

ck:- Narsoo



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LEUTENANT GOVERNOR
JAMMU & KASHMIR



GOVERNMENT OF JAMMU & KASHMIR

Message

In June 2019, Jammu & Kashmir unpacked an immense reliefive "Back to Village" The project was both reassuring and empowering - implicitly conveying to our staff and wider that never been attempted before. Confronted with stark like, Jammu & Kashmir's limited resources, problems of geography, climate and law and order.

Undaunted by the skepticism and the cynicism, we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Over the next five visiting officers were welcomed, heard and honoured. The affection and interest with which officers were received across government was for us a testimony to the depth of goodness and hospitality of the common people. The officers spent 10 weeks with the people, living with them, seeing the hardships and seeing first hand the challenges of difficulties of their existence. For many it was a unique learning experience, the journey of *hath* began from the *desolation* to the *hath* for others was a learning experience as they came to then the dignity which the *hath* had been denied. The programme was a testament to the myriads of challenges of their existence. Such was the enthusiasm generated by the programme that a recent of Shri. D. Singh wrote to the Hon. Minister, Jammu & Kashmir, Programme following which the Prime Minister made a decision to launch the *hath* Programme calling it a festival of development, public participation, and *hath*.

Encouraged by the success of the first edition, the programme has now decided to embark on its second edition. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase will be more direct, at the task of empowering, organising and mobilising the *hath* in Panchayat Raj institutions, invariably they will be able to *hath* the *hath*. The objective of the edition of the programme will be to look at the various *hath* and individual beneficiary, *hath* schemes and *hath* more *hath* the programme *hath* which *hath* the full implementation and *hath* *hath* use as *hath*. The visiting officers would also study *hath* and *hath* *hath* in the *hath* of *hath* with the objective of our national goal of making farmers *hath* 2020.

I am confident that our entire team will once again rise to the occasion and ensure the success of the first edition of the programme. I am also confident that the District Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that the programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadorned ear to the ground but will also cultivate *hath* and *hath* *hath* delivering development better and faster.


(G. G. Murmu)



B. V. R. Subrahmanyam
IAS

Chief Secretary
Jammu and Kashmir

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme', the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in Mann ki Baat on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes to improve delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat/Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

in completing the village roll and before leaving the district the officer must
hold a rotating meeting with the Deputy Commissioner and another team and
visit the HIV-2 bottles and any other telephonic assignments that may
be sent back over by him/her during the visit.

Check Panchnama, Assam register and Infrastructure register. If the same is not available, the officer will ask it prepared.

• Visit the Gram Panchayat (GP) office and discuss the B2V work plan.

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Day 1 Afternoon:

- Visit local schools, health institutions, women's government assets, banks, water pumpies, Anganwadi, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Engage informal interaction with PIR representatives, local government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to improve rural incomes and energise village/micro industries.
- Capture evening interaction picture by 6:00 PM.

Day 2:

- Capture morning picture at 7:30 AM.
- Engage meeting with the Panchayat members.

Get various subjects/topics assigned to the members by the Sarpanch or an already assigned and get a Panchayat resolution passed for the same.

Display the village register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.

- Discuss the digital initiatives of Sarpanch/Panchayat Sachin/Coordinator.
- Assess the institutional Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development work.

- Engage interaction with

Anganwadi workers, teachers, (Dorm/Teacher/Panchayat/Anganwadi Worker/RASH/ANM/Na. V. N. P. U. /other representatives of PIR, BPL, Pradhan Mantri Aardra Shiksha Yojana, etc.)

• Capture evening picture

• Prominent infrastructure issues - JS or employment-ex-servicemen etc.

B2V/2015/10/20/13

Day 2 Afternoon:

- Visit the Panchayat (GP) office and discuss the B2V work plan.
- Install board at land identified for Panchayat (GP).
- Lead 'Grah Pravesh' Ceremony for completed B2V works.
- Inaugurate the previous B2V work and lay foundation stone for a new work.
- Inspect 'B2V/14' PC works/Language work/other development work taken up.
- Inaugurate the playground, lay the foundation stone for CSU and other sports event.
- Inaugurate/lay foundation stone of any other works which are available.

E 0000000000

(To be filled up by the Reporting Officer
during the visit (Two Day Visit to Panchayat))

A) DETAILS OF REPORTING OFFICER:

- i. Name: RAKESH KUMAR BANGOTRA
- ii. Designation: Assistant Engineer EMRE Division Udhampur
- iii. Department/Place of posting: EMRE Division Udhampur (P.D.O.)
- iv. Mobile No: 9419211733
- v. Email ID: EX.Yakesh10299@gmail.com
- vi. Home District: Jammu
- vii. Dates of visit: 25/26/27/28/29 November 2019
29th & 30th Nov. 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Chirdi
- ii. Local Government Directory (LGD) code of the Panchayat: 240258
(To be secured from Rural Development Department by DO)
- iii. Name of CD Block: Nahroo
- iv. Name of Tehsil: Udhampur
- v. Name of District: Udhampur

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 1 Chirdi
- ii. No. of hamlets in the Panchayat: 09
- iii. No. of households in the Panchayat: 360
- iv. Population (approx.) of the Panchayat: 2583

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Agriculture	ASA
2	Education	Head master
3	Revenue	Patwari
4	RDO	GRS & NYC
5	Social welfare	Anganwadi workers
6	Health	FNHMO
7	P.D.O.	Line man
8	PHE	Line man

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒ Yes/under construction
- If yes, whether functioning in Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat: Other Yes/No
- ii. Whether the BUC office has been established (in case the other visit him, Panchayat): Yes/No/Not applicable

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ii. Does whether the training for BOC office has been conducted? Yes/No/Not applicable

iii. Facilities available in the Panchayat office

Facilities available	Panchayat Office	BOC Office	Remarks
Furniture	Yes/No	Yes/No	One Chair & One Table
Computer/Printer	Yes/No	Yes/No	—
Telephone facility	Yes/No	Yes/No	—

iv. In case Panchayat has not been constituted, whether Administrator has been appointed? Yes/No

v. Whether Infrastructure and Assets Register has been prepared? Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm Prepared

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis? Yes/No

Date of last meeting held 16-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis? Yes/No

Date of last meeting held 02-10-2019

iii. Whether the Kargai register is being maintained by the Panchayat Secretary? Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures? Yes/No

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v. Bank Account details

Name of the Scheme	Whether Bank account opened	Whether signature of Sarpanch	Pincode	Balance in the account as on date	Whether the account is active
14 th Finance Commission	Yes/No	Acting Sarpanch	Yes/No	Rs. 60720.00	Yes/No
ICDS (Nutrition)	Yes/No	Panchayat Secretary	Yes/No	Rs. 60720.00	Yes/No
ICDS (Honorarium)	Yes/No	Superintendent	Yes/No	Rs. 60720.00	Yes/No
Mid Day Meals (MDM)	Yes/No	Sarpanch	Yes/No	N/A	Yes/No
Own resources of Panchayat	Yes/No	Head of School	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. The officer will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted? Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared? Yes/No

b. Whether the detailed estimates for all works have been prepared? Yes/No

c. No. of works for which estimates have been prepared to total 18 No. of works

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2016-17 = 02 Nos.

2017-18 = 04 Nos.

2018-19 = 06 Nos.

2019-20 = 06 Nos.

iv. Whether Action Plan has been approved by the DDO: ☒ Yes/No

If no, reason thereof _____

v. Whether the works have been started: Yes/No

No. of works started: 02 No. _____ % to total

If no, reason thereof _____

vi. Who is issuing work order for works being executed under "H" FC (tick one)

1) Sarpanch

2) BDO

3) Others (specify) _____

vii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: To be started by Sarpanch soon

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof _____

c. Is the Panchayat/Sarpanch paying honorarium to AVWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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8. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Education department has not handed over the charge to Panchayat

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof _____

Also mention if it is being provided by someone else: _____

Education department

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

9. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 18.50 lakh

✓ No. of works approved: 07

✓ No. of works started: 04

✓ No. of works completed: NIL

✓ No. of Job Card holders in the Panchayat: 489

✓ No. of man days generated: 3191

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: NO resource available

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- iii. Whether subjects have been assigned by the Sarpanch to the Panchayat? ☒ Yes/☐ No
 If no, whether subjects have been assigned in presence of the visiting officer? ☒ Yes/☐ No
- iv. Major challenges being faced by the Panchayat in functioning and execution of works
- v. Whether full support and cooperation being provided by:-

Officer	Department	Response	Remarks
BDO	RDD	☒ Yes/ ☐ No	
VLW	RDD	☒ Yes/ ☐ No	
JE	RDD	☒ Yes/ ☐ No	
ENRO	Social Welfare	☒ Yes/ ☐ No	
TSWO	Social Welfare	☒ Yes/ ☐ No	
Anganwadi Supervisor	Social Welfare	☒ Yes/ ☐ No	
Headmaster/Principal/CEO	School Education	☒ Yes/ ☐ No	
In-charge MDM	School Education	☒ Yes/ ☐ No	
BMC	Health	☒ Yes/ ☐ No	
Tahildar/Naib-Tahildar	Revenue		<i>Yes</i>
Patwar	Revenue	☒ Yes/ ☐ No	
Agriculture Extension Officer	Agriculture	☒ Yes/ ☐ No	
Horticulture Extension Officer	Horticulture	☒ Yes/ ☐ No	
Village Functionaries		☒ Yes/ ☐ No	
Any other			

B2V2/PD&MD/2019

- b) Is the Panchayat facing any difficulty in execution of works identified of beneficiaries/any other schemes?

☒ Non co-operation by officials. Yes/☒ No

If yes, who _____ (specify)

☒ Non disclosure of funds available/schemes by officials. Yes/☒ No

☒ Delay in preparation of estimates/technical sanctions by engineering. Yes/☒ No

☒ Delay in administrative approval by officials. Yes/☒ No

If yes, how long: _____ (specify number of days)

☒ Officers not sharing details of guidelines/lists of beneficiaries. Yes/☒ No

☒ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed? Yes/☒ No

If not, likely date of completion: Not known (date)

- ii. Whether any other works started during Back to Village-1 have been completed? Yes/☒ No

If not, list of such works and date by which they are likely to be completed

(1) NO work started yet

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1? Yes/☒ No

If yes, amount released: Rs _____ lakh

Whether works identified in B2V1 have been started? Yes/☒ No

Likely date of completion: _____ (date)

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ix. Whether any new works has/have been sanctioned/taken up/completed in the Panchayat since BZV-1. Details below:

Sanction Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks
RDD	Construction of Pond at Aug to no. 06	Yes	Full Payment not released
RDD & Water Shed	Construction of Canal near Moh. Khatu from 10.05	Yes	Payment Not released
do	Bonds at Neel Bhandari School Khatu from 10.05	Yes	do
—	—	—	—
—	—	—	—

x. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- i. Doctors/Paramedics/other health staff (Yes/No) ✓
- ii. Teachers/Reti Teachers (Yes/No) ✓
- iii. Anganwari Workers/Helpers (Yes/No) ✓
- iv. RDD staff (Yes/No) ✓
- v. JEs/other engineering staff (Yes/No) ✓
- vi. Agriculture/Monoculture staff (Only Agriculture) (Yes/No) ✓
- vii. Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

if case any particular department has shown improvement, please specify

NO

Any department whose staff is absent most of the time PWD, Horticulture, Animal Husbandry, Fisheries, Flood Control, Flood Control

Any department whose officers/officials has not visited the Panchayat even once since BZV-1 PWD, Horticulture, Animal Husbandry, Flood Control

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1 NO

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vi. Areas of major complaints brought to notice

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Water	PHE	Yes/No ✓	
Roads	PMGSY	Yes/No ✓	
Need of PHC in Panchayat	Health	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Water supply	PHE	Yes/No ✓	
Shortage of Staff in school	School education	Yes/No ✓	
Roads conditions	PMGSY & PWD	Yes/No ✓	
Panchayat ghar	RDD	Yes/No ✓	
Pension schemes	Social welfare	Yes/No ✓	

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9. PLANNING, EXECUTION AND MONITORING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GDP)

- i. Whether the GDP for the summer transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No
- If no, reason thereof: _____
- ii. Whether the schemes and activities approved under GDP for 2019-20 are under implementation? Yes/No
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers? Yes/No
- If no, reason thereof: Still Not prepared
- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place? Yes/No
- If no, the officer should get it installed and confirm: Not exist
- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GDP Portal for preparation of GDP 2020-21? Yes/No
- If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No
- If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings: N/A

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: As per Kattal Register, not kept present in Gram Panchayat meeting, but one

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No
- If no, Reason thereof: _____
- viii. Whether the GDP Plans are being approved by the Gram Sabha? Yes/No
- If no, reason thereof: _____
- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No
- If no, reason thereof: _____
- (VLW to demonstrate the reports to the Visiting Officer)

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- i. Whether the issues raised in the Panchayat during Mission Friday-Sunday Survey 2019 are being addressed while preparing ODF plan for 2020-21. Yes/No.
If no reason thereof Not prepared

2. SOCIAL AUDIT

- i. Whether the results with respect to the schemes being implemented by the Gram Panchayats are posted before the Gram Sabha immediately basis for carrying out audit. Yes/No.
If no reason thereof _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- iii. Whether the issues raised during the audit are being addressed by the department concerned. Yes/No.
If no reason thereof Social audit is not conducted

3. CAPACITY BUILDING & TRAININGS

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No.
If yes, provide details

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
Sarpanch = 01 No.	At BDO office Udhampur	Panchayat Raj Act	5 days
Panch = 09 No.	Muz School Samboli		3 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No.
If yes, visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No.
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes provided to Panchayats.
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill approximate number of beneficiaries covered still approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Final applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	16	01		
Pension - Widow	21	05		
Pension - Disability	26	08		
PM Kisan Nidhi	192	94	Correction of data	
Ayushman Bharat	157	84	Still pending of Gold Card preparation	
PM Jeevan Jyoti Bina Yojana				
PM Suraksha Bina Yojana				
PM Awas Yojana - Gramin	62	99	on Priority Basis	
State Marriage Assistance Scheme	-	-	-	-

Scheme/Service	Families covered (Nos.)	Beneficiaries (Family size assumed) (Nos.)	Doubling Ag. (Nos.)	Expenditure applications submitted to visiting officer (Nos.)
PMK-Sub. Area Level	489	29	Online Number not allotted	
PMK-BH				
Swachh Bharat Mission- Individual Household Toilets	446	05	Data not uploaded	
PM Ujjwala Yojana				
Ujjala				
Landless Account				
PM Matsya Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

II. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	All Houses pending	N/A - Functioning of PHE Dept.	
Electricity connection	35 House	Connection not issued	

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visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat. Semi-Hilly/Hilly/Plain/Karali
- Major sources of irrigation. Canal/Kunda/Tube well/Monsoon/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat. Sufficient/Inadequate
- Are there any untapped irrigation sources in the Panchayat. Yes/No
 - ✓ If yes, please specify (Canal/Ground Water/Dam/Lake/Sumner/_____ other water body. _____)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/No
 - ✓ If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation. Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat. N/A
- No. of farmers who intend to use drip/sprinkler irrigation. N/A (Not)
- Any suggestions to improve irrigation facilities in the Panchayat.

