



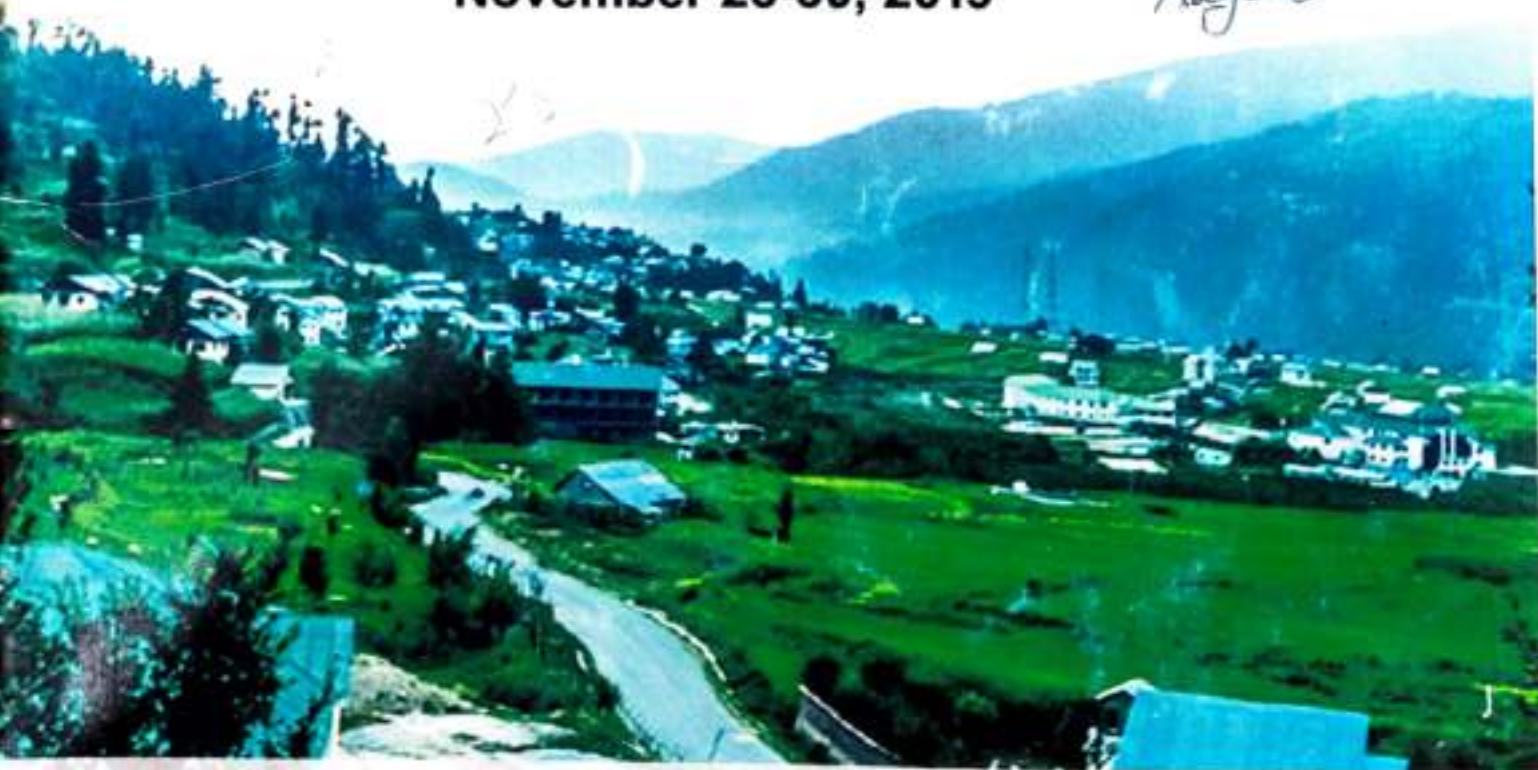
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

"Naq-e"



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- 1. Name: RAIS AHMAD BANDAY
- 2. Designation: LECTURER
- 3. Department/Place of posting: SCHOOL EDUCATION, HSS HARIDWAR
- 4. Mobile No: 9906368638
- 5. Email: bandayrais@icloud.com
- 6. Home District: BUDGAM
- 7. Dates of visit: 25/05/2019 to 26/05/2019

