

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Mehrotra - Anil - Shuk.
- Designation: Op. Assistant, Rural Sanitation Kachari
- Department/Place of posting: ROO / Coll. Sect. Sgr.
- Mobile No: 9419748862
- Email id: Sanamshukh@gmail.com
- Home District: Gandhinagar
- Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Kallan - A
- Local Government Directory (LGD) code of the Panchayat: 242-206
(To be sourced from Rural Development Department/DC)
- Name of CD Block: Gand
- Name of Tehsil: Gand
- Name of District: Gandhinagar

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: one (Partly)
- No. of Hamlets in the Panchayat: 0x2
- No. of households in the Panchayat: 350
- Population (approx.) of the Panchayat: 2300

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	ZEO
2	Revenue	NT and Patwari
3	ROO	ROO and VLO
4	PHE	W. Supervisor
5	RPS	W. Supervisor
6	Health	ZMO
7	POO (Maintenance)	AC and M.R
8	Agriculture	Sp. AEO

Besides above the representatives of AN, ICDS, PMGEY, TSP, PSCA, Forest, Sheep Husbandry, Fisheries, Social welfare etc also attended.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction

If yes, whether functioning in: Own building/Other government building/Private building. Sp. is under the occupation of Health Dept. - (PHE Kallan)

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

- Whether the BDO office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

3. If not, whether the building for BDC office has been identified? Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	50% of facilities under Official Obligation of Panchayat for work of BDC & Panchayat
Computer/printer	Yes/No	Yes/No	/
Telephone facility	Yes/No	Yes/No	/

v. In case Panchayat has not been constituted, whether Administrator has been appointed? Yes/No

vi. Whether Infrastructure and Assets Register has been prepared? Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Already Prepared

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 04.11.2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 04.11.2019

iii. Whether the Kharwal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No Yes for Panchayat Secretary

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Administrative and BDC Register	Yes/No	Rs. 24,57,25.00	Yes/No
ICDS (Nutrition)	Yes/No	x	Yes/No	x	Yes/No
ICDS (Honorarium)	Yes/No	x	Yes/No	x	Yes/No
Mid Day Meals (MDM)	Yes/No	only Administrator to be signed	Yes/No	Rs. 216.87	Yes/No
Own resources of Panchayat	Yes/No	Administrative and BDC Register	Yes/No	Rs. 5,552.00	Yes/No
Any other Scheme, If yes, indicate name	/	/	/	/	/

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted? Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Already constituted

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2015-20 has been prepared? Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No Yes

c. No. of works for which estimates have been prepared: No. () %
to total) 17 out of 25 works which is 68%

- d. Whether Action Plan has been approved by the DDC: Yes ☒ No ☐
 If no, reason thereof: Reportedly it is under the process of approval.
- e. Whether the works have been started: ☒ Yes ☐ No
 No. of works started: 04 No. of 14% to 100%
 If no, reason thereof: The works are awaiting Administrative Approval & Technical Clearance.
- f. Who is issuing work order for works being executed under 14th FC (tick one):
 1) Sarpanch ☐
 2) BDO ☐
 3) Others (specify): Earlier it was BDO and now it is Administrator from Govt. Circle

vii. Integrated Child Development Scheme (ICDS):

- a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes ☒ No ☐
 If no, reason thereof: Panchayat was not notified
 Also mention if it is being purchased by someone else: Right now purchase is made at Block/Dist. level.
- b. Is nutrition being provided in Anganwadi Centres in the Panchayat: Yes ☒ No ☐
 If no, reason thereof: X
- c. Is the Panchayat/Sarpanch paying honorarium to ANNs/Helpers directly at Panchayat level: Yes ☒ No ☐
 If no, reason thereof: Panchayat was not notified from it will be done by the Administrator
- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes ☒ No ☐
 (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes ☒ No ☐
 If no, reason thereof: However, a joint account has now been opened.
- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes ☒ No ☐
 If no, reason thereof: Panchayat was not notified
 Also mention if it is being provided by someone else: Provided by the School Administration only
- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes ☒ No ☐
 (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2018-20 has been approved: Yes ☒ No ☐
- b. If yes,
 ✓ Funds allocated to the Panchayat: Rs 10.29 lakh
 ✓ No. of works approved: 10
 ✓ No. of works started: 02
 ✓ No. of works completed: Nil
 ✓ No. of Job Card holders in the Panchayat: 276
 ✓ No. of man days generated: 600

