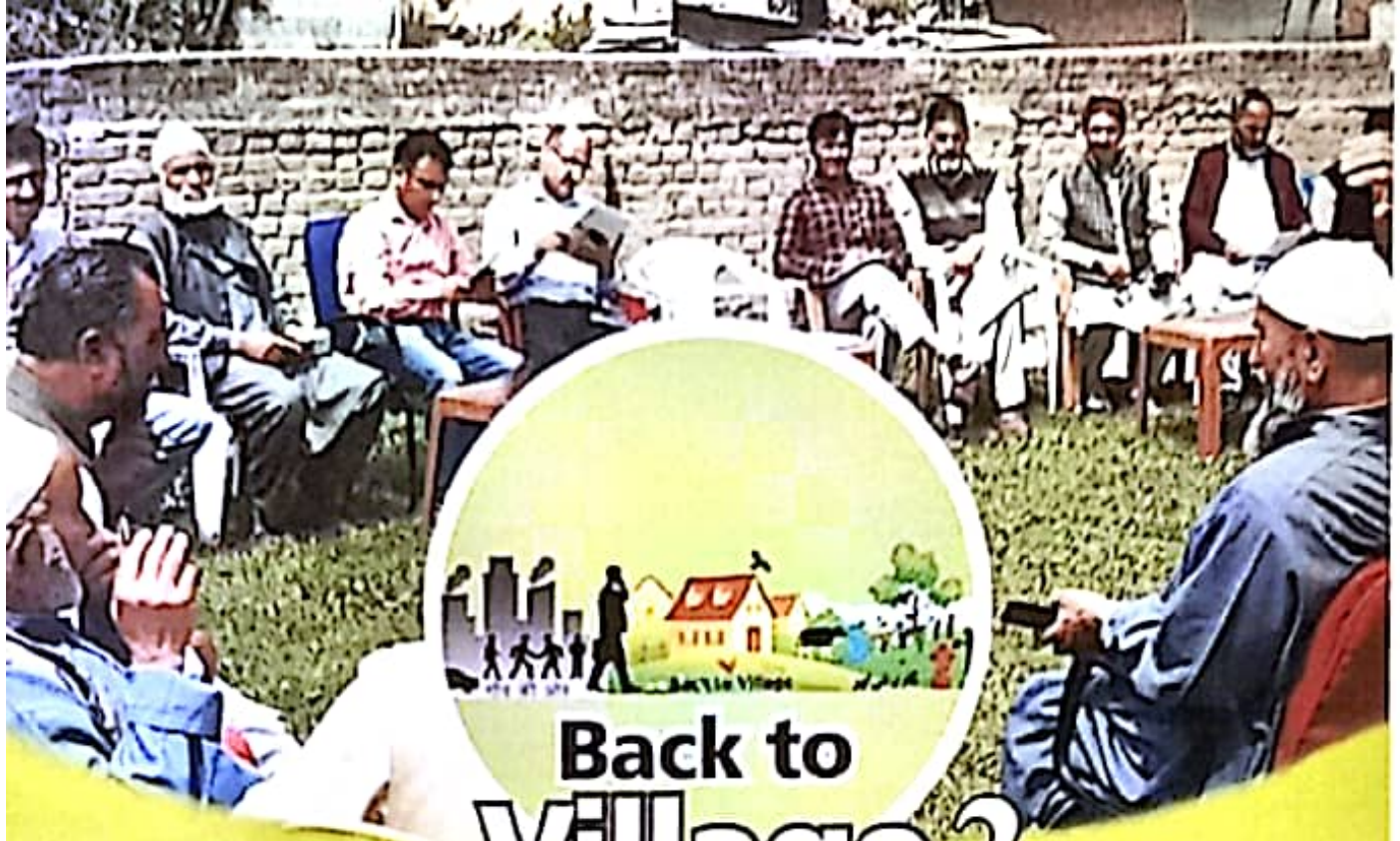


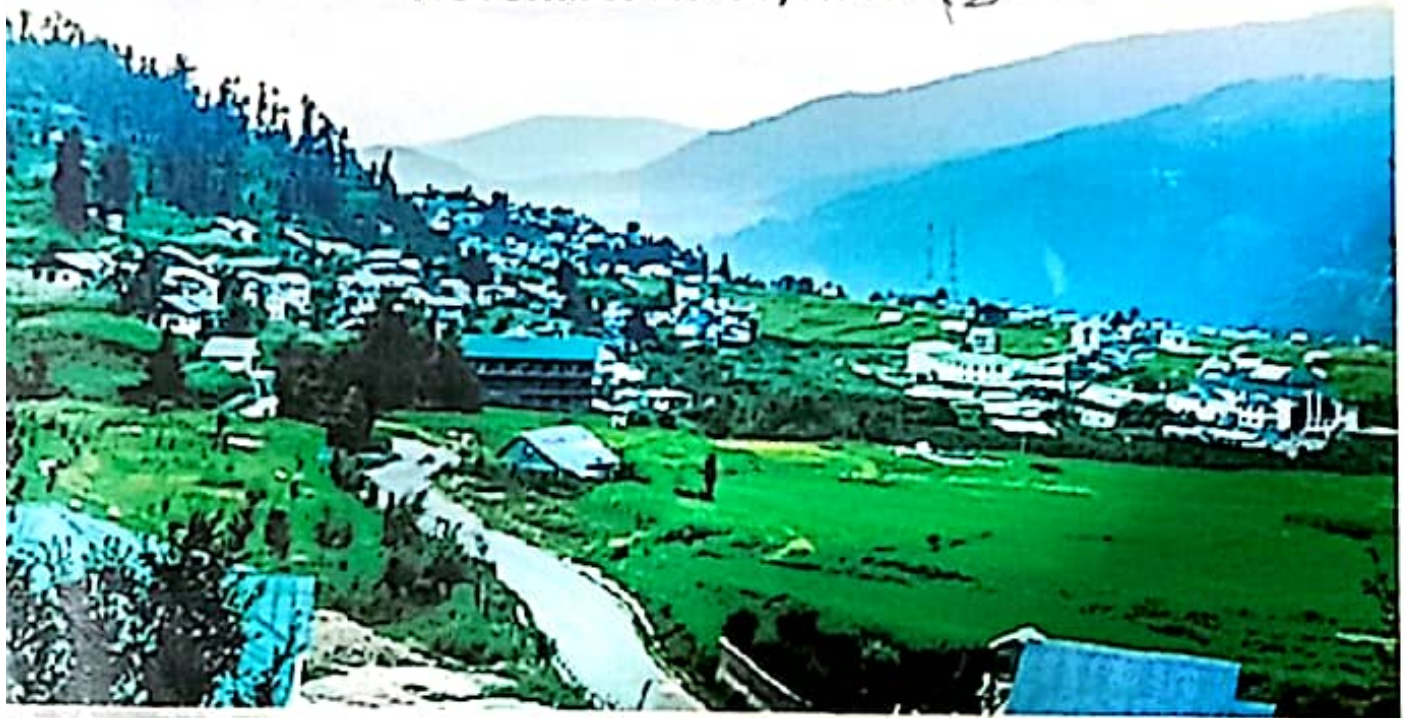


Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019 *Pshella*



Government of Jammu & Kashmir

May 31st be more...
Thanking you for your faithfully
Public of Jammu & Kashmir 16/11/2019

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- Name: **LUREIN MANEIA**
- Designation: **SPS**
- Department/Place of posting: **SPD NISWILMANA**
- Mobile No: **9912947281**
- E-mail id: **surajmananda21@gmail.com**
- Name District: **Nagaur, Rajasthan**
- Date of visit: **25/02/2020 to 26/02/2020**

B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: **BHELGA**
- Local Government Directorate (LGD) code of the Panchayat: **(To be obtained from Nagar Development Department by DCO)**
- Name of CD Block: **PHANSAJ**
- Name of Tehsil: **PHANSAJ**
- Name of District: **RAJPUT**

C) PANCHAYAT PROFILE

- No. of revenue villages in the Panchayat: **1**
- No. of hamlets in the Panchayat: **9**
- No. of households in the Panchayat: **530**
- Population (approx.) of the Panchayat: **1500**

B2V2-P04M072019

D) PROFILE OF OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	ROD	Executive Engineer
2	EDUCATION	Senior Engineer, Technical
3	SPS/TA	Assistant Engineer, Revenue
4	PDS	Assistant
5	HEALTH	Junior Pharmacist
6	Social Welfare	Asstt
7	PHE	JE
8	Forest	Forest Guard

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

1. INFRASTRUCTURE:

- Whether Panchayat Office is available in the Panchayat? **Yes/No/Under construction**
If yes, whether functioning in Open building/State government building/Pradhan building
If no, whether land is available for construction of the Panchayat Office? **Yes/No**
Whether it is HUDCO office has been established (in case the office visit took place prior to it)? **Yes/No/Under construction**

