

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Shoukesh Dasg
- Designation: Agriculture Assistant
- Department/Place of posting: Agriculture P.O. Office-Jamuna
- Mobile No: 9596936466
- Email id: Shoukeshdasg@gmail.com
- Home District: Kaithia
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: LAISWARA
- Local Government Directory (LGD) code of the Panchayat: 240548
(To be sourced from Rural Development Department/DO)
- Name of CD Block: BISHNATH
- Name of Tehsil: BISHNATH
- Name of District: JAMMU

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 1
- No. of hamlets in the Panchayat: 9
- No. of households in the Panchayat: 622
- Population (approx.) of the Panchayat: 3175

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	<u>Village</u>	<u>Sh. Suresh Singh, Sarvaat Parast</u>
2	<u>Revenue</u>	<u>Potluri Lalwara Panchayat</u>
3	<u>PTE</u>	<u>JE. Sh. Panchab Singh</u>
4	<u>PDD</u>	<u>Sh. Tejendra Singh JE</u>
5	<u>GLDS</u>	<u>Agarwal workers</u>
6	<u>Medical</u>	<u>PHU. Sh. Deepak Kumar</u>
7	<u>R.D.D.</u>	<u>Sh. Gaurdasi Singh MPWD</u>
8	<u>Agriculture</u>	<u>Sh. Rakesh Gupta A.P.T.</u>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDO office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/Printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 16-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
Date of last meeting held: 16-11-2019

iii. Whether the Kaviyal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No not verified yet

12

B2V2/PD&MD/2018

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓		Yes/No ✓	51.90	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No ✓		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓		Yes/No		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No	11.1	Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 17 No. () %
(to total)

B2V2/PD&MD/2019

13

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO ()

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadis Centres of the Panchayat: Yes/No

If no, reason thereof: By ICDS Dept.

Also mention if it is being purchased by someone else: Public health and Sanitation by ICDS Dept.

b. Is nutrition being provided to Anganwadis Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: By ICDS Dept.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Warning Officer to check the register and verify the signatures of the Sarpanch on the same)

14

BZV2PDS&MD/2019

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: By the Government

Also mention if it is being provided by someone else: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: By the Government

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Warning Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

a. Whether MGNREGS Plan 2015-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 9.45 lakh

✓ No. of works approved: 7

✓ No. of works started: 5

✓ No. of works completed: 5

✓ No. of job card holders in the Panchayat: 230

✓ No. of men days generated: 240

vi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

BZV2PDS&MD/2019

15

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers: Yes/No --

If no, reason thereof: Timeframe (14-19, 14-19, 12-3-2-19, 13-1-20)

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (12-10-19)		2 nd Meeting Date (16-11-19)	
S. No.	Department Designation	S. No.	Department Designation
1	Agriculture AE-A	1	Agriculture AE-A
2	Revenue Patwari	2	Technical Social Welfare Field Officer

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Social Welfare	Field Assistant	3	Education	Teacher
4	Health	MPU	4	PHC	JE
5	Education	Teacher	5	PDD	Meta-Rank
6	Fisheries	Field Officer	6	Fisheries	Field Officer
7	ICDS	Anganwadi Worker	7	ICDS	Anganwadi Workers
8	PDD	JE	8	Medical	Meta-Rank Doctor

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

x. Whether the critical gaps identified in the Panchayat during Mission Arjuna Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

ii. Is the Social Audit Committee formed in B2V1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	Sarpanch Panchayat Bhavan, Panchayat Office, Panchayat Bhavan, Panchayat Bhavan	Accounting	3 days
			3 days

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

iii. Whether any exposure visit within JK/Kashmir has been conducted: Yes/No

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

HI INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	21	NIL	-	-
Scholarship for Minority students	NIL	NIL	-	-
Pension - Old Age	76	46	Not sanctioned	-
Pension - Widow	46	6	-	-
Pension - Disability	45	3	-	-
PM Kisan Nidhi	208	11	Not sanctioned	-
Ayushman Bharat	106	172	Not sanctioned	-
PM Jeevan Jyoti Bima Yojana	120	-	-	-
PM Suraksha Bima Yojana	200	-	-	-
PM Awas Yojana - Gramin	4	-	-	-
State Marriage Assistance Scheme	2	17	Not sanctioned	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	230	-	-	-
Ladli Bee	25	-	-	-
Swachh Bharat Mission- Individual Household Toilets	337	-	-	-
PM Ujjwala Yojana	108	20	due to limited electricity	-
Ujda	2100	-	-	-
Janashan Account	50	-	-	-
PM Matsya Vandana Yojana	18	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarters.

1. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	N/A	-	-
Electricity connection	N/A	-	-

* Visiting officer to enclose the list of individual/households who need fresh connections. He/she to also collect any applications and handover at district headquarters.

2) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Canal

ii. Major sources of irrigation: Canal/Kmulet/Jale well/Ponds/Springs/Water harvesting/Tanks/Ranney/Others (please specify): all the above

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Surface water/Springs/Ponds/any other water body): Hand (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: Baba Chaudhary Prasad Asha Farm

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Clearing of existing irrigation canals and
deepening of canals

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 100 Nos.)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: Nil

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 160 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
10 Nos.
- No. of farmers who applied for KCC loan but not provided so far
40 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures
 - Delay by concerned Dept.
 - Delay by bank concerned
 - Any other problem, please specify: Can't share details
- Suggestions for improving the process of availing loan under KCC
organize awareness camp and give gram Sakhi.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market ☒
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
A local mandi should be established
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Seasonal markets

26

BZV2/PO&MD/2018

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Mango		
	Guava		
	Arbous		

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Fair/Satisfactory/Good/Excellent
- Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	NIL	NIL
2	Dairy units	5	20
3	Sheep Units	NIL	NIL
4	Fish Ponds	NIL	2

BZV2/PO&MD/2019

27

iii. Suggestions for encouraging more households/farmers to set up new units

well organized Marketing.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	<u>Fisheries</u>
2.	<u>Flower cultivation</u>
3.	<u>Pigeon Poultry</u>
4.	<u>Dairy</u>
5.	<u>Mariculture.</u>

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No Yes

If no, the number of people in the Panchayat yet to get Aadhaar card: 100-500 children

Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

No - incidents

h) any other: _____

iii. Number of FIRs registered in last 3 months: 3

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: Check cover chargeable

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	<u>✓</u>
Social welfare	• Within 1 month • More than 1 month • Never	<u>✓</u>
Police Station	• Within 1 month • More than 1 month • Never	<u>✓</u>
PHE	• Within 1 month • More than 1 month • Never	<u>✓</u>

PDD	• Within 1 month • More than 1 month • Never	☒
Any other	• Within 1 month • More than 1 month • Never	☒

vi. Any specific observation or complaint regarding any particular department:
non functional AGNOC for 6 years
2015-16, 2016-17 and 2017-18 by RDD

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 136

iv. Number of children in the age group of 4-14 years enrolled in the schools: 136

v. Is there any High-Impact Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	<u>Main drainage channels are not in Panchayat</u>
2.	<u>Black top of Road from Lagusa to Krait Mahasana.</u>
3.	<u>Sub irrigation channels</u>
4.	<u>Old age, widow and P.T.C pensions</u>
5.	<u>Consider for Panchayatshala</u>
6.	<u>Proper implementation of Shiksha Bazarat</u>
7.	<u>Replacement of old electric cables.</u>
II	Any major complaint brought to notice of the Visiting Officer.
	<u>Long awaited old age, widow and physically disabled pension cases with Social Welfare Department</u>

III Overall perception of functioning of the government:	Number of Self-help schemes are available for the welfare of common man but a bit lack of awareness among the masses.
IV Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	Sanitation and water facilities available in the panchayat but need attention in maintaining cleanliness by providing food of good taste and quality channels or notified area pattern and also organizing awareness camps so that maximum benefits of the providing schemes can be made available to all masses in general and protection in particular.

Signature of the visiting officer
Name S Kaulan Dasg