



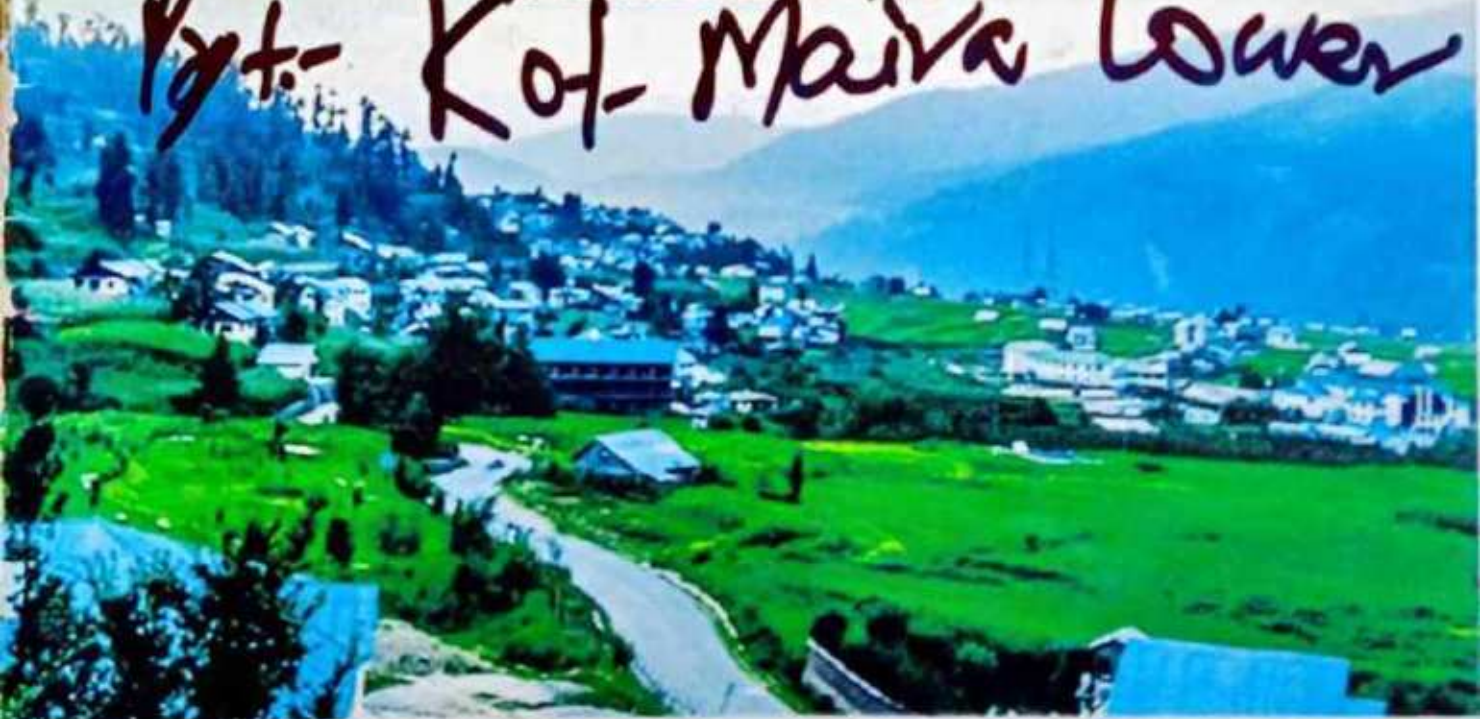
# Back to Village 2

B2V2

*Governance at the Doorstep*

November 25-30, 2019

*Plt.- Kot Maiva Lower*



Government of Jammu & Kashmir



## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: SANJEEV SINGH
  - ii. Designation: Assistant Engineer (Civil)
  - iii. Department/place of posting: Irrigation & Flood control Deptt, Irrigation Division  
AKHNOR
  - iv. Mobile No: 9419149831
  - v. Email id: Sanjeevshivam184@gmail.com
  - vi. Home District: Jammu
  - vii. Dates of visit: 25/26/27/28/29/30, November 2019
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### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Kot maira Lower
  - ii. Local Government Directory (LGD) code of the Panchayat: 005549  
(To be sourced from Rural Development Department/by DC)
  - iii. Name of CD Block: Khoux
  - iv. Name of Tehsil: Khoux
  - v. Name of District: Jammu
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### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 13
- iii. No. of households in the Panchayat: 818
- iv. Population (approx.) of the Panchayat: 3594

