

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during the visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name: Syed Humayoun Rubir
 ii. Designation: Assistant Professor
 iii. Department/Space of posting: Zakir Education / GDC Budgam
 iv. Mobile No: 7006038881
 v. Email id: syedhumayoun@gmail.com
 vi. Home District: Budgam
 vii. Dates of visit: 25/09/2019 to 30/09/2019

B) LOCATIONAL DETAILS OF PANCHAYAT

i. Name of the Panchayat: Malpora
 ii. Local Government Directory (LGD) code of the Panchayat (To be sourced from Rural Development Department, DC)
 iii. Name of CD Block: CA Surief
 iv. Name of Tehsil: CA Surief
 v. Name of District: Budgam

C) PANCHAYAT PROFILE:

i. No. of revenue villages in the Panchayat: 02
 ii. No. of hamlets in the Panchayat: 02
 iii. No. of households in the Panchayat: 290
 iv. Population (approx.) of the Panchayat: 2280

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	A E A
2	Horticulture	Technician
3	Animal Husbandry	SVP
4	Navigation	Helper
5	R & B	Road worker
6	Health	PHN
7	ICDS	Worker
8	Education	Teacher

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction ☒ Yes/No/Under construction
- ii. Whether the BDC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable ☒ Yes/No/Under construction
- iii. Whether the BDC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable ☒ Yes/No/Under construction

- iii. If not, whether the building for EDC office has been identified. Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	EDC Office	Remarks
Furniture	Yes/No	Yes/No	inadequate
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared. Yes/No
(Visiting Officer to physically check the register)
- If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No
- Date of last meeting held: 14-Nov-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No
- Date of last meeting held: 26-06-2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary. Yes/No
- (Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate Bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. or Lakhs)	Whether all bank and transactions have been made
14 th Finance Commission	Yes/No	Secretary Panchayat	Yes/No	29.0	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	24805	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	Nil	Yes/No
Mid Day Meals (MDM)	Yes/No	Head	Yes/No	000258	Yes/No
Own resources of Panchayat	Yes/No	Secretary Panchayat	Yes/No	Nil	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No
- If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award:
- a. Whether a year Action Plan 2018-20 has been prepared. Yes/No
- b. Whether the detailed estimates for all works have been prepared. Yes/No
- c. No. of works for which estimates have been prepared: 2 No. (100 % to total)

d. Whether Action Plan has been approved by the DDG. Yes/No

If no, reason thereof _____

e. Whether the works have been started. Yes/No

No. of works started: 21 No. (6.8 % in value)

If no, reason thereof _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify) Administrators

III. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof _____

Process has started will be started soon.

Also mention if it is being purchased by someone else: ICDS

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level. Yes/No

If no, reason thereof _____

Process has started will be started soon.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

g. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof _____

Process has started will be started soon.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof _____

Process has started will be started soon.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

X. MGNREGS

a. Whether MGNREGS Plan 2019-20 has been approved. Yes/No

b. If yes

✓ Funds allocated to the Panchayat: Rs 9.60 lakh.

✓ No. of works approved: 21

✓ No. of works started: 0

✓ No. of works completed: 0

✓ No. of job card holders in the Panchayat: 141

✓ No. of man days generated: 0

a. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

xi. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer.
 Yes/No *Yes/No not checked.*

xii. Major challenges being faced by the Panchayat in functioning and execution of work.

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RDO	☒ Yes/No	
VLW	RDO	☒ Yes/No	
JE	RDO	☒ Yes/No	
CDPO	Social Welfare	☒ Yes/No	
TSYO	Social Welfare	☒ Yes/No	
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/ZED	School Education	☒ Yes/No	
IC MDM	School Education	☒ Yes/No	
BMD	Health	☒ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	☒ Yes/No	
Patwar	Revenue	☒ Yes/No	
Agriculture Extension Official	Agriculture	☒ Yes/No	
Horticulture Extension Official	Horticulture	☒ Yes/No	
Village functionaries		☒ Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

☒ Non co-operation by officials. Yes/No

If yes, who _____ (specify)