- x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes ☒ No ☐
 If yes, whether approved by the Gram Sabha: Yes ☒ No ☐
 If no, reason thereof: Panchayat was not notified

xi. Whether subjects have been assigned by the Sarpanch to the Pancha: Yes ☒ No ☐
 If no, whether subjects have been assigned in presence of the visiting officer: Yes ☒ No ☐ *panchayat not notified*

xii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RDO	☒ Yes ☐ No	
VLW	RDO	☒ Yes ☐ No	
JE	RDO	☒ Yes ☐ No	
COPO	Social Welfare	☒ Yes ☐ No	
TSWO	Social Welfare	☒ Yes ☐ No	<i>However the officer has limited manpower</i>
Anganwadi Supervisor	Social Welfare	☒ Yes ☐ No	
Headmaster/Principal/ZEO	School Education	☒ Yes ☐ No	
IC NDM	School Education	☒ Yes ☐ No	
BMO	Health	☒ Yes ☐ No	
Tehsildar/Naib-Tehsildar	Revenue	☒ Yes ☐ No	
Patwar	Revenue	☒ Yes ☐ No	
Agriculture Extension Officer	Agriculture	☒ Yes ☐ No	<i>However the officer has limited manpower</i>
Horticulture Extension Officer	Horticulture	☒ Yes ☐ No	<i>however the officer has limited manpower</i>
Village functionaries	<i>etc. etc.</i>	☒ Yes ☐ No	
Any other	<i>Not a complaint against P.D.</i>		

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non-cooperation by officials: Yes ☒ No ☐
 If yes, who: *Harvest target under Baidhik scheme* (specify)

✓ Non disclosure of funds available/schemes by officials: Yes ☒ No ☐

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes ☒ No ☐

✓ Delay in administrative approval by officials: Yes ☒ No ☐

If yes, how long: *15* (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes ☒ No ☐

Any other difficulty, give details: *Difficulty in getting limited money from bank, delay in releasing funds from bank*

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1): *Jointly etc.*

i. Whether the construction work of playground inaugurated/distributed during the visit of the officer in B2V1 has been completed: Yes ☒ No ☐

If not, likely date of completion: *15.12.19* (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes ☒ No ☐

Const. of C.S. near Market under MHT-9

If not, list of such works and date by which they are likely to be completed:

- (1) _____
- (2) _____
- (3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes ☒ No ☐

If yes, amount released: Rs. *2.50* lakh in P.M. Section.

Whether works identified in B2V1 have been started: Yes ☒ No ☐

Likely date of completion: *the work has been completed* (date)

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
R.O.	1. Road of FF Band 2. Kullian Nallah	Yes	Shim = 4940/82
	3. Electric Band of 4. 1/2 to 1/2 to 1/2 to 5. Mubidun	Yes	— do —
	6. 1/2 to 1/2 to 1/2 to 7. 1/2 to 1/2 to 1/2 to 8. 1/2 to 1/2 to 1/2 to	Yes	— do —

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff
- b) Teachers/PST Teachers
- c) Anganwari Workers/Helpers
- d) RDD staff
- e) JEE/other engineering staff
- f) Agriculture/Horticulture staff
- g) Animal Husbandry/Sheep Husbandry staff

(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)
(Yes/No)

In case any particular department has shown improvement, please specify:
However people demand establishment of Sheep Husbandry in the GP.

Any department whose staff is absent most of the time: Kullian Nallah / Mubidun

Any department whose officers/officials has not visited the Panchayat even once since B2V1: — do —

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: proposed in Shimla 2019.

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vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
1. For Electricity Service	P.O.	Yes/No	—
2. For implementation of land reclamation schemes	Land reclamation	Yes/No	People still demand money for this scheme. Panchayat should provide this.
3. Remission of rates/cuts and paying of K. oil dept	P.O. & C.A.	Yes/No	—

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
1. Completion of PHE Building	Health	Yes/No	—
2. LT/HT improvement with installation of additional transformers	P.O.	Yes/No	—
3. Construction of concrete P.P. Building on Kullian Nallah.	I. & C.	Yes/No	Home R.O. has estimated cost at one spot only.
4. Construction of PHE of school building for waste management	R.O.	Yes/No	Partly completed.
5. Establishment of middle school in the GP.	Education	Yes/No	Proposed for construction of school under construction in the GP. R.O. is working on it.

