



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Left - Kathdwal Block - shawar. Kote Dargah

Government of Jammu & Kashmir





Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

i. Name: **Pradip Ray**
ii. Designation: **Head master**
iii. Department/place of posting: **ikhalite**
iv. Mobile No: **9419677769**
v. Email id: **Kojari**
vi. Home District: **Kojari**
vii. Dates of visit: **25/02/2019 to 26/02/2019**

B) LOCAL DETAILS OF PANCHAYAT

i. Name of the Panchayat: **ikhalite**
ii. Local Government Directory (LGD) code of the Panchayat: **(To be sourced from Rural Development Department by DC)**
iii. Name of CD Block: **ikhalite**
iv. Name of Tehsil: **ikhalite**
v. Name of District: **Kojari**

C) PANCHAYAT PROFILE

i. No. of revenue villages in the Panchayat: **01**
ii. No. of hamlets in the Panchayat: **019**
iii. No. of households in the Panchayat: **0279**
iv. Population (approx.) of the Panchayat: **0279**

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Health	H-T IV - Pradip Ray
2	Education	Head master - Pradip Ray
3	Social welfare	Block level - Pradip Ray
4	Forest	Block level - Pradip Ray
5	Rural Development	Block level - Pradip Ray
6	Sheep husbandry	Block level - Pradip Ray
7	Health	Dr. Manoj Kumar, ZMC
8	P.W.E.	Block level - Pradip Ray
9	Electricity	Block level - Pradip Ray

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Char is available in the Panchayat: Yes/No/Under construction
- ii. Whether the BDC office has been established (in case the office visits block Panchayat): Yes/No/Not applicable
- iii. If yes, whether functioning in: Own building/Other government building/Private building
- iv. If no, whether land is available for construction of the Panchayat Char: Yes/No

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iii. If not, whether the building for BDC office has been identified Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. in case Panchayat has not been constituted, whether Administrator has been appointed Yes/No

vi. Whether infrastructure and Assets Register has been prepared Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 13/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held 8/10/2019

iii. Whether the Karwa register is being maintained by the Panchayat Secretary Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	<i>[Signature]</i>	Yes/No	293794	Yes/No
ICDS (Nutrition)	Yes/No		Yes/No	recently opened	Yes/No
ICDS (Honorarium)	Yes/No		Yes/No	recently opened	Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No	recently opened	Yes/No
Own resources of Panchayat	Yes/No		Yes/No	nil	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm. *The visiting officer has constituted Panchayat Biodiversity Committee.*

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 13 No. (% to total)

d. Whether Action Plan has been approved by the DOC. Yes/No

If no, reason thereof: _____

e. Whether the works have been started. Yes/No

No. of works started: 7 No. 40 % to total

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

2) BDO

3) Others (specify): Sarpanch and Sect. Panchayat

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved. Yes/No

b. If yes,

✓ Funds allocated to the Panchayat Rs 50 lakh

✓ No. of works approved: 03

✓ No. of works started: 03

✓ No of works completed: will

✓ No of Job Card holders in the Panchayat: 850

✓ No. of man days generated: _____

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

- xi. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer
Yes/No

- xii. Major challenges being faced by the Panchayat in functioning and execution of works

- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	Yes/No
VLW	RDO	Yes/No	Yes/No
JE	RDO	Yes/No	Yes/No
CDPO	Social Welfare	Yes/No	Yes/No
TSWO	Social Welfare	Yes/No	Yes/No
Anganwadi Supervisor	Social Welfare	Yes/No	Yes/No
Headmaster/Principal/ZEO	School Education	Yes/No	Yes/No
Ic MDM	School Education	Yes/No	Yes/No
BMO	Health	Yes/No	Yes/No
Tensildar/Naib-Tensildar	Revenue	Yes/No	Yes/No
Patwar	Revenue	Yes/No	Yes/No
Agriculture Extension Official	Agriculture	Yes/No	Yes/No
Horticulture Extension Official	Horticulture	Yes/No	Yes/No
Village functionaries		Yes/No	Yes/No
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

- ✓ Non co-operation by officials. Yes/No

If yes, who is/are responsible for this? (specify)

- ✓ Non disclosure of funds available/schemes by officials. Yes/No

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

- ✓ Delay in administrative approval by officials. Yes/No

If yes, how long? 25 days (specify number of days)

- ✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No

- ✓ Any other difficulty, give details Work of the central sponsor scheme is not being implemented in the remote areas

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion 10/11/2019 (date)

- ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed

- There are no such type of works which are
- going to be completed as there is no
- administrative approval for these works

- iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released Rs still lakh.

