



# Back to Village 2

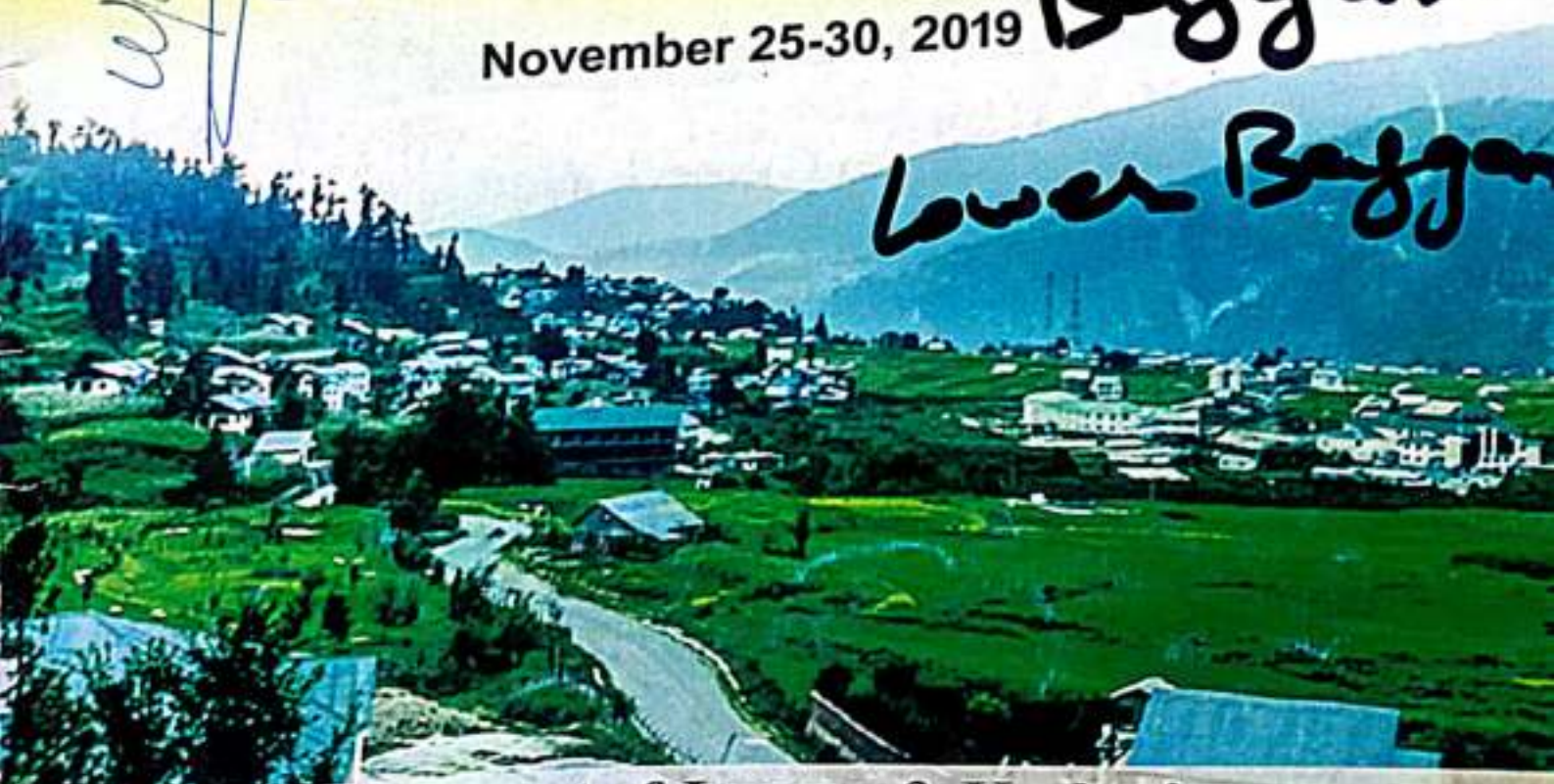
B2V2

*Updated*  
**Governance at the Doorstep**

November 25-30, 2019

**Baggan**

**Lower Baggan**



Government of Jammu & Kashmir



# Suggested Activity Schedule for the Visiting Officer

## Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

## Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
  - ✓ Read out the charter of Fundamental Duties.
  - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
  - Unveil the GPDP booklet in the Gram Sabha.
  - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
  - ✓ Unveil the 14<sup>th</sup> FC plan booklet in the Gram Sabha.
  - Inspect the four pass books- 14<sup>th</sup> FC, MDM, ICDS, Own Resources.
  - ✓ Check the purchase record register for MDM and ICDS.
  - Distribute the information flyers on Individual Beneficiary Based Schemes.
  - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
  - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
  - ✓ Get the Panchayat Biodeversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
  - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: *Suresh Kumar Konl*
- ii. Designation: *Director Finance*
- iii. Department/place of posting: *T96 ERA*
- iv. Mobile No: *7006077110*
- v. Email id: *Sureshkonl63@gmail.com*
- vi. Home District: *Jammu.*
- vii. Dates of visit: *25/26/27/28/29/30*, November 2019

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Lower Baggan*
- ii. Local Government Directory (LGD) code of the Panchayat: *015*  
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *Baggan*
- iv. Name of Tehsil: *Billawar*
- v. Name of District: *Kathua*

### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *Baggan*
- ii. No. of hamlets in the Panchayat: *9*
- iii. No. of households in the Panchayat: *700 approx.*
- iv. Population (approx.) of the Panchayat: *3500*



D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Revenue	Krishen Lal - Naib Tehsildar. <del>Kesho Shrivastava</del> - Girdawar.
2	PDD	Ashwani Kumar - AEE
3	PHE	Krishen Chandel - Daily Wager Prabhu Das - Line man.
4	Health	Arjun Kumar - FM PHW. Vandana Shrivastava - FM PHW
5	ICDS	Nedam Kumar - Supervisor.
6	Agriculture	Shyam Lal - AEA.
7	JR Bank	Alokesh Sharma - Associate Executive
8	Education	Vijay Kumar - Headmaster
9. R & B		Jagdish Ray - Daily Wager
10. Forest		Chalan Prakash - Forest Guard.
11. PDD		Joginder Lal - BDO - Sharma

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓
- iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: The concerned has been directed to prepare the same.

## 2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓  
Date of last meeting held: 20/11/2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓  
Date of last meeting held: 11/11/2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓  
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓



v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	✓ Yes/No	Secretary Panchayat	✓ Yes/No	19,84,655.23	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No	Sarpanch	✓ Yes/No	2,05,800	✓ Yes/No
ICDS (Honorarium)	Yes/No	Sarpanch	Yes/No	50 —	Yes/No
Mid Day Meals (MDM)	✓ Yes/No	Sarpanch	Yes/No	747	Yes/No
Own resources of Panchayat	✓ Yes/No	—	✓ Yes/No	—	✓ Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: MA

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 32 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: N/A

e. Whether the works have been started: Yes/No ☒

No. of works started: 7 No. (22 % to total)

If no, reason thereof: N/A

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch

(☒)

2) BDO

( )

3) Others (specify): MA

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: it was previously provided by the Department but now it will be purchased

Also mention if it is being purchased by someone else: not by Panchayat

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: N/A

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: N/A

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)



ix. Mid Day Meal (MDM) Scheme.

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: \_\_\_\_\_

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: \_\_\_\_\_

Also mention if it is being provided by someone else: NO

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs not yet lakh

✓ No. of works approved: 46

✓ No. of works started: 2

✓ No of works completed: In progress

✓ No of Job Card holders in the Panchayat: 356

✓ No. of man days generated: 358

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No efforts in this direction has been made by the villagers till date to less income resources, as reported by the villagers.



xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓  
 If no, whether subjects have been assigned in presence of the visiting officer:  
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other		Yes ✓	

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff:  
Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: <sup>days</sup> (90) 3-months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: No

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: N/A (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) \_\_\_\_\_

(2) N/A \_\_\_\_\_

(3) / \_\_\_\_\_

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 7.00 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 2020-21 (date)



- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	(1) T/Road from Gharat to khubur	Completed	Physically
RDD	(2) Play ground at P/s Dhakki	- Do -	Completed but
RDD	(3) Land Levelling cut ward no-2 and 3	- Do -	Financially
RDD	(4) Bangal Ground	- Do -	not
RDD	(5) Water Tank at Seru	- Do -	Completed.
	(6) " " " " Sageda	- Do -	

(7) T/Road from Chabga to Bheni via mobile School.

