

Back to Village 2 (B2V2) - Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Mahinder Paul KAS
- Designation: Adm. Officer GMC Rajouri
- Department place of posting: Govt Medical College Rajouri
- Mobile No: 9469356966
- Email id: mpkargwalkas@gmail.com
- Home District: Rajouri
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: BHAIJNWA
- Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC) 240138
- Name of CD Block: NOWSHERA
- Name of Tehsil: NOWSHERA
- Name of District: RAJOURI

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 02
- No. of hamlets in the Panchayat: 07
- No. of households in the Panchayat: 332
- Population (approx.) of the Panchayat: 1260

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	Assistant Agri. Extension Officer
2	School Education	Headmaster
3	Rural Development	V.L.W, GRS
4	Irrigation & Flood Control	Work Supervisor
5	Power Development	Meter Reader
6	Social Forestry	Tryg. Mali
7	Animal and Sheep Husbandry	Stock Assistant
8	P.W.D	J. E

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Pgt. Secretary	Yes/No ✓	29.21	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	0.14	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	1.21	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Headmaster	Yes/No ✓	0.0423	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Pgt. Secretary	Yes/No ✓	0.49	Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Constituted on 26-11-2019.

vii. 14th Finance Commission Award:

- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- Whether the detailed estimates for all works have been prepared: Yes/No ✓
- No. of works for which estimates have been prepared: 05 No. (50 % to total)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: yet not implemented

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: yet not implemented

Also mention if it is being provided by someone else: Concerned department

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 22.5 lakh

✓ No. of works approved: 15

✓ No. of works started: 01

✓ No of works completed: NIL

✓ No of Job Card holders in the Panchayat: 183

✓ No. of man days generated: 1639 days

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: Meagre Funds

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Social Welfare department/Revenue
No official from the dept has attended the programme

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: 15-12-2019 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Construction of Vermicompost at WNo-3 (15-12-2019)

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 0.3 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 15-12-2019 (date)

4. Whether any new works have been sanctioned/taken up/completed in the Panchayat after B2V1: details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
Rural Development MGNREGS	Construction of 7 Ponds	Yes	—

5. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/Ret Teachers (Yes/No) ✓
- c) Anganwadi Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JE/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

Agriculture

Any department whose staff is absent most of the time: NIL

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Revenue

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Health, ICDS

vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Water Supply	PHE	Yes/No ✓	
Bunkers	R.D.D	Yes/No ✓	
Health Services	Health	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Drainage System	R.D.D	Yes/No ✓	
Establishment of Bank	Govt.	Yes/No ✓	
		Yes/No	
		Yes/No	
		Yes/No	

G. PLANNING, EXECUTION AND TRAININGS:
1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
 If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
 If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
 If no, the officer should get it installed and confirm: In Presence of Visiting Officer

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
 If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (2-10-2019)			2 nd Meeting Date (1-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	A.E.O	1	Agriculture	A.E.O
2	Social Forestry	Jr. Mali	2	Social Forestry	Jr. Mali

1 st Meeting Date (2-10-2019)			2 nd Meeting Date (1-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Sheep Husbandry	Stock Asst.	3	Sheep Husbandry	Stock Assistant
4	ICDS	Supervisor	4	ICDS	Supervisor
5	R.D.D	V.L.W, G.R.S	5	R.D.D	V.L.W G.R.S
6	P.D.D	Meter Reader	6	P.D.D	Meter Reader
7	P.H.E	Fitter	7	P.H.E	Fitter
8	Forest	Forest Guard	8	Forest	Forest Guard

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. ☒ Yes/No. ☐ No. If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ☒ Yes/No ☐ No. If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ☒ Yes/No ☐ No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ☒ Yes/No ☐ No. If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ☒ Yes/No ☐ No. If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Nonshela Rajouri	Preparation of GPDP and Capacity Building	06

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ☒ Satisfactory
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ☒ Yes/No ☐ No. If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ☒ Satisfactory
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ☒ Yes/No ☐ No. If yes, quality of training: Poor/Average/Good/Excellent. ☒ Good
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent ☒ Satisfactory
- b. General Public: Poor/Satisfactory/Good/Excellent ☒ Satisfactory
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students <i>Dahal speaking</i>	108	NIL	-	NIL
Scholarship for Minority students	-	-	-	-
Pension - Old Age	158	66	Funds not available	NIL
Pension - Widow	04	03	Funds not available	NIL
Pension - Disability	56	13	Funds not available	NIL
PM Kissan Nidhi	200	50	Incomplete formalities	NIL
Ayushman Bharat	153	02	ID Number lost by beneficiary	NIL
PM Jeevan Jyoti Bima Yojana	60	-	-	-
PM Suraksha Bima Yojana	40	-	-	-
PM Awas Yojana - Grameen	17	63	Funds not available	05
State Marriage Assistance Scheme	01	12	Sent for approval to Directorate	01

