

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her last day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: RAVI KUMAR (MUNIAS)
- Designation: Z P E O (Zonal PHYSICAL EDUCATIONAL OFFICER)
- Department/Place of posting: YOUTH SERVICES + SHELTS, BALUR
- Mobile No: 944530390
- Email Id: kevalmuni08@gmail.com
- Home District: Jaipur
- Dates of visit: 28/02/2019 to 01/03/2019

B) LOCAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: CHAK BAN
- Local Government Directory (LGD) code of the Panchayat: 240543
(To be sourced from Rural Development Department/DO)
- Name of CD Block: BISHNATH
- Name of Tehsil: BISHNATH
- Name of District: Jaipur

PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 1 CHAK BAN & UPPER PARTIAL 3-LAUGH PARTIAL
- No. of hamlets in the Panchayat: 4 CHUNGAN JATANA 5 CHUNGAN BISHNATH
- No. of households in the Panchayat: 1000 approx
- Population (approx) of the Panchayat: 4300 approx

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PDO	Tot. 23
2	Agriculture	Asst. A
3	Social welfare	Grass-Roots
4	Animal husbandry	Veterinary sub-
5	PWD	SE
6	PHE	SE
7	Soil Fertility	Inspector
8	Education	Teacher

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghat is available in the Panchayat: Yes/No/Under construction: Yes
- If yes, whether functioning in: Own building/Other government building/Private building: Own building
- If no, whether land is available for construction of the Panchayat Ghat: Yes/No: No
- Whether the BDC office has been established (in case the officer visits the Panchayat): Yes/No/Not applicable: Not applicable

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K. If not, whether the building for BDC office has been identified: Yes/No
 applicable

L. Facilities available in the Panchayat Pui Institution:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	<u>Yes/No</u>	<u>Yes/No</u>	
Computer/print	<u>Yes/No</u>	<u>Yes/No</u>	
Telephone facility	<u>Yes/No</u>	<u>Yes/No</u>	

M. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

N. Whether Infrastructure and Assets Register has been prepared: Yes/No
 (Visiting Officer to physically check the register)

O. No. Visiting Officer to get the register prepared in higher presence and confirm: _____

2. FUNCTIONALITY:

P. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Q. Date of last meeting held: 28/12/2019

R. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
 Date of last meeting held: 27/11/2019

S. Whether the Karnal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

T. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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U. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one variation has been made
14 th Finance Commission	<u>Yes/No</u>		<u>Yes/No</u>	<u>5.3294 (30-04-2019)</u>	<u>Yes/No</u>
ICDS (Nutrition)	<u>Yes/No</u>		<u>Yes/No</u>		<u>Yes/No</u>
ICDS (Honorarium)	<u>Yes/No</u>		<u>Yes/No</u>		<u>Yes/No</u>
Mid Day Meals (MDM)	<u>Yes/No</u>		<u>Yes/No</u>		<u>Yes/No</u>
Own resources of Panchayat	<u>Yes/No</u>		<u>Yes/No</u>	<u>1.3500/-</u>	<u>Yes/No</u>
Any other Scheme, if yes, indicate name	<u>No</u>				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

V. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

W. If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

X. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 1 No. 55 %
 to total)

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d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 2 No (15 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

☒ Sarpanch

2) BDO

3) Others (specify): _____

iii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Committee has formed but purchased not made
Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Not received yet

c. Is the Panchayat/Sarpanch paying honorarium to AMWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2015-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 9.45 lakh

✓ No. of works approved: 6

✓ No. of works started: 2

✓ No. of works completed: 2

✓ No. of Job Card holders in the Panchayat: 205

✓ No. of man days generated: 1119

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

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20. Whether subjects have been assigned by the Sarpanch to the works: Yes/No
 If not, whether subjects have been assigned in instances of the visiting officer: Yes/No

21. Major challenges being faced by the Sarpanch in functioning and execution of work:

22. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RD	Yes/No	
MLW	RD	Yes/No	
JE	RDO	Yes/No	
CUPO	Social Welfare	Yes/No	
TSWC	Social Welfare	Yes/No	
Angamwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
the MDIA	School Education	Yes/No	
DMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

23. If the Sarpanch having any difficulty in execution of works, identification of beneficiaries taking other interest:

✓ Non cooperation by officials: Yes/No

If yes, who: (specify)

✓ Non disclosure of correct beneficiaries by officials: Yes/No

✓ Delay in preparation of estimates/technical solutions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: (specify number of days)

✓ Officers not sharing details of guidelines/laws of beneficiaries: Yes/No

✓ Any other difficulty, give details: No

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

1. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: (date)

2. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of other works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

3. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 6.96 lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 8/11/2019 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/surpassed in the Panchayat after B2V1, details thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
R.O.D	Self help group of women	No	
R.O.D	Construction of well at Chakla Baram	No	
R.O.D	Self help group of women	No	
	Self help group of women		
	Self help group of women		

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/PT Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDO staff (Yes/No) ☒
- e) JES/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Social welfare & revenue dept

Any department whose staff is absent most of the time: R.O.D

Any department whose officers/officials has not visited the Panchayat even once since B2V1: No

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: No

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vi. Areas of major concerns brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Water supply & electricity	POO	Yes/No ☒	
Sanitation & road	POO	Yes/No ☒	
Water supply & electricity	POO	Yes/No ☒	
Sanitation & road	POO	Yes/No ☒	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Water supply & electricity	RDO	Yes/No ☒	Completed
Sanitation & road		Yes/No ☒	
Water supply & electricity		Yes/No ☒	
Sanitation & road		Yes/No ☒	