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- |   |  |
|---|--|
| a) Doctors/Paramedics/other Health staff  | (Yes/No) <input checked="" type="checkbox"/> |
| b) Teachers/ReT Teachers                  | (Yes/No) <input checked="" type="checkbox"/> |
| c) Anganwari Workers/Helpers              | (Yes/No) <input checked="" type="checkbox"/> |
| d) RDD staff                              | (Yes/No) <input checked="" type="checkbox"/> |
| e) JEs/other engineering staff            | (Yes/No) <input checked="" type="checkbox"/> |
| f) Agriculture/Horticulture staff         | (Yes/No) <input checked="" type="checkbox"/> |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) <input checked="" type="checkbox"/> |

In case any particular department has shown improvement, please specify:

Education, Animal Husbandry, Agriculture RDD.

Any department whose staff is absent most of the time: Veterinary Surgeon.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Veterinary Surgeon.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 NO

B2V2/PD&MD/2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Water Scarcity	PHE	Yes/No ✓	
Health care	Medical Department	Yes/No ✓	
Vocational Training Centre	Social Welfare	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
BDO Block	R&D	Yes/No ✓	
Road Restoration	R&B and PMGSY	Yes/No ✓	
Ration/Sale Depo		Yes/No ✓	
High School	Education Department	Yes/No ✓	
Establishment of <del>mass</del> Patwar Halga		Yes/No ✓	



# G) PLANNING, EXECUTION AND TRAININGS:

## 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: N/A

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: under process - (not finalised)

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: N/A

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: N/A

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( 11/11/2019 )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	ROD	GRS	1		
2	Health	ANW	2		

1 <sup>st</sup> Meeting Date (                      )			2 <sup>nd</sup> Meeting Date (                      )		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		NIL
6		NIL	6		
7			7		
8			8		

If no, reason thereof: N/A

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: N/A

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: N/A

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: N/A

(VLW to demonstrate the reports to the Visiting Officer)



- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. ☒ Yes
- If no, reason thereof: N/A

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ☒ Yes

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ☒ Yes

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ☒ Yes

If no, reason thereof: N/A

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ☒ Yes

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
9	Billawar	General Awareness regarding Panchayats	3 Days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ☒ Satisfactory

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ☒ Yes

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ☒ Satisfactory

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ☒ Yes

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent ☒ Satisfactory

b. General Public : Poor/Satisfactory/Good/Excellent ☒ Satisfactory

(Visiting officer to read out the schemes from the pamphlet available)

## H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Being Compiled	—	—	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	12	5	Due to want of funds	—
Pension - Widow	15	6	— do —	—
Pension - Disability	24	8	— do —	—
PM Kissan Nidhi	336	—	—	—
Ayushman Bharat	295	—	—	—
PM Jeevan Jyoti Bima Yojana	90	—	—	—
PM Suraksha Bima Yojana	200	—	—	—
PM Awas Yojana - Grameen	11	40	Due to want of funds.	69.
State Marriage Assistance Scheme	6	6	Due to want of funds	—



Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	356	—	—	2
Ladli Beti	35	15	Non availability of Pass Books	20
Swachh Bharat Mission- Individual Household Toilets	120	300	For want of funds	—
PM Ujjwala Yojana	7	9	For want of funds	—
Ujala	290	185	Non completion of formalities	—
Jandhan Account	200	—	—	—
PM Matru Vandana Yojana	20	15	Due Internet Problem	—

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	400	water supply scheme not started as yet	—
Electricity connection	183 <del>2900</del>	Lack of E. Poles and Transformer	—