**D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:**

S. No.	Department	Designation of the officer/official
1	Agriculture	AEA
2	PHE	JE & Need basis
3	Irrigation	JE, Gauge Reader
4	PWD	JE, Need basis
5	PDD	metre reader
6	Vetinary	VP
7	Social forestry	Guard
8	Social welfare	Conductress
9.	ICDS	Anganwari workers, Helpers
10.	Health	Ashaworkers, MPHw

**E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**

**1. INFRASTRUCTURE:**

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓  
 If yes, whether functioning in: Own building/Other government building/Private building ✓  
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 16-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 16-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓



v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	✓ Yes/No	Panchayat Secretary	✓ Yes/No	20,52,187	Yes/No ✓
ICDS (Nutrition)	✓ Yes/No	Anganwari workers	Yes/No	38,040	✓ Yes/No
ICDS (Honorarium)	✓ Yes/No	— do —	Yes/No		✓ Yes/No
Mid Day Meals (MDM)	✓ Yes/No	GHS Headmistress GMS Headmaster	✓ Yes/No	GHS = 527.86 GMS = 140.00 G.P.S Jangirwala = 0.00 G.P.S Panzeli = 2044.00	✓ Yes/No
Own resources of Panchayat	✓ Yes/No	— N.A —	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 14 No. (93.33 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: Yes/No ✓

No. of works started: 09 No. ( 60 % to total)

If no, reason thereof: \_\_\_\_\_

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch (✓)

2) BDO ( )

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

Also mention if it is being purchased by someone else: \_\_\_\_\_

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: \_\_\_\_\_

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

Also mention if it is being provided by someone else: \_\_\_\_\_

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 10.00 lakh

✓ No. of works approved: 7 Numbers

✓ No. of works started: 5 Numbers

✓ No of works completed: 3 Numbers

✓ No of Job Card holders in the Panchayat: 311

✓ No. of man days generated: 725 days

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: With in the Jurisdiction of Panchyat, there is no own Resources.



xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No

If no, whether subjects have been assigned in presence of the visiting officer:  
Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	yes	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			



b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Shortage of Staff at Panchayat

**F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):**

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: \_\_\_\_\_ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Creations of New Sub-station at Kotmaura Lower 3Jan2020 ✓

(2) \_\_\_\_\_

(3) \_\_\_\_\_

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 10.79 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 3Jan2020 (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
PDD	Creation of New Sub-station at Kotmaia lower	No	Under Progress

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- |   |            |
|---|------------|
| a) Doctors/Paramedics/other Health staff  | (Yes/No) ✓ |
| b) Teachers/ReT Teachers                  | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers              | (Yes/No) ✓ |
| d) RDD staff                              | (Yes/No) ✓ |
| e) JEs/other engineering staff            | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff         | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Education, ICDS

Any department whose staff is absent most of the time: \_\_\_\_\_

Any department whose officers/officials has not visited the Panchayat even once since B2V1: —

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 RDD



vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
05 Transformer 100 Poles @ 2000mtr electric wire	PDD	✓ Yes/No	Under Progress
Black Top on internal link road	PWD	✓ Yes/No	-
3 No. Village without water connection & Uncleanliness of Sump tank	PHE	✓ Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Disorder & mismanagement - aged Electric wires and Poles.	PDD	✓ Yes/No	Under Progress
Lack/Need improvement in irrigation System	Irrigation	✓ Yes/No	
Shortage of PHE Scheme	PHE	✓ Yes/No	
Shortage of infrastructure in Govt. HS Kotmaim	Education	✓ Yes/No	
Premix/Black Top on internal link road	PWD	✓ Yes/No	

## G) PLANNING, EXECUTION AND TRAININGS:

### 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: \_\_\_\_\_

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date (16/11/2019)			2 <sup>nd</sup> Meeting Date (30/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	Panchayat Secretary	1	RDD	Panchayat Secretary
2	ICDS	Anganwadi workers	2	PWD	JE/ Need basis



1 <sup>st</sup> Meeting Date ( 16/11/2019 )			2 <sup>nd</sup> Meeting Date ( 30/11/2019 )		
S. No.	Department	Designation	S. No.	Department	Designation
3	PDD	metre reader	3	Irrigation	Grange Reader
4	Agriculture	AEA	4	ICDS	Anganwadi workers
5			5	Health	MPHW & Asha workers
6			6	PHE	JE & need basis
7			7	Agriculture	AEA
8			8	Social forestry	Guard