Storage of Rain water in Ponds

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety Seeds. 20
- Are adequate HYV seeds available to the farmers. Yes/No
 - ✓ Yes
- If no, reasons thereof. No Department Store available in Panchayat

B2y2/PD8/MD/2019

3. LOAN/FACILITY AVAILABLE TO THE FARMER(S)

- Is the loan/facility available through KCC? Yes (Yes/No)
- Is the loan/facility available through KCC during 2018?
45 Yes
- No. of farmers who applied for KCC loan but not provided by for
15 Nos.
- Problems faced by farmers in availing KCC loan (tick whatever relevant)
 - Difficult processes and procedures ☒
 - Delay by concerned Deptt. ☐
 - Delay by bank concerned ☐
 - Any other problem please specify ☐
- Suggestions for improving the process of availing loan under KCC
Need of awareness to local people of this scheme

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (mandi) ☐
 - Through un-organized market ☒
 - Any other, please specify ☐
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
Govt should purchase surplus product from people of Panchayat
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
Pickup point should be in Panchayat

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No
☒ If yes, please specify

Sr No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Maize	Apple, Walnut, Vegetables, Garlic	if water is available

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	300 No	05 No
3	Sheep Units	200 No	—
4	Fish Ponds	—	02 No

Horticulture & Agriculture Farming

Animal Husbandry & Sheep Farming

Small Farming Units

Fishing ponds

Medicine & Confectionery Skill work

2. MINIMUM WAGE & EMPLOYMENT GUARANTEE

1. Do you have any employees? ☒ Yes ☐ No (approx)

2. If yes, how many employees do you have?

3. Do you have any employees who are employed on a casual basis?

☐ Yes ☒ No

4. If yes, how many?

5. Do you have any employees who are employed on a full-time basis?

☐ Yes ☒ No

6. If yes, how many?

☒ Yes

☒ Yes

☒ Yes

☒ Yes

☒ Yes

☒ Yes

☒ Yes

7. Do you have any employees who are employed on a full-time basis?

1. Do you have any employees who are employed on a full-time basis?

☒ Yes ☐ No

2. If yes, how many employees do you have?

3. Do you have any employees who are employed on a casual basis?

☐ Yes ☒ No

4. Do you have any employees who are employed on a full-time basis?

☐ Yes ☒ No

5. If yes, how many employees do you have?

6. Do you have any employees who are employed on a full-time basis?

Department	Average time taken	Throughput, if any
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Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

High	• Average 1 month • More than 1 month • None	
Amr. office	• Within 1 month • More than 1 month • None	

vi. Any specific observation or complaint regarding any particular department is:

PHS staff is not coming in church Panchayat and water supply is full Panchayat for long time

11 OTHERS:

- Whether land has been notified within Panchayat for collection and disposal of plastic waste. Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No
No Plastic materials exist in Panchayat
- Number of children in the age group of 4-14 years in the Panchayat _____
- Number of children in the age group of 4-14 years enrolled in the schools: _____
- Is there any Government Secondary school with more than 40% girl students? Yes/No
- Whether RDU has provided Sanitary Nodkin Vending Machines in any of the above Schools. Yes/No/Not applicable
 - If yes, details of schools: _____
 - If yes, whether the machine is functional. Yes/No
- Whether RDU has provided Sanitary Nodkin Incinerator in the above Schools. Yes/No/Not applicable
 - If yes, whether the incinerator is functional. Yes/No

LY GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	URGENT public requirements in order of priority (Max. 07)
1	Need of water supply in Panchayat
2	Early completion of PMGSY Roads
3	Improve the strength of staff in school & Upgradation of High school to High Secondary school with Computer Labs & Library
4	Providing of separate PHC Centre in Panchayat with full strength of medical staff
5	Need of Kendriya Vidyalaya (KV school) & Skill Improve Centre like ITI Type
6	Furnishing of Horticulture department and providing of fruit trees
7	Construction of Panchayat House & Play ground in Panchayat
II	Any major complaint brought to notice of the Visiting Officer
	Need of water supply by upgrading network and improving road conditions of PMGSY Roads

Overall perception of functioning of the government:

Satisfactory

IV Overall assessment of visit and suggestions

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

PMGSY dept. may be asked to get the road works completed and urgent need of water supply be improved.

Rakesh 30/11/2019
Signature of the visiting officer
Name Rakesh Kumar Bangotra