- \* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## I) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): \_\_\_\_\_
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓  
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Bowli (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓  
If yes, please specify: ward no-1, 3, 2 & 8
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: NA
- viii. No. of farmers who intend to use drip/sprinkler irrigation: NA (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:  
Execution of water Tanks / ponds etc.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 30 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ✓
- iii. If no, reasons thereof: NA



### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 200 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019  
108 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far  
nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - a) Difficult processes and procedures yes
  - b) Delay by concerned Deptt. no
  - c) Delay by bank concerned yes
  - d) Any other problem, please specify: Non availability of Govt Servants who can volunteer as guarantors.
- v. Suggestions for improving the process of availing loan under KCC  
Joint Camps of awareness by the Agriculture Department and Bank officials.

### 4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
  - a) Through organized market (mandi)
  - b) Through un-organized market
  - c) Any other, please specify: Nothing is being sold.
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;  
NA
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:  
NA

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Amala	Good	
	Lemon	Good	
	Mousambi	Good.	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	20	—
2	Dairy units	15	—
3	Sheep Units	17	—
4	Fish Ponds	—	—



iii. Suggestions for encouraging more households/farmers to set-up new units

Poultry  
Apiculture

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Poultry
2.	Apiculture
3.	Dairy
4.	Floriculture
5.	Horticulture

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: ☒ Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 70.

ii. ☒ Overall satisfaction level of the people about the ration shops:  
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:

☒ Yes/No

b) Inadequate stock:

☒ Yes/No

c) Overcharging:

☒ Yes/No

d) Rude behaviour of store owner:

☒ Yes/No

e) Long distance to be covered to reach the store:

☒ Yes/No

f) Non-display of rates:

☒ Yes/No

g) POS machine not working:

☒ Yes/No

h) any other: Scanning of Ration cases not done

iii. Number of FIRs registered in last 3 months: No

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: Block needs police Chokei

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"><li>• Within 1 month ✓</li><li>• More than 1 month</li><li>• Never</li></ul>	
Social welfare	<ul style="list-style-type: none"><li>• Within 1 month ✓</li><li>• More than 1 month</li><li>• Never</li></ul>	
Police Station	<ul style="list-style-type: none"><li>• Within 1 month ✓</li><li>• More than 1 month</li><li>• Never</li></ul>	
PHE	<ul style="list-style-type: none"><li>• Within 1 month ✓</li><li>• More than 1 month</li><li>• Never</li></ul>	



PDD	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Any other	<ul style="list-style-type: none"> <li>• Within 1 month ✓</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	

vi. Any specific observation or complaint regarding any particular department:

no major problem.

#### K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 200

iv. Number of children in the age group of 4-14 years enrolled in the schools: 150

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓

✓ If yes, details of schools: N/A

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ✓

✓ If yes, whether the incinerator is functional: Yes/No

N/A

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Bagan - Thannal water lifting Scheme from Bheni source.
	2. Upgradation of M/s Thannal to High School.
	3. Pw. Health Centre Thannal.
	4. Community Hall Thannal.
	5. Upgradation of M/s Barola to High School. Water supply for P/s Dakkei.
	6. Black topping of Ghorat to Badkhandi. Road from Katti Road to Upper Basli Thannal.
	7. Building for mobile School at Thannal.
	8. Building for Sns centre Sathar.
II	9. Road from Panchayat ghar to Saru Barola Ludhari. Any major complaint brought to notice of the Visiting Officer:
	<ul style="list-style-type: none"> <li>- Bagan - Thannal water lifting Scheme from Bheni source.</li> <li>- Repair works of M/s Sathar <sup>is</sup> needed immediately.</li> <li>- Building of Primary School Saru.</li> </ul>



III	Overall perception of functioning of the government:
	Good.
IV	Overall assessment of visit and suggestions:  (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The visit was very fruitful in providing awareness regarding the different schemes launched by the Government from rural-MS-ans collection of necessary information and feedback for the overall Development of concerned Panchayat.

  
Signature of the visiting officer

Name Suresh Koul.