



Back to Village 2

B2V2

Narboo
the village
Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon



General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must famillanise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

vi. The visiting officer should try and visit the many local institutions including Anganwadis, Panchayat Centres etc. as possible. He should also interact with some of the workers coming out/going through different schemes like MGNREGS and other government programmes. If ever there is a large meeting project in the village, the officer should definitely inspect the same and record its progress.

ix. In addition to all other activities that the visiting officer will carry out, he/she should try special emphasis on 100% enrollment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and emerging rural/minor enterprises and village industries.

x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.

xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, the observations should be based on a consensus view emerging from the interactions in the village.

xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.

xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2VZ booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner on violation of guidelines and ensuring regularity of the visit before going to the Panchayat
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture)
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties
 - Discuss B2V report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities
 - Unveil the GPDP booklet in the Gram Sabha
 - Get the resolution for approval of GPDP and MGNREGS passed in the Gram Sabha
 - Unveil the 14th FC plan booklet in the Gram Sabha
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources
 - Check the purchase record/register for MDM and ICDS
 - Distribute the information flyers on Individual Beneficiary Based Schemes
 - Fill up those columns of the B2VZ booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes eg Backyard Poultry, Dairy Entrepreneurship Schemes etc.
 - Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat/Mot Gram Sabha resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register if the same is not available, the officer will get it prepared.

• arrive early at 7:30-8:00 am and call ahead with Panchayat

On a sunny day, the 40 households who are affiliated to the Panchayat committee arranged the Panchayat set up in the Panchayat committee hall. The Panchayat set up is a small table with chairs and benches. The Panchayat set up is a small table with chairs and benches. The Panchayat set up is a small table with chairs and benches.

• The Panchayat set up is a small table with chairs and benches.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water utilities, the well, electric station, important private enterprises.
- Visit other villages in the Panchayat
- Evening: Meeting with PPR representatives, Panchayat government functionaries and the Panchayat committee to discuss and deliberate about the work programme being faced by the people of the Panchayat and ways to improve the work programme and services of the Panchayat.
- End of the day: 8:00 PM

Day 2

- Early morning: 7:00 AM
- Morning meeting with the Panchayat members
- The Panchayat members are divided into groups by the Panchayat members. The Panchayat members are divided into groups by the Panchayat members. The Panchayat members are divided into groups by the Panchayat members.
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Day 2 Afternoon:

- Visit the Panchayat committee office and meet the Panchayat committee members
- Meet the Panchayat committee members for the Panchayat committee
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- Meet the Panchayat committee members for the Panchayat committee

Form to be filled up by the Gram Panchayat
 and submitted to the District Collector

A. DETAILS OF REPORTING OFFICER

Name: Laxman Singh Gahlot

Designation: Secretary

iii. Description of the Gram Panchayat and other details: Gram Panchayat

iv. Location of Gram Panchayat: Gram Panchayat

v. Name of the Gram Panchayat: Gram Panchayat

vi. Date of report: 25/07/2018

B. LOCAL DETAILS OF PANCHAYAT

i. Name of the Gram Panchayat: Gram Panchayat

ii. Local Government (LGD) Code of the Gram Panchayat: 240000

iii. Name of the Gram Panchayat: Gram Panchayat

iv. Name of the Gram Panchayat: Gram Panchayat

v. Name of the Gram Panchayat: Gram Panchayat

vi. Name of the Gram Panchayat: Gram Panchayat

C. PANCHAYAT PROFILE

i. No. of revenue villages in the Panchayat: 04

ii. No. of hamlets in the Panchayat: 10

iii. No. of households in the Panchayat: 521

iv. Population (approx.) in the Panchayat: 2600

BZVZ/PD&MB/2018

by FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

Designation of the officer/official

Department

S. No.

EDUCATION

TECHNICAL - 03

AGRICULTURE - 01

ICDS

AGRICULTURE - 01

AE

PMGSY

PMGSY - 02

RDS

Forest Guard

Forest Guard

JE, Water supply

P.T.E

Gram Panchayat Secretary

HEALTH

S. Dhakia

P.W.D

Agriculture

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

1. INFRASTRUCTURE:

i. Whether Panchayat Office is available in the Panchayat? Yes

construction

ii. Whether functioning in own building/Other government building? Yes

iii. Whether land is available for construction in the Panchayat? Yes

iv. Whether the BLC office has been established in the Panchayat? Yes

BZVZ/PD&MB/2018

Presented by the

Figure 1

will also check that the bank account is in the name of the Principal and operated by

