



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *Dr. Munir Ahmad Qureshi*
- ii. Designation: *Chief Animal Husbandry officer,*
- iii. Department/place of posting: *Animal Husbandry Dept. Shopian.*
- iv. Mobile No: *7006674352*
- v. Email id: *munir467@gmail.com.*
- vi. Home District: *Baramulla.*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *BARBUGH Imam SAHIB*
- ii. Local Government Directory (LGD) code of the Panchayat: *274577*
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *BARBUGH*
- iv. Name of Tehsil: *BARBUGH*
- v. Name of District: *SHOPIAN*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *02 (Two).*
- ii. No. of hamlets in the Panchayat: *03 (Three).*
- iii. No. of households in the Panchayat: *245*
- iv. Population (approx.) of the Panchayat: *1760.*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Revenue	Tehsildar BARBUSH
2	Sheep Husbandry	Vety. Asstt. Surgeon.
3	Agriculture	Agriculture Extension officer.
4	Education.	Principal Hr. Secondary
5	Horticulture.	
6	Irrigation & Flood Control	works Supervisor
7	Revenue	Patwari
8	Rural Development	Panchayat Secretary.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building ✓

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified Yes/No ☒ applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	☒ Yes/No	Yes/No	BDC office not available
Computer/printer	☒ Yes/No	Yes/No	Do
Telephone facility	☒ Yes/No	Yes/No	Do-

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒

Date of last meeting held: 12-09-2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒

Date of last meeting held: 19-08-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ☒

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	1. Administrator 2. Panchayat Secretary	Yes/No ✓	15,65,000 (15.65 lacs)	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	1. Administrator 2. Supervisor	Yes/No ✓	Zero	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	1. Administrator 2. Supervisor	Yes/No ✓	Zero	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	ZEO Baebugh Administrator	Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Panchayat Secretary	Yes/No ✓	80,000/- (0.80 lacs)	Yes/No ✓
Any other Scheme, If yes, indicate name	MGNREGA	BDO	No	nil	

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 5 No. (40 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒
If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: Nil No. (_____ % to total)

If no, reason thereof: Due to Prevailing Turmoil besides climate

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

()

2) BDO

(☒)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: Administrator appointed recently.

Also mention if it is being purchased by someone else: Last purchase made in March-2019 for 6 months by SLPC upto 8/2019 All Centres are

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: The practice of nutrition of Anganwadi

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: Practice started from April but due to non-availability of Administrator/Sarpanch who stands appointed recently

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒
No payment made so far.
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Panchayat dignitaries were not available till date. In future powers given to Panchayats.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Same reason.

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 15.62 lakh

✓ No. of works approved: 35

✓ No. of works started: Nil.

✓ No of works completed: —

✓ No of Job Card holders in the Panchayat: 163

✓ No. of man days generated: 4201.

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer:
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Non availability of internet facility & communication.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: Ending Dec. 2019 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Bore well at Jamia Masjid Barabugha - Ending 2/2020

(2) Play Ground, Leveling & other construction - Ending 12/2019

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 04.00 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: March 2020 (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
14 FC/RDD	02 weeks.	No.	Appraisal guaranteed security
MGNREGGA	39 weeks.	No.	Under Process
Horticulture	MIDH	No.	Under Process
NLM/Animal Husbandry		No.	Under Process

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ☒ |
| b) Teachers/ReT Teachers | (Yes/No) ☒ |
| c) Anganwari Workers/Helpers | (Yes/No) ☒ |
| d) RDD staff | (Yes/No) ☒ |
| e) JEs/other engineering staff | (Yes/No) ☒ |
| f) Agriculture/Horticulture staff | (Yes/No) ☒ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ☒ |

In case any particular department has shown improvement, please specify:

No.