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat (bar or at some prominent place): Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in higher presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (<u>17/11/2019</u>)		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	<u>PHD</u> <u>Sub-Dir</u>	1	
2	<u>Skilling</u> <u>SV</u>	2	

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1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
3	<u>PRIMAL</u> <u>Sub-Dir</u>	3	
4	<u>SWEEP</u> <u>Sub-Dir</u>	4	
5	<u>FINANCE</u> <u>Sub-Dir</u>	5	
6	<u>Education</u> <u>Sub-Dir</u>	6	
7	<u>AGRICULTURE</u> <u>Sub-Dir</u>	7	
8	<u>SOCIAL WELFARE</u> <u>Sub-Dir</u>	8	
9	<u>CO-OPERATION</u> <u>Sub-Dir</u>	9	

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

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Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____

ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
9	800 OFFICE BISHNATH	Travel/PTIs	3 days

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

iii. Whether any exposure visit within J&K/country has been conducted: Yes/No

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: _____

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

III INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

Visiting Officer to fill appropriate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pension (Age - but not sanction -) (Nos.)	Reasons for pending	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	56-39 57-30 58-9	NIL		NIL
Scholarship for Minority students	57-39 58-39 59-9	NIL		NIL
Pension - Old Age	53	62	42% of funds not available	62
Pension - Widow	37	12		12
Pension - Disability	28	2		2
PM Kisan Nidhi	310	92		-
Ayushman Bharat	437			
PM Jeevan Jyoti Bima Yojana		Data not provided		
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramin	NIL	15	already covered	-
State Marriage Assistance Scheme	NIL	7		7

Schemes/Services	Beneficiaries (approx. covered) (Nos.)	Pendency (approx. but not functional) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
MREGS Job Card	245	20	---	20
Leak Repair	52	16	Wx & b-b	16
Sewage Disposal Machine- Individual Household	126	66	lack of funds	
Pit Lijawin Yojana				
Lijala				
Janadhan Account				
PM Aardra Yojana				
Yojana				

* The visiting officer to conduct scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

iv. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	No		No
Electricity connection	No		No



* Visiting officer to collect the list of beneficiaries/individuals who need fresh applications. He/she to also collect any questions and handover at district headquarter.

II. FARMING FARMERS INCOME:

1. IRRIGATION

i. Copying copy of the Panchayat Samiti High Priority list/record

ii. Field survey of irrigation. (to identify the water source, storage, mode, etc.)

iii. Status of adequacy of irrigation facility in the Panchayat Samiti/individual

iv. Are there any on-farm irrigation sources in the Panchayat Samiti?

v. If yes, please specify (Canal, CWT, VMD, etc.) and the source of water (open well, bore well, etc.)

vi. Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No

vii. If yes, please specify: _____

viii. Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No

ix. No. of farmers who are engaged in irrigation in the Panchayat: Nil

x. No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)

xi. Any suggestions to improve irrigation facilities in the Panchayat: Request for Sprinkler Irrigation

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. %age): 100

ii. Are adequate HYV seeds available to the farmers? Yes/No

iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 173 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019 28 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far N/A Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - a) Difficult processes and procedures -
 - b) Delay by concerned Deptt. No
 - c) Delay by bank concerned ✓
 - d) Any other problem, please specify: N/A

v. Suggestions for improving the process of availing loan under KCC

Awareness Cpts for KCC loans

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) N/A
 - b) Through un-organized market ✓
 - c) Any other, please specify: N/A
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing. Requirement of Procurement Centre
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: Storage Facility

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No Yes
If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Reluctant/Good/Excellent Good/Excellent
- ii. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	2	2
2	Dairy units	5	2
3	Sheep Units	-	-
4	Fish Ponds	-	-

iii. Suggestions for encouraging more households/farmers to set up new units
/

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households:

1. less self interest in farming.

2.

3.

4.

5.

j) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
b) Inadequate stock: Yes/No
c) Overcharging: Yes/No
d) Rude behaviour of store owner: Yes/No
e) Long distance to be covered to reach the store: Yes/No
f) Non-display of rates: Yes/No
g) POS machine not working: Yes/No

h) any other: _____

iii. Number of FIRs registered in last 3 months: 4 (House)

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

v. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental staff/functionalaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	<u>With in one month.</u> <u>Govt. staff.</u>
Social welfare	• Within 1 month • More than 1 month • Never	<u>With in one month</u>
Police Station	• Within 1 month • More than 1 month • Never	<u>With in one month</u>
PHE	• Within 1 month • More than 1 month • Never	<u>With in one month</u>

PDD	• Within 1 month • More than 1 month • Never	within 1 month
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No Yes

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No Yes

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 250

iv. Number of children in the age group of 4-14 years enrolled in the schools: 250

v. Is there any higher/Higher Secondary school with more than 40% girl students: Yes/No Yes

vi. Whether RPD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RPD has provided Sanitary Napkin Incinerator in the above Schools: Yes/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i	Urgent public requirements in order of priority (Max. 07):
1	Level of work done at waste & chamber system
2	Level of work done at waste & chamber system
3	Level of work done at waste & chamber system
4	Level of work done at waste & chamber system
5	Level of work done at waste & chamber system
6	Level of work done at waste & chamber system
7	Level of work done at waste & chamber system
ii	Any major complaint brought to notice of the Visiting Officer:
	- The condition of ground is very poor. - Supply of water is poor - Supply of electricity is poor.

III	Overall perception of functioning of the government:
	Good
IV	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The RDO dept plays important role in the development of pvt. and 1/2 RDO dept. but more emphasis in the development of pvt.

Signature of the visiting officer

Name

Kaviraj Kumar (Machh)

Physical Education Officer
Bhailal