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: still (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Construction of Panchayat Office	Yes	
RDD	Repairing of water supply	No	on going
RDD	Repairing of water supply	No	on going
RDD	Repairing of water supply	No	on going

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- a) Doctors/Paramedics/other Health staff
b) Teachers/Ret Teachers
c) Anganwari Workers/Helpers
d) RDD staff
e) JE/other engineering staff
f) Agriculture/Horticulture staff
g) Animal Husbandry/Sheep Husbandry staff

(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)

no agriculture staff present

In case any particular department has shown improvement, please specify

Horticulture department has shown good improvement

Any department whose staff is absent most of the time Ag. & Horticulture dept. Animal

Any department whose officers/officials has not visited the Panchayat even once since BZV1 Agriculture dept. Animal husbandry and poultry

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 Ag. & Horticulture dept. has organized any camp or tour of senior officer in the Panchayat since BZV1

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- vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

- vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
no lady doctor in the sub-centre and no infrastructure	Health	Yes/No	urgent need of lady doctor
water collection type of model and water source	P.H.E	Yes/No	
need of 8 rooms building for H.S. particularly with some lab and computer facility	Education	Yes/No	
Good station of bus	electricity	Yes/No	
		Yes/No	

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____

- iv. Whether Public information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm The visiting officer has installed public information board in GPDP

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Matriculate	H-T-D	1	Matriculate	H-T-D
2	Education	Teacher	2	Education	Teacher

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Rural welfare	SWC worker	3	Rural welfare	SWC worker
4	Forest	Forest Guard	4	Forest	Forest Guard
5	RDD	Sub/para engs	5	RDD	Sub/para engs
6	Sheep husbandry	Lab. Assistant	6	Sheep husbandry	Prath. class
7	Health	Zmo. Taryath	7	Health	Zmo. Taryath
8	SWC/Janitorial	Ch-workers	8	SWC/Janitorial	Ch-workers

If no, reason thereof _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

4. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Saraks 2019 are being bridged while preparing LPTDF plan for 2020-21. Yes/No
 If no, reason thereof _____

2. SOCIAL AUDIT

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
 If no, reason thereof _____
2. Is the Social Audit Committee framed in BJY? conducting social audit. Yes/No
3. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
 If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
 If yes, provide details _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
28	Rajmurti, and Muzrai	Meeting with about all, scheme of central Government	10 days

2. Quality of training. Poor/Satisfactory/Very Good/Excellent
3. Whether any exposure visit within J&K/outside has been conducted. Yes/No
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
4. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
 If yes, quality of training. Poor/Average/Good/Excellent
5. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives. Poor/Satisfactory/Good/Excellent
- b. General Public. Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

4. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to record approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Provisionary approved but not sanctioned (Nos.)	Disbursal for pending	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/BC students	all			
Scholarship for Minority students	all		due to lack of funds	
Pension - Old Age	3			
Pension - Widow	3			
Pension - Disability	all			
PM Kisan Yojna	138 50			
Aquaculture Scheme	all			
PM Jeevan Jyoti Beta Yojna	all			
PM Suraksha Beta Yojna	all			
PM Awas Yojna - Upgrader	1000			
One Marriage Assistance Scheme	all			

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to District Officer (Nos.)
NREGA Job Card	750	250		
Ladli Beti	nil			
Swachh Bharat Mission - Individual Household Toilets	120	350		
PM Ujjwala Yojana	725	450		
Ujwa	nil	-		
Jandhan Account	145	-		
PM Matru Vardana Yojana	nil	-		

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	1. no pipe in the area 2. availability of water	non availability of water in the area (2-300)	need of 7000
Electricity connection	nil	damaged of power lines	need of 6000

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand
- Major sources of irrigation: Canal/Khus/Tube well/Ponds/Springs/Water Harvesting Tanks/Rainfed Others (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify: Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS.

