

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- vii. The visiting officer should try and visit as many local institutions including schools, PNCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out being carried out under various schemes like 14th FC, MGNREGS and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PNCs, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filing up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other 1st applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture)
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGS passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Over Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- o Collect copy of Panchayat Plastic Collection and Disposal plan.
- o Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- o Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- o Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8 00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - o Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - o Inspect the kanwai register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - o Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - o Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - o Frontline government functionaries (Doctor/Teacher/Patwari/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - o Social activists/NGOs.
 - o Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead Grah Pravesh Ceremony for completed PMAY houses. (Pmax)
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V1/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **DR. NASIB-ALI**
- Designation: **LECTURER**
- Department/Place of posting: **SCHOOL EDUCATION DEPARTMENT/GITES-GULABGARH**
- Mobile No: **9622069794**
- Email id: **NASIBALIS4@ymail.com**
- Home District: **JAMMU**
- Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **GULABGARH**
- Local Government Directory (LGD) code of the Panchayat: **239869**
(To be sourced from Rural Development Department/By DC)
- Name of CD Block: **GULABGARH**
- Name of Tehsil: **MAHORE**
- Name of District: **REAST**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **01**
- No. of hamlets in the Panchayat: **02, GULABGARH, KAINDORA**
- No. of households in the Panchayat: **370**
- Population (approx.) of the Panchayat: **2200**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	Secretary Panchayat / GRS BDO- GULABGARH
2	Revenue	Patwari
3	EDUCATION	Prog. Centre - Incharge (Sr. Teacher) and all other employees of the dept.
4	PDD	Teck-4
5	Forest	Forest-Guard
6	Agriculture	AEA
7	Horticulture	Field-Assistant
8	PHE	Chowkidar

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 16-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 16-11-2019

iii. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No	9.36 lakh	Yes/No
ICDS (Nutrition)	Yes/No	CDPO - Sarpanch	Yes/No	0	Yes/No
ICDS (Honorarium)	Yes/No	CDPO - Sarpanch	Yes/No	0	Yes/No
Mid Day Meals (MDM)	Yes/No	Zila Jc - headmaster	Yes/No	0	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2015-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared 7 No. (____ % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 05 No (____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 61 lakh

✓ No. of works approved: 04

✓ No. of works started: 02

✓ No. of works completed: 00

✓ No. of Job Card holders in the Panchayat: 370

✓ No. of man days generated: _____

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

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- vi. Whether subjects have been assigned by the Sarpanch to the Pancha. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer. Yes/No
- vii. Major challenges being faced by the Panchayat in functioning and execution of works.
- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BOO	RDD	Yes/No	Write panchayat on regular basis
VLW	RDD	Yes/No	Good performance
JE	RDD	Yes/No	Satisfactory
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	Write the panchayat regularly
Headmaster/Principal/ZEO	School Education	Yes/No	
EC/MCM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Nab-Tehsildar	Revenue	Yes	Last visit of nab-Tehsildar was 6 months ago
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works. Identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials. Yes/No
- If yes, who CDPO, TSW, roads - Tehsildar (Specify)
- ✓ Non disclosure of funds available/schemes by officials. Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No
- ✓ Delay in administrative approval by officers. Yes/No
- If yes, how long _____ (Specify number of days)
- ✓ Officers not sharing details of guidelines/acts of beneficiaries. Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion: _____ (Date)

- ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed

- (1) _____
- (2) _____
- (3) _____

- iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released Rs. 8.24 lakh.

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: _____ (Date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof.

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RSD	02	NO	under-process 14th floor work

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/RaT Teachers (Yes/No) ☒ Yes
- c) Anganwadi Workers/Helpers (Yes/No) ☒ Yes
- d) PDS staff (Yes/No) ☒ Yes
- e) JEs/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify:

RURAL DEVELOPMENT DEPARTMENT, EDUCATION

Any department whose staff is absent most of the time: PM, PM4SD, Food & Supplies

Any department whose officers/officials has not visited the Panchayat even once since BZV1: PM4SD, Food & Supplies

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: NO

- vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Construction of rebar color Road from Parghalla to Khandwa	PM4SD	Yes/No ☒ Yes	Road. Construction work has been finished
Health centre Building & land - once for founding at	Health	Yes/No ☒ Yes	Construction work has been finished in Panchayat
College	Higher education	Yes/No ☒ Yes	Students of the college have been provided with facilities in the Panchayat

- vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Individuals Girls School	School Education	Yes/No ☒ Yes	
Computer Centre	School Education	Yes/No ☒ Yes	
		Yes/No	
		Yes/No	
		Yes/No	

(5) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. **Yes/No**
- If no, reason thereof: _____
- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. **Yes/No**
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. **Yes/No** ✓
- If no, reason thereof: _____
- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. **Yes/No**
- If no, the officer should get it installed and confirm: _____
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. **Yes/No**
- If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. **Yes/No**
- If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW-GRS	1	RDD	VLW-GRS
2	Horticulture Field Assistant		2	Horticulture Field Assistant	

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agriculture	AES	3	Agriculture	AES
4	Revenue	Potwari	4	Revenue	Potwari
5	EDUCATION	Pay-centre Subcharge In-charge	5	EDUCATION	Pay-centre Subcharge In-charge
6	Forest	Forest Guard	6	Forest	Forest Guard
7	PHE	Charakdas	7	PHE	Charakdas
8	PDD	Tech-4	8	PDD	Tech-4