If no, reason thereof: \_\_\_\_\_

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	Panchayat Bhawan Jammy & BDO Office Khar	Development Scheme & M6 NERGA	03 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
- If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)



## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	66			
Scholarship for Minority students	—	—	—	—
Pension - Old Age	72	111	funds not available	—
Pension - Widow	16	5	— do —	
Pension - Disability	13	4	— do —	
PM Kissan Nidhi	370	80	Rectification / Short fall of Documents.	
Ayushman Bharat	266	200	Not enrolled in the last survey	Need fresh survey
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen	19 (2019-20)	06	Non-availability of funds	
State Marriage Assistance Scheme	02	05	— do —	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	311	—	—	—
Ladli Beti	24	02	Funds not	
Swachh Bharat Mission— Individual Household Toilets				
PM Ujjwala Yojana	15	—	—	—
Ujala				
Jandhan Account	132	—	—	—
PM Matru Vandana Yojana	24	—	—	—

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	—	—	—
Electricity connection	—	—	—



- \* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## I) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): \_\_\_\_\_ ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
  - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Canal / Diversion (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 

If yes, please specify: \_\_\_\_\_
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: - Nil -
- No. of farmers who intend to use drip/sprinkler irrigation: - Nil - (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
 

Check dam <sup>over</sup> ~~above~~ Lokhi Nallah to irrigate the tail portion

Check dam over Local Dunga Nallah

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: \_\_\_\_\_

### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 370 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019  
\_\_\_\_\_ Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far  
\_\_\_\_\_ Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - a) Difficult processes and procedures \_\_\_\_\_
  - b) Delay by concerned Deptt. \_\_\_\_\_
  - ☒ c) Delay by bank concerned \_\_\_\_\_
  - d) Any other problem, please specify: Revenue deptt. Could not verify the Form in time.
- v. Suggestions for improving the process of availing loan under KCC  
Special Camps should be organised by the Banks in collaboration with department of Agriculture.

### 4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
  - a) Through organized market (mandi) \_\_\_\_\_
  - ☒ b) Through un-organized market ✓
  - c) Any other, please specify: \_\_\_\_\_
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;  
\_\_\_\_\_  
\_\_\_\_\_
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:  
Procurement mandi opened in the Panchayat Headquarter.



### 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
			SHs like corn, pulses, learning centres tailoring units
			Horticulture sector Agriculture seed production

### 6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	02	04
2	Dairy units	—	15
3	Sheep Units	—	—
4	Fish Ponds	02	04

- iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Supply of adequate irrigation water
2. Timely supply of fertilizer
3. High yield varieties seeds
4. Opening of Procurement Centre/shops
5. Increasing beekeeping & dairy farming.

**J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:**

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 15% of Total population

- ii. Overall satisfaction level of the people about the ration shops:  
Poor/Satisfactory/Good/Excellent ✓

Major problems/complaints with regard to ration shops:

a) Irregular opening:

Yes/No ✓

b) Inadequate stock:

Yes/No ✓

c) Overcharging:

Yes/No ✓

d) Rude behaviour of store owner:

Yes/No ✓

e) Long distance to be covered to reach the store:

Yes/No ✓

f) Non-display of rates:

Yes/No ✓

g) POS machine not working:

Yes/No (Due to internet) ✓



h) any other: \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: \_\_\_\_\_

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: \_\_\_\_\_

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"><li>✓ Within 1 month</li><li>• More than 1 month</li><li>• Never</li></ul>	within
Social welfare	<ul style="list-style-type: none"><li>✓ Within 1 month</li><li>• More than 1 month</li><li>• Never</li></ul>	
Police Station	<ul style="list-style-type: none"><li>✓ Within 1 month</li><li>• More than 1 month</li><li>• Never</li></ul>	
PHE	<ul style="list-style-type: none"><li>✓ Within 1 month</li><li>✓ More than 1 month</li><li>• Never</li></ul>	

PDD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

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#### K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒  
*(Visiting officer to collect a copy of the Plan)*
- iii. Number of children in the age group of 4-14 years in the Panchayat: 304
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 304
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable  
☒ If yes, details of schools: \_\_\_\_\_  
☒ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable  
☒ If yes, whether the incinerator is functional: Yes/No



