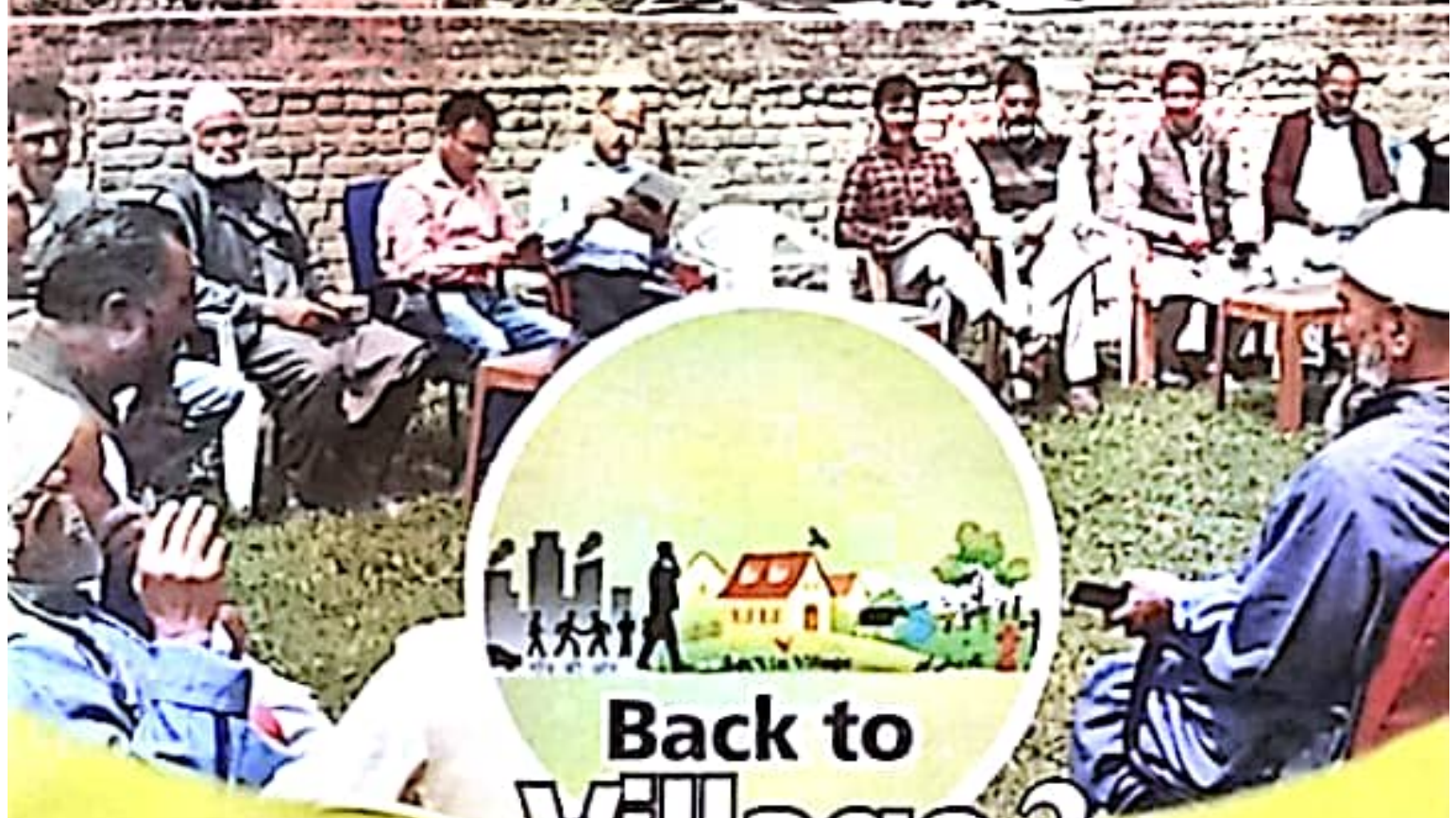


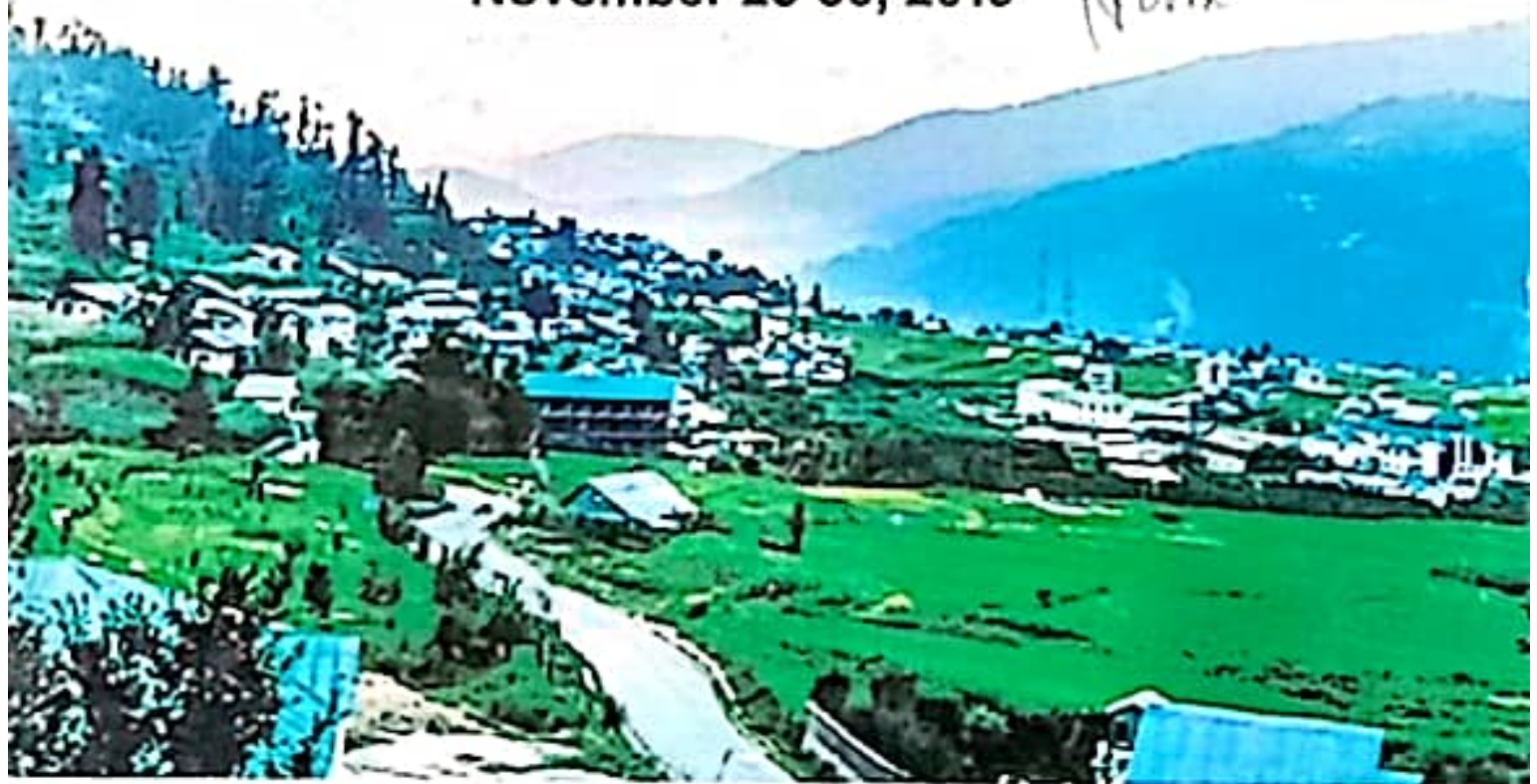


**Back to  
Village 2**  
**B2V2**

***Governance at the Doorstep***

**November 25-30, 2019**

*Narada*



**Government of Jammu & Kashmir**



## Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER

- Name: **Atul Kishid**
- Designation: **Senior Education Officer**
- Department/Place of posting: **Education/DCO Kizhadi**
- Mobile No: **9492965321**
- Email id: **atulkishid@gmail.com**
- Home District: **Kizhadi**
- Dates of visit: **25.06.2019 to 30 November 2019**