6. Completion of PHE of road
7. Upgradation of drinking water supply
8. A meeting of B2V2 by the District & District in PHE Sector.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
 If no, reason thereof: Yes for R.O.
- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
 If no, reason thereof: Gram Sabha prepared on 03.12.19
- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
 If no, the officer should get it installed and confirm: _____
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
 If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Scheduled on 03.12.19
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No
 If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (2.11.19)			2 nd Meeting Date (4.11.19)		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Lack of commitment/Coordination.

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No
 If no, Reason thereof: _____
- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No
 If no, reason thereof: Yes for R.O.
- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No
 If no, reason thereof: However it was assumed that the reports will be uploaded now onwards.
 (VLM to demonstrate the reports to the Visiting Officer)

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8. Whether the critical gaps identified in the Panchayat during Mission Amiyodays Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: Gram Sabha is scheduled on 03.12.19

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No Yes
If no, reason thereof: _____
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No Yes for RAO.
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01.	SMPARD	Awareness about Govt schemes and Employment in Panchayats	02

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No Yes
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No Yes
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent Satisfactory
- b. General Public: Poor/Satisfactory/Good/Excellent Satisfactory
(Visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	21	65	Let Scheme 7 forms.	
Scholarship for Minority students	NA	NA	-	-
Pension - Old Age	60	52	Additional	
Pension - Widow	18	02	Not sanctioned yet.	
Pension - Disability	17	03	Not sanctioned yet.	
PM Kisan Mithi	120	191	Correction in documents	
Ayushman Bharat	02	400	Not sanctioned yet.	02 MS - No 12th class 2 10th class 10th - 12th
PM Jeevan Jyoti Bima Yojana	9	NA	-	
PM Suraksha Bima Yojana	13	NA	-	
PM Awas Yojana - Gramin	25	50	Not sanctioned yet.	
State Maternity Assistance Scheme	03	77	-	

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (reported but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGS Job Card	276	30	No availability of labour	
Ladli Beti			Below 6th standard in 9P yet	
Swachh Bharat Mission- Individual Household Toilets	215	13	Not in 15th list	
PM Ujjwala Yojana	164	37	-	-
Ujda	310	40	-	-
Jandhan Account	273	NA	-	Nil
PM Matru Vandana Yojana	13	03	Subsidy problem	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

8. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	07	Not known	list below
Electricity connection	03	1. Nazir Hagan to Alwar Ali Hagan 2. Fajaz Hagan to Khazir Hagan	

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03. Gulzar Ahmad Hagan
to M. Sultan
to Hard-2 Kallen - A

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

9. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly ☒ Plain/Kand
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Spring/Water harvesting Tank/Other (please specify): Kallen - Mulla
- Status of adequacy of irrigation facility in the Panchayat: Sufficient ☒ Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes ☒ No
- If yes, please specify (Canal/Ground Water/Green/Blue/Grey/Ponds/Any other water body): Kallen - Mulla (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes ☒ No
- If yes, please specify: Upper Kujal Banti New water tank
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes ☒ No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
1. Rain water harvesting 2. Papping of water from Kallen Mulla Springs 3. Plantation

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. %): 5%
- Are adequate HYV seeds available to the farmers: Yes ☒ No
- If no, reasons thereof: Higher Prices Insufficient expenditure on seeds

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3. LOANING FACILITY AVAILABLE TO THE FARMER:

- No. of farmers without Kisan Credit Card 63 (Hans)
- No. of farmers who have availed loan facility through KCC during 2019 All Yes
- No. of farmers who applied for KCC loan but not provided so far 15 650 No
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures
 - Delay by concerned Dept
 - Delay by bank concerned
 - Any other problem, please specify: 1. Banks are looking for guarantee & farmers remain defaulters.
- Suggestions for improving the process of availing loan under KCC: 1. Conduct Awareness Camps 2. Handle from 1st priority by banks 3. Amounting loan to be raised

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: Establishing Cooperative Marketing Society/Group
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: 1. Marketing local Market and Procurement 2. Improve Marketing/Transport

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruit in the Panchayat: Yes/No
- If yes, please specify:

Sr. No.	Non-munerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Local Maize	Composite Maize & Maize land	Wheat Cultivation 25% Cultivating Kharif crops, also during Rabi season
2.	Horticulture	Expanding area under horticulture	in home - 2, Haryana, and other states

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Good Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

Sr. No.	Category of livestock	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1.	Backyard Poultry	Not clear on Government scheme, after 15% households, looking for their own use.	—
2.	Dairy units	01	—
3.	Sheep Units	—	—
4.	Fish Ponds	02	—

6. Suggestions for encouraging more households/farmers to adopt new crops

1. Creation of Awareness among people
2. Supply of High yielding seeds or varieties

7. List 5 suggestions in order of priority which can help in increasing income of farm/household households.

1. Skill Development of local unemployed youth
2. Employment of youth in Private sector and projects like MGNREGS, Rural roads etc.
3. Application of new Agri/ Farming techniques and providing irrigation facilities to the un-irrigated land
4. Promotion of Tourism sector in the area
5. SHRLM to be introduced in the Panchayat and all the eligible families to be covered

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat? Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

2. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other: _____

8. Number of FIRs registered in last 3 months: 03

- a) Are people generally satisfied by response of Police to complaints? Yes/No
- b) Is copy of FIR given to people? Yes/No
- c) Are people satisfied about the overall security situation in Panchayat? Yes/No
- d) Any suggestions: _____

9. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent (Being Poor)

Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	However a good no. of pending applications under various schemes need to be processed.
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

PDD	• Within 1 month • More than 1 month ✓ • Never	People Complain about Unscheduled Power cuts and disfigured condition of electric poles / LT/HT lines
Any other	• Within 1 month • More than 1 month • Never	/

vi. Any specific observation or complaint regarding any particular department

Dept. of Public Works & PDD tried to address all pending public grievances.

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: ☒ Yes ☐ No
- Whether Panchayat Plastic Collection and Disposal plan is ready: ☒ Yes ☐ No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 299
- Number of children in the age group of 4-14 years enrolled in the school: 299
- Is there any High/Higer Secondary school with more than 40% girl students: ☒ Yes ☐ No
- Whether PDD has provided Sanitary Napkin Vending Machines in any of the above Schools: ☒ Yes ☐ No ☐ Not applicable
 ✓ If yes, details of schools: Govt. Hr. Sec. School Kullu
 ✓ If yes, whether the machine is functional: ☒ Yes ☐ No
- Whether PDD has provided Sanitary Napkin Incinerator in the above School: ☒ Yes ☐ No ☐ Not applicable
 ✓ If yes, whether the incinerator is functional: ☒ Yes ☐ No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

- Urgent public requirements in order of priority (Max. 07):
 1. Completion of PHC Building in the HP with all the required facilities and infrastructure.
 2. Installation of 100 kv Transformer in Kullu Market, Improvement of LT/HT lines and replacement of poles.
 3. Admission process for class-11th and 12th to start in newly upgraded Higher Secondary School and posting of adequate staff in the school.
 4. Development of Bus-stand in Kullu.
 5. Construction of flood Protection Band on called Kullu by I.P.C./R.O. departments.
 6. Establishment of Girls High School in the HP.
 7. Opening of Skill Development & Training Centre in the HP.
- Note: List of other demands is also enclosed.
- Any major complaint brought to notice of the Visiting Officer:
- Unscheduled power cuts and disfigured condition of LT/HT lines and electric poles was the major complaint made by the public. All eligible families/persons under various social security schemes (social relief etc) need to be covered.

III Overall perception of functioning of the government:

ROO doing well while other departments viz POC, Social welfare, PHE, I & R need to improve.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

1. People need to be made aware about the dev. welfare schemes of the government.
2. Conduct of Panchayat level Review meeting on monthly basis and approval of all the departments to participate in Gram Sabha.
3. Targeted work visiting individual benefit line scheme to be given/revived to cover all the families/persons.

Signature of the visiting officer
Name

30.11.2019

Mehraj and Chaitali
visiting officer
Kullu - A

BZV2/PD&MD/2019

Enclosures

List of other urgent Public demands.
(Annexure - A)

List of Households without piped water
(Annexure - B)

Waste Disposal Plan for Kullu - A
(Annexure - C)

Individual Application / Representation No.
(Annexure - D)

List of works inaugurated / fund allocation line.
(Annexure - E)