

Back to Village 2 (B2V2) - report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **Ankur Padha**
- ii. Designation: **Assistant Engineer (A-E)**
- iii. Department/Place of posting: **PWD Mechanical / Rajouri**
- iv. Mobile No: **9906040328**
- v. Email id: **meharankur@gmail.com**
- vi. Home District: **Tamara**
- vii. Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **Khabber**
- ii. Local Government Directory (LGD) code of the Panchayat: **240074**
(To be sourced from Rural Development Department/DC)
- iii. Name of CD Block: **Nasbaha**
- iv. Name of Tehsil: **Tarayat**
- v. Name of District: **Rajouri**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **01**
- ii. No. of hamlets in the Panchayat: **16**
- iii. No. of households in the Panchayat: **349**
- iv. Population (approx.) of the Panchayat: **2545**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD PMD	VLW / AE
2	Irrigation Youth & Sports	JE PET Zonal Medical officer
3	Health Forest Department	Quard
4	Social Forestry Socioculture	S. Assistant Quard
5	Horticulture PHE (Civil)	Technician JE
6	Agriculture ICDS	AEA Supervisor
7	Education Sheep Husbandry	Head Master Stock Man
8	Food Supply PDD	Dealer JE

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: **Yes/No/Under construction** ☒ **Yes**
If yes, whether functioning in Own building/Other government building/Private building ☒ **Yes**
If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- ii. Whether the BDC office has been established (in case the officer visits Block Panchayat): **Yes/No/Not applicable**

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)
- If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
- Date of last meeting held: 07-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
- Date of last meeting held: 24-10-2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No
- (Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

... account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	VLM	Yes/No ✓	20.31 / 00	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supriya	Yes/No ✓	1.68 / 00	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	—	Yes/No	—	Yes/No
Mid Day Meals (MDM)	Yes/No ✓	H. Malin	Yes/No ✓	0.10 / 00	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No	—	Yes/No
Any other Scheme, if yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓
- If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- b. Whether the detailed estimates for all works have been prepared: Yes/No ✓
- c. No. of works for which estimates have been prepared 19 No 100 %
(to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 4 No. (20 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (Box one)

1) Sarpanch

(☒)

2) BDO

()

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: _____

CDPO Kalakote is operating this account.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) _____

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) _____

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,

✓ Funds allocated to the Panchayat: Rs 58.29 lakh

✓ No. of works approved: 62

✓ No. of works started: 20

✓ No. of works completed: 2 Work in 505

✓ No. of Job Card holders in the Panchayat: 485

✓ No. of man days generated: 515

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer.
 Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works.

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
V/LW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	Not Present
Angamwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Nalb-Tehsildar	Revenue	Yes/No ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓
 If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: Not taken yet (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
14 th FC / RDD	Play Field at High School, Saveti	Yes	
14 th FC / RDD	Bathroom / Tilda at Mahan at H. No. 4	Yes	
PMAY / RDD	Shanok Ram s/o Munik Ram H. No. 4	Yes	
MGNREGA / RDD	Water Tandi at Sam Kuter	Yes	
MGNREGA / RDD	Well at Nallak	Yes	
MCA / RDD	Foot Bridge at: Culvert made locally	Yes	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

a) Doctors/Paramedics/other Health staff	(Yes/No) ☒ No Health Centre available
b) Teachers/Ret Teachers	(Yes/No) ☒
c) Anganwan Workers/Helpers	(Yes/No) ☒
d) RDD staff	(Yes/No) ☒
e) JES/other engineering staff	(Yes/No) ☒
f) Agriculture/Horticulture staff	(Yes/No) ☒
g) Animal Husbandry/Sheep Husbandry staff	(Yes/No) ☒

In case any particular department has shown improvement, please specify:

ICDS + RDD are doing well.

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Revenue Dept. & Agriculture Dept.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
① Confirmation of Devote Sunday Road	PWD	Yes/No ☒	
② Poles (electric) 2 Transformers	PDD	Yes/No ☒	
③ Primary Health Centre	Health	Yes/No ☒	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
① Road Connectivity	PWD	Yes/No ☒	
② Drinking Water	PHE	Yes/No ☒	
③ Electricity	PDD	Yes/No ☒	
④ Lack of Health Facility as there is not any Health Centre.	Medical Dept.	Yes/No ☒	
⑤ Education Staffs Lack.	Education Dept.	Yes/No ☒	

x. Whether the critical gaps identified in the Panchayat during Mission Amrta Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. If no, reason thereof: _____

2. SOCIAL AUDIT:

- Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- Is the Social Audit Committee trained in B2V1 conducting social audit: Yes/No
- Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- Whether the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Kalaket	Basic Computer literacy	10 days

- Quality of training: Poor/Satisfactory/Very Good/Excellent.
- Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: _____
- Elected representatives : Poor/Satisfactory/Good/Excellent
General Public : Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	252	—	—	—
Scholarship for Minority students	62	—	—	—
Pension - Old Age	80	80	TSMD Not Fixed	—
Pension - Widow	30	30	On basis of BVI data	—
Pension - Disability	10	10	Waiting for State Approval	—
PM Kisan Nidhi	210	29	—	—
Ayushman Bharat	208	—	—	—
PM Jeevan Jyoti Bana Yojana	696	—	—	—
PM Suraksha Bana Yojana	—	—	—	—
PM Awas Yojana - Gramin	33	243	Awaiting for New Target	—
State Marriage Assistance Scheme	03	03	Non Availability of Funds	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	485	-	-	-
Ladli Beti	-	-	-	- (no pendency returned)
Swachh Bharat Mission- Individual Household Toilets	52	77	Non availability of Funds	-
PM Ujjwala Yojana	-	-	-	-
Ujala	-	-	-	- (funds are limited through KILMUT 0-40) except in unit town
Janhan Account	1059	-	-	-
PM Matsy Vandana Yojana	12	11	Non Availability of Funds	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

II. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	180	No New Sanction	-
Electricity connection	23	Lack of Funds	-

* Visiting officer to enclose the list of individual households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khuli/Tube well/Pond/Spring/Water harvesting Tanks/Rahed Others (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body Sareti Nallah (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
- If yes, please specify Bhagya Changi at Ward No. 01
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: - (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Upgradation of Canal at Sareti Nallah. Lift Irrigation Scheme are sanctioned. Rain Water Harvesting by H. Ganga Phandi.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: -

iii. Suggestions for encouraging more households/farmers to set-up new units

Awareness among the farmer and maximum subsidising scheme are introduced.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Proper training.
2. High Yielding seeds.
3. Veterinary & Sheep Centres
4. Subsidy for farmers.
5. Improvement in Irrigation facilities.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 15%.

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|-----------------|
| a) Irregular opening: | Yes/No <u>✓</u> |
| b) Inadequate stock: | Yes/No <u>✓</u> |
| c) Overcharging: | Yes/No <u>✓</u> |
| d) Rude behaviour of store owner: | Yes/No <u>✓</u> |
| e) Long distance to be covered to reach the store: | Yes/No <u>✓</u> |
| f) Non-display of rates: | Yes/No <u>✓</u> |
| g) POS machine not working: | Yes/No <u>✓</u> |

h) any other: _____

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: Army Post Required /demanded by locals.

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month <u>✓</u> • More than 1 month • Never	
Social welfare	• Within 1 month <u>✓</u> • More than 1 month • Never	
Police Station	• Within 1 month <u>✓</u> • More than 1 month • Never	
PHE	• Within 1 month <u>✓</u> • More than 1 month • Never	

III	Overall perception of functioning of the government:
	— Satisfactory —
IV	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	During my two days visit, I found that the people of the village are fully aware of the administrative cooperative with the employees. Roads connectivity will be improved as it is the main cause of the problems like education, marriage, transportation etc. Most primary health centre & Veterinary centre may be sanctioned in the Panchayat so that basic facility reach at the door step. Irrigation facilities like canals, lift irrigation etc. will be sanctioned so that crop production will be increased. <i>Aravind</i>

Signature of the visiting officer

Name Aravind Padha

Assistant Engineer(AE)