B2V2-P04M072019

- ii. If not, whether the building for BDC office has been identified Yes/No? ☒ No
applicable
- iv. Facilities available in the Panchayati Raj institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒ No	Yes/No	
Computer/printer	Yes/No ☒ No	Yes/No	
Telephone facility	Yes/No ☒ No	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed Yes/No
- vi. Whether infrastructure and Assets Register has been prepared ☒ Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis ☒ Yes/No
Date of last meeting held 27/11/2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis ☒ Yes/No
Date of last meeting held 5/11/2019
- iii. Whether the Karwa register is being maintained by the Panchayat Secretary ☒ Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures ☒ Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ☒ No		Yes/No ☒ No	21.50	Yes/No ☒ No
ICDS (Nutrition)	Yes/No ☒ No		Yes/No ☒ No	0	Yes/No ☒ No
ICDS (Honorarium)	Yes/No ☒ No		Yes/No ☒ No	0	Yes/No ☒ No
Mid Day Meals (MDM)	Yes/No ☒ No		Yes/No ☒ No	0	Yes/No ☒ No
Own resources of Panchayat	Yes/No ☒ No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

- vi. Whether Panchayat Biodiversity Committee has been constituted ☒ Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm Constituted

vii. 14th Finance Commission Award

- a. Whether 4 year Action Plan 2016-20 has been prepared: ☒ Yes/No
- b. Whether the detailed estimates for all works have been prepared: ☒ Yes/No
- c. No. of works for which estimates have been prepared 7 No. 60 %
(to total)



d. Whether Action Plan has been approved by the DDC. Yes/No
If no, reason thereof _____

e. Whether the works have been started. Yes/No
No. of works started 7 No. 60 % to total

If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (ick one)
1) Sarpanch (✓)
2) BDO ()
3) Others (specify) _____

VII. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof _____

Also mention if it is being purchased by someone else _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level. Yes/No

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No
If no, reason thereof _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof _____

Also mention if it is being provided by someone else _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved. Yes/No

b. If yes,

✓ Funds allocated to the Panchayat Rs. 84 lakh

✓ No. of works approved 44

✓ No. of works started 0

✓ No. of works completed 0

✓ No. of Job Card holders in the Panchayat 583

✓ No. of man days generated 7914

ii. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof Panchayat members are not aware of

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	No response & proper closure
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who BDO (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long 5-6 months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1 details thereof NIL

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/Ret Teachers (Yes/No) ☒ Yes
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes
- d) RDD staff (Yes/No) ☒ Yes
- e) JE/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time Agriculture

Any department whose officers/officials has not visited the Panchayat even once since B2V1 Agriculture

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1

- vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Electrifying Bills	PDD	Yes/No ☒ Yes	Nm any at all.
Beneficiary Identification under PMAY	RDO	Yes/No ☒ Yes	
Payment issue under SN for Toilets		Yes/No ☒ Yes	

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Water scarcity	PHE	Yes/No ☒ Yes	
Pension coverage	social welfare	Yes/No ☒ Yes	
Nm Govt buildings for subcenter, school		Yes/No ☒ Yes	
		Yes/No ☒ Yes	
		Yes/No ☒ Yes	

G) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP).

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

- iii. Whether Panchayat wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm _____

Board was not available for installation.

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm _____

It has been prepared but not uploaded.

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof *Frontline workers cannot come on meeting date*

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDPD plan for 2020-21. Yes/No ☒ Yes
- If no, reason thereof _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No ☒ Yes
- If no, reason thereof _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No ☒ Yes
- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No ☒ Yes
- If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No ☒ Yes
- If yes, provide details

No of Elected Representatives trained	Place of training	Theme of training	No of days
9	Kharwas	General	3

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent ☒ Satisfactory
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No ☒ Yes
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent ☒ Satisfactory
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No ☒ Yes
- If yes, quality of training: Poor/Average/Good/Excellent ☒ Good
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.
- a. Elected representatives: Poor/Satisfactory/Good/Excellent ☒ Satisfactory
- b. General Public: Poor/Satisfactory/Good/Excellent ☒ Satisfactory
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	314			
Scholarship for Minority students				
Pension - Old Age	24	73		
Pension - Widow	5	27		
Pension - Disability	12	14		
PM Kisan Nidhi	70			
Ayushman Bharat	300			
PM Jeevan Jyoti Bima Yojana	-			
PM Suraksha Bima Yojana	-			
PM Awas Yojana - Gramin	150			
State Marriage Assistance Scheme	-			

B2V2/PD&MD/2019

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh demands/applications submitted to visiting officer (Nos.)
NREGA Job Card	563			
Ladli Beti	-			
Swachh Bharat Mission- Individual Household Toilets	40			
PM Ujjwala Yojana	30			
Uasa	-			
Jandhan Account	252			
PM Matru Vandana Yojana	-			

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

x. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	150
Electricity connection	-	-	200

B2V2/PO&MD/2019

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at District headquarter.

