

Form to Village Z (BZV2) Report

(Form to be filled up by the Reporting Officer during the first day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **DR. ALI MOHD**
 Designation: **LECTURER**
 Department/Place of posting: **EDUCATION Govt Hrs Sec-School Gundna (Bouda)**
 Address No: **962-358349**
 Email id: **malik174@gmail.com**
 Home Office: **Kamban**
 Date of visit: **25.10.2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **MALWAN WEST**
 Local Government Directory (LGD) code of the Panchayat: **239530**
 (To be sourced from Rural Development Department/DCI)
 Name of CD Block: **GUNDNA**
 Name of Taluk: **GUNDNA**
 Name of District: **BIDA**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **02**
 No. of hamlets in the Panchayat: **12**
 No. of households in the Panchayat: **475**
 Population (approx.) of the Panchayat: **2647**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	MOHD ASHRAF RDB	Secretary Panchayat RDB
2	MUSHTAQ AHMED RDB	JE
3	MEHBOOB ALAM SpnH	REKT
4	AJAZ AHMED ISFC	Intake Block Gundna
5	FAIZ AHMED PHE	Work Supervisor
6	PARSHOTAM KUMAR Agriculture	A-E-A
7	GHULAM MOHD QAT PDB	Line man
8	SHAHNAWAZ AHMED	S.A.T Animal Husbandry
9	SHAFIA BEGUM	Supervisor (CD S)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: **Yes/No/Under construction**
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
 2. Whether the BDC office has been established (in case the office visits Block Panchayat): **Yes/No/Not applicable**

4. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
5. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Furniture not available
Computers/Printer	Yes/No ✓	Yes/No ✓	-
Telephone facility	Yes/No ✓	Yes/No ✓	-

6. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
7. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
Date of last meeting held: 10-10-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 11-09-2019
- iii. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Accounts (including the receipt of funds)

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓	2.13	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No ✓		Yes/No ✓
ICDS (Honorarium)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓		Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, if yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Yes Biodiversity Committee constituted on 10/10/19
- vii. 14th Finance Commission Award:
- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
 - Whether the detailed estimates for all works have been prepared: Yes/No ✓
 - No. of works for which estimates have been prepared: 21 No. (100 % to total)

2. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

3. Whether the works have been started: Yes/No

No. of works started: 2 No. (2 % to total)

If no, reason thereof: Funds not available

4. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

(✓)

2) DDO

(X)

3) Others (specify): _____

iii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Order is not implemented up to date

Also mention if it is being purchased by someone else: _____

Central Government ICDS

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Order is not implemented

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Order is not implemented till date

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Order is not implemented

Also mention if it is being provided by someone else: _____

Central Government through CAD

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 22.90 lakh

✓ No. of works approved: 20

✓ No. of works started: 03

✓ No. of works completed: 01

✓ No. of Job Card holders in the Panchayat: 322

✓ No. of man days generated: 5000

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Panchayat has no source of income

- vi) Whether subjects have been assigned by the Sarpanch to the Pancha: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- vii) Main challenges being faced by the Panchayat in functioning and execution of works
- viii) Whether full support and cooperation being provided by:

Office	Department	Response	Remarks
SDO	ROD	Yes/No	Excellent
VLM/S&T/PO	ROD	Yes/No	Good
JE	ROD	Yes/No	Good
COPO	Social Welfare	Yes/No	Response Good
TSWO	Social Welfare	Yes/No	No response
Anganwadi Supervisor	Social Welfare	Yes/No	Response Good
Headmaster/Principal/IED	School Education	Yes/No	Excellent
IC MCM	School Education	Yes/No	Response Good
BMO	Health	Yes/No	Response Good
Tehsil/Naab-Tehsil	Revenue	Yes/No	Good
Police	Police	Yes/No	Response Good
Agriculture Extension Officer	Agriculture	Yes/No	Response Good
Horticulture Extension Officer	Horticulture	Yes/No	No response
Village functionaries	PO	Yes/No	Excellent
Any other	N/A	Yes	Good

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Officers of Gramud Dept want to do work for Panchayat but fund funds are not available in some Dept

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 23/12/19 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed

- Water supply line repairing work in Kreni which is likely to be completed by 5 Dec 2019
- BBQ Protection work in Chonari up to 10 January 2020
- BBQ Protection work in Pashypara likely to be completed by 25 Dec 2019

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 5 lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 28-12-2019 (date)

2019-20

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat since BZV-1 details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
R.D.	Electricity Panchayat road	-	in progress
R.D.	Panchayat road to Chakrabarti	-	in progress
R.D.	Land levelling	-	in progress
R.D.	Harvesting of paddy in panchayat	-	in progress
PHE	Repairing of water supply in panchayat	-	in progress

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- i. Doctors/Paramedics/Other Health staff (Yes/No) ✓
 ii. Teachers/Ret Teachers (Yes/No) ✓
 iii. Anganwadi Workers/Helpers (Yes/No) ✓
 iv. RCD staff (Yes/No) ✓
 v. Jeevika engineering staff (Yes/No) ✓
 vi. Agriculture/Horticulture staff (Yes/No) ✓
 vii. Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

R.D. & Horticulture Department & PHE only

Any department whose staff is absent most of the time: Horticulture

Any department whose officers/officials has not visited the Panchayat even once since BZV1: Sanitation, Social Welfare etc.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: N/A

- vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Kilari water supply	P.D.D.	Yes/No	no response
Build panchayat road	P.D.D.	Yes/No	-
Electricity supply	P.D.D.	Yes/No	-
Water supply	P.D.D.	Yes/No	-

- vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Water supply	PHE	Yes/No	Some response
Drinking water	P.D.D.	Yes/No	no response
Local connectivity in area	P.W.D.	Yes/No	no response
ICDS & Social welfare	ICDS	Yes/No	no response
Water supply	PHE	Yes/No	no response

6. PLANNING, EXECUTION AND TRAININGS
1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No
If no, reason thereof: _____
- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No
If no, reason thereof: _____
- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No
If no, the officer should get it installed and confirm: _____
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (11-05-2019)			2 nd Meeting Date (20-04-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	R.B.D.	Secretary P.H.	1	nil	nil
2	P.D.D.	Line manager	2	nil	nil

1 st Meeting Date (11-05-2019)			2 nd Meeting Date (20-04-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	PHE	Work, Supervisor	3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No
If no, Reason thereof: _____
- viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No
If no, reason thereof: _____
- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No
If no, reason thereof: _____
(VLW to demonstrate the reports to the Visiting Officer)

1. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2018 are being bridged while preparing GPDP plan for 2020-21: Yes/No
 If no, reason thereof: Not identified

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
 If no, reason thereof: Yes
2. Is the Social Audit Committee framed in GPVT conducting social audit: Yes/No
3. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
 If no, reason thereof: Yes

3. CAPACITY BUILDING & TRAININGS:

1. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
 If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
03	DobA	Capacity - Building	03 Days

2. Quality of training: Poor/Satisfactory/Very Good/Excellent
3. Whether any exposure visit within J&K/Goutside has been conducted: Yes/No
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
4. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent
5. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
6. Elected representatives: Poor/Satisfactory/Good/Excellent
7. General Public: Poor/Satisfactory/Good/Excellent
 (Visiting officer to read out the schemes from the pamphlet available)

10) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Nil	Nil	Nil	Nil
Scholarship for Minority students	200	200	-	Nil
Pension - Old Age	94	14	-	Nil
Pension - Widow	34	03	-	Nil
Pension - Disability	15	07	-	02
PM Kisan Nidhi	-	-	-	-
Ayushman Bharat	70	Nil	-	Nil
PM Jeevan Jyoti Bima Yojana	40	40	-	Nil
PM Suraksha Bima Yojana	Nil	-	-	-
PM Awas Yojana - Gramin	25	90	-	130
State Marriage Assistance Scheme	35	15	-	05

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	322	24	3-4 sample formations	49
Card Set	-	-	-	-
Swachh Bharat Mission-Individual Household Toilets	350	100	Funds not available	Nil
PM Ujjwala Yojana	-	-	-	-
Uda	-	-	-	-
Jan Dhan Account	-	-	-	-
PM Matsy Vandana Yojana	Nil	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

• Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	55	460	People of area are not ready for
Electricity connection	195	Nil	Nil

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Mountain/Plains
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat
 Providing irrigation facilities govt should build
 reservoir & channel for storage of water.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 10 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: Agriculture department not responsive area is very far from govt. depot of seed.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card Nil (R04)
- No. of farmers who have availed loan facility through KCC during 2019 15 Yes
- No. of farmers who applied for KCC Loan but not provided so far 22 Yes
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):

- Difficult procedures and procedures ☒
- Delay by concerned Deptt. ☒
- Delay by bank concerned ☒
- Any other problem, please specify: Farmer's people are poor

- Have you provided KCC's Golden Card from concerned Deptt. Yes
- Have you applied bank document is not filled Yes
- Suggestions for improving the process of availing loan under KCC

Head of Post-Track Bank's training Credit Card
to Kisan first of all who have eligibility then the
benefits of loan maybe easy.

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant):
- Through organized market (mandi) 9
- Through un-organized market ✓
- Any other, please specify: Agriculture & Horticulture Deptt. should
provide people and open a central market by Govt.
- If the surplus produce is not easily sold in any market, what measures can be taken to ensure its better marketing: is sufficient
Agriculture & Horticulture Departments should provide
people to know & inform a common people about marketing
facilities.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: not applicable in this area.

5. DIVERSIFICATION TO HIGH VALUE CROPPING

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes
- If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	20 =
2	Dairy units	Nil	25 =
3	Sheep Units	Nil	12 =
4	Fish Ponds	Nil	12 =

- a. Suggestions for encouraging more households/farmers to set-up new units
 Farmer in the Panchayat want to set-up new unit but members of Council didn't encourage him. Some people want to set-up and others don't want to.
7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1	Providing better seeds facilities by concerned Deptt. PHE
2	Setup of new unit in Panchayat.
3	Providing irrigation facilities to the people
4	Arrangement of storage for agricultural products
5	Establishment of fruit mandi & Ration Store so that surplus produce may be stored for sale.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
 If no, the number of people in the Panchayat yet to get Aadhaar card: 44
- ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other: Nil

- iii. Number of FIRs registered in last 3 months: _____
- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: To reduce the number of the complaints, employees should be made to work on ground level and also accountability & responsibility to the system may be brought.
- iv. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	


III Overall perception of functioning of the government:

All the govt's Schemes are not properly implemented on ground levels. Some deficit are not serious towards disabled and their dependents despite of various schemes of the govt's purpose of them are deprived from the genuine demands. Various departments show poor response to full fill the requirements of the people. Even they have not taken BVI and BVI- Gram Sabha, how can we expect from the govt.

IV Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The visit was very Excellent. Franchise Employees, PRI members and general public. Comed out with great happiness and about Gram Sabha. They pledge to perform frimendous duties despite of short order. Some departments not cooperate in BVI and also they remain absent in BVI- Gram Sabha. Suggest and appeal to govt that some direction is guidelines to all such people to perform responsibility in their the program. So things may be smooth.


Signature of the visiting officer
Name DR. ALI - AMUL
27/11/2019