### B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: **NALIA**
- Local Government Directory is GOI code of the Panchayat is: **240005**  
(To be sourced from Rural Development Department by DC)
- Name of CD Block: **KHANAS**
- Name of Tehsil: **KHANAS**
- Name of District: **Kanjanki**

### C) PANCHAYAT PROFILE

- No. of revenue villages in the Panchayat: **02**
- No. of Grams in the Panchayat: **25**
- No. of Households in the Panchayat: **792**
- Population (approx.) of the Panchayat: **6000**

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### D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT.

| S. No. | Department      | Designation of the officer/official |
|--------|-----------------|-------------------------------------|
| 1      | RDD             | Technical Assistant                 |
| 2      | ICDS            | Worker/Helper                       |
| 3      | Horticulture    | HTU                                 |
| 4      | Education       | Master                              |
| 5      | Health          | MDPHW                               |
| 6      | Sheep Husbandry | Class IV                            |
| 7      | PHE             | Exchange Supervisor                 |
| 8      | PDD             | Meter Reader                        |

### E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

#### 1. INFRASTRUCTURE:

- Whether Panchayat Chair is available in the Panchayat building: **Yes/No**
- If yes, whether functioning in: **Govt building/Other government building/Private building**
- If no, whether land is available for construction of the Panchayat Chair: **Yes/No**
- Whether the BDO office has been established (in case the officer visits Block Panchayat): **Yes/No/Not applicable**

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## Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- Name: **Abdul Rashid**
- Designation: **Zonal Education Officer**
- Department/Place of posting: **Education/ ZEO Kargil**
- Mobile No: **8492965321**
- Email id: **zwa123@gmail.com**
- Home District: **Kargil**
- Dates of visit: **25/26/27/28/29/30 November 2019**

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **NALIA**
- Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department by DC): **240005**
- Name of CD Block: **Khanas**
- Name of Tehsil: **Khanas**
- Name of District: **Kargil**

### C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **02**
- No. of hamlets in the Panchayat: **25**
- No. of households in the Panchayat: **792**
- Population (approx.) of the Panchayat: **6000**

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### D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

| S. No. | Department      | Designation of the officer/official |
|--------|-----------------|-------------------------------------|
| 1      | RDD             | Technical Assistant                 |
| 2      | JCDs            | Worker/Helper                       |
| 3      | Horticulture    | HTU                                 |
| 4      | Education       | Master                              |
| 5      | Health          | NM/PHN                              |
| 6      | Sheep Husbandry | class IV                            |
| 7      | PHE             | Exchange Supervisor                 |
| 8      | PDD             | Meter Reader                        |

### E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

#### 1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat Yes/No/Under construction: **Yes**
- If yes, whether functioning as: Own building/Other government building/Private building: **Own building**
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No: **Yes**
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable: **Yes**

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ii. If not, whether the building for EDC office has been identified. Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions

| Facilities available | Panchayat Office | EDC Office | Remarks               |
|----------------------|------------------|------------|-----------------------|
| Furniture            | Yes/No ✓         | Yes/No ✓   | One desk of furniture |
| Computer/printer     | Yes/No ✓         | Yes/No ✓   | - DO -                |
| Telephone facility   | Yes/No ✓         | Yes/No ✓   | - DO -                |

v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

vi. Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm \_\_\_\_\_

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 02-10-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held 14-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

