# D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

00	7	6	On .	4	ω	N	-	No.
NAD [NETW]	Social welfare	PHE	Arismol Arubanday	1.0.D.S.	6.0.0	post culture	Education	Department
Com. Baskis Glubu	Fidousa Skeeting Field	J.C. filler years give	Air and Ardanday Ener restarance Survices Musik	OR Noe in Ahmal Chaman's Haring	PARAMIN Sings	Molad - golf purity - (m)	Mold Asked Hir Teacher (Mail	Designation of the officer/official

# E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

### 1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar, Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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If not, whether the building for BDC office has been identified: Yes/No/Not

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available in the Panchayati Raj Institutions.

Les vices I	Yes/No Yes/No the Hart Sented Toom		Yes/No	Yes/No	Furniture Computer/printer
		The Panchey	7	+	T dominated

appointed: Yes/No In case Panchayat has not been constituted, whether Administrator has been

≤, Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and

#### FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis:

Date of last meeting held: 13-10-2019

Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held

Whether the Karwai register is being maintained by the Panchayat Secretary

(Officer to inspect the register)

signatures: Yes/No Whether the Sarpanch/Administrator/Panchayat Secretary have digital

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Bank Account opening and receipt of funds:

		T			4		
THE PARTY OF THE P	Any other Scheme, If yes, indicate name	Own resources of Panchayat	Mid Day Meals (MDM)	ICDS (Honorarium)	ICDS (Nutrition)	14 <sup>th</sup> Finance Commission	Name of the Scheme
	1	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Separate bank account opened
	1	1 (	Headmontes YesiNo Cs 72	Yesino Admindrates Yesino	YESINO BARNITINE YESINO	YESINO Adminstran Yesino 13,92000	official signatory other than Sarpanch
		Yes/No	Yes/No	Yes/No	Yes/No	Yesino	Funds
1	1	,	242	8100	16,200	1392000	Balance in the account as on date (Rs, in lakh)
	ı	Yes/No	Yes/No	Yes/No	Yes/No Y	Yes/Nd	Whether at least one transaction has been made
						4	

Sarpanch.) will also check that the bank account is in the name of the Panchayat and operated by (Visiting Officer to personally check the Passbook and enter the above details. He/she

2

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

presence and confirm: Biodies Committee Constituted on 26-11-2016 If no, the visiting officer to ensure that the Committee is constituted in his/her

- ≦. 14th Finance Commission Award
- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- Whether the detailed estimates for all works have been prepared: Yes/No
- No. of works for which estimates have been prepared: 06 No. (150 % to total)

C

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B2V2/PD&MD/2019	(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)	d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No	Panchayat level: Yes/No  If no, reason thereof:		b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No	Also mention if it is being purchased by someone else: No.	a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No	1) Sarpanch (V) 2) BDO 3) Others (specify): Administration (ICDS):	f. Who is issuing work order for works being executed under 14th FC (tick one):	e. Whether the works have been started yes/No. of works started: 0.2 No. (3.2. % to total)  If no, reason thereof:	d. Whether Action Plan has been approved by the DDC: Yes/No
B2V2/PD&p/2019	If nareason thereof:	xi. Where the Action Plan for funds on account of Own Resources of the Panhayat is being prepared: Yes/Nb	✓ No. of man days generated: ——• No. of man days generated: —	No of works completed: - NI	No. of works approved:	Funds allocated to the Panchayat: Rs lakh	x. MGNREGA:  Whether MGNREGA Plan 2019-20 has been approved: Yes/No	c. Whether the record on account of purchase of MDW items and honorarium to cooks is being maintained at the Panchayat. Yes/No  (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)	Also mention if it is being provided by someone else:	of the Panchayat Yesino No	bx. Mid Day Meal (MDM) Scheme:  a. Whether Panchayat/Sarpanch is purchasing liepus at Panchayat level for

3

Administrator

whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No Mo elected Punches or Suparch

xiii. Major challenges being faced by the Panchayat in functioning and execution of

a) Whether full support and cooperation being provided by:

Officer BDO	Department RDD	Response
VLW	ROD	Yes/No
JE /	RDD	Yes/No
CDPO	Social Welfare	Yes/No
TSWO	Social	Yes/No
Anganwadi Supervisor	Social Welfare	Yes/No
HeadmaSter/Principal/ZEO	School Education	Yes/No
Ис МВМ	School Education	Yes/No
вмо	Health	YESINO
Tehsildar/Naib-Tehsildar	Revenue	
Patwari	Revenue	Yes/No
Agriculture Extension Official	Agriculture	Yes/No
Horticulture Extension Official	Horticulture	Yes/No
Village functionaries		Yes/No
Any other		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

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If yes, am Whether of Likely dat	iii. Whether a	(3)	(1)	If not, list o	ii. Whether ar	i. Whether the of the office	F) FOLLOW UP OF	✓ Offic ✓ Any ——(	If yes	✓ Dela	✓ Delay in Yes/No	✓ Non o	If yes	✓ Non o	
Whether works identified in B2V1 have been started: Yes/No Likely date of completion:    Mill   Jakh.	Whether any funds have been released for works identified in B2V1: Yes/No			If not, list of such works and date by which they are likely to be completed:	Whether any other works started during Back to Village-1 have been completed: Yes/No	of playground inaugurate completed: Yes/No	F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):	Officers not sharing details of guidelines/lists of beneficiaries: Yes/No Any other difficulty, give details: fast track execution of Works must be prefered in summer	If yes, how long:(specify number of days)	Delay in administrative approval by officers: Yes/No	Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No	Non disclosure of funds available/schemes by officials: Yes/No	If yes, who:(specify)	Non co-operation by officials: Yes/No	a solution.

4

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

		<	
Warfe South	Others	V POD	Sector/Department
	3:	fire electric poles	Name of work sanctioned/taken up
	l l		
	1	yes more poles	Remarks:
		30	

 Whether any improvement in attendance of following Government functionaries has been noticed after B2V1: (Yes/No)

- Doctors/Paramedics/other Health staff
- Teachers/ReT Teachers
- c) Anganwari Workers/Helpers
- 0 JEs/other engineering staff RDD staff

(Yes/No) (Yes/No) (Yes/No) (Yes/No)

- Agriculture/Horticulture staff
- g) Animal Husbandry/Sheep Husbandry staff

(Yes/No) (Yes/No)

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time:

30

Any department whose officers/officials has not visited the Panchayat even once

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1

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Areas of major complaints brought to notice:

in the village thou	or Balkel Nathers From a Jeans	thinking water tank hisservick	Major area of complaint made during B2V1
Electric CPDD	st SIEUF	Рне	Department
Yes/No	YesiNo	YesiNo	Resolution of Complaint
			Remarks

4 Major problems confronting the people:

Pan dayet spire	Primary Levell Houle	electric poles	Fascily	beeterning and Impalor had wated been raced took water	Major problem highlighted during B2V1
Ruo	Hour	מנק	Рие	Imigation flood control	Department
Yes/No	Yes/No	Yes/No	Yes/No	YesiNo	Resolution of problem
land is not available		So/ of San elimed bolos installed			Remarks

## G) PLANNING, EXECUTION AND TRAININGS:

# GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

 Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof.

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.
- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof:

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm:

- Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
- If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm:
- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

N	_	No.	1
2 Reducation Teacher	1 Agricultura SEA	Department	1st Meeting Date (24/7/19)
Teacher	JEA	Designation	(24/7/19)
2		No.	
Education Teacher	Agnowleux Den	S. Department Designation No.	2 <sup>nd</sup> Meeting Date (23/10/19)
Teacher	Den	Designation	(23/10/19)

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	1		CT.	4	ω	No.	S
8 Health	7 Agricultu Adminston	6 Leas	5 Rop	4 Pue		100	
Aska	Agriculture Rosearcho Adminstrator officer	Anganwas w or Ess	1. VLW 2. GRS	fixter	(Electric) Inspector	Designation	
œ	7	6	رن ن	4	ω	No.	2 <sup>nd</sup> N
News	Administration Agriacion	Lens	200	Pare	800	Department	2 <sup>nd</sup> Meeting Date (
h Asha.	Admirstate Research Agriación Officer	Angonumi Beta Noted	526.2 mm.	Altas	Inspedie	Designation	

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If no, reason thereof:

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No
   If no, Reason thereof:
- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No If no, reason thereof:
- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

(VLW to demonstrate the reports to the Visiting Officer)

If no, reason thereof.

x. Whether the critical gaps indentified in the Panchayat during Mission Antyodaya If no, reason thereof Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No

#### 2. SOCIAL AUDIT:

. Whether the details with regard to the schemes being implemented by the Gram audit: Yes/No Panchayats are placed before the Gram Sabha on quarterly basis for carrying out

If no, reason thereof:

- Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof.

## 3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details

	REZ
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	of El esen
	No of Elected epresentative trained
	ves
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	Place of training
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	17
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	Theme of training
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10 10 10	No of day
	0
	o o

- 华 Quality of training: Poor/Satisfactory/Very Good/Excellent.
- # III Whether any exposure visit within J&K/outside has been conducted: Yes/No
- representatives about the visit: Poor/Satisfactory/Very Good/Excellent If yes, Visiting Officer record the experiences/views of the elected
- Niv. Whether any digital literacy training has been conducted for Sarpanches: Yes/Nov

If yes, quality of training: Poor/Average/Good/Excellent

- V. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent

: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

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# H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

Visiting Officer to fill approximate number of approximate number left out: beneficiaries covered and

Schemes/Services	Benefic-	Pendency	Reasons for	
	covered (Nos.)	sanctioned)		applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	me		These orthogues	Ī
Scholarship for Minority students	2,	1	,	1
Pension - Old Age	10	20	Delay by	10
Pension - Widow	15	0	Delay by	2
Pension - Disability	to	a	Delay by	20
PM Kissan Nidhi	98	-	met in to	र्व
Ayushman Bharat	Aci	1	1	1
PM Jeevan Jyoti Bima Yojana	N. J.	(		(
PM Suraksha Bima Yojana	3	\	(	
PM Awas Yojana - Grameen	₹.	04	Funds not	ı
State Marriage Assistance Scheme	1 2	705-	below be	1

7

PM Matru Vandana Yojana	Jandhan Account	Ujala	PM Ujjwala Yojana	Swahch Bharat Mission- Individual Household Toilets	Ladii Beti	NREGA Job Card	Schemes/Services
3.	3.	2	3	ري مه	nie da	pt	Benefic- jaries covered (Nos.)
,	X -	1	Υ.	20	1	80	Pendency (applied but not sanctioned) (Nos.)
	1	\ \	X	tunds not available in la carend	١	internet is	Reasons for pendency
(	A	<	*			1	applications submitted to visiting officer (Nos.)

<sup>\*</sup> The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Electricity connection	Piped water connection	Schemes/Services
25.	whole fandagat	No. of cases pending
1	bridge filed water fandaged schome is not tridge available	Reasons for pendency
	1	Fresh demands/applications submitted (Nos.)

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Visiting officer to enclose the connections. He/she to also co headquarter.
list
of Individuals/households who need fresh any applications and handover at district

### i) DOUBLING FARMERS INCOME

#### 1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khuts/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Ramite d
- Status of adequacy of irrigation facility in the Panchayat Sufficient/Insufficient
- Are there any un-tapped imigation sources in the Panchayat. Yes/No

 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes. Yes/no

If yes, please specify:

- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: No.

viii., No. of farmers who intend to use drip/sprinkler irrigation: No. (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat

Digging of Bore well

## 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 10 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No
- iii. If no, reasons thereof, Supply 1/8 inadequate

c) Delay by i d) Any other	b) Delay by	iv. Problems be	III. No. of farm	3: LOANING F. I. No of far
d) Any other problem, please specify:  ———————————————————————————————————	b) Delay by concerned Deptt.	iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):  a) Difficult processes and procedures  3.0	No. of farmers who applied for KCC Loan but not provided so far X Nos.	3. LOANING FACILITY AVAILABLE TO THE FARMERS:  1. No. of farmers without Kissan Credit Card 135 (Nos.)  11. No. of farmers who have availed loan facility through KCC during 2019  12. No. of farmers who have availed loan facility through KCC during 2019
Guasan tees	hes yes	ling KCC loan (tick whatever	an but not provided so far	acility through KCC during 2
		r relevant):		019

