

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Ab. Myid
- ii. Designation: Secretary
- iii. Department/Place of posting: Cooperative Department
- iv. Mobile No:
- v. Email id:
- vi. Home District:
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Nunmel
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/By DC) 242261
- iii. Name of CD Block: Randelasal
- iv. Name of Tehsil: Randelasal
- v. Name of District: Randelasal

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat:
- ii. No. of hamlets in the Panchayat: One
- iii. No. of households in the Panchayat: Three (Kavang, Tikang, Munes/Batary)
- iv. Population (approx.) of the Panchayat: 3680

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	ULM, ERS
2	Revenue	Patwari
3	PMESY	JE
4	REB	JE
5	Animal Husbandary	Stock
6	Education	TEO
7	Agriculture	TAEO
8	ICDS	CDPO

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction — Under Construction (Paburmon)
If yes, whether functioning in: Own building/Other government building/Private building • own building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable Yes

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm:

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No
- (Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Secretary Panchayat	Yes/No	30.15	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	58440	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	58440	Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No		Yes/No
Own resources of Panchayat	Yes/No	Secy. Pgt.	Yes/No	-	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No
- If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm:
- vii. 14th Finance Commission Award:
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- b. Whether the detailed estimates for all works have been prepared: 09 No. 29 %
- c. No. of works for which estimates have been prepared (to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof

e. Whether the works have been started Yes/No

No. of works started 27 No. (27 % to total)

If no, reason thereof

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify)

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof Stock available

Also mention if it is being purchased by someone else:

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof Yes

d. Whether the record on account of purchase of nutrition and honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No Yes

If no, reason thereof

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof

Also mention if it is being provided by someone else: provided by teachers of the school

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No Yes

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No Yes

b. If yes,

✓ Funds allocated to the Panchayat: Rs 19.23 lakh

✓ No. of works approved: 46

✓ No. of works started: 7

✓ No. of works completed: ending

✓ No. of Job Card holders in the Panchayat: 376

✓ No. of man days generated: 1013

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No NI

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof Funds not transferred to the A/C

vi. Whether subjects have been assigned by the Sarpanch to the Panchayat. Yes/No
 If not, whether subjects have been assigned in presence of the visiting officer. Yes/No

vii. Major challenges being faced by the Panchayat in functioning and execution of works.

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<u>Yes/No</u>	
VLW	RDD	<u>Yes/No</u>	
JE	RDD	<u>Yes/No</u>	
CDPO	Social Welfare	<u>Yes/No</u>	
TSWO	Social Welfare	<u>Yes/No</u>	
Anganwadi Supervisor	Social Welfare	<u>Yes/No</u>	
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u>	
I/c MDM	School Education	<u>Yes/No</u>	
BMO	Health	<u>Yes/No</u>	
Tehsildar/Naib-Tehsildar	Revenue	<u>Yes/No</u>	
Patwari	Revenue	<u>Yes/No</u>	
Agriculture Extension Official	Agriculture	<u>Yes/No</u>	
Horticulture Extension Official	Horticulture	<u>Yes/No</u>	
Village functionaries		<u>Yes/No</u>	
Any other		<u>Yes/No</u>	

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials: Yes/No (specify)

If yes, who: _____

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No (specify number of days)

If yes, how long: _____

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No (date)

If not, likely date of completion: _____

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 2.00 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: By 2020 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
PDD	Imp of RTI Act network	No	Sanctioned, work to start soon.

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- Doctors/Paramedics/other Health staff
- Teachers/Ret Teachers
- Anganwan Workers/Helpers
- RDD staff
- JE's/other engineering staff
- Agriculture/Horticulture staff
- Animal Husbandry/Sheep Husbandry staff

(Yes/No) ✓
(Yes/No) ✓
(Yes/No) ✓
(Yes/No) ✓
(Yes/No) ✓
(Yes/No) ✓
(Yes/No) ✓

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: _____

B2V2/PD&MD/2019

vi.

Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Completion @ NTPHC	JKPCC	Yes/No ✓	
		Yes/No	
		Yes/No	

vii.

Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Non-availability of free emergency service station		Yes/No ✓	
Office building for Animal Husbandry	AH	Yes/No ✓	
Modernization of Jues Links	D & B	Yes/No	
		Yes/No	

B2V2/PD&MD/2019

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No Yes
If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No _____

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No _____
If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No _____

v. If no, the officer should get it installed and confirm: _____
Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No _____

vi. If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vii. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No _____
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (14-11-2019)		2 nd Meeting Date (23-11-2019)	
S. No.	Department	S. No.	Department
1	Horticulture Technician	1	Agriculture
2	Agriculture JAO	2	Social Welfare
			JAO
			AWW

B2V2/PPD&MD/2019

1 st Meeting Date (14-11-2019)			2 nd Meeting Date (23-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Social Welfare	AWW	3	PDD	Line-man
4	PDD	Line-man	4	Health	FNPHW
5	Health	FNPHW	5	Revenue	Patidari
6	CAPD	SK	6	PHE	Line-man
7	IVFC	Mirab	7	IAFC	Mirab
8	IVMP	Social Mobiliser	8	Horticulture	Technical

ix. If no, reason thereof: _____

x. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No _____

xi. If no, Reason thereof: _____

xii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No _____

xiii. If no, reason thereof: _____

xiv. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No _____

xv. If no, reason thereof: _____
(VLW to demonstrate the reports to the Visiting Officer)

B2V2/PPD&MD/2019

Whether the critical gaps identified in the Panchayat during Mission Annyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
05	Quaterate	GPDP	3 days
	BDO		

- Quality of training: Poor/Satisfactory/Very Good/Excellent.
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
If yes, quality of training: Poor/Average/Good/Excellent
- Level of awareness among the elected representatives: Yes/No
a. Elected representatives: Poor/Satisfactory/Good/Excellent
b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students			lack of funds	
Scholarship for Minority students				
Pension - Old Age				
Pension - Widow				
Pension - Disability				
PM Kissan Nidhi				
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramen	01	18	list awaiting sanctioning funds.	-
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	376	NO		NO
Ladli Beti				NO
Swachh Bharat Mission- Individual Household Toilets	142	-		
PM Ujjwala Yojana	64			NO
Ujala				
Jandhan Account				
PM Matru Vandana Yojana	38	12	Internet Blockade	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection			
Electricity connection	4	lack of funds for purchasing wires	

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Yes/No ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
- If yes, please specify: _____ ✓
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____ (Nos.)
- No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: Desilting of irrigation canals

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. _____ %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE

- No. of farmers without Kissan Credit Card (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
04 Nos
- No. of farmers who applied for KCC loan but not provided so far
Nos
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures ☒
 - Delay by concerned Deptt. ☒
 - Delay by bank concerned ☒
 - Any other problem, please specify: _____
- Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) _____
 - Through un-organized market _____
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Settlement of Mandis, Cooperative Societies
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Marketing surplus among the people

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat Yes/No

✓ If yes, please specify		Potential for diversification towards the crop/fruit	Remarks (if any)
Sr. No	Non-remunerative crop/fruit		
01.			

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	0	0
2	Dairy units	0	0
3	Sheep Units	3	4
4	Fish Ponds	2	0

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Mixed farming
2. Mushroom farming
3. Sheep rearing
4. Dairy farming
5. _____

8. PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

ii. Overall satisfaction level of the people about the ration shops: Yes/No
 Poor/Satisfactory/Good/Excellent
 Major problems/complaints with regard to ration shops: _____

a) Irregular opening: _____

b) Inadequate stock: Yes/No

c) Overcharging: Yes/No

d) Rude behaviour of store owner: Yes/No

e) Long distance to be covered to reach the store: Yes/No

f) Non-display of rates: Yes/No

g) POS machine not working: Yes/No

h) any other: Nil

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: Nil

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<u>✓</u> Within 1 month • More than 1 month • Never	
Social welfare	<u>✓</u> Within 1 month • More than 1 month • Never	
Police Station	<u>✓</u> Within 1 month • More than 1 month • Never	
PHE	<u>✓</u> Within 1 month • More than 1 month • Never	

RDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☒ Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 100

iv. Number of children in the age group of 4-14 years enrolled in the schools: 99

v. Is there any High/Highest Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ☒

✓ If yes, details of schools: _____

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No ☒

Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No ☒

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07)
	1. Completion of NTPHC Nomenclature
	2. Establishment of Fire & Emergency Service Station
	3. Construction of Building for Deptt. Animal Husbandry
	4. Augmentation of Drinking Water Pipeline
	5. Augmentation of Canals & other irrigation channels
	6. Cutting of chimneys, trees which are in the middle of the road.
7.	
II	Any major complaint brought to notice of the Visiting Officer.
	1 and 11 banks branch. Nomenclature is not processing the loan cases properly & these cases get delayed unnecessarily.

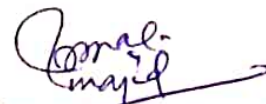
III Overall perception of functioning of the government:

Satisfactory

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Panchayat Halsa is doing well except few issues (discussed overleaf).
Everybody is playing its role in the development of Panchayat Halsa



Signature of the visiting officer

Name Abdul Majid Bhat