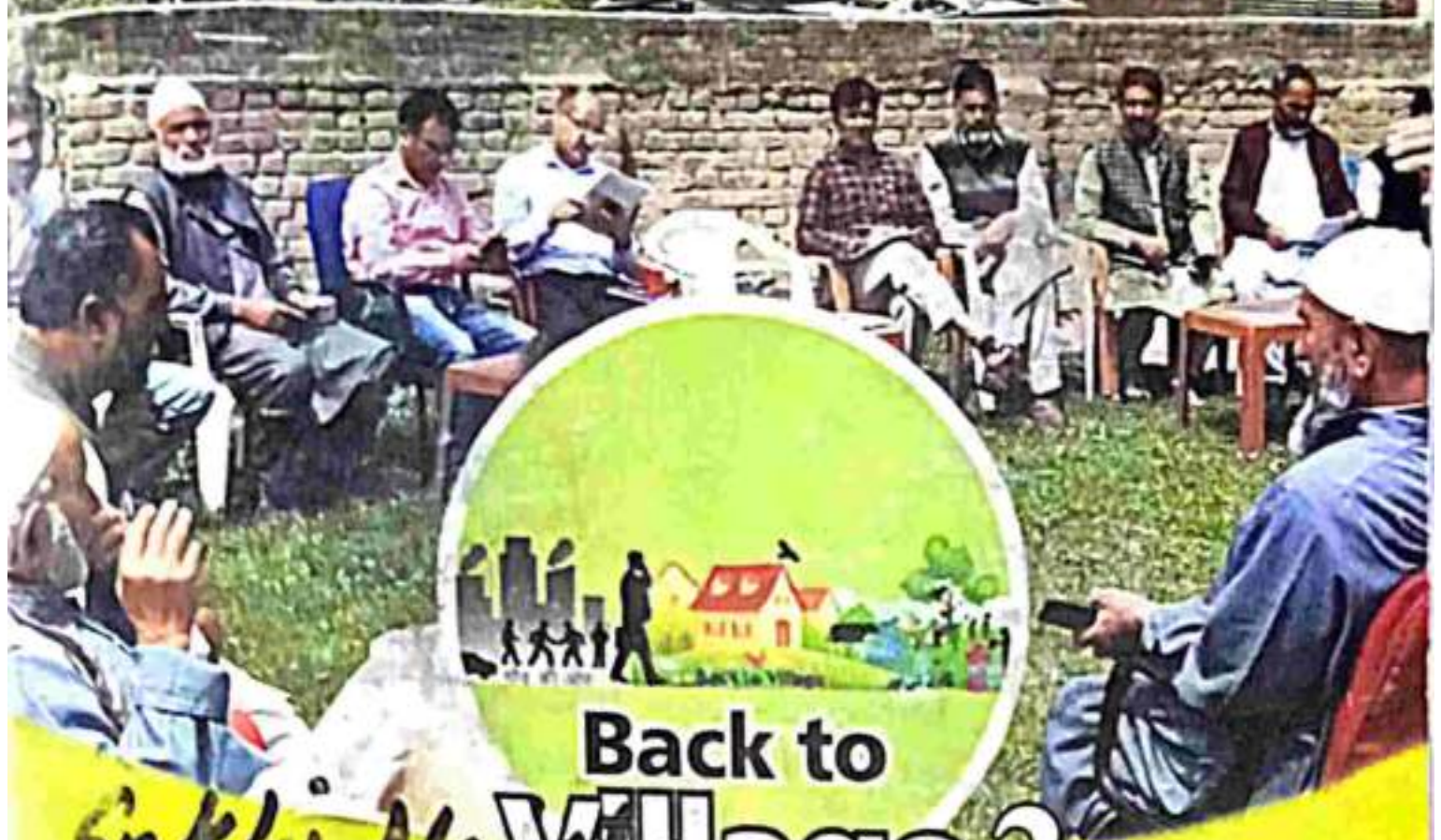




Back to

Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Bo
Fm2.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **D. SALEEM AHMED.**
- Designation: **ASSISTANT MANAGER POULTRY FARM POONCH. (VAs).**
- Department/Place of posting: **Animal Husbandry Deptt. (AMP-Poonch).**
- Mobile No.: **9469254642.**
- Email id: **dsaleemahmed00@gmail.com.**
- Home District: **POONCH**
- Date of visit: **25/08/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **SACHI MAIDAN**
- Local Government Directory (LGD) code of the Panchayat: **7478.**
(To be sourced from Rural Development Department/DQ)
- Name of CD Block: **Mendhar**
- Name of Tehsil: **Mendhar**
- Name of District: **Poonch.**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **01.**
- No. of hamlets in the Panchayat: **09 (Madd)**
- No. of households in the Panchayat: **723.**
- Population (approx.) of the Panchayat: **2579.**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PHE	Abdul Majid (AE).
2	Irrigation Deptt.	Surel Tandon (JE).
3	Jammul Kufrair Bank	Iftakhar Hussain (AE).
4	Social Forestry	Mehd Aslam
5	Agriculture Deptt.	Abdul Jabbar Ahmad Khan
6	RDD	Javid Sadig (Toll. Asst.)
7	PWD	Gul Mehda.
8	Healthcare	Mehd. Farooq (HTG Subvsn).
9	Backward Ahmed - GRS (Sach. Maidan).	