☒ Non disclosure of funds available/schemes by officials. Yes/No

☒ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

☒ Delay in administrative approval by officers. Yes/No

If yes, how long 2 to 3 months (specify number of days)

☒ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No

☒ Any other difficulty, give details: Payment not made at time could spend on not adequate

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Building school playground at public park
 (2) Over gateway at Govt park.

iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released: Rs. Nil lakh

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks
R.D.D	Building of Public Welfare Group at Dada pur	Yes	Under progress

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- 1. Doctors/Paramedics/other health staff (Yes/No) ☒
- 2. Teachers/Ret Teachers (Yes/No) ☒
- 3. Anganwadi Workers/Helpers (Yes/No) ☒
- 4. RDO staff (Yes/No) ☒
- 5. JEs/other engineering staff (Yes/No) ☒
- 6. Agriculture/Horticulture staff (Yes/No) ☒
- 7. Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time Food Dept.

Any department whose officers/staffs has not visited the Panchayat even once since BZV1 Spillover Dept.

Any department which has utilized any grant or fund of fund of service officer in the Panchayat since BZV1 Public Service & Sports

vi. Areas of major complaints brought to notice.

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Fertilization of Land Settlement	Revenue	Yes/No ☒	
Disturbance of funds under minor work, but are delayed or no work left.		Yes/No ☒	
Compensation of land provided to the panchayat not duly given		Yes/No ☒	This has not yet proper functioning after Panchayat.

vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
1. Non availability of Drinking water	P.H.E	Yes/No ☒	most Drinking demand
2. Scarcity of water for irrigation purpose	Sanitation	Yes/No ☒	
3. Food protection fund on water supply and water	Food	Yes/No ☒	
4. most of the public are poor	P.D.D	Yes/No ☒	
5. Young people are poor		Yes/No ☒	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: _____

- Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

- Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers? Yes/No

If no, reason thereof: pending language political conditions.

- Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: _____

- Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Confirmed not available since Aug 5 2019.

- Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Post functions) in the last two meetings:

1 st Meeting Date (26/6/20)			2 nd Meeting Date (27/8/20)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Inf (180)	AE	1	Group	Inf
2	Inf	AE	2	Group	Inf

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	PHE	JE	3	Group	Inf
4	PHE	AE	4	Group	Inf
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: possible due to pending law & order situation since Aug 2019.

- Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

- Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No

If no, Reason thereof: _____

- Whether the approved Panchayat and Panchayat functions, reports are being uploaded through Panchayat Portal? Yes/No

If no, reason thereof: Software not available.

If yes, the document and the report to the Visiting Officer:

x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2018 are being bridged while preparing GPDP plan for 2020-21. Yes/No.

If no, reason thereof _____

2. SOCIAL AUDIT

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof _____

ii. Is the Social Audit Committee formed in B2V1 conducting social audit. Yes/No

iii. Whether the issues raised during the audit are being reviewed by the department concerned. Yes/No

If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS

i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
1	DC Office	Training for	4

ii. Quality of training. Poor/Satisfactory/Very Good/Excellent

iii. Whether any exposure was within USA/Outside has been conducted. Yes/No

iv. Whether any digital library training has been conducted for representatives of the elected representatives about the net. Poor/Satisfactory/Very Good/Excellent

v. Whether any digital library training has been conducted for representatives. Yes/No

vi. Level of awareness among the elected representatives and general public about the schemes delivered to Panchayats.