v. Bank Account Opening and transfer of funds

| Name of the Scheme                      | Separate bank account opened | Official signatory other than Sarpanch | Funds received | Balance in the account as on date (Rs. in lakh) | Whether at least one transaction has been made |
|-----------------------------------------|------------------------------|----------------------------------------|----------------|-------------------------------------------------|------------------------------------------------|
| 14 <sup>th</sup> Finance Commission     | Yes/No ✓                     | Under process                          | Yes/No ✓       | -                                               | Yes/No ✓                                       |
| ICDS (Nutrition)                        | Yes/No ✓                     | -                                      | Yes/No ✓       | -                                               | Yes/No ✓                                       |
| ICDS (Honorarium)                       | Yes/No ✓                     | -                                      | Yes/No ✓       | -                                               | Yes/No ✓                                       |
| Mid Day Meals (MDM)                     | Yes/No ✓                     | -                                      | Yes/No ✓       | -                                               | Yes/No ✓                                       |
| Own resources of Panchayat              | Yes/No ✓                     | -                                      | Yes/No ✓       | -                                               | Yes/No ✓                                       |
| Any other Scheme. If yes, indicate name | -                            | -                                      | -              | -                                               | -                                              |

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm nil

vii. 14<sup>th</sup> Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No ✓

b. Whether the detailed estimates for all works have been prepared. Yes/No ✓

c. No. of works for which estimates have been prepared 10 No. 100 % (to total)

d. Whether Action Plan has been approved by the DDC Yes/No ☒

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started Yes/No ☒

No. of works started 08 No. (80% to total)

If no, reason thereof n/a

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one)

1) Sarpanch ☒

2) BDO ☐

3) Others (specify) \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/No ☒

If no, reason thereof: Departmental Supply

Also mention if it is being purchased by someone else n/a

b. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/No ☒

If no, reason thereof: n/a

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level Yes/No ☒

If no, reason thereof: Honorarium Received through ICDS Department

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools Yes/No ☒

If no, reason thereof: School Education Deptt. MDM

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat Yes/No ☒

If no, reason thereof: School Education Deptt.

Also mention if it is being provided by someone else n/a

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs 42 lakh

✓ No. of works approved: 37

✓ No. of works started: 09

✓ No. of works completed: 09

✓ No. of Job Card holders in the Panchayat: 586

✓ No. of man days generated: 5297

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/No ☒

If yes, whether approved by the Gram Sabha Yes/No ☒

If no, reason thereof: n/a



- ii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No  
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- iii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

| Officer                         | Department       | Response | Remarks |
|---------------------------------|------------------|----------|---------|
| BDO                             | RDD              | Yes/No   |         |
| VLW                             | RDD              | Yes/No   |         |
| JE                              | RDD              | Yes/No   |         |
| COPO                            | Social Welfare   | Yes/No   |         |
| TSWO                            | Social Welfare   | Yes/No   |         |
| Anganwadi Supervisor            | Social Welfare   | Yes/No   |         |
| Headmaster/Principal/ZEO        | School Education | Yes/No   |         |
| I/c MDM                         | School Education | Yes/No   |         |
| BMO                             | Health           | Yes/No   |         |
| Tehsildar/Naib-Tehsildar        | Revenue          | Yes      |         |
| Patwar                          | Revenue          | Yes/No   |         |
| Agriculture Extension Official  | Agriculture      | Yes/No   |         |
| Horticulture Extension Official | Horticulture     | Yes/No   |         |
| Village functionaries           |                  | Yes/No   |         |
| Any other                       |                  |          |         |

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion \_\_\_\_\_ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released Rs. 01 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion 28-12-2019 (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

| Sector/Department | Name of work sanctioned/taken up | Whether completed (yes/no) | Remarks: |
|-------------------|----------------------------------|----------------------------|----------|
|                   |                                  |                            |          |
|                   |                                  |                            |          |
|                   |                                  |                            |          |
|                   |                                  |                            |          |
|                   |                                  |                            |          |
|                   |                                  |                            |          |

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- |                                           |          |
|-------------------------------------------|----------|
| a) Doctors/Paramedics/other Health staff  | (Yes/No) |
| b) Teachers/RoT Teachers                  | (Yes/No) |
| c) Anganwadi Workers/Helpers              | (Yes/No) |
| d) RDD staff                              | (Yes/No) |
| e) JE/other engineering staff             | (Yes/No) |
| f) Agriculture/Horticulture staff         | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify

Horticulture Dept

Any department whose staff is absent most of the time Fisheries Irrigation and Control Dept

Any department whose officers/officials has not visited the Panchayat even once since B2V1 Fisheries Irrigation and Control Dept

