



**Back to
Village 2**
B2V2

Governance at the Doorstep

November 25-30, 2019

Govt. J&K

Ryan Keshave

Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



ASH BHAVAN
JAMMU - 181 001

Message

In June 2016, Jammu & Kashmir embarked on a unique initiative 'Back to Village'. The project was both daunting and ambitious - a public outreach of this state and one that never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the nayayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feared and honoured. The officers and support staff which officers were received across geographical vast, for us, a testimony to the sheer goodness and hospitality of the common people. The officers spent two days and nights with the people, living with them, eating the same food and learning first hand the hardships and difficulties of their existence. For many it was a unique learning experience. The sweetest nature brought home to them the beautiful forms of things. For others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm/generosity of the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about the programme following which the Prime Minister made a mention of it in his Mann Ki Programme calling it a festival of development, public participation and public learning.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase mainly is focussed more closely at the task of empowering, energising and insulating the various Panchayat Raj institutions. Invariably they will associate Panchayat/Sarpanches. One of the objectives of this edition of the programme will be to look at the various illegal impositions and individual beneficiary oriented schemes and learn about the numerous grievances which hinders their full implementation and their disposal also be discussed. The visiting officers would also study agriculture and allied activities in the Panchayats. This particularly will fit the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and ensure the success of the first edition of the programme. I am also confident that the District Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep, governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V)' programme, the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats, focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Hatqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

vi. The visiting officer should try and visit as many local institutions including schools, health, Anganwadi Centres etc. as possible. He should also inspect all institutions of the village covered by various schemes like 14th FC, MURKSA, and other government programmes. In case there is a longstanding project in the village, the officer should certainly inspect the same and record its progress.

vii. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 6 and above), 100% coverage of PM-KISAN, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and cottage industries.

viii. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.

ix. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.

x. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.

xi. After completing the village visit and before leaving the district, the officer must hold a wrap-up meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner to discuss the details of the visit and the B2V2 booklet going to the Panchayat.
- Coordinating meeting with the Deputy Commissioner and the Panchayat Sarpanch and other officers before leaving the district.

Day 1

- Arrive in the Panchayat by 10 AM (approximate).
- Attend the Gram Sabha
 - Read out the charter of Environmental Groups.
 - Discuss B2V1 report card, discuss the B2V2 report and its implications or follow up of B2V1 activities.
 - Unveil the B2V2 booklet in the Gram Sabha.
 - Get the resolution for approval of B2V2 and MDM/MDMIS project in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, MDMIS, and B2V2.
 - Check the purchase record register for MDM and MDMIS.
 - Distribute the information/flyers on Individual Beneficiary Based schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sarpanch responses.
 - Distribute guidelines of government schemes which can help in doubling rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme, etc.
 - Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat level Gram Sabha resolution. The meeting for the resolution will be made available by the District Commissioner.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

• Conclusion of Day 1: A Missing Collection and Disposal Plan

- Non-illuminating list of individuals who are destined to succumbing to cholera (already oriented) - however not have yet applied so far
- Collect any complaint/feedback that people may have, especially with regard to mismanagement of benefits under individual beneficiary oriented schemes
- Do list of beneficiaries with no place water/electricity connection

Day 1 Afternoon:

- visit local subsector health institutions, AWCs, government assets, banks, water bodies, subsector electric station, important private enterprises
- visit other villages in the Panchayat
- Evening informal interaction with PRI representatives (frontline government employees and prominent citizens to address and consensus upon the core or Day 1 issues being to be by individuals of the Gram Panchayat and ways to address their concerns and address Watershed/Community)
- For this evening there will be a meeting by mid 6 PM

Day 2:

- Organize morning/afternoon at 7 AM
- Formal meeting with ICP Panchayat members

The various subjects/purpose assigned to this meeting by the Sanitation Unit already assigned and set a Panchayat resolution/Passa 1 on the same

Insurect the Health register and make the Panchayat members aware about the requirements of emergency measures as per the Act

- Check the initial signatures of Panchayat/Panchayat Secretary/Commissioner

Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works

- Formal interaction with:

• Government representatives (Doctor/Teacher/Engineer/Agarwal/Workers/ASHA/Ministry/WRPS/other representatives of PHE and PWD agencies (Water Supply, Health, etc.))

• Social activists/NGOs

• Formal discussion/feedback from Panchayat/Service members

8:20 PM 10/12/18

Day 2 Afternoon:

- visit the Sanitation Unit and Health Unit
- Install sanitation unit for Panchayat
- Lead Sanitation Unit for Sanitation Unit
- Inspect the previous WV work and for Sanitation Unit
- Inspect Sanitation Unit for Sanitation Unit
- Inspect the playground and the foundation stone for Sanitation Unit
- Inspect the foundation stone of any other works which are available

8:20 PM 10/12/18

(Form to be filled by the Reporting Officer
among other necessary details the Panchayat)

A) DETAILS OF REPORTING OFFICER

- Name: Jyoti B. Singh
- Designation: District In-charge Agriculture Officer
- Department/Office Address: Agriculture, Nithampur
- Mobile No: 9319127244
- E-mail: jayasingh@karnataka.gov.in
- Name District: Karnataka
- Date: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: K. J. K.
- Local Government Directory (LGD) code of the Panchayat: 240359
(To be shared with Rural Development Department, DC)
- Name of Q. B. Block: K. J. K.
- Name of Taluk: Nithampur
- Name of District: Nithampur

C) PANCHAYAT PROFILE

- No. of revenue villages in the Panchayat: 2
- No. of hamlets in the Panchayat: 7
- No. of households in the Panchayat: 181
- Population approx. of the Panchayat: 1431

B2V1/PD&MO/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	Revenue	Patwar
2	ICDS	Anganwadi worker
3	Health	PHN
4	Education	Teacher
5	Rural Development Department	P. D. L.
6	Animal Husbandry	A. S. A.
7	RDO	R. S.
8	Social Forestry	Forest

E) FUNCTIONALITY OF THE GRAM PANCHAYAT

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat (If no, construction)
If yes, whether functioning in: Own building/Other government building/Private building.
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the BDC is not established in the Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 15-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 15-10-2019

iii. Whether the Karwa register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening with receipt of funds

Name of the Scheme	Separate bank account opened	Official signature of Sarpanch	Funds received	Signature of the Sarpanch at the time of receipt of funds	Whether the bank account has been opened
14 th Finance Commission	Yes/No	Signature of Sarpanch	Yes/No	Signature	Yes/No
ICDS (Nutrition)	Yes/No	Signature	Yes/No	Signature	Yes/No
ICDS (Honarium)	Yes/No	Signature	Yes/No	Signature	Yes/No
Mid Day Meals (MDM)	Yes/No	Signature	Yes/No	Signature	Yes/No
Own resources of Panchayat	Yes/No	Signature	Yes/No	Signature	Yes/No
Any other Scheme, if yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm.

vii. 14th Finance Commission Award.

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared 2 No. (12 to total)

d. Whether Action Plan has been approved by the DDC Yes/No

If no, reason thereof

e. Whether the works have been started Yes/No

No. of works started: 1 No. 9 % to total

If no, reason thereof

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

2) BDO

3) Others (specify)

viii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat Yes/No

If no, reason thereof

Also mention if it is being purchased by someone else

b. Is nutrition being provided to Anganwadi Centres in the Panchayat Yes/No

If no, reason thereof

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level Yes/No

If no, reason thereof

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools Yes/No

If no, reason thereof

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat Yes/No

If no, reason thereof

Also mention if it is being provided by someone else

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 14.0 lakh

✓ No. of works approved: 10

✓ No. of works started: 10

✓ No. of works completed: 10

✓ No. of Job Card holders in the Panchayat: 250

✓ No. of man/days generated: 200

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared Yes/No

If yes, whether approved by the Gram Sabha Yes/No

If no, reason thereof The Panchayat is waiting for the

- vi. Whether subjects have been assigned by the Sarpanch to the Runtis ☒ Yes/No
- ii. Whether subjects have been assigned in presence of the visiting officer Yes/No
- xii. Major challenges being faced by the Panchayat in functioning and execution of works
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	☒ Yes/No	
VLW	RDD	☒ Yes/No	
JE	RDD	☒ Yes/No	
CDPO	Social Welfare	☒ Yes/No	
TSWO	Social Welfare	☒ Yes/No	Water supply is done by the Panchayat
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/ZEO	School Education	☒ Yes/No	100% teachers are present
De-MDM	School Education	☒ Yes/No	100% students are present
BMO	Health	☒ Yes/No	100% health workers are present
Tensalder/Nalb-Tensalder	Revenue	☒ Yes	
Bafwan	Revenue	☒ Yes/No	
Agriculture Extension Officer	Agriculture	☒ Yes/No	
Horticulture Extension Officer	Horticulture	☒ Yes/No	
Village functionaries		☒ Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works identified of beneficiaries any other schemes

☒ Non-cooperation by officials: Yes/No

If yes, who _____ specify

☒ Non-disbursement of funds available/schemes by officials: Yes/No

☒ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

☒ Delay in administrative approval by officers: Yes/No

If yes, how long _____ (specify number of days)

☒ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

☒ Any other difficulty, give details: very less money is being assigned and officials are not working properly

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 25-12-2019 (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed

- (1) _____
- (2) _____
- (3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

vi. Indicate any other services/ facilities/ items not available at/ provided at the Panchayat since B2V1 (table format)

Service/facilities/ items	Before B2V1 available/not available	Whether available now	Remarks
Police station	Available	Yes	

vii. Indicate any improvement in substance of following Government departments, which were not met after B2V1

- a. District Revenue/other Headquarter (Yes/No)
- b. District/Post Teacher (Yes/No)
- c. Anganwadi Worker/Supervisor (Yes/No)
- d. Health staff (Yes/No)
- e. Agricultural engineering staff (Yes/No)
- f. Agricultural/culture staff (Yes/No)
- g. Animal Husbandry/Dairy/Husbandry staff (Yes/No)

Is there any particular department has shown improvement. Please specify.

Yes, Police, Anganwadi, BDO

Any department whose staff is absent most of the time. Police, Anganwadi

Any department whose officer/officials has not visited the Panchayat even once since B2V1. Police, Anganwadi

Any department whose (has) appointed any agent or clerk or staff or senior officer in the Panchayat since B2V1. Police, Anganwadi, BDO

B2V2/PO&MO/2019

vi. Areas of major complaints highlighted during

Major areas of complaint highlighted during B2V1	Department	Resolution of Government	Remarks
Irregular water supply	Water	Yes/No	
Sanitation	Sanitation	Yes/No	
Police	Police	Yes/No	

vii. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Poor road connectivity	Police	Yes/No	
Irregular water supply	Water	Yes/No	
Poor electricity connectivity	Police	Yes/No	
Teacher	Teacher	Yes/No	
Sanitation of the area	Sanitation	Yes/No	

B2V2/PO&MO/2019

3) PLANNING, EXECUTION AND TRAINING

a) GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: _____

- ii. Whether the selected SHG-schemes approved under GPDP for 2019-20 are under implementation? Yes/No

- iii. Whether Panchayat-wise the aggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sarvaal Officers? Yes/No

If no, reason thereof: Yes

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AEA	1	Agriculture	AEA
2	Electrical	Electrician	2	Electrical	Electrician

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	ICDS	Anganwadi Worker	3	ICDS	Anganwadi Worker
4	RDS	Secretary Panchayat	4	RDS	Secretary Panchayat
5	Social Forestry	Forest guard	5	Social Forestry	Forest guard
6	PHE	Water Pipe Worker	6	Education	Teacher
7	Revenue	Patwar	7	-	-
8	Education	Teacher	8	-	-

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

- vii. Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

B2V2/PO&MD/2019

2. Whether the census data identification in the Panchayat during Mission any scheme (Survey, MIA) are being initiated while preparing the DP plan for 2020-21. Yes/No
If yes, reason therefor: _____

2. SOCIAL AUDIT

i. Whether the audit will be held in the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha in quarterly basis for carrying out audit. Yes/No

If no, reason therefor: _____

ii. Is the Social Audit Committee framed in B2V1 concerning social audit. Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason therefor: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
8	Sarvadi = 7 no Mdhampura = 1 no	Panchayat Key and rural development	3-5 days

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No

If yes, visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted by Sarpanchas. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting Officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

i. Visiting Officer to fill approximate number of beneficiaries and approximate number left out

Scheme/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reason for pendency	Entry status as submitted by visiting officer (Nos.)
Scholarship for SC/ST/OBC students	60	178	No funds Aadhar account linkage	
Scholarship for Minority students	-	-	-	-
Pension - Old Age	14	15		
Pension - Widow	11	9		
Pension - Disability	24	1		
PM Kisan Mithi	130	62	Partial problem	
Ayushman Bharat	91	75	Network problem	
PM Jeevan Jyoti Bima Yojana	3	17	Under process	
PM Suraksha Bima Yojana	not	work problem		
PM Awas Yojana - Gramin	44	81	Funds not allocated	
State Marriage Assistance Scheme	-	-	-	-

B2V2/PD&MD/2019

Scheme/Service	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
PM Kisan Jan Chuk	231	100	
PM Kisan	247	-	
Pradhan Mantri Aardram Pradhan Mantri Aardram Pradhan Mantri Aardram	N/A available		
PM Ujjwala Yojana	N/A available		
Ujjwala	700	700	
Ujjwala	Not available		
Ujjwala	700	700	
PM Kisan Yojana	22	1	under process

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarters.

II. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Fixed water connection	160	No pipelines	
Electricity connection	5	No poles	

SEV2/PD&M/2019

* Visiting officer to enclose the list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarters.

II. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Sandy/Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khula/Tube well/Furrow/Sprinkler/harvesting Tanks/Rainfed/Others (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient
- Are there any un-tapped irrigation sources in the Panchayat? Yes
 - If yes, please specify: Canal/Khula/Tube well/Furrow/Sprinkler/harvesting Tanks/Rainfed/Others (please specify)
- Is there any area which can be irrigated by way of water conservation measures for irrigation purposes? Yes
 - If yes, please specify: By sprinkler or drip system
- Whether the Panchayat has potential for drip/sprinkler irrigation? Yes
- No. of farmers who use unresponsive irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: 1
- Any suggestions to improve irrigation facilities in the Panchayat:

Water Conservation Schemes should be made

2. HIGH-YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds: Approx. 50
- Are adequate HYV seeds available to the farmers? Yes
- If no, reasons thereof:

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Sp. collector, S. D. F.

Use of technology in order to provide better and faster in increasing income of
the population.

Saving Data

Transfer

Discrepancy

I.T / Training should be imparted to
unemployed youth.

A) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

i) Whether Aadhaar card has been provided to all people in the Panchayat Yes/No ✓

ii) No. of number of people in the Panchayat Yes/No Aadhaar card 300

iii) Overall satisfaction level of the people about the ration shops
Poor/Satisfactory/Good/Excellent

Main problems/complaints with regard to ration shops:

i) Irregular opening

Yes/No ✓

ii) Inadequate stock

Yes/No ✓

iii) Overhanging

Yes/No ✓

iv) Ruin/High amount of store owner

Yes/No ✓

v) Long distance to be covered to reach the store

Yes/No ✓

vi) Non-display of rates

Yes/No ✓

vii) PDS machine not working

Yes/No ✓

network problem

m2 vail-mchab/2019

vi) Any other

vii) Number of FIRs registered in last 3 months Nil

viii) Are people generally satisfied by response of Police/Wardmember? Yes

ix) Is control FIR given to people? Yes/No

x) Are people satisfied about the overall security situation in Panchayat? Yes/No

xi) Any suggestions The people are generally satisfied with the situation and do not have any suggestion.

xii) Public perception

a) Are departmental staff available? Poor/Good/Very Good/Excellent Good

b) Are departmental staff responsive? Poor/Good/Very Good/Excellent

xiii) Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/Issues, if any
Revenue	• Within 1 month • More than 1 month • Never	<u>within one month</u>
Social welfare	• Within 1 month • More than 1 month • Never	<u>within one month</u>
Police Station	• Within 1 month • More than 1 month • Never	<u>N/A</u>
PHE	• Within 1 month • More than 1 month • Never	<u>more than one month</u>

B2/V/PO&MO/2019

Fig	• Within 1 month • More than 1 month	more than one month
Amplifier	• Within 1 month • More than 1 month • Never	in 4-5 one month.

vi. Any specific observation or complaint regarding any particular department
 4-5 Kitchens, 10-12 Kitchens staff.
 no. of any kind of service is urgently required.

K) OTHERS

- Whether any has been identified within Panchayat for collection and disposal of plastic waste? Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready? Yes/No ✓
 Pending steps to initiate a copy of the plan. least use of plastic
- Number of children in the age group of 0-6 years in the Panchayat 29
- Number of children in the age group of 4-14 years enrolled in the schools: 29
- Is there any higher secondary school with more than 40% girl students? Yes/No ✓
- Whether AOD has provided Sanitary Napkin Vending Machines in any of the above schools? Yes/No/Not applicable ✓
 - If yes, details of schools: _____
 - If yes, whether the machine is functional? Yes/No ✓
- Whether AOD has provided Sanitary Napkin Incentive in the above schools? Yes/No/Not applicable ✓
 - If yes, whether the incentive is functional? Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07)
1	1. <u>Ration Depot</u> is urgently required at Pith Kotha.
2	2. <u>Road from Thae to Madha</u> via high school Kotha, length approx 15 km.
3	3. <u>MEDICAL SUB Centre</u>
4	4. <u>Veterinary dispensary</u>
5	5. <u>Higher secondary school</u> at Kitha
6	6. <u>3rd Prg school</u> at ward 1, 3, 4.
7	7. <u>Solar lights</u>
11	11. Any major complaint brought to notice of the Visiting Officer
	<u>Inadequate drinking water supply.</u> <u>70% of household lacks drinking water connection/supply.</u>

III	Overall perception of functioning of the government.
	The back to village programme can be made effective if there is redressal of the problems of villagers.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The people of the village are very co-operative and for animal upliftment sufficient staff should be posted in schools. There is great scope of animal and sheep rearing but no veterinary sub centre is there. Hence veterinary centre should be opened.


 Signature of the visiting officer
 Name: Harbans Singh.
 Sub-Divisional Officer, Udhampur.