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: **Yes/No/under construction**
- If yes, whether functioning in: **Own building/Other government building/Private building**
- If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- Whether the BDC office has been established (in case the officer visits block Panchayat): **Yes/No/N/A applicable**

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 24 April, 2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 24 April, 2019.

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Saracq/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Panchayat Secretary	Yes/No ✓	27.94	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	Nil	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	Nil	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Concemat Teacher	Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	BDO	Yes/No ✓	Nil	Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 09 No. (100 % to total)

ix. Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer. Yes/No

x. Major challenges being faced by the Panchayat in functioning and execution of works.

a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	<u>Satisfactory</u>
VLW	RDD	Yes/No	<u>Satisfactory</u>
JE	RDD	Yes/No	<u>Satisfactory</u>
CDPO	Social Welfare	Yes/No	<u>Satisfactory</u>
TSWO	Social Welfare	Yes/No	<u>Satisfactory</u>
Anganwadi Supervisor	Social Welfare	Yes/No	<u>Good.</u>
Headmaster/Principal/ZEO	School Education	Yes/No	<u>Satisfactory</u>
I/c MDIA	School Education	Yes/No	<u>Satisfactory</u>
BMO	Health	Yes/No	<u>Good.</u>
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	<u>Good.</u>
Agriculture Extension Official	Agriculture	Yes/No	<u>Good.</u>
Horticulture Extension Official	Horticulture	Yes/No	<u>Good.</u>
Village functionaries		Yes/No	<u>Excellent</u>
Any other	<u>Animal Husbandry.</u>	<u>Yes.</u>	<u>Excellent</u>

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries other schemes.

✓ Non co-operation by officials. Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available schemes by officials. Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

✓ Delay in administrative approval by officers. Yes/No

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of guidelines/sets of beneficiaries. Yes/No

✓ Any other difficulty, give details: Nil.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion: March, 2020. (date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Upgradation of Roads.

(2) Electric pole requirement.

(3) Tap water connectivity.

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ lakh

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwadi Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JEs/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since BZV1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 NIL

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Non-availability of water-pipes.	PHE	Yes/No ☒	
Irregularity in electric supply.	PDD.	Yes/No ☒	
Agriculture Deptt. not issuing common means regarding the sector.	Agriculture	Yes/No ☒	

vii. Major problems confronting the people:

Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Girls Middle School upgradation	Education Deptt.	Yes/No ☒	
Passenger sheds along road side, Road upgradation	RDD.	Yes/No ☒	
Stadium & children Park.	Tourism & Sports.	Yes/No ☒	
Walled or locked - waste dump, in Ward No.-01.	Social Feeding	Yes/No ☒	
Dakbungalos for Tribal cattle-shed - Badhal.	Tourism/ R&B/RDD.	Yes/No ☒	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: date not to be proposed for preparation of P.Dn.

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: proposed date for GPDP is 15th Dec 2019.

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department	S. No.	Department
1		1	
2		2	

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: ☒ Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: ☒ Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee formed in B2V1 conducting social audit: ☒ Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: ☒ Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: ☒ Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
1	Poonch	Awareness for	5
9	BDO office, Mdt	Schemes	3

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/Outside has been conducted: ☒ Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: ☒ Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ☒
- b. General Public : Poor/Satisfactory/Good/Excellent ☒
- (Visiting officer to read out the schemes from the pamphlet available)

II) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	42	Nil	-	Nil
Scholarship for Minority students	183	Nil	-	Nil
Pension - Old Age	62	69	-	Nil
Pension - Widow	27	13	-	Nil
Pension - Disability	60	06	-	Nil
PM Kisan Nidhi	156	45		Nil
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Gramen				
State Marriage Assistance Scheme	Nil	44		Nil.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	340	06	Funds not alloted	Nil
Latr Bed	Nil	Nil	-	Nil
Swachh Bharat Mission- Individual Household Toilets	26	18	Funds not alloted	Nil
PM Ujjwala Yojana	42	Nil	-	Nil
Ujale	150	Nil	-	Nil
Jarigan Account	60	Nil	-	Nil
PM Matsya Vandana Yojana	44	Nil	-	Nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

1. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	00 (Nil)		Nil
Electricity connection	Nil	-	Nil

* Visiting officer to enclose the list of individual/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat. Semi-Hilly/Hilly/Plain/Barren
- Major sources of irrigation: Canal/Khush/Tube well/Pond/Spring/Water harvesting/Tank/Bamled/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat. Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat. Yes/No

