



**Back to
Village 2**
B2V2

Governance at the Doorstep

November 25-30, 2019

Government of Jammu & Kashmir

Pending with Aise old booklet

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: — Dr. Mushtaq Ahmad Bhat
- Designation: Veterinary Assistant Surgeon
- Department/place of posting: Animal Husbandry / Imam-Sahib
- Mobile No: 7006531955
- Email id: bhatmushtaq1@gmail.com
- Home District: Anantnag
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: HERMAN
- Local Government Directory (LGD) code of the Panchayat: 274558
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: HERMAN
- Name of Tehsil: HERMAN
- Name of District: SHOPIAN

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 03
- No. of hamlets in the Panchayat: — 03
- No. of households in the Panchayat: — 670
- Population (approx.) of the Panchayat: 3947

B2V2/PD&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ICDS	Supervisor
2	Health	Dental Surgeon
3	P.D.O	line man
4	PHE	lineman
5	Animal husbandry	VAS
6	Sheep husbandry	Flock supervisors
7	Horticulture	H&I
8	Fisheries	Fisheries Guard

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 06/07/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 06/07/2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Panchayat Secretary	Yes/No	36,74,000	Yes/No
ICDS (Nutrition)	Yes/No	—	Yes/No	—	Yes/No
ICDS (Honorarium)	Yes/No	—	Yes/No	—	Yes/No
Mid Day Meals (MDM)	Yes/No	—	Yes/No	—	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: constituted on 8/8/19

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 14 No. (50% to total)

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d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: Nil No. (- % to total)

If no, reason thereof: Early snowfall & present prevailing situation.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO ✓

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: No Sarpanch or Administrator appointed

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: No Sarpanch or Administrator appointed.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: No Sarpanch or Administrator appointed.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: No Sarpanch or administrator appointed.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: No Sarpanch or administrator appointed.

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 17.27 lakh

✓ No. of works approved: 100 07

✓ No. of works started: 47

✓ No of works completed: 01

✓ No of Job Card holders in the Panchayat: 314

✓ No. of man days generated: 3000 6000 =

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ☒ Yes/No ☒
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No ☒ *No subject or present present*
 xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<input checked="" type="checkbox"/> Yes/No	
VLW	RDD	<input checked="" type="checkbox"/> Yes/No	
JE	RDD	<input checked="" type="checkbox"/> Yes/No	
CDPO	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
TSWO	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
Anganwadi Supervisor	Social Welfare	<input checked="" type="checkbox"/> Yes/No	
Headmaster/Principal/ZEO	School Education	<input checked="" type="checkbox"/> Yes/No	
I/c MDM	School Education	<input checked="" type="checkbox"/> Yes/No	
BMO	Health	<input checked="" type="checkbox"/> Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	<input checked="" type="checkbox"/> Yes/No	
Patwari	Revenue	<input checked="" type="checkbox"/> Yes/No	
Agriculture Extension Official	Agriculture	<input checked="" type="checkbox"/> Yes/No	
Horticulture Extension Official	Horticulture	<input checked="" type="checkbox"/> Yes/No	
Village functionaries		<input checked="" type="checkbox"/> Yes/No	
Any other		<input checked="" type="checkbox"/> Yes/No	

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

☒ Non co-operation by officials: Yes/No ☒

If yes, who: _____

☒ Non disclosure of funds available/schemes by officials: Yes/No ☒

☒ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ☒

☒ Delay in administrative approval by officers: Yes/No ☒

If yes, how long: _____ (specify number of days)

☒ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ☒

☒ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ☒

If not, likely date of completion: *Funds not available* (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ☒

If not, list of such works and date by which they are likely to be completed:

(1) *Extension to Ashapura Road - June-2020*

(2) *Extension to Ashapura Road - July-2020*

(3) *Extension to Ashapura Road - July-2020*

iii. Whether any funds have been released for works identified in B2V1: Yes/No ☒

If yes, amount released: Rs *nil* lakh.

Whether works identified in B2V1 have been started: Yes/No ☒

Likely date of completion: *nil* (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
R.D.D	Construction of Passenger shed at Herwan	NO	-
R.D.D	Construction of culvert at Dep. Mahala Herwan	NO	-

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/Ret Teachers (Yes/No) ✓
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JE/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

-NIL-

Any department whose staff is absent most of the time: None.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: NIL-

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 -

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Non-availability about various schemes.	Social Welfare	Yes/No	-
Information about Spring schemes	Horticulture Deptt.	Yes/No	Spring Schemes published.
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
- Absence of Health compound wall	Health	Yes/No	Non-availability of funds
- Road designation			
- Play ground.	Hr. Secondary	Yes/No	- do -
- Boundary wall	Herwan	Yes/No	
- Vocational courses			
- Water supply	P.H.E	Yes/No	- do -
- Hotline to Hospital			
- Frequent power cuts	R.D.D	Yes/No	- do -
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Being current prevailing situation.