B) LOCATIONAL DETAILS OF PANCHAYAT

- 1. Name of the Panchayat: NAGABAL
- 2. Local Government Directory (LGD) code of the Panchayat: 241350
(To be sourced from Rural Development Department DG)
- 3. Name of CD Block: KHAG
- 4. Name of Tehsil: KHAG
- 5. Name of District: BUDGAM

C) PANCHAYAT PROFILE

- 1. No. of revenue villages in the Panchayat: 03
- 2. No. of hamlets in the Panchayat: -
- 3. No. of households in the Panchayat: 358
- 4. Population (approx.) of the Panchayat: 1742

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Revenue	Seed officer, Rapal (NT)
2	Agriculture	J A E O
3	Education	Headmaster, Khag Headmaster - 19.5.2019
4	Irrigation	Helper
5	Animal Husbandry	V.P
6	Revenue	Patwar
7	Horticulture	Store keeper V.A.S
8	ICDS	Supervisor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

1. INFRASTRUCTURE

- 1. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- 2. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Furniture is sufficient
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
Date of last meeting held: 13-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 13-11-2019
- iii. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account (opening and receipt of funds)

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	B.D.O. P.S. Sel.	Yes/No	19.20	Yes/No
ICDS (Nutrition)	Yes/No	—	Yes/No	—	Yes/No
ICDS (Honorarium)	Yes/No	—	Yes/No	—	Yes/No
Mid Day Meals (MDM)	Yes/No	—	Yes/No	—	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vii. Whether Panchayat Biodiversity Committee has been constituted: Yes/No
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- viii. 14th Finance Commission Award
- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
 - Whether the detailed estimates for all works have been prepared: Yes/No
 - No. of works for which estimates have been prepared: 08 No. 133 % to total

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: Nil No. (out of 5) to total: _____

If no, reason thereof: non availability of internet & unfavorable circumstances.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

2) BDO

3) Others (specify):

None, non availability of working footers.

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Due to lack of funds

Also mention if it is being purchased by someone else: _____

No

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Due to non availability of funds

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Due to lack of funds

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Due to non availability of

Also mention if it is being provided by someone else: _____

No / someone is providing MDM

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 27923 lakh

✓ No. of works approved: 21

✓ No. of works started: 14

✓ No. of works completed: 12

✓ No. of Job Card holders in the Panchayat: 164

✓ No. of man days generated: -

xi. Whether the Action Plan for funds on account of Own Resources of Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No resources available

on date

BJV2/PO&MO/2019

- xi. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer.
 Yes/No

- xii. Major challenges being faced by the Panchayat in functioning and execution of work.

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RDD	Yes/No	/
V.W.	RDD	Yes/No	
J.E.	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	/
TSWO	Social Welfare	Yes/No	
Anganwad Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/TEO	School Education	Yes/No	/
Sr. MDM	School Education	Yes/No	
SMO	Health	Yes/No	
Tehsildar/Hab. Tehsildar	Revenue	Yes	/
Patwar	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	/
Village functionaries		Yes/No	
Any other	Patwar, Revenue	NO	

- ii) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

- ✓ Non co-operation by officials. Yes/No

If yes, who: P.D.D. (specify)

- ✓ Non disclosure of funds available/schemes by officials. Yes/No

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

- ✓ Delay in administrative approval by officers. Yes/No

If yes, how long: (specify number of days)

- ✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No

- ✓ Any other difficulty, give details: Work is not getting uploaded on PDRS, so funds are not being freed.

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

- i) Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed. Yes/No

If not, likely date of completion: 6/2020 (date)

- ii) Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed:

- (1) Fencing of Panchayat Ghat by 25-03-2020
 (2) Construction of Bulroom for Jamat Masjid by 20-02-2020
 (3) Lane from main road to G.M. Nagar by 15-03-2020

- iii) Whether any funds have been released for works identified in BZV1. Yes/No

If yes, amount released: Rs. 1.60 lakh

Whether works identified in BZV1 have been started. Yes/No

Likely date of completion: 31-12-2019 (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, state thereof.

