</u>	<u>-</u>
Pension - Old Age	<u>27</u>	<u>25</u>	<u>lack of funds</u>	<u>nil</u>
Pension - Widow	<u>15</u>	<u>0</u>	<u>-</u>	<u>-</u>
Pension - Disability	<u>14</u>	<u>4</u>	<u>lack of funds</u>	<u>-</u>
PM Kisan Nidhi	<u>86%</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ayushman Bharat	<u>67</u>	<u>-</u>	<u>-</u>	<u>-</u>
PM Jeevan Jyoti Bima Yojana	<u>4</u>	<u>-</u>	<u>-</u>	<u>-</u>
PM Suraksha Bima Yojana	<u>4</u>	<u>-</u>	<u>-</u>	<u>-</u>
PM Awas Yojana - Gramen	<u>nil</u>	<u>-</u>	<u>-</u>	<u>-</u>
State Marriage Assistance Scheme	<u>1</u>	<u>18</u>	<u>Not applied</u>	<u>-</u>

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	229	NIL	NA	—
Ladli Beti	Share not taken up in opt.			
Swachh Bharat Mission- Individual Household Toilets	36	—	—	—
PM Ujjwala Yojana	70 households	—	—	—
Ujala	NIL	—	—	—
Jandhan Account	1500	—	—	—
PM Matru Vandana Yojana	Not implemented	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	NIL		
Electricity connection	NIL		

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* Visiting officer to enclose the list of individual/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khuis/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) Sufficient/insufficient
- Status of adequacy of irrigation facility in the Panchayat: Yes/No ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
- If yes, please specify: _____
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No NIL
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL (Nos.)
- No. of farmers who intend to use drip/sprinkler irrigation: _____
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 5 %age) Yes/No ✓
- Are adequate HYV seeds available to the farmers: _____
- If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kissan Credit Card 25 (Nos.)

ii. No. of farmers who have availed loan facility through KCC during 2019 05 Nos.

iii. No. of farmers who applied for KCC Loan but not provided so far NIL Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures N.A

b) Delay by concerned Deptt. N.A

c) Delay by bank concerned N.A

d) Any other problem, please specify: _____

v. Suggestions for improving the process of availing loan under KCC Due to delay in release of loan.

Ancient Property.

Notification to the effect that the loan records of the ancient property may be considered for the benefit of the beneficiaries.

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi)

b) Through un-organized market ✓

c) Any other, please specify: _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: _____

N.A

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: _____

N.A

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5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ✓

✓ If yes, please specify: _____

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	03	NIL
2	Dairy units	03	NIL
3	Sheep Units	NIL	NIL
4	Fish Ponds	NIL	NIL

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1. Suggestions to be given regarding more household ration is to set up more ration

2. List 8 suggestions in order of priority which can help in increasing income of

Handicrafts and Soma

Depend for free shop

Requirement for handicraft centre

1) PUBLIC GRIEVANCES AND GOOD COVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat

2. If not, the number of people in the Panchayat yet to get Aadhaar card

3. Overall satisfaction level of the people about the ration shops

4. Major grievances/complaints with regard to ration shops

a) irregular opening

b) inadequate stock

c) Overcharging

d) Route behaviour of store owner

e) Long distance to be covered to reach the store

f) Non-display of rates

g) PDS machine not working

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

b) any other

Number of FIRs registered in last 3 months

a) Are people generally satisfied by response of Police to complaints

b) Is copy of FIR given to people

c) Are people satisfied about the overall security situation in Panchayat

d) Any suggestions

Dependent should be considered

1. Public perception

a) Are departmental staff available

b) Are departmental staff responsive

c) Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	—
Social welfare	- Within 1 month - More than 1 month - Never	—
Police Station	- Within 1 month - More than 1 month - Never	—
PHE	- Within 1 month - More than 1 month - Never	—

PDD	✓ Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

v. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: ✓

iv. Number of children in the age group of 4-14 years in the Panchayat: 72

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓

✓ If yes, details of schools: ✓

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ✓

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Residents requesting for backward area status.
2.	watering center to be established in the Halka.
3.	water filtration pump and changing of sewage pipes in the Halka.
4.	Health dispensary to be established in Halka.
5.	more transformers and new electric poles and wires for the Halka.
6.	construction of safety well near house of Mr. Mada. Saur and lifting of damaged well there of.
7.	Rejuvenation of link road from Panchayat Center to road along
II	Any major complaint brought to notice of the Visiting Officer:
	upliftment programme for educated unemployed youth of the Halka.

III Overall perception of functioning of the government:

Satisfactory

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Residents are satisfied with the Panchayat Raj system and wants more participation
The issues that were raised during B2V1 should get resolved at an earliest.

Signature of the visiting officer

Name Nabeed Neelofar
CEO Ganderbal