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Meeting schedule framed

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (10/10/19)			2 nd Meeting Date (11/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Healthcare	HTG II	1	CADD	Store keeper
2	ICDS	AIMD	2	Fisheries	Fisheries

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Education	Teacher	3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: No functional software.

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
—	—	—	—

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	—	—	—	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	15	11	non-availability of Internet	—
Pension - Widow	21	08	-do-	—
Pension - Disability	22	—	—	—
PM Kissan Nidhi	—	—	—	—
Ayushman Bharat	48+167 = 217	06+21 = 27	non-availability of Aadhar	—
PM Jeevan Jyoti Bima Yojana	18	—	—	—
PM Suraksha Bima Yojana	18	—	—	—
PM Awas Yojana - Grameen	04	21	Not approved yet	—
State Marriage Assistance Scheme	05	—	—	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	272	46	Not willing to work.	—
Ladli Beti	—	—	—	—
Swachh Bharat Mission-Individual Household Toilets	223	57	Under progress	—
PM Ujjwala Yojana	204	52	Under progress	—
Ujala	—	—	—	—
Jandhan Account	1320	—	—	—
PM Matsu Vandana Yojana	12	12	Internet blockade	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	04	Fetching water for public first	—
Electricity connection	Nil	—	—

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Pain/Kandi
- Major sources of irrigation: Canal/Khus/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓

If yes, please specify: _____

- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: —
- No. of farmers who intend to use drip/sprinkler irrigation: 05 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Repaired Replanted of old water pipes
5", 4" & 3" through out the panchayat village.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 90%age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 100 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019 10 Nos.
- No. of farmers who applied for KCC Loan but not provided so far NIL Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):

- ☒ Difficult processes and procedures
- ☐ Delay by concerned Deptt.
- ☒ Delay by bank concerned
- Any other problem, please specify: Banks are asking for Guarantors
Problem are being faced in Revenue Records
- Suggestions for improving the process of availing loan under KCC
Banks are asking for Guarantors that
to Govt employees.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - ☒ Through organized market (mandi)
 - ☐ Through un-organized market
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Govt. has taken up marketing interventions
Scheme a good initiative.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Better transport facilities &
Good storage facilities.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ☒ Yes
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Local Delicious Apple	High potential	Provide high density trees.
2.	Local cherry / Apricot	- do -	- do -

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ☒ Good
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	05	10
2	Dairy units	03	06
3	Sheep Units	02	37.
4	Fish Ponds	NIL	NIL

- iii. Suggestions for encouraging more households/farmers to set-up new units
Maximum subsidy on pair poultry & sheep units.
Maximum subsidised, accountability of banks to give loans.
awareness programmes, accountability of banks to give loans.
7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Introduction of new variety of crops and breeds of animals for more productivity.
2. Adequate marketing facilities & abolition of middleman sh.p.
3. Repair check of pesticides/fungicides to improve quality thereof.
4. Transfer of new technology, collaboration between govt & people
5. Better irrigation facilities to the horticultural land.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
 if no, the number of people in the Panchayat yet to get Aadhaar card: 150
- ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent
 Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Rude behaviour of store owner: Yes/No ✓
- e) Long distance to be covered to reach the store: Yes/No ✓
- f) Non-display of rates: Yes/No ✓
- g) POS machine not working: Yes/No ✓

- h) any other: NIL
- iii. Number of FIRs registered in last 3 months: 1
- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
 - b) Is copy of FIR given to people: Yes/No ✓
 - c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
 - d) Any suggestions: NIL

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
 - b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- v. Average time taken for processing of applications/request or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	—
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ • Never 	—
Police Station	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	—
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ • Never 	—

III Overall perception of functioning of the government:

Overall perception of people about the functioning of govt. is satisfactory. People are hoping that their problems will be solved on priority basis. Particularly the demands of B2V.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Poor condition of roads/LMR roads, poor drinking water facilities, poor drainage system, poor electricity network & frequent power cuts are major problems. It is highly suggested that the demands made in B2V, to be fulfilled at an earliest on priority basis.

Signature of the visiting officer

Name

Dr. Manoj Kumar Bhat
VAS Imam-Shib
Shopsian.