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- i. Doctors/Paramedics/Other Health staff (Yes/No) ✓
 ii. Teachers/Ret Teachers (Yes/No) ✓
 iii. Anganwadi Workers/Helpers (Yes/No) ✓
 iv. RDD staff (Yes/No) ✓
 v. JEEB/other engineering staff (Yes/No) ✓
 vi. Agriculture/Horticulture staff (Yes/No) ✓
 vii. Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

If any particular department has shown improvement, please specify

Any department whose staff is absent most of the time: NA

Any department whose officers/officials has not visited the Panchayat even once since BZV1: Sector Welfare, P.D.D

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: no

- vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

- vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Electric wire & electric pole	P.D.D	Yes/No ✓	Re LGA letter furnished but no more action at ground.
Drinking water & bore wells required	P.I.E	Yes/No	No progress made
Community hall at Tempary	R.D.D	Yes/No ✓	No progress made
Ration shop at regular	CARD	Yes/No	No progress made
NG Regular in upgraded to HS	School education	Yes/No ✓	No progress made.

20. PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof:

Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

Whether Panchayat was disappreciation of the resources approved for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof:

Whether Public Information Sheet(s) illustrating the schemes with allocation for the year 2020-21 has been posted in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get it prepared and confirm:

Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in further presence and confirm:

Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (21-06-19)			2 nd Meeting Date (03-07-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Revenue	S.D.M NT Assistant	1	R.D.D	G.S
2	Shrimp	Highway F.S	2	Agrovet	AEA

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agriculture	J.A.E.O	3	R.A	Helper
4	School Education	Headmaster	4	Headmaster	J.C.S
5	Sanitation	Helper	5	Forest	Guard
6	P.W	Udhaman	6	Shrimp	Highway F.S
7	P.D.D	Udhaman	7	/	
8	I.C.D.S	Worker	8	/	

If no, reason thereof:

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof:

vii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof:

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: Due to non functioning of internet portal (V.I.W to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Andhra Pradesh Survey, 2019 are being bridged while preparing GDP plan for 2020-21. *Yes/No*
 If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: *Yes/No*
 If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: *Yes/No*
- iii. Whether the issues raised during the audit are being redressed by the department concerned: *Yes/No*
 If no, reason thereof: *No social audit done due to non completion of works.*

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: *Yes/No*
 If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
03	PDO office Khag.	Role of Panchayats	02

- ii. Quality of training: *Poor/Satisfactory/Very Good/Excellent.*
- iii. Whether any exposure visit within J&K/Outside has been conducted: *Yes/No*
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: *Poor/Satisfactory/Very Good/Excellent*
- iv. Whether any digital literacy training has been conducted for Sarpanches: *Yes/No*
 If yes, quality of training: *Poor/Average/Good/Excellent.*
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: *Poor/Satisfactory/Good/Excellent*
- b. General Public: *Poor/Satisfactory/Good/Excellent*
- (Visiting officer to read out the schemes from the pamphlet available)

4) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- Visiting Officer to fill appropriate number of beneficiaries trained and appropriate number of staff

Schemes/Services	Beneficiaries covered (Male)	Provisionality (Not covered) (Male)	Reasons for pending	Final Applications submitted to visiting officer (Date)
Scholarship for SC/ST/BC students	NA	-	-	-
Scholarship for Minority students	NA	-	-	-
Pradhan - Old Age	NA	-	-	-
Pradhan - Widow	NA	-	-	-
Pradhan - Disability	NA	-	-	-
PM Kisan Cards	NA	-	-	-
Ayushman Bharat	NA	-	-	-
PM Jeevan Jyoti Bani Yojana	NA	-	-	-
PM Suraksha Bani Yojana	NA	-	-	-
PM Awas Yojana - Gramin	NA	100	-	04
State Marriage Assistance Scheme	NA	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGS Job Card	164	25	information not coming	
Lactation	NA	-	-	
Drinking Water Scheme (individual household tap)	216	-	-	N/A
Drinking Water	NA	-	-	-
Water	NA	-	-	-
Drinking Water	NA	-	-	-
Drinking Water	NA	-	-	-

* The visiting officer to ensure scheme-wise list of individual beneficiaries who are registered in each the Panchayat under the schemes. He/she to also collect any applications and forward to district headquarters.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	N/A	-	-
Electricity connection	N/A	-	-

* Visiting officer to ensure the list of individual/households who need high connections. He/she to also collect any applications and forward to district headquarters.

II. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-hilly/hilly/Plandar ☒
- Major sources of irrigation: Canal ☒ Tube well ☒ Pond/Spring/Water harvesting Tanks/Rainfed/Other (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient ☒
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ☒
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body _____ (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ☒
 - If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 254
- No. of farmers who intend to use drip/sprinkler irrigation: 214 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 30 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ☒
- If no, reasons thereof: Insufficient supply

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card ____ (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
Nil Nos
- iii. No. of farmers who applied for KCC Loan but not provided so far
____ Nos
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures Yes
- b) Delay by concerned Dept. No
- c) Delay by bank concerned Yes
- d) Any other problem, please specify:

Bank procedure needs to be made people friendly as no need of guarantor.

v. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) No
- b) Through un-organized market Yes
- c) Any other, please specify: nil
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
No surplus
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Produce should preferably be purchased by govt. agencies

5. DIVERSIFICATION TO HIGH VALUE CROPPRUIT:

- i. Is there any scope/potential for diversification towards high-value crops/fruit in the Panchayat? Yes/No
- ✓ If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
(01)	Paddy	Maize	High yield & less resistance
(02)	Apple (Bardhaman)	Apple (High density)	More yield & short period of time

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Post Satisfaction/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>Nil</u>	<u>07</u>
2	Dairy units	<u>Nil</u>	<u>01</u>
3	Sheep Units	<u>Nil</u>	<u>50</u>
4	Fish Ponds	<u>NA</u>	<u>NA</u>

iii. Suggestions for encouraging more households/farmers to set-up new units

House to house campaign for the existing schemes.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Farmers be provided by varieties of crops & fruits.

2. Handicrafts Centre for Training people in various trades.

3. Female self help groups be formed to increase rural income.

4. Banks be directed to provide hassle free loans for Govt. Schemes.

5. Workshops, Camps, Tours be arranged to showcase poultry farming.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 80

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent ✓

Major problems/complaints with regard to ration shops:

a) Irregular opening:

Yes/No ✓

b) Inadequate stock:

Yes/No ✓

c) Overcharging:

Yes/No ✓

d) Rude behaviour of store owner:

Yes/No ✓

e) Long distance to be covered to reach the store:

Yes/No ✓

f) Non-display of rates:

Yes/No ✓

g) POS machine not working

Yes/No ✓

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	PDD employees are not available for people's grievances
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	—

iv. Any specific observation or complaint regarding any particular department is

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 175
- Number of children in the age group of 4-14 years enrolled in the schools: 170
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No
- Whether PDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether PDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

- Urgent public requirements in order of priority (Max. 07)
 - Construction of Retaining wall to G.P. wall adjacent to stairs steps & lane inside the compound of school.
 - Construction of Retaining wall near Idgah centre to house of G.P. wall adjacent (20 feet)
 - Construction of Navadola bridge on Torbay-Narasapura road
 - P.M.G.S.Y road from Torbay to Nagar
 - Filling/Fencing of Gorge at Navadola
 - Improvement of road from house of Bahadur Ahmad to Torbay by way of via Telling
 - Upgradation of G.P. adjacent to H.S.
- Any major complaint brought to notice of the Visiting Officer:

Banks are creating hurdles in providing loan/capital facilities for various govt. sponsored schemes. People are being asked to provide guarantees for loan facilities which defeats the very purpose & essence of the schemes. Dairy units & sheep units have not yet been established due to lack of capital.

III	Overall perception of functioning of the government:	People are generally satisfied with Govt functioning, but Rural life is still far from a life worth living & enjoying. The schemes of Govt are working more on paper than on ground.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	<p>Back to village panchayat is indeed a very good programme to observe village life but the difficulties faced by the people are many. Electricity, life drinking water & better roads is still a distant dream. The works done or undertaken by various line departments are numerous but the work of work dev is poor. A completed work is still incomplete due to poor quality material used & poor monitoring.</p> <p>It is suggested that a completed work be tagged with some minimum functioning period to prevent/curb deceit & corruption. Overall people are complacent rather than happy.</p>

28/11/19
 Signature of the visiting officer

Name RASHI A. BANDAY

Leet - Zoology

Mss - Hardwenger

"Thank You"