1) DOUBLING FARMERS INCOME

i. IRRIGATION

- Topography of the Panchayat: Semi hilly/hilly/Tharu/land
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Waterfalls/Others (please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any untapped irrigation sources in the Panchayat: Yes/No
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: (Tick as many as needed):
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify:
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 0
- No. of farmers who intend to use drip/sprinkler irrigation: 0 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Water harvesting structures across stream can be constructed.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 100 bags)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: Lowly

B2V2/PO&MD/2019

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- No. of farmers without KCC Loan (None)
- No. of farmers who have availed loan facility through KCC during 2019
20 Yes
- No. of farmers who applied for KCC Loan but not provided as for
None Yes
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures
 - Delay by concerned Deptt. ☒
 - Delay by bank concerned
 - Any other problem, please specify _____
- Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market ☒
 - Any other, please specify _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing
Reduce No. of intermediaries
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT

- Is there any room/possibility for diversification towards high value crops/fruit in the Farmhouse? ☒ Yes
- If yes, please specify: _____

Sr. No.	Now remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION

- Assessment level of farmers about subsidy schemes of Animal Husbandry Department. ☒ Price Satisfactory ☒ Good ☒ Excellent
- Status of household farmers engaged with Animal Husbandry Sector and those intended to set up new units

Sr. No.	Sector	No. of household farmers engaged	No. of household farmers interested in setting up new units
1	Backyard Poultry	20	80
2	Dairy units	—	—
3	Fish units	—	—
4	Fish Ponds	—	—

ii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1	Provide Irrigation Facility
2	High Yield variety seeds
3	Insurance cover for case of damage to crops
4	Better Market access
5	Credit availability

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card 1200

ii. Overall satisfaction level of the people about the ration shops
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|---|----------|
| a) Irregular opening | Yes/No ✓ |
| b) Inadequate stock | Yes/No ✓ |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No ✓ |
| e) Long distance to be covered to reach the store | Yes/No ✓ |
| f) Non-display of rates | Yes/No ✓ |
| g) POS machine not working | Yes/No |

h) any other _____

iii. Number of FIRs registered in last 3 months _____

a) Are people generally satisfied by response of Police to complaints Yes/No ✓

b) Is copy of FIR given to people Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat Yes/No ✓

d) Any suggestions _____

iv. Public perception

a) Are departmental staff available Poor/Good/Very Good/Excellent ✓

b) Are departmental staff responsive Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never ✓	
Social welfare	- Within 1 month - More than 1 month ✓ - Never	
Police Station	- Within 1 month ✓ - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month ✓ - Never	

PDD	- Within 1 month - More than 1 month ✓ - Never	
Any other	- Within 1 month - More than 1 month - Never	

v Any specific observation or complaint regarding any particular department

K) OTHERS.

i Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No

ii Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii Number of children in the age group of 4-14 years in the Panchayat 400

iv Number of children in the age group of 4-14 years enrolled in the schools 100

v Is there any High/Higer Secondary school with more than 40% girl students. Yes/No ✓

vi Whether RDD has provided Sanitary Napkin vending Machines in any of the above Schools. Yes/No/Not applicable

✓ If yes, details of schools _____

✓ If yes, whether the machine is functional. Yes/No

vii Whether RDD has provided Sanitary Napkin incinerator in the above Schools. Yes/No/Not applicable

✓ If yes, whether the incinerator is functional. Yes/No

BHELLA

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i	Urgent public requirements in order of priority (Max. 07)
1	Road connectivity to schools, "Butha to kagga" sub centers
2	Link roads
3	Water supply
4	Govt Buildings for sub center schools
5	Coverage of Pensions schemes
6	Anganwadi centers at ward No. 2, 3, 4
7	Play ground
ii	Any major complaint brought to notice of the Visiting Officer.
	Water scarcity issue

III	Overall perception of functioning of the government:
	General Public is less aware about the schemes of Govt.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Very low participation of people in Gram Sabha. People are angry with corruption at BPO level office. There is need to change the system which encourage corruption.

Suraj Kumar

Signature of the visiting officer

Name SURAJ KUMAR