# L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Improvement / Augmentation of Distributary No. 10 and Kotmaisa minors of main NPC.
2	Link Road from Lokhipur to high school Kotmaisa, Link road from main road to Sushpur, Link road ward no. 8 mchalla SC and Premix Carpet on various internal road / links of Panchayat Kotmaisa Lower.
3	Development / Improvement of 3 No. Ponds.
4	Balance work of Community Hall ward no. 4 near Shiv mandir.
5	Construction of <sup>3 No.</sup> Culvert / R.C.C bridge on main Newpastap canal and 2 No. on escape channel 91000' of NPC and allied works.
6	Construction of (3) three number New Anganwadi building and compound walls of Primary School Pangali
7	Improvement / Restoration of Direct outlet 90500' 91500' & 94500' of main NPC & various protection works by laying of crates (150000 cu)
II	Any major complaint brought to notice of the Visiting Officer:
	<p>Liability under Model village and NREGA</p> <p>Liabilities Under desilting works 2015 to till date.</p> <p>Issue of Non Payment of Pension to the beneficiary be looked by the concern authorities.</p> <p>Fresh Survey of BPL, Ration Card</p>

III	Overall perception of functioning of the government:
	Good
IV	Overall assessment of visit and suggestions:  (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Overall assessment of Public services is mostly satisfactory and functioning of Panchayat is good. But the general Public does not feel satisfied by (i) Revenue deptt. (ii) Non Payment of old age Pension, widow, Disability, Ayushman Bharat, PM Awas Yojana State marriage assistance scheme (iii) Non Payment for the last 4 years of NERVA. & Defilling work in israjhai deptt. Therefore more needs to be look into the above mentioned grevances of general Public.

Signature of the visiting officer

Name SANJEEV SINGH



To,

The District Development Commissioner,  
Jammu.

(Through visiting officer back to village 2.)  
Sir - Application for resume of work of Community  
Hall at Kot-Maria Lower under scheme CD Pan-  
Chayat by Eken-R.E Wgammoo.

R, Sir

Humbly we the elected Panches and Sarpanch  
Panchayat Halga Kot-Maria Lower state that tender work  
of Community Hall at Kot-Maria Lower was completed and  
started by the above said department. But after digging  
the planth, it was stopped, reasons unknown to us.

Sir, we have no objection alongwith the members  
who have denoted the land for this purpose. We  
have supported the resolution with our signatures and  
Seals and Submitted to Dept before the tender work  
and oblige.

Thanking you.

D/30/2019

Yours faithfully,  
We the members Panches  
& Sarpanch, Panchayat Halga  
Kot-Maria Lower.  
P.T.O

Signatures of Sarpanch and Panchas of Panchayat Hatgaon

1. Mr. Bachan Singh Panch W. no 1.

2. Smt. Kunti Devi Panch W. no 2 → *Kunti Devi*

3. Mr. Raghubir Singh Panch W. no 3 → *Raghubir*

4. Sh. Raghubir Chand Panch W. no 4 →

5. Smt. Rajni Devi Panch W. no 5 - *RAJNI DEVI*

6. Sh. Haran Raj Panch W. no 6 - *HR*

7. Sh. Badbir Singh Panch - Sarpanch W. no 7 → *Badbir*

8. Smt. Chinku Devi Panch W. no 8 → *Chinku Devi*

9. Sh. Madan Lal Panch W. no 9 → *madan Lal*

10. Sh. Sohan Singh Sarpanch → *Sohan Singh*  
**SOHAN SINGH**  
**SARPANCH**

Pyt. Kot Maira Lower (Khour)



Office of the Incharge  
Boys/Girls Middle/Primary School Kotmaira  
Zone : Khour



SARVA SHIKSHA ABHIYAN

EDUCATION FOR ALL



Zeo\_khour@yahoo.com

Ph. 01924234648

Ref. No. GMS/K/74

Dated 30.11.2019

Lodiana.

To

The Visiting Officer,  
Back to Village Programme  
Panchayat Kotmaira Lower.

Khour  
h  
ic

Sub:- Requirements of School.

Worthy Sir,

Kindly note down the following requirement of this institution and I sincerely request you to take up these matters with higher authorities & oblige.

- I Renovation of one class room
- II Labelling & Tiling of School ground
- III Honorarium to cooks
- IV Timely Release of cooking cost.

Thanking you, Sir.

Yours faithfully

In charge  
Govt. Girl Middle School  
Kotmaira (Khour)

Visiting Officer  
Lower Pgt.  
Kotmaura.

Sub → Issue Regarding one month Salary Regarding Pgt. Election.