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	183	02	New application	-
Ladli Beti	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	86	10	New application	NIL
PM Ujjwala Yojana	25	01	incomplete formalities	NIL
Ujala	250	NIL	-	NIL
Jandhan Account	200	-	-	-
PM Matru Vandana Yojana	07	05	internet problem	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	100	Funds not available	20
Electricity connection	NIL	-	-

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 If yes, please specify: Near Panchayat Ghar.
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: 25 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

check-dams across the stream

ponds on vacant state land

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 90 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ✓

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Maize	Vegetables	training of Farmers for growing these
2	Wheat	Mushrooms	Crops by the concerned Department

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓

- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	05	06
2	Dairy units	200	50
3	Sheep Units	01	02
4	Fish Ponds	NIL	02

8. Suggestions for encouraging more households/farmers to set-up new units
Animal programmes
Technical Training / incentives
7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Use of high yielding varieties of traditional crops
2. Diversification of crops
3. Conservation of rain water for irrigation/drip irrigation
4. Facility of storage/organised market for selling crops/vegetables
5. Animal/sheep husbandry on more scientific and technical lines

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓
 If no, the number of people in the Panchayat yet to get Aadhaar card: 30
- ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent
Major problems/complaints with regard to ration shops:
- a) Irregular opening: Yes/No ✓
 - b) Inadequate stock: Yes/No ✓
 - c) Overcharging: Yes/No ✓
 - d) Rude behaviour of store owner: Yes/No ✓
 - e) Long distance to be covered to reach the store: Yes/No ✓
 - f) Non-display of rates: Yes/No ✓
 - g) POS machine not working: Yes/No ✓

- h) any other: _____
- iii. Number of FIRs registered in last 3 months: NIL
- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
 - b) Is copy of FIR given to people: Yes/No ✓
 - c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
 - d) Any suggestions: Village Defence Committee may be constituted
- iv. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
 - b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	More than 01 Month
Social welfare	• Within 1 month • More than 1 month • Never	More than 01 month
Police Station	• Within 1 month • More than 1 month • Never	Within 01 Month
PHE	• Within 1 month • More than 1 month • Never	More than 01 month

P.O.	• Within 1 month • More than 1 month • Never	Within 01 month
Any other	• Within 1 month • More than 1 month • Never	—

vi. Any specific observation or complaint regarding any particular department:
Met of the people complaints about water supply and negligent behaviour of P.H.E employees

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒
 (Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 150

iv. Number of children in the age group of 4-14 years enrolled in the schools:
170

v. Is there any High/Higher Secondary school with more than 40% girl students:
 Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: Govt. High School Bhajnowa

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools:
 Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No ☒

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. Urgent public requirements in order of priority (Max. 07)

1. Tube Well/other water scheme to solve water problem of Panchayat

2. Blaktopping of Link road from Main Road Bhajnowa to Link Road Manpur including small links connecting Mohallas.

3. opening of Health sub-centre

4. Upgradation of High school to Higher Secondary School

5. opening of Bank Branch/ATM

6. Construction of Community Hall.

7. Vocational Training Centre.

II Any major complaint brought to notice of the Visiting Officer:

Water Supply: The existing water resources are not properly utilized and the employees of PHE department are negligent in performing duties, despite overflow of water tanks, they did not ensure proper supply.

Bunkers: Number of Bunkers provided till date is not sufficient.

III Overall perception of functioning of the government

Most of the government departments are performing well. Capacity building programmes for frontline employees is essential. Impartial approach to people's problem is required by frontline employees without favour towards any particular caste, or class of people. Insufficiency of employees in every department is hampering the normal functioning.

IV Overall assessment of visit and suggestions

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

People's faith on Government is strengthened by these kind of programmes. There is a step towards good and responsive governance. People felt that the Govt is very much interested in solving of their problems.

- These programmes may be repeated on yearly basis
- Capacity building/training programmes for frontline employees
- Awareness programmes may be conducted regularly by the departments.


Mr. Mandel Paