

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Dr. Sandeep Kumar
- Designation: Veterinary Assistant Surgeon
- Department/Place of posting: Dept. of Animal Husbandry Kathua.
- Mobile No: 9469049994
- Email id: cahoakathua@gmail.com.
- Home District: Kathua.
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Malad 240873
- Local Government Directory (LGD) code of the Panchayat: (To be sourced from Rural Development Department by DC)
- Name of CD Block: Lohai Malhar
- Name of Tehsil: Lohai Malhar
- Name of District: Kathua

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 2 (Malad, Malhar)
- No. of hamlets in the Panchayat: 9 wards
- No. of households in the Panchayat: 450 (approx)
- Population (approx.) of the Panchayat: 2100

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PHE	a. Site Roy, Medical Assistant
2	Health	Rohit Kumar, Junior Pharmacist
3	Education	Head master
4	Social forestry	Junior Mali
5	Animal/Grass Husbandry	Stock Assistant & Attendant
6	Forest	Forest Guard
7	Sports	Imprial Education Master
8	ICDS	Anganwadi worker
	Agriculture	A.E.A.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒	Yes/No	insufficient furniture
Computer/printer	Yes/No ☒	Yes/No	
Telephone facility	Yes/No ☒	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒ No such register was provided

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Paragat Secretary didn't attend the meeting.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 22-Nov-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 22-Nov-2019

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening ^{with} receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ☒	Not provided yet	Yes/No ☒	No information is with Sarpanch	Yes/No ☒
ICDS (Nutrition)	Yes/No ☒	—	Yes/No ☒	No information with Sarpanch	Yes/No ☒
ICDS (Honourarium)	Yes/No ☒	Not provided yet	Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ☒	Not provided yet	Yes/No ☒		Yes/No
Own resources of Panchayat	Yes/No ☒	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: constituted

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒

b. Whether the detailed estimates for all works have been prepared: Yes/No ☒

c. No. of works for which estimates have been prepared: 24 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 1 No. (4 % to total)

If no, reason thereof: Funds not provided yet. as per Sarpanch.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

☒

2) BDO

☐

3) Others (specify): _____

iii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Account Not Operated yet

Also mention if it is being purchased by someone else: _____

No information was provided

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Account not operated yet and 7 months honorarium is pending

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

Bank account has not been operated yet

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Bank account Not operational yet

Also mention if it is being provided by someone else: Provided by school/education dept.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 18.83 Lakh

✓ No. of works approved: 10

✓ No. of works started: 1

✓ No of works completed: —

✓ No of job Card holders in the Panchayat: 241

✓ No. of man days generated: 5980

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Panchayat has no information

xii. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	Staff of committee in this is absent commission
CDPO	Social Welfare	Yes/No	Plan not started
TSWO	Social Welfare	Yes/No	delay in action taken.
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	Shortage of staff
I/c MDM	School Education	Yes/No	Inclusion of caste certificate urgently needed.
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	No	As per gram panch, revenue official demand money & delay action for money to provide documents
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	No official of dept work.
Village functionaries		Yes/No	
Any other			

B2V2/PD&MD/2019

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officers: Yes/No
- ✓ If yes, who: Animal Husbandry secretary (specific)
- ✓ Non disclosure of funds available/schemes by officers: Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- ✓ Delay in administrative approval by officers: Yes/No
- ✓ If yes, how long: 6 weeks to 1 year (specify number of days)
- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

B2V2/PD&MD/2019

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof: No new work has started yet

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JE/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

No improvement

Any department whose staff is absent most of the time: Flood control irrigation and Fisheries department.

Any department whose officers/offices has not visited the Panchayat even once since BZV1: RDD and Revenue
Support in drawing the BDO a telephone number visited Mohd.
 Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1 No.

vi. Areas or major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Scarcity of staff, no playground or no boundary wall	Education	Yes/No ☒	
Non availability of PWE	PWE	Yes/No ☒	
Non availability of PWD	PWD	Yes/No ☒	
No motorable road from Vadi to Mohd	PWD	Yes/No ☒	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Non availability of footpaths & no infra for roads	RDD or PWD	Yes/No ☒	
No mobile connectivity in whole Panchayat	Telecom	Yes/No ☒	
Upgradation of health infrastructure to PHC along with lot of medical equipment to be conducted again	Health dept	Yes/No ☒	
Water supply to be conducted again	RDD	Yes/No ☒	
People disturbed by regular camps by RDD or Revenue in Panchayat	RDD or Revenue	Yes/No ☒	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: Incomplete yet to be completed

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: No information provided.

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: No detail provided.

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	Health Junior Pharmacist	1	Health Junior Pharmacist
2	PHE Assistant	2	PHE Assistant

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
3	Agriculture AEN	3	Agriculture AEN
4	Animal Husbandry	4	Animal Husbandry
5		5	
6		6	
7		7	
8		8	

ii. If no, reason thereof: Rest of the departments don't participate

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: No information provided

(V/LW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in BZV1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1	Kathua	RI Functions	4
9	Mohwa	RI Functions	2

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

- a. Elected representatives : Poor/Satisfactory/Good/Excellent

- b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

Read all schemes in Gurmukhi.