- Farmers using High Yielding Variety seeds (Approx. 0 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: Non-cooperation of the department.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 211 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
2 Nos
- No. of farmers who applied for KCC Loan but not provided so far
7 Nos
- Problems being faced by farmers in availing KCC loan (tick whatever relevant)
 - Difficult processes and procedures ✓
 - Delay by concerned Deptt. ✓
 - Delay by bank concerned ✓
 - Any other problem, please specify _____
- Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (mandi) _____
 - Through un-organized market _____
 - Any other, please specify _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
Produce for self consumption
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No
✓ If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry		
2	Dairy units		
3	Sheep Units		
4	Fish Ponds		

- iii. Suggestions for encouraging more households/farmers to set up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1	No brackish plantation. Shambhaji/india etc.
2	Agriculture inputs & ext. services
3	Sheep Breeding (high quality breeds)
4	Eco-tourism facilities
5	Poultry/ dairy farming

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE.

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
if no, the number of people in the Panchayat yet to get Aadhaar card: 500

- ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-display of rates | Yes/No |
| g) POS machine not working | Yes/No |

h) any other

- iii. Number of FIRs registered in last 3 months: with

- a) Are people generally satisfied by response of Police to complaints: Yes/No
b) Is copy of FIR given to people: Yes/No
c) Are people satisfied about the overall security situation in Panchayat: Yes/No
d) Any suggestions: a Requirement of Police class in the Panchayat.

iv. Public perception

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☐ More than 1 month ☒ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☐ Within 1 month ☐ More than 1 month ☒ Never	PHE division never response of Complaints. there is no hearing from this department.

✓ If yes, whether the estimator is functional Yes/No

09/07/2016 10:24:08 AM

As whether HCD has provided Sanitary Napkin Incinerator in the above Schools

It yes, whether the machine is functional. Yes/No

Yes, details of school

SCIENCE & TECHNOLOGY

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above

ONLINE

There is no any high school with more than 40% girl students.

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*The authors are grateful to the National Science Foundation for support of this work.

^a Number of children in the age group of 4-14 years in the Panchayat.

(Visiting officers to collect a copy of the Plan)

6. Whether Parcel(s) Plastic Collection and Disposal plan is ready. Yes/no

Electric water heater

1. Whether and how often identified within Paragraph for collection and disposal of

K) OTHERS:

W. Any specific observation or complaint regarding any particular participant's

• Within 1 month • Move than 1 month • Never	Any other
• Within 1 month • Move than 1 month • Never	Agreement dependent on the situation

Spent the day at the library

Urgent public requirements in order of priority (Max 07)

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

KOICHELWEL

County Community Hall at Rock Creek

Community Identity Complex at all are possible.

Animal and Deep Instincts (etc. in the body).

A few Agave-like there should be improved.

Two kind - 1. Unit and from exact to left

at 11:11 am on 11/11/11

Government of our all production comes in the language.

7. Model of Fine structure: (i) at Rod End. (ii) at intermediate. (iii) at Pedicle (iv) at neuromuscular (v) at End.

Any major complaint brought to notice of the Visiting Officer.

III	Overall perception of functioning of the government
	Functioning of the Govt. regarding the overall development of rural, falling and poorest areas is praise worthy, as observed by the V/S (visiting officer) in this process the ignored areas will be developed and completed in the Ppt. Haldga Kote chaurawal.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)
	V/S observed that the masses of this area i.e. Ppt. Haldga Kote chaurawal are facing a lot of difficulties especially, as lack of road connectivity, not only the functioning of RDD can achieve the targets of all govt schemes only if the road connectivity is granted to this Ppt. viz. Ppt. Haldga Kote chaurawal (The poorest and far long Ppt. of Distt. Bagmati).

Signature of the visiting officer

Name

Mohd. Taj 26-11-2019

Visiting officer,

(Edu. Deptt. H.),