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. **Yes/No**

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha. **Yes/No**

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. **Yes/No**

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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6. Whether the critical gaps identified in the Panchayat during Mission Antyodaya June-July 2019 are being bridged while preparing GDP plan for 2020-21. Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT

1. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
2. Is the Social Audit Committee framed in BZV1 conducting social audit. Yes/No
3. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
8	LEASZ MAHARAJ		4

2. Quality of training: Poor/Satisfactory/Very Good/Excellent
3. Whether any exposure visit within J&K/Outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
4. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
5. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.
6. Elected representatives: Poor/Satisfactory/Good/Excellent
7. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

10. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	54/56	57-50	Funds not available	
Scholarship for Minority students				
Pension - Old Age	22	21	Under process	
Pension - Widow	07	04	Under process	
Pension - Disability	09	02	Under process	
PM Kisan Nidhi	160	58	Due to delay in sanction	
Ayushman Bharat	10	45	Due to delay in sanction	
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin	32	23	Payment pending	
State Marriage Assistance Scheme	03	02	Payment pending	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	370	12	Deficiency in applications	
Last Bet	This scheme has not been implemented by Jt. Govt in District level as per Dist. Welfare Officer.			
Swachh Bharat Mission- Individual Household Toilets				
PM Ujjwala Yojana	30	70	Due to Dis-Connect-Bankbook	
Ujala				
Jandhan Account				
PM Matsya Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Direct water connection			
Electricity connection	76	Due to negligence of Dept	76

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* Visiting officer to enclose the list of individuals/households who have direct connections. He/she to also collect any applications and handover at district headquarter

ii. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Plains/Ward
- Major sources of irrigation: Canal/Tube well/Ponds/Spring/Water harvesting Tanks/Rainfed/Others (please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat? Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Well/other water body: Khula (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No
If yes, please specify HASST - Arunachal Pradesh
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 00
- No. of farmers who intend to use drip/sprinkler irrigation: 200 (tick)
- Any suggestions to improve irrigation facilities in the Panchayat:
High-yielding variety seeds should be made available for the panchayat and permanent canal to be constructed from Hargi - Arunachal

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. %): 70 (approx)
- Are adequate HYV seeds available to the farmers? Yes/No
✓
- If no, reasons thereof:

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 00 (Nil)
- No. of farmers who have availed loan facility through KCC during 2019 00 Nil
- No. of farmers who applied for KCC Loan but not provided so far 00 Nil
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures
 - Delay by concerned Deptt ☒
 - Delay by bank concerned
 - Any other problem, please specify

v. Suggestions for improving the process of availing loan under KCC
Higher officials from Agriculture department are not visiting the area and most of the peoples are not well aware about the schemes of Agri-

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market ☒
 - Any other, please specify
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Ans - Organised-market (Mandi) should be established in the panchayat

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
Higher officials from both deptt. had never visited the area, so instructions should be made to the officials to visit the panchayat and make people aware about the schemes & marketing of agriculture/horticulture produce.

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5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
 ✓ If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Good/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry		
2	Dairy units		
3	Sheep Units	<u>NIL</u>	<u>01</u>
4	Fish Ponds		

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ii. Suggestions for encouraging more households/farmers to set up new units

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households:

1.	
2.	
3.	
4.	
5.	

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: 200

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-display of rates | Yes/No |
| g) PDS machine not working | Yes/No |

h) any other

8. Number of FIRs registered in last 3 months:

- a) Are people generally satisfied by response of Police to complaints: Yes/No
b) Is copy of FIR given to people: Yes/No
c) Are people satisfied about the overall security situation in Panchayat: Yes/No
d) Any suggestions:

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

PCO	• Within 1 month • More than 1 month ✓ • Never	
Any other	• Within 1 month • More than 1 month ✓ • Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 350
- Number of children in the age group of 4-14 years enrolled in the schools: 275
- Is there any High-Higher Secondary school with more than 40% girl students: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: GASS - GULABGARH
 - ✓ If yes, whether the machine is functional: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Urgent public requirements in order of priority (Max. 07)
	1. Road Connectivity.
	2. BDO office & Assistant office should be established at Gulabgarh.
	3. Jk-Bank-Service to be started.
	4. Degree-College.
	5. Fair-price-shop
	6. Tourism sector to be explored.
	7. Building of Dake-Bungalow.
II	Any major complaint brought to notice of the Visiting Officer
	Road connectivity & Ambulance service

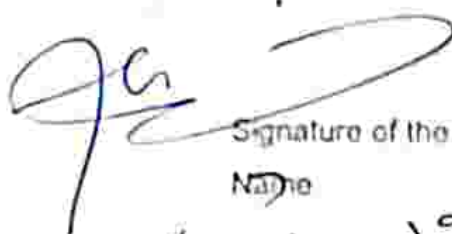
III Overall perception of functioning of the government

Govt Departments like KAD, EDUCATION, ZCOS, Health, PDD are performing better. Departments like Food & Supplies, PWD, Agriculture, are not performing very well.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

It was a good visit & people of the panchayat co-operated very well with the visiting officer and there is improvement in various departments after B2V1. But people are still facing a problem due to non-availability of vehicles on road. Priority should be given to the Road connectivity in this Area.



Signature of the visiting officer

Name

27/11/2019