



**Back to
Village 2
B2V2**

Governance at the Doorstep

November 25-30, 2019



Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people- living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience -the *sweet lore of nature* brought home to them the *beauteous forms of things* ; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **EA. HARBANS SINGH**
- ii. Designation: **ASST. EX. ENGINEER**
- iii. Department/place of posting: **FLOOD CONTROL DIV KATHUA**
- iv. Mobile No: **9419131043**
- v. Email id: **ser.harbans@gmail.com**
- vi. Home District: **KATHUA**
- vii. Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **DHAR DUGNOO LOWER**
- ii. Local Government Directory (LGD) code of the Panchayat: **240753**
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: **BAGGAN**
- iv. Name of Tehsil: **BILLAWAR**
- v. Name of District: **KATHUA**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **(1) Dhardugnoo Lower**
- ii. No. of hamlets in the Panchayat: **09** **VILL. 1692**
- iii. No. of households in the Panchayat: **450**
- iv. Population (approx.) of the Panchayat: **2800**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ICDC Project Billawar	Supervisor Aanganwadi workers Asha workers
2	PWD	J.E & work supervisor Mahampur Sub. Division
3	Health Department	Female multipurpose health worker male multipurpose health worker
4	Education	(i) Principal H.S.S. Bhadugno Lower (ii) Teachers of All school of Panchayat
5	Revenue	Girdwar, Pillawar
6	RDD	VLW & GLs
7	P.H.E.	Line Man
8 9 10 11	Agriculture PDD Handloom sheep husbandary Jill Bank	AEA Foreman Manager Asst. Stock man Hc kishan pur

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building ✓

If no, whether land is available for construction of the Panchayat Ghar: Yes/No ✓

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 11/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 2/10/2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	V L W	✓ Yes/No	26.409	✓ Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	0.3823	Yes/No ✓
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	1.0935	Yes/No ✓
Mid Day Meals (MDM)	Yes/No	Teachers of the schools of Panchayat Halgera	Yes/No	- NIL -	✓ Yes/No
Own resources of Panchayat	Yes/No		Yes/No ✓	-	Yes/No ✓
Any other Scheme, If yes, indicate name	Health	Emp & W And Ashwariya	yes	-	NO

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 4 No. (80 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 01 No. (20 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: Location of schools is scattered and areas are of hilly terrain

Also mention if it is being provided by someone else: _____

School management with help of Panchayat members

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 85 lakh

✓ No. of works approved: 6

✓ No. of works started: 4

✓ No of works completed: —

✓ No of Job Card holders in the Panchayat: 256

✓ No. of man days generated: 1769

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: R.D.D has not Passed any instructions in this regard.

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
CDPO	Social Welfare	✓ Yes/No	
TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
I/c MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Official	Agriculture	✓ Yes/No	
Horticulture Extension Official	Horticulture	✓ Yes/No	
Village functionaries		✓ Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: NA (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 2.00 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

- Was 1
- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
MGNREGA	(i) Const. of Bowlies Wd. No 4 & 6 (ii) Prot. Coole Wd 5 & 2	—	To be completed within two months
14 F.C	Water Tank Wd. 1 & 7 Library Hall	under process in progress	To be taken up soon
Sanitary Complex (Sesam)	Community Sanitary Complex		To be started

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|---------------|
| a) Doctors/Paramedics/other Health staff | ✓
(Yes/No) |
| b) Teachers/ReT Teachers | ✓
(Yes/No) |
| c) Anganwari Workers/Helpers | ✓
(Yes/No) |
| d) RDD staff | ✓
(Yes/No) |
| e) JEs/other engineering staff | ✓
(Yes/No) |
| f) Agriculture/Horticulture staff | ✓
(Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Camp organized by JLU Bank in the mto August

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking water supply	P.H.E	Yes/No ✓	works under allotment process
Slow progress of Road Trimbli to Deheota	PMGSY	Yes/No ✓	
Road from Lednoo to Bhaldugnoo up to Seri - Part - II	PWD	Yes/No ✓	DAAA awaited and funds not available

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Road Connectivity within the Panchayat	RDD	Yes/No ✓	
up gradation of primary health sub Centre	Health Department	Yes/No ✓	
Misbat Revenue	Revenue	Yes/No ✓	
Drinking water supply	P.H.E	Yes/No ✓	
Animal Husbandry	Veterinary	Yes/No ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No ✓

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No. ✓

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No ✓

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: Instructions conveyed

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: May, Aug, Oct, Dec, Feb.