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Agriculture and RDD etc

- vi. Areas of major complaints brought to notice

| Major area of complaint made during B2V1 | Department                    | Resolution of Complaint | Remarks  |
|------------------------------------------|-------------------------------|-------------------------|----------|
| NARLA                                    | PDD                           | Yes/No                  | verbally |
| NARLA                                    | Fisheries                     | Yes/No                  | - DO -   |
| - DO -                                   | irrigation on farm level type | Yes/No                  | - DO -   |

- vii. Major problems confronting the people

| Major problem highlighted during B2V1                                   | Department | Resolution of problem | Remarks  |
|-------------------------------------------------------------------------|------------|-----------------------|----------|
| Road                                                                    | PMGSY PWD  | Yes/No                | verbally |
| Scale shortage of Teaching staff in all 22 schools and before 6:30 zone | Education  | Yes/No                | - DO -   |
| Need of PHC                                                             | Health     | Yes/No                | - DO -   |
| Need of pipes                                                           | PHE        | Yes/No                | - DO -   |
| Need of Job for Bank Branch at Narla                                    | Finance    | Yes/No                | - DO -   |

# G) PLANNING, EXECUTION AND TRAININGS

## 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: \_\_\_\_\_

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer is to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

| 1 <sup>st</sup> Meeting Date (02-10-2019) |            |                            | 2 <sup>nd</sup> Meeting Date (16-11-2019) |            |                            |
|-------------------------------------------|------------|----------------------------|-------------------------------------------|------------|----------------------------|
| S. No.                                    | Department | Designation                | S. No.                                    | Department | Designation                |
| 1                                         | RDD        | Technical Assistant at GRS | 1                                         | RDD        | Technical Assistant at GRS |
| 2                                         | Education  | Master                     | 2                                         | Education  | Master                     |

| 1 <sup>st</sup> Meeting Date (02-10-2019) |              |                     | 2 <sup>nd</sup> Meeting Date (16-11-2019) |              |                     |
|-------------------------------------------|--------------|---------------------|-------------------------------------------|--------------|---------------------|
| S. No.                                    | Department   | Designation         | S. No.                                    | Department   | Designation         |
| 3                                         | ICDS         | Workers ch Helpers  | 3                                         | ICDS         | Workers ch Helpers  |
| 4                                         | Health       | MMPHW               | 4                                         | Health       | MMPHW               |
| 5                                         | PHE          | Incharge Supervisor | 5                                         | PHE          | Incharge Supervisor |
| 6                                         | PDD          | meter Reader        | 6                                         | PDD          | meter Reader        |
| 7                                         | PMGSY        | JE                  | 7                                         | PMGSY        | JE                  |
| 8                                         | Horticulture | HT4                 | 8                                         | Horticulture | HT4                 |

If no, reason thereof: \_\_\_\_\_

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: \_\_\_\_\_

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21. Yes/No

If no, reason thereof \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details

| No of Elected Representatives trained | Place of training | Theme of training                 | No of days |
|---------------------------------------|-------------------|-----------------------------------|------------|
| 09                                    | Khanas Block      | Announcement of different schemes | 01         |

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

| Schemes/Services                   | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency           | Fresh applications submitted to visiting officer (Nos.) |
|------------------------------------|------------------------------|----------------------------------------------|--------------------------------|---------------------------------------------------------|
| Scholarship for SC/ST/OBC students | 410                          | 100                                          | due to not opening of bank acc | 100                                                     |
| Scholarship for Minority students  | 90                           | 30                                           | -DO-                           | 30                                                      |
| Pension - Old Age                  | 10                           | 200                                          | -                              | -                                                       |
| Pension - Widow                    | 02                           | 50                                           | -                              | -                                                       |
| Pension - Disability               | 03                           | 22                                           | -                              | -                                                       |
| PM Kisan Nidhi                     | -                            | -                                            | -                              | -                                                       |
| Ayushman Bharat                    | 200                          | 700                                          | Document not provided          | -                                                       |
| PM Jeevan Jyoti Bima Yojana        | -                            | -                                            | -                              | -                                                       |
| PM Suraksha Bima Yojana            | -                            | -                                            | -                              | -                                                       |
| PM Awas Yojana - Gramin            | 63                           | 07                                           | Document not provided          | 15                                                      |
| State Maternal Assistance Scheme   | 200                          | 52                                           | -                              | -                                                       |

| Schemes/Services                                   | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency     | Fresh applications submitted to existing officer (Nos.) |
|----------------------------------------------------|------------------------------|----------------------------------------------|--------------------------|---------------------------------------------------------|
| NREGA Job Card                                     | 586                          | 22                                           | Documents not provided   | 10                                                      |
| Ladli Beti                                         | nil                          | -                                            | -                        | -                                                       |
| Swachh Bharat Mission-Individual Household Toilets |                              |                                              |                          |                                                         |
| PM Ujjwala Yojana                                  | 100                          | 50                                           | Documents Online Problem | 50                                                      |
| Ujda                                               | 700                          | 92                                           | Not registered           | -                                                       |
| Jandhan Account                                    | 1000                         | nil                                          | -                        | -                                                       |
| PM Matsya Vandana Yojana                           | -                            | -                                            | -                        | -                                                       |

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands

| Schemes/Services       | No. of cases pending | Reasons for pendency                | Fresh demands/applications submitted (Nos.) |
|------------------------|----------------------|-------------------------------------|---------------------------------------------|
| Piped water connection | 657                  | Deplet pipes not provided           | 657                                         |
| Electricity connection | 200                  | Deplet not provided poles and wires | 200                                         |

\* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## ii. DOUBLING FARMERS INCOME

### 1. IRRIGATION

- Topography of the Panchayat: Somewhat hilly Plain/Kandi ✓
- Major sources of irrigation: Canal/Khush/Tube well/Hand-dug/Other water harvesting Tanks/Road/Other (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any untapped irrigation sources in the Panchayat? Yes/No ✓
  - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) - (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No ✓
  - If yes, please specify -
- Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat nil
- No. of farmers who intend to use drip/sprinkler irrigation nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat

Canal, Ponds, Harvesting Tanks etc.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 35 %age)
- Are adequate HYV seeds available to the farmers? Yes/No ✓
- If no, reasons thereof -

### 3. LOANING FACILITY AVAILABLE TO THE FARMERS.

- No. of farmers without Kisan Credit Card 700 (Nil)
- No. of farmers who have availed loan facility through KCC during 2019 40 Nos
- No. of farmers who applied for KCC Loan but not provided so far 60 Nos
- Problems being faced by farmers in availing KCC loans (tick whichever relevant)
  - Difficult processes and procedure ☒
  - Delay by concerned Deptt. ☒
  - Delay by bank concerned ☐
  - Any other problem, please specify \_\_\_\_\_

- Suggestions for improving the process of availing loan under KCC

The amount below fifty thousand be disbursed to the beneficiaries without any grantor

### 4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant)
  - Through organized market (mandi) NO
  - Through un-organized market Un-organized
  - Any other, please specify \_\_\_\_\_
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
 

Public awareness about the importance of the local fruit in the area.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce \_\_\_\_\_

Public Awareness Camp at Grassroot level should be organized by the deptt.

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### 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes
  - If yes, please specify \_\_\_\_\_

| Sr No | Non-remunerative crop/fruit | Potential for diversification towards the crop/fruit | Remarks (if any) |
|-------|-----------------------------|------------------------------------------------------|------------------|
|       | -                           | -                                                    | -                |
|       | -                           | -                                                    | -                |
|       |                             |                                                      |                  |

### 6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

| S. No. | Sector           | No. of households/farmers engaged | No. of households/farmers interested in setting up new units |
|--------|------------------|-----------------------------------|--------------------------------------------------------------|
| 1      | Backyard Poultry | <u>Nil</u>                        | <u>25</u>                                                    |
| 2      | Dairy units      | <u>Nil</u>                        | <u>20</u>                                                    |
| 3      | Sheep Units      | <u>Nil</u>                        | <u>60</u>                                                    |
| 4      | Fish Ponds       | <u>Nil</u>                        | <u>10</u>                                                    |

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ii. Suggestions for encouraging more households/farmers to set-up new units

Dine need of Sheep units. Backyard poultry.  
Dairy units etc.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

|   |                  |
|---|------------------|
| 1 | Sheep units      |
| 2 | Backyard poultry |
| 3 | Dairy units      |
| 4 | Fish ponds       |
| 5 | -                |

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 2000

ii. Overall satisfaction level of the people about the ration shops: ✓  
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- |                                                   |          |
|---------------------------------------------------|----------|
| a) Irregular opening                              | Yes/No ✓ |
| b) Inadequate stock                               | Yes/No ✓ |
| c) Overcharging                                   | Yes/No ✓ |
| d) Rude behaviour of store owner                  | Yes/No ✓ |
| e) Long distance to be covered to reach the store | Yes/No ✓ |
| f) Non-display of rates                           | Yes/No ✓ |
| g) POS machine not working                        | Yes/No ✓ |

h) any other \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: Zero

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: \_\_\_\_\_

iv. Public perception

a) Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b) Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

| Department     | Average time taken                                                                                         | Remarks/details, if any |
|----------------|------------------------------------------------------------------------------------------------------------|-------------------------|
| Revenue        | <ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul> | <u>One (1) month</u>    |
| Social welfare | <ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul> | <u>-Do-</u>             |
| Police Station | <ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul> | <u>-Do-</u>             |
| PHE            | <ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul> | <u>-Do-</u>             |

|           |                                                                                                                  |      |
|-----------|------------------------------------------------------------------------------------------------------------------|------|
| PDD       | <ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul> | -00- |
| Any other | <ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul> | -    |

vi. Any specific observation of complaint regarding any particular department

Fisheries and Irrigation and Flood Control Dept.

#### K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat. 400

iv. Number of children in the age group of 4-14 years enrolled in the schools. 600

v. Is there any High/Highest Secondary school with more than 40% girl students. Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable ✓

✓ If yes, details of schools \_\_\_\_\_

✓ If yes, whether the machine is functional. Yes/No

vii. Whether RDD has provided Sanitary Napkin incinerator in the above Schools. Yes/No/Not applicable ✓

✓ If yes, whether the incinerator is functional. Yes/No

#### NARLA

#### L) GENERAL ASSESSMENT OF THE VISITING OFFICER

|                                                                                                                                                                                                                              |                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| i.                                                                                                                                                                                                                           | Urgent public requirements in order of priority (Max. 07)            |
| 1.                                                                                                                                                                                                                           | Dir. need of Road Connectivity                                       |
| 2.                                                                                                                                                                                                                           | Acute Shortage of Teaching Staff in each School of Zone Khawas Narla |
| 3.                                                                                                                                                                                                                           | Dir. need of P.H.C at Panchayat Narla (Chauri)                       |
| 4.                                                                                                                                                                                                                           | Dir. need of Pipes (P.H.E deptt)                                     |
| 5.                                                                                                                                                                                                                           | Dir. need of J.K. Bank Branch at Panchayat Narla                     |
| 6.                                                                                                                                                                                                                           | Dir. need of Community Hall at Panchayat Narla                       |
| 7.                                                                                                                                                                                                                           | Dir. need of animal Husbandry Centres                                |
| ii.                                                                                                                                                                                                                          | Any major complaint brought to notice of the Visiting Officer        |
| <p>1. PDD deptt. issued illegal Electric bills in the name of some person and whole families.</p> <p>2. PDD deptt. have not paid Labour payment to the Labourers till date. It is the major complaint against PDD deptt.</p> |                                                                      |

III Overall perception of functioning of the government

All the Government depts. are running properly all works/affairs in all the depts. All the depts. are functioning properly & satisfactory.

IV Overall assessment of visit and suggestions.

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)

Overall assessment is satisfactory except PDD dept. and irrigation and flood control, Fisheries dept.

Signature of the visiting officer

Name Abdul Rashid  
Zonal Edu. officer  
Rajouri