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Scheme/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	No information provided	-	-	-
Scholarship for Minority students	No information provided.	-	-	-
Pension - Old Age	16	7	lying with department	-
Pension - Widow	9	5	deceased but not notified yet	-
Pension - Disability	10	3	lying with department	-
PM Kisan Nidhi	183	90	under process	-
Ayushman Bharat	12	34	lying with department	-
PM Jeevan Jyoti Bina Yojana	No information with pendency	-	-	-
PM Suraksha Bima Yojana	No information is with pendency	-	-	-
PM Awas Yojana - Gramen	5	104	lying with department	-
State Marriage Assistance Scheme	No information with pendency	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	241	-	-	-
Ladli Bell	Pendency has no information	-	-	-
Swachh Bharat Mission- Individual Household Toilets	46	197	department doesn't have funds as per sanction.	
PM Ujjwala Yojana	Pendency has no information.	-	-	-
Ujala	Pendency has no information	-	-	-
Jandhan Account	Pendency has no information	-	-	-
PM Matsru Vandana Yojana	Pendency has no information	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	-
Electricity connection	-	-	-

24

BZV2/PO&MD/2019

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Valley
- Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify: For culture of sugarcane if optimum irrigation facilities are provided
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 50 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: Seed supplied would be suitable for bulley area

BZV2/PO&MD/2019

25

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

I. No. of farmers without Kissan Credit Card 550 (Nos.) 237

(Kisan Credit Card)

II. No. of farmers who have availed loan facility through KCC during 2019
43 Nos.

III. No. of farmers who applied for KCC Loan but not provided so far
237 Nos.

IV. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures

b) Delay by concerned Dept.

c) Delay by bank concerned

d) Any other problem, please specify: _____

V. Suggestions for improving the process of availing loan under KCC

Banking facilities to be improved.

4. MARKETING INTERVENTIONS:

I. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi)

X

b) Through un-organized market

✓

c) Any other, please specify: _____

II. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?

Fruit mandi, Agriculture Mandi to be established

III. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Mandi along with seed store/fruit store and export store.

5. DIVERSIFICATION TO HIGH VALUE CROPP/FRUIT:

I. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

Yes

only need is to provide mandi & road connectivity

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

I. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

Good/Excellent

II. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	350	80
2	Dairy units	390	40
3	Sheep Units	350	85
4	Fish Ponds	—	180

- iii. Suggestions for encouraging more household members to set up PUs are:
- Fish farming, Bee keeping, Dairy Unit, Backyard Poultry, Silk worm culture.
7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households:

1	Dairy farming
2	Fish farming
3	Bee keeping
4	Dry fruits / horticulture products.
5	Backyard Poultry Farming

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: 30 %.
- ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent
- Major problems/complaints with regard to ration shops:
- | | |
|--|----------------------|
| a) Irregular opening: | Yes/No <u>Yes/No</u> |
| b) Inadequate stock: | Yes/No <u>Yes/No</u> |
| c) Overcharging: | Yes/No <u>Yes/No</u> |
| d) Rude behaviour of store owner: | Yes/No <u>Yes/No</u> |
| e) Long distance to be covered to reach the store: | Yes/No <u>Yes/No</u> |
| f) Non-display of rates: | Yes/No <u>Yes/No</u> |
| g) POS machine not working: | Yes/No <u>Yes/No</u> |

- h) any other: Ration to be supplied on time as Govt. building needs
- iii. Number of FIRs registered in last 3 months: NIL
- a) Are people generally satisfied by response of Police to complaints: Yes/No Yes/No
- b) Is copy of FIR given to people: Yes/No Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No Yes/No
- d) Any suggestions: No complaints & No security issues
- Don't Village Defence Committee to be started again.
- iv. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month <u>✓</u> - Never	Gram Sakhs said that it takes almost 6 months to get Revenue work done. Anganwad officials demand money and if money is given then work is done very fast.
Social welfare	- Within 1 month - More than 1 month <u>✓</u> - Never	Gram Sakhs said that doesn't cooperate.
Police Station	- Within 1 month <u>✓</u> - More than 1 month - Never	Gram Sakhs said that Police demands money for any assistance.
PHE	- Within 1 month - More than 1 month - Never	Struggle of staff

III Overall perception of functioning of the government:

As per Gram Sabha, Government is working in a splendid way but they are not getting complete benefits. Since the area is far flung & hilly people are unaware of Government schemes. People need to be aware/told about the schemes of the Government. Gram Sabha said B2V-1 works have not started yet and no improvement yet.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

This back to village initiative is a great step to link people directly with Government. There is need of sincere follow up of these programmes by different departments concerned. People had positive attitude for development & upliftment. Awareness camps by all the departments need to be conducted regularly in a collaborative manner.

Signature of the visiting officer

Name

Dr. Sandeep Kumar