* If yes, please specify (Canal/Ground Water/Spring/Lake/Spring/Pond/Any other water body: _____ (tick as many as needed)

Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/No

If yes, please specify: _____

vi. Whether the Panchayat has potential for drip/sprinkler irrigation. Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation. Nil (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Tube well/Bore well is required to improve irrigation facilities; as well as water harvesting tanks.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 80 %age)
- Are adequate HYV seeds available to the farmers. Yes/No
- If no, reasons thereof: _____

3. COULDING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without access to cold chain 502 (None)
- No. of farmers with their produce sold through private NCC during 2019 Nil (None)
- No. of farmers who applied to NCC for cold chain facility but not yet received Nil (None)
- Problems being faced by farmers in getting NCC cold chain whenever relevant:
 - Difficult processes and procedures ✓
 - Short to long-term supply ✓
 - Short to long-term demand ✓
 - Any other problem, please specify: _____
- Suggestions for improving the process of getting cold chain under NCC: The process must be time bound.

4. MARKETING INTERVENTIONS:

- How is agricultural/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) _____
 - Through un-organized market ✓
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: There must be an organized market to which the surplus produce is to be sold.
- Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce: Transport facility must be provided to whole Pandeyga.

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/fruits in the Pandeyga? Yes/No
- If yes, please specify: _____

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Maize	Yes [suppl. food.]	-
	Wheat	Yes	-
	Pice & Apple.	Yes	If banana facility is provided for employment.

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units: _____

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	442	42
2	Dairy units	Nil	10
3	Sheep Units	Nil	-
4	Fish Ponds	Nil	05

iv. Suggestions for encouraging more households/farmers to set-up new units:
Single window clearance system facility
for availing loan for setting up of new units.

7. List 5 suggestions in order of priority which can help in increasing income of farmer/rural households:

1. Irrigation facility must be improved as the Panchayat has fertile land for crops.
2. Provide high yield cattle/buffalo breeds; as well as elite sheep, goat, & poultry breeds.
3. Provide high yielding varieties of food grains & fruit crops.
4. Establishment of Micro-industries to boost the farmer's income.
5. Facilitate the farmers for availing loan for small scale enterprises with minimum possible difficulties (single window clearance system).

j) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: Profoundly/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) PDS machine not working: Yes/No

h) any other: _____

ii. Number of FIRs registered in last 3 months: 02.

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: Nil

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<u>✓</u> Within 1 month • More than 1 month • Never	
Social welfare	<u>✓</u> Within 1 month • More than 1 month • Never	
Police Station	<u>✓</u> Within 1 month • More than 1 month • Never	
PHE	<u>✓</u> Within 1 month • More than 1 month • Never	

FDD	✓ Within 1 month • More than 1 month • Never	
Any other	✓ Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department: Incinerator and long electric cuts; and non-availability of water pipes (by PDD & PHE deptt.)

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 250

iv. Number of children in the age group of 4-14 years enrolled in the schools: 214

v. Is there any High-Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Up-gradation of Govt. Girls Middle School Sahbi-Nadim to Govt. Girls High School is the utmost public requirement of the Panchayat.
2.	Requirement of 150 electric poles and 06-Transformers for whole Panchayat (already in B2V2) to avoid irregular & long electric cuts.
3.	Sports stadium and children park at Ward No-07 of Panchayat for youth & children.
4.	Dak bungalows at Ziaurat Chatta-stad-badshah is the urgent Public Demand of whole Panchayat.
5.	Road sides sheds / Passengers sheds along the roads.
6.	New road from B2D Road to <u>Plai Morha</u> is the urgent Public Demand, & Road upgradation from Sakote to Ghatekhas.
7.	Borewells/Tubewells and Water Hand pumps to avoid drinking water & Irrigation difficulties in whole Panchayat.
II	Any major complaint brought to notice of the Visiting Officer:
1.	People complaint regarding the different works under B2V2 is not fully used. PHE deptt. have water pipes was not provided by PHE deptt. hence people faced difficulty regarding drinking water and irrigation purpose.
2.	Panchayat store is not available.
3.	Water lifting machinery or borewell for ward no-05 (Moralla Mahua).
4.	Grassyard demand on Govt. land for Panchayat.

III Overall perception of functioning of the government:

Public should be made aware of various Govt. schemes by Govt. officials through various camps. There is an acute shortage of staff in Govt. schools & health centres. Acute need of electric poles & water pumps in the area. People face difficulties regarding edu., sports, water & electricity.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Panchayat has potential for Horticulture, agriculture & Animal Husbandry/Poultry sectors. Whole panchayat focused upon the Govt. Girls Middle school upgradation to Hsgh schools. Overall response of public in B2V2 is negligible because their demands as per B2V1 were not fulfilled. They again demanded the same as during B2V1.


Signature of the visiting officer

Name Dr. SALEEM AHMED.