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the principal available)

ii) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (not sanctioned) (Nos.)	Reasons for pendency	Final applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Data not available due to on line applications			
Scholarship for minority students	Data not available due to on line applications			
Pension - Old Age	20	19	Deferred not available	
Pension - Widow	13	01	Deferred not available	
Pension - Disability	5	—	—	—
PMA Kisan Nidhi	—	—	—	—
Ayushman Bharat	01	—	—	—
PMA Jeevan Jyoti Bina Yojana	—	—	—	—
PMA Sarva Shiksha Bina Yojana	—	—	—	—
PMA Aarogya Yojana - Drishya	—	6	Deferred not available	
State Muzangra Assistance Scheme	—	116	Deferred not available	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	141	20	Grantee not yet available	
Ladi Beti	16			15
Swachh Bharat Mission- Individual Household Toilets	-	-	-	-
PM Ujjwala Yojana	-	-	-	-
Ujala	2	-	-	-
Jaridhan Account	200	-	-	-
PM Matri Vardana Yojana	14	1	Grantee not yet available	-

* The visiting officer to enclose schema-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	410	Area pipeline not available	61
Electricity connection	03	Electric poles and wires not available	-

* Visiting officer to enclose the list of individuals/beneficiaries who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME

1. IRRIGATION

i. Topography of the Panchayat: Semi-hilly/Plains/Kand.

ii. Major sources of irrigation: Canals/River/Tube Wells/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Not Sufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Gravels/Water/Springs/ponds/other water body) _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: Dry weather

vi. Whether the Panchayat has potential for drought resistant irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: 20

viii. No. of farmers who intend to use drip/sprinkler irrigation: 200 (Max)

ix. Any suggestions to improve irrigation facilities in the Panchayat

Construction of water dam in the Egram
Panchayat Malpura

2. HIGH YIELDING VARIETY (HYV) SEEDS

i. Farmers using High Yielding Variety seeds (Approx): 90 %

ii. Are distribution of HYV seeds available to the farmers: Yes/No

iii. If not, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without KACC Check Card 130 (out of 150)

ii. No. of farmers who have availed loan facility through KACC during 2019
25 Yes 0 No

iii. No. of farmers who applied for KACC loan but did not proceed so far
nil Yes nil No

iv. Problems facing faced by farmers in availing KACC loan (tick whichever relevant):

a) Difficult procedures and procedures

b) Delay by concerned Deptt.

c) Delay by bank concerned

d) Any other problem, please specify

Bank procedures makes it almost impossible for the farmers to avail the loan.

Despite of taking the agricultural land as mortgage.

Bank are asking for two guarantors who are supposed to be govt employees. This makes availing loan almost impossible.

How is agricultural horticulture products sold (tick whichever relevant):

a) Through organized market (mandi)

b) Through un-organized market

c) Any other, please specify

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural horticulture produce.

Cheap and better transportation facilities.

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

i. Is there any scope/potential for diversification towards high value cropping in the Panchayat? Yes/No Yes

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Pineapple	Profitability of old storage	

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about widely schemes of Animal Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

Sr. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	No	100
2	Dairy units	-	5
3	Sheep Units	-	20
4	Fish Ponds	-	-

iii. Suggestions for encouraging more household members to set-up new units

- ① More animals can't need to be owned.
- ② Bank procedure should be easy.

7. List 5 suggestions in order of priority which can help in increasing income of farmstead households.

1. transportation of fruits produce at common rates.
2. better irrigation facilities.
3. availability of quality fertilizers.
4. more measures to increase livestock production.
5. introduction of livestock units.

3) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction / level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) PDS machine not working: Yes/No

h) any other: _____

iii. Number of FIRs registered in last 3 months: NA

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

iv. Public perception

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/Remarks, if any
Revenue	• Within 1 month • More than 1 month • Never	<u>The department is under-staffed.</u>
Social welfare	• Within 1 month • More than 1 month • Never	<u>The dept. is under-staffed</u>
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	<u>Reason unknown</u>

III	Overall perception of functioning of the government	Great depths are, as such, stopping normally; however, most of the depth are under staffed. This means overall functionality of the government and consequently minister's executions of the government seems.
IV	Overall assessment of visit and suggestions:	(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) The visit as such was not really, but people were not enthusiastic. They had high hope of the B.V. visit. However, allocation of money, labour and department with disbursement and delay in approval of the work was rather disappointing. <u>Suggestions:</u> Funds from B.V. Programme should be increased and distributed on time. Approval work should start very soon after the visit.

Signature of the visiting officer
 Name Dr Syed Hamayun Sharif.