## 4. MARKETING INTERVENTIONS:

guarantees.

hoan fascilly should be bronided without

Suggestions for improving the process of availing loan under KCC

- b) Through un-organized market Self export and transfer tation to different on Any other, please specify.
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.

agriculture/horticulture produce Any other suggestions for bringing improvements in the marketing of surplus

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i. Is there any scope/potential for diversification towards high value cropsifruits in the Panchayat: Yes/No

If yes, please specify:

Ó		2	1	Sr.
3. Produkt (6) latiga		regotables	Apple	Non- remunerative crop/lruit
(6) lasigation facility	الما الما الما الما	Heider Light	density blants	Potential for diversification towards the crop/fruit
Variety	May tout in	The snooty fromthy		Remarks (if any)

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

co.	2	4	No. S
Sheep Units	Dairy units	Backyard Poultry	Sector
1	l		No. of households/farme rs engaged
40		1	No. of households/ farmers interested in setting up new units
	Sheep Units	Dairy units Sheep Units	Backyard Poultry  Dairy units  Sheep Units

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Suggestions for encouraging more households/farmers to set-up new units

List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

Replacing the old apple orchard plants by style fielding density plantation

2 Increase of morkeling fasciling for exporteing the

3 Availability of standard Jungicides, pesticides and other disease controlling demicals.

Seesensing the sales of backboxes, Decreasing the Gransportation charges traine issignion frachy to oschards of spoke by digging base-wells, canal, natlaks etc.

# PUBLIC GRIEVANCES AND GOOD GOVERNANCE

Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card:

Overall satisfaction level of the people about the ration shops Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- a) Irregular opening
- b) Inadequate stock

Yes/No Yes/No Yes/No

- d) Rude behaviour of store owner
- e) Long distance to be covered to reach the store Yes/No~ Yes/No/
- f) Non-display of rates
- g) POS machine not working

Yes/No

iii. Number of FIRs registered in last 3 months

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat Yes/No

d) Any suggestions:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Gobd/Very Good/Excellent

Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

PHE	Police Station	Social welfare	Revenue	Department
Within 1 month <sup>2</sup> More than 1 ~     month     Never	Within 1 month  More than 1 month  Never	Within 1 month     More than 1 / month     Never	Within 1 month     More than 1 month     Never	Average time taken
· Within 1 months The Panchaged Hales  · More than 1 v is not having piped month  · Never water system till date		Marriage assistance cases are pending from a long time		Remarks/details, if any

Any other Any other 2. Landicateur	PDD
Any other  Agriculture . More than 1  fash culture . Never	• Within 1 month • More than 1 month • Never
are advising and president souls	people demained for mess clearing bother to be installed to avoid any mishap of damaged poles

vi. Any specific observation or complaint regarding any particular department.

#### K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- i. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

- iii. Number of children in the age group of 4-14 years in the Panchayat: 180
- iv. Number of children in the age group of 4-14 years enrolled in the schools:
- v. Is there any High/Higher Secondary school with more than 40% girl students:
  Yes/Nov When is not any high and highes becondary behave
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
- ✓ If yes, details of schools:
- ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
- ✓ If yes, whether the incinerator is functional: Yes/No

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11 Any major complaint brought to notice of the Visiting Officer.  7. Who demand for deepening and widening officer.  9. The demand is bending from years.  9. The already constructed under touch sovering for demand water touch sovering for demand water functional from years.	5. appsedation of present Gove middle school to high school level.  6. Inimal husbandary centre and sheep centre be established.  7. hinh hoads to be madamised	3. Addition Electric poles, transformer and electric voises 4. Primary besett centre.	1 Urgent public requirements in order of priority (Max 07):  Despensing and undering of Bakul.  1. Protection well on Yadii canal.  2. Drinking tape water Fascilis
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