Any department whose staff is absent most of the time: - Nil -

Any department whose officers/officials has not visited the Panchayat even once since B2V1: No.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 _____

GI PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDPI):

i. Whether the GPDPI for the schemes transferred to the Gram Panchayats have been initiated for the year 2019-20? Yes/No

If no, reason thereof: _____

ii. Whether the activities and schemes approved under GPDPI for 2019-20 are under implementation? Yes/No

iii. Whether Panchayat-wise deaggregation of the resources earmarked for the scheme for 2020-21 has been done by the Sectoral Officers? Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board displaying the schemes with allocation for the year 2020-21 has been installed in Panchayat Chair or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDPI Portal for preparation of GPDPI 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt functionaries) in the last two meetings:

1 st Meeting Date ()				2 nd Meeting Date ()			
S. No.	Department	Designation	S. No.	Department	Designation	S. No.	Department
1			1				
2			2				

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1 st Meeting Date ()				2 nd Meeting Date ()			
S. No.	Department	Designation	S. No.	Department	Designation	S. No.	Department
3			3				
4			4				
5			5				
6			6				
7			7				
8			8				

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

viii. Whether the GPDPI Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof: _____

(V.L.W to demonstrate the reports to the Visiting Officer)

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4. Whether the urban poor interested in the Programme during Mission Antyodaya Scheme, 2016 are being bridged while preparing concept plan for 2020-21. Yes/No
 If no, reason thereof _____

2. SOCIAL ASPECT

1. Whether the details with regard to the schemes being implemented by the Gram Panchayats are posted publicly in the Gram Sabha on quarterly basis for carrying out audit. Yes/No
 If no, reason thereof _____

2. Is the Social Audit Committee formed in BZV's conducting social audit. Yes/No
 If no, reason thereof _____

3. Whether the issues arising during the audit are being redressed by the department concerned. Yes/No
 If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
 If yes, provide details _____

No. of Elected Representatives trained	Place of training	Theme of training	No. of days

4. Quality of training: Poor/Satisfactory/Very Good/Excellent.

5. Whether any exposure visit within JSV/Outside has been conducted. Yes/No

6. Yes, Visiting Officer to record the experiences/views of the representatives about the visit. Poor/Satisfactory/Very Good/Excellent

7. Whether any digital literacy training has been conducted for Saepanchay. Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent.

8. Level of awareness among the elected representatives and general public about the schemes provided to Panchayats.

a. Elected representatives : Poor/Satisfactory/Good/Excellent
 b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

No. of representatives in this Panchayat Halga.

4) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number left out

Scheme/Service	Beneficiaries covered (Nos.)	Irregularity (significant irregularities) (Nos.)	Problems for speedy processing	Problems for speedy processing (submitted to visiting officer (Nos.))
Scholarship for Minority students	12	NIL	NIL	NIL
Pension - Old Age	08	05	Under process	NIL
Pension - Widow	10	10	Do.	NIL
Pension - Disability	13	09	Do	NIL
PM Kisan Nidhi	171	NIL	NIL	NIL
Ayushman Bharat	196	04	Documentary documents	NIL
PM Jeevan Jyoti Bani Yojana	NIL	-	-	-
PM Suraksha Bima Yojana	NIL	-	-	-
PM Awas Yojana - Gramin	01	30	Fundly awarded	-
State Marriage Assistance Scheme	06	05	Under process	NIL

3. LOADING FACILITY AVAILABLE TO THE FARMERS:

- a) No. of farmers without access Credit Card 50% (None) 340 = 170
- b) No. of farmers who have applied loan facility through KCC during 2019 01 None
- c) No. of farmers who applied for KCC Loan but not provided so far 59 None
- d) Problems being faced by farmers in availing KCC loan (tick whichever relevant):
- a) Official processes and procedures ✓
 - b) Delay by concerned Dept No
 - c) Delay by bank concerned Yes
 - d) Any other problem, please specify lack of interest facility as expected by Bank.
- e) Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- i) How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (markets) Yes
 - b) Through un-organized market Yes
 - c) Any other, please specify No.
- ii) If the surplus produce is not being sold in any market, what measures can be taken to encourage better marketing by value addition & food processing.
- iii) Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce.

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- a) Have any agriculturalist for diversification towards high value crops/fruit in the Panchayat? Yes/No
- ✓ If yes, please specify

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Barriers (if any)
1.	Kiree	Vegetable	
2.	Traditional varieties of pulses	High density veg. & dry fruits	

6. INCREASING LIVESTOCK PRODUCTION:

- i) Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii) Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up their units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	24	10
2	Dairy units	200	15
3	Sheep Units	10	10
4	Fish Ponds	Nil	Nil

7. List 5 suggestions in order of priority which can help in increasing income of farm/structural households:

1. Upgradation of infrastructure of all AFS farms & allied sectors.
2. Use of high yielding seeds/germplasm
3. Use of latest technology.
4. Extension of all facilities to farmers.
5. Provision of marketing facilities to farmers.

4) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhar card: Yes/No
2. Overall satisfaction level of the people about the ration shops:
Major problems/complaints with regard to ration shops:
 a) Irregular opening: Yes/No
 b) Inadequate stock: Yes/No
 c) Overcharging: Yes/No
 d) Rude behaviour of store owner: Yes/No
 e) Long distance to be covered to reach the store: Yes/No
 f) Non-display of rates: Yes/No
 g) PDS machine not working: Yes/No

8) any other: No

9. Number of FPIs registered in last 3 months: 01

a) Are people generally satisfied by acquisition of Police to secure them? Yes/No
b) Is copy of FIR given to people? Yes/No

c) Are people satisfied about the overall security situation in Panchayat? Yes/No
d) Any suggestions: The Police has to be people friendly

10. Public participation:

- a. Are departmental staff available: Yes/No
- b. Are departmental staff responsive: Yes/No
- c. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/Details, if any
Revenue	<u>Within 1 month</u> • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	<u>Non-availability of funds at present time.</u>
Police Station	<u>Within 1 month</u> • More than 1 month • Never	
PHE	<u>Within 1 month</u> • More than 1 month • Never	

POD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department?

K) OTHERS

i. Whether and how designated within Panchayat for collection and disposal of plastic waste. *Yes/No*

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. *Yes/No*

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat. *42*

iv. Number of children in the age group of 4-14 years enrolled in the schools. *28*

v. Is there any higher/secondary school with more than 40% girl students? *Yes/No*

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above schools. *Yes/No/Not applicable*

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional. *Yes/No*

vii. Whether RDO has provided Sanitary Napkin Incubator in the above schools. *Yes/No/Not applicable*

✓ If yes, whether the incubator is functional. *Yes/No*

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i. Urgent public requirements in order of priority (Max. 07)

1. *Link H. So. Schol (Street Lighting).*

2. *Post Station (POD)*

3. *Taluk Social Welfare Officer*

4. *Physician/Surgeon/Gynaecologist (new type PNC).*

5. *Fire Service Station*

6. *Borewell at Janna masjid*

7. *Irrigation Subdivision.*

ii. Any major complaint brought to notice of the Visiting Officer.

None of the problems highlighted in B2V, was observed and resolved.

III Overall perception of functioning of the government:

Govt. functioning affected badly due to Continuous disturbance.

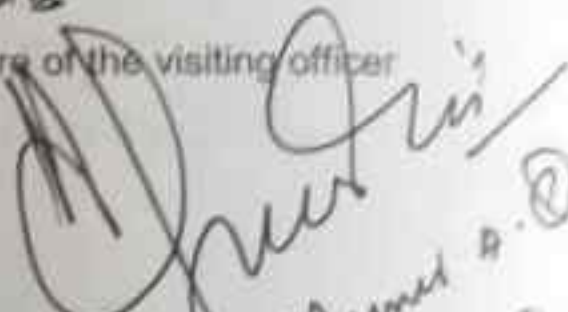
IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The Villagers were found to be disillusioned & disappointed with the Govt Sector in general for not fulfilling their commitments made in B2V1 Programme. This is in the fitness of the things that the Admin. ensures the implementation of all Programmes promised at such occasions so as to get the desired results.

Signature of the visiting officer

Name


(Dr Munir A. Durrani)
Chief A.W. officer,
Shekhar.