Circumstance	Percentage of respondents who believe that the use of force is justified in the circumstance
Self-defense	~95%
Protection of others	~85%
Protection of property	~75%
Protection of the community	~65%
Protection of the environment	~55%
Protection of the economy	~45%
Protection of the culture	~35%
Protection of the society	~25%

Any other Scheme					
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[illegible][illegible]

1. Whether Action Plan has been approved by the DDC Yes/No _____
 If no, reason thereof: only for 1st time. 1st time is approved
2. Whether the works have been started Yes/No _____
 No. of works started: 1 No. of works 1 % to total: 100
3. Who is issuing work order for works being executed under 14th FC (tick one):
 1) Sarpanch ()
 2) BDO (X)
 3) Others (specify): _____
4. Integrated Child Development Scheme (ICDS):
 a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/No _____
 If no, reason thereof: _____
 Also mention if it is being purchased by someone else: _____
 b. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/No _____
 If no, reason thereof: No supply of nutrition items to Anganwadi Centres
 c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level Yes/No _____
 If no, reason thereof: _____
 d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No _____
 (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

- ix. Mid Day Meal (MDM)/Scheme
 a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No _____
 If no, reason thereof: not in work order of BDO Scheme
- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat Yes/No _____
 If no, reason thereof: _____
 Also mention if it is being provided by someone else: _____
- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/No _____
 (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
- x. MGNREGS
 a. Whether MGNREGS Plan 2019-20 has been approved Yes/No _____
 b. If yes,
 ✓ Funds allocated to the Panchayat Rs Nil lakh
 ✓ No. of works approved: 05
 ✓ No. of works started: Nil
 ✓ No. of works completed: Nil
 ✓ No. of job card holders in the Panchayat: 370
 ✓ No. of man days generated: 10000
 xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No _____
 If yes, whether approved by the Gram Sabha Yes/No _____
 If no, reason thereof: not in work order of BDO Scheme

~~Any department which has organized any event or camp or tour of senior officer in the Panthayat since 20/11/2017, hereby being advised that~~

Any department whose officers/officials has not visited the Panchayat even once since BZV 1

Any department whose staff is absent most of the time

Apply as a thin layer to the skin. Do not use on the face or neck.

- | | | |
|----|--|----------|
| 50 | Doctors/Paramedics/other Health staff | (Yes/No) |
| 49 | Teachers/Ret Teachers | (Yes/No) |
| 48 | Langmuir Workers/Helpers | (Yes/No) |
| 47 | RDB staff | (Yes/No) |
| 46 | IES/other engineering staff | (Yes/No) |
| 45 | Agriculture/Horticulture staff | (Yes/No) |
| 44 | Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

has been followed after BZV1

Whether any improvement in attendance is followed by Government intervention

[illegible]

From the Department of Psychiatry, Harvard Medical School, and Massachusetts General Hospital, Boston, MA.

This document contains information which may be exempt from public release under the Freedom of Information Act, 5 U.S.C. 552.

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
1. opportunity of the market to enter local To enter local market strategy is not at 100%.	Education	yes/no	
2. non availability of animal and sheep husbandry agent in the district.	Animal Husbandry	yes/no	
3. No local farmer interested in buying to feed.	F. D. D.	yes/no	
4. Requirement of Ambulance	Health	yes/no	
5. No Police known in the district	Revenue	yes/no	

vii. Major problems confronting the people:

Remarks	Resolution of Complaint	Department	Major area of complaint made during BZVT
	Yes/No		
	Yes/No		
	Yes/No		

VI Areas of major complaints brought to notice

g) PLANNING, EXECUTION AND TRAININGS

1) GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPP)

Whether the GPP for the schemes transferred to the Gram Panchayats have been prepared for the year 2018-21. Yes/No

If no, reason thereof: _____

Whether the schemes and activities approved under GPP for 2018-20 are under implementation. Yes/No

Whether Panchayat-wise allocation of the resources earmarked for the schemes for 2018-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: Not recommended for comment

Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office at some prominent place. Yes/No

If no, the officer should get it installed and confirm. Not recommended for comment

Whether the meeting schedule of Gram Sabha has been prepared and updated in GPP Portal for preparation of GPP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in, whether presence and confirm. Not recommended for comment

Whether the franchise workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of franchise workers (Govt. functionaries) in the last two meetings

S. No.	Department	Designation	S. No.	Department	Designation
1 st Meeting Date (1-1-2018)			2 nd Meeting Date (1-1-2019)		
1	Pr E	Unknown	1	Pr E	Unknown
2	Street	Street Asstt	2	Street	Street Asstt

B2V2/PD&MD/2019

Whether the GPP for the schemes transferred to the Gram Panchayats have been prepared for the year 2018-21. Yes/No

If no, reason thereof: _____

Whether the schemes and activities approved under GPP for 2018-20 are under implementation. Yes/No

Whether Panchayat-wise allocation of the resources earmarked for the schemes for 2018-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: Not recommended for comment

Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office at some prominent place. Yes/No

If no, the officer should get it installed and confirm. Not recommended for comment

Whether the meeting schedule of Gram Sabha has been prepared and updated in GPP Portal for preparation of GPP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in, whether presence and confirm. Not recommended for comment

Whether the franchise workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of franchise workers (Govt. functionaries) in the last two meetings

S. No.	Department	Designation	S. No.	Department	Designation
1 st Meeting Date (1-1-2018)			2 nd Meeting Date (1-1-2019)		
1	Pr E	Unknown	1	Pr E	Unknown
2	Street	Street Asstt	2	Street	Street Asstt

B2V2/PD&MD/2019

S. No.	Department	Designation	S. No.	Department	Designation
1 st Meeting Date (1-1-2018)			2 nd Meeting Date (1-1-2019)		
1	Pr E	Unknown	1	Pr E	Unknown
2	Street	Street Asstt	2	Street	Street Asstt

Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, reason thereof: _____

Whether the GPP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No

If no, reason thereof: Not recommended for comment

Whether the reports to the Visiting Officer (VVO) to demonstrate the reports to the Visiting Officer (VVO) are being prepared for the year 2018-21. Yes/No

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SCIENTIFIC STUDENTS	Attended	attending	6 Day Symposium
Scholarship for Minority Students	at	not available	-

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Pension - Disability	2017	2018	Remarks
PM Kisan Nidhi	2017	93	Received 1st of the profits
Ayushman Bharat	2018	308	Not received as still waiting for the money

- | | | | |
|----------------------------------|------|-----|---------------------------|
| PM Jeevan Jyoti Bima Yojana | | | |
| PM Sukshma Bima Yojana | | | |
| PM Kisan Yojana - Gratheer | 33 | 44 | in 100.000000
100% |
| State Marriage Assistance Scheme | 3000 | 448 | 100% - 100.000000
100% |

RECEIVED 12/10/2011

Particulars	Number of items entered (Nos.)	Number of applications and notations (Nos.)	Number of items entered (Nos.)	Number of applications and notations (Nos.)
IREDA Card	344	40		
Local Bank				
Swathi Shree Mission Individual Household Toilet	480	30		
PWLI Water Kiosk	270			
Local	570			
Local Bank Account	500	30		
PWLI Water Kiosk	41	10		

The Village Officer to submit a separate list of individual beneficiaries who are (Mentioned) in the list of beneficiaries under the schemes (Mention) to also collect any applications (Mention) and submit them to the concerned authorities.

ii. Village Officer to fill up the list of beneficiaries and fresh demands.

Particulars/Services	No. of cases pending	Reasons for pending	Fresh demands/applications submitted (Nos.)
Local water supply	270	Not mentioned with the concerned authority	
Local water supply	270	Not mentioned with the concerned authority	

20/01/2019

Visiting officer to submit the list of individual beneficiaries who are (Mentioned) in the list of beneficiaries under the schemes (Mention) to also collect any applications (Mention) and submit them to the concerned authorities.

ii. DOUBLING FARMERS INCOME

4. IRRIGATION

- Topography of the Panchayat: Semi-hilly/hilly/plain/kanal
- Major sources of irrigation: Canal/Kirita/Well/Other/Spring/Well/Water harvesting/Traps/Fairfield/Other (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any untapped irrigation sources in the Panchayat: Yes/No
- If yes, please specify (Canal/Canal/Water/Stream/Well/Spring/Well/Water/other water body) (tick as many as needed)

Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify

- Whether the Panchayat has provided any of the following facilities: Yes/No
- No. of farmers who use drip/sprinkler/irrigation in the Panchayat: 3000
- No. of farmers who intend to use drip/sprinkler/irrigation: 500
- Any suggestions to improve irrigation facilities in the Panchayat: Canals and repair of canals required

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmer's yield high yielding variety seeds (Mention)
- Are there any HYV seeds available to the farmers: Yes/No
- If yes, mention the details: 1000

20/01/2019

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers utilizing KVIC loan in last 12 months: 20
- No. of farmers who have started loan facility through KVIC during 2019: 14
- No. of farmers who applied for KVIC loan but not provided and for: 14
- Problems being faced by farmers in availing KVIC loan (tick whatever relevant):
 - Difficult process and procedures
 - Delay in disbursement
 - Delay in bank sanctioned
 - Any other problem, please specify: _____
- Suggestions for improving the process of availing loan under KDC: Bank and co-operative society to provide loans

4. MARKETING INTERVENTIONS:

- How is agriculture/agriculture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: _____
- Any other suggestions for improving interventions in the marketing of surplus agriculture/agriculture produce: _____

B2V2/PD&MD/2019

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruit in the Panchayat: Yes/No Yes
- If yes, please specify: _____

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	wheat	oilseeds	
	maize	vegetables	
		all other fruits	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units: _____

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	1
2	Dairy units	—	2
3	Sheep Units	—	—
4	Fish Ponds	—	—

B2V2/PD&MD/2019

iii) During survey for strengthening name of the Panchayat in the Panchayat.

Distance does not fall in the Panchayat. In the Panchayat.

iv) Suggestions in order of priority which can help in increasing income of rural households.

1. Construction of roads to enhance agricultural output.

2. Buy & sell of agricultural products and milk, Panchayat.

3. Selling Panchayat in the Panchayat.

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vi) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

i) Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

ii) The number of people in the Panchayat who get Aadhaar card. To approximately

iii) Overall satisfaction level of the people about the ration shops. Good/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening Yes/No

b) Irregular stock Yes/No

c) Overcharging Yes/No

d) Fair price movement of store owner Yes/No

e) Long distance to be covered to reach the store Yes/No

f) Non-display of rates Yes/No

g) PDS machines not working Yes/No

iv) Any other Panchayat in the Panchayat.

iii) Number of FIRs registered in last 3 months.

a) Are people generally satisfied by response of Police to complaints. Yes/No

b) Is copy of FIR given to people. Yes/No

c) Are people satisfied about the overall security situation in Panchayat. Yes/No

d) Any suggestions: As there is no Panchayat in the Panchayat.

iv) Public participation: a) Are departmental staff available. Poor/Good/Very Good/Excellent

b) Are departmental staff responsive. Poor/Good/Very Good/Excellent

v) Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	Within 1 month More than 1 month Never	
Social welfare	Within 1 month More than 1 month Never	
Police Station	Within 1 month More than 1 month Never	
PHE	Within 1 month More than 1 month Never	

[illegible]

III

~~UNISA~~ ~~also~~ ~~will~~ ~~be~~ ~~able~~ ~~to~~ ~~use~~ ~~this~~ ~~information~~ ~~in~~ ~~anyway~~ ~~that~~ ~~will~~ ~~allow~~ ~~us~~ ~~to~~ ~~cancel~~ ~~our~~ ~~order~~

Working effort is related to the following:

4407111 and william in the age group of 4-14 years enrolled in the appendix

students will show you groups working really well and then I

whether RUD has invariant Sanitary Napkin Vending Machines in any of the above schools. Yes/No/Not Applicable

✓ If yes: What has the medicine been doing? What?

Whichever road has provided Sanitary Napkins' infrastructure in the above Schools
 Government is responsible

B2V2/PDS+M5/2613

SMITHSONIAN INSTITUTION

[illegible]

100% *in situ* polymerization of *in situ* generated monomers in the presence of a catalyst.

SUMMARY: This is a **document** of **1** page.

All the schemes of the Govt are very good but the implementation of schemes is not carried out properly. The reason behind it is that the people are not aware of the schemes - Government failure of not the scheme and not aware of the schemes - Government failure of not the scheme.

IN: Overall Dependence of Technology on the Environment