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No ✓

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (26-10-19)			2 nd Meeting Date (11-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AEA	1	Health	FmPHW mm.PHW
2	Health	FmPHW mm.PHW	2	Agriculture	AEA

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Education	Masters Teachers	3	Education	Teachers Masters
4	PDD	VLW GAs	4	RDD	VLW GAs
5	ICDS	Wole Supervisor Aungmyethi Wolees	5	ICDS	AWW
6			6		
7			7		
8			8		

If no, reason thereof: ✓

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: ✓

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ✓

If no, reason thereof: network problem, portal not responding

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Members - 9 Sarpanch - 1	Billawal Leathwa	Awareness about Department Schemes	3 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent ✓
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out;

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	SC - 09 ST - 17 = 137 OBC - 31	-	-	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age	30	7	Not Sanctioned by Social welfare Deptt.	-
Pension - Widow	15	5	Delay by Social welfare Deptt.	-
Pension - Disability	20	11	Delay by Social welfare Deptt.	-
PM Kissan Nidhi	18	294	Unknown Reason	-
Ayushman Bharat	550	- Nil -	-	Some migrated & non-existing
PM Jeevan Jyoti Bima Yojana	100	-	-	-
PM Suraksha Bima Yojana	50	-	-	-
PM Awas Yojana - Grameen	17	Nil	-	-
State Marriage Assistance Scheme	-	150	Delay by Social welfare Deptt.	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	256	-	-	
Ladli Beti	49	6	9 incomplete mistakes	
Swachh Bharat Mission- Individual Household Toilets	70	35	Funds not available	
PM Ujjwala Yojana	150	40	Processing delay	
Ujala	-	-	-	
Jandhan Account	200	-	-	-
PM Matru Vandana Yojana	12	12	Net work Problem Postal busy	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	351
Electricity connection	50	un electrified Area	75

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped-irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 If yes, please specify: Const. of Pond in two kanal land at Maaga
Ind. No. 6
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
 ① Lift Irrigation Scheme from Beerinallah to Seli village to cover an approximate area of 80 Acres
 ② Const. of Pond at Baddange Batt no near P.S. Batt no.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 50 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 210 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
119 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures _____
- b) Delay by concerned Deptt. _____
- c) Delay by bank concerned _____
- d) Any other problem, please specify: Guarantee from the Govt. Emphly required by the ILE Bank
is causing delay.
- v. Suggestions for improving the process of availing loan under KCC
The respective Bank should waive off some formalities to
facilitate the process.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) _____
- b) Through un-organized market ✓ _____
- c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
- _____
- _____
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
- _____
- _____

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ☒

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	5	12
3	Sheep Units	—	4
4	Fish Ponds	—	—

- iii. Suggestions for encouraging more households/farmers to set-up new units.
Awareness Camps through Animal Husbandary and Sheep Husbandary be arranged at Panchayat level.

List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Use of high yield seeds for farming and mushroom units be encouraged.
2. Const. of check dams & ponds for Irrigation of fields.
3. Use of Horticulture for Improvement of orchards for different fruit trees.
4. Sericulture and Apiculture Department be involved for taking up their activities in the Panchayat.
5. Facility for loan for dairy units be provided by the concerned Banks.

IV) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒
 If no, the number of people in the Panchayat yet to get Aadhaar card: 1000
- ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock: | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging: | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner: | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates: | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working: | Yes/No <input checked="" type="checkbox"/> |

- h) any other: _____
- iii. Number of FIRs registered in last 3 months: 2
- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

PDD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 390
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 390
- v. ☒ Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- vi. Whether RDD ☒ has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	up gradation of medical health sub Centre to Primary health Centre.
2.	Building for Sale Depot and Sanction for the 4th Public Branch at Dhaldugram Lower
3.	5 No Deep Hand Pumps.
4.	2.5 km Road namely Batno to Seli for immediate upgradation.
5.	Play Ground and separate toilet facility for girls of H.S.S. Dhaldugram.
6.	Protection work with gates and R.C.C Wall for the Govt. Middle School Majra Wd. No. 6.
7.	Anganwadi Centres for Wd. No (01, 02) and (06)
II	Any major complaint brought to notice of the Visiting Officer:
	<p>(i) Material Payment pending for the financial year 2016-17 against the Const of Bowli at Batlog Wd. No. 4 Dhaldugram Lower under RDO department MGNREGA. Other material payments also pending</p> <p>(ii) Bandage, Bitadin, Paracetamol and other first aid Antibiotic not available in the Public Health Sub Centre as there is urgent need because of tough and hilly terrain of the Panchayat.</p>

III Overall perception of functioning of the government:

The Perception of General public about functioning of the Government is satisfactory. However the pending payments of works being carried out under MGNREGA for the last 3 years, cause softening and outrage to the concerned vendors.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

- (i) Sufficient Supply of first aid medicines is required in public health Centre which found out of stock while viewing the Record of the sub-centre.
- (ii) Immediate upgradation of the Road from Dardnoo to Dhardungro which is the only source of conveyance for the public and working employees in the panchayat.
- (iii) There is urgent need to fill up the vacant posts of (10+2) lecturers in the H.S.S. Dhardungro for regular classes of Class 11th Students.

Signature of the visiting officer

Name ER. Harbans Singh.

26-11-2019