R/Sir,

With humble respect we want to state that  
We are deputed for Pgt. Election duties by Aho Khawar  
as Govt order all other Employees Given one month  
additional Salary. But we are deprived from said  
benefit.

So please considered the above said issue.  
For further necessary action.

Thanking you.

" Ajit Singh. Dept. Social Forestry. Ajit Singh.



OFFICE OF THE ASSISTANT ELECTRICAL REGISTRATION OFFICER, KHOUR.

ORDER

For smooth conduct of the Panchayat Election 2018 and as per the instructions of Electoral Registration officer (SDM) Khour following 21 Malles of Social Forestry Range Akhnoor are here by deputed / Attached with the Returning Officers / Assistant Returning Officers of Halqa Panchayats Of Block Khour for Election related work with immediate effect.

S.No	Name of Official(Mali )	Attached with RO / ARO	Mobile No of Official
1	Ashok Kumar	RO & ARO KOTMARIA LOWER	9469374874
2	Sat Paul	ARO BILLOWAL	9086026047
3	Ajit Singh	ARO GIGRIAL	9797480350
4	Pritam Singh	ARO BUDWAL	9419847631
5	Ajit Singh	RO , HQ M.S.D. CHAK	9622211468
6	SUKHDEV RAJ	ARO PANGAU	9469362354

RO/KH/EL/1198-90  
27-2-11-2018

  
ASSISTANT ELECTRICAL REGISTRATION OFFICER  
KHOUR

Copy to the-

1. Electoral Registration Officer (SDM), Khour for favour of information.
2. District Panchayat Officer, Khour for favour of information please.
3. Range Officer Social Forestry Range Akhnoor for information.

## Major Requirements/Problems.

- ① Raising of boundary wall
- ② Repairing of Rig/hand pump.
- ③ Removal of electric wires from the school premises.
- ④ Const. of examination Hall.
- ⑤ Const. of footpath along boundary wall of school with fancy tiles.
- ⑥ Const. of underground water tank/Sintex tank for rainwater harvesting with capacity of at least 2000 litres.

*Rishu*  
Headmaster  
Govt. High School  
Kotmaira (Akhnoor)



The officer Incharge,  
Back to village ~~Plot II~~  
Panchyat Halqa Kot Maira Lower.

Subj. Request for construction of houses through PMAY.

Sir,

Most respectfully I state that following house hold required immediate help to construct the houses are as under:-

- 1 Sh. Joginder Singh s/o Late Suram Singh W. NO 3
- 2 Smt Raji Devi w/o Late Balbir Singh - NO -
- 3 Sh. Gouri Kaur s/o Late Shree Ram - NO -
- 4 Sh. Kuldeep Singh s/o Late Chaur Singh - NO -
- 5 Sh. Badram Singh s/o Late Bhikham Singh - NO -
- 6 Sh. Bacham Singh s/o Jaggu Ram - NO -
- 7 Sh. Sham Singh s/o Sh. Daye Ram - NO -

It is requested your good self that these cases should be considered on priority basis to construct their houses through PMAY and oblige.

Thanking you.

Yours faithfully

30/11/2019

30/11/2019  
RAGHUBIR SINGH  
PANCH W/NO-3  
Pvt Kot Maira Lower

PANCYAT LOWER. KOTMAIRA Ward NO 4  
Significantly  
Total

J. → 24

Ladli Beti → 24

Aadhar Card. → 33.

A/w/w. Sushma Devi  
A/w/c Kotmaira (A)

A/w/w KIRAN KUMARI CHIB

A/w/c Kotmaira - Upper.

Application for correction P.M.V.Y.

(I Case) Nisha devi w/o Dev Raj

D.O.D. 31-3-2018

Aadhar Card 2996,9388,6025

Account no 0840040800002749 - I.F.S.C CODE NO

Sl no 10/001784036

JATTO Chale MAREAL

WARD NO 04

A. आनंद वासी वामनस



The visiting officer,  
Kotmaura.

Sirji

सविनय निवेदन यह है कि लोगों की  
Complain. है कि जो Belli Beti का Account  
खुले है उनके पैसे नहीं आ रहे! जूपा करके  
इन्के स्व. Account में पैसे डाले जाए! आपकी  
अति जूपा होगी।

धन्य वाच

आपकी आज्ञाकारी  
आगेन वाडी वालिस

Proof →

Parineeti Bhagat D/o Sushil Kumar

Adhar Card. → 695203507812

Account 7 03180511100000548.

BANK CODE I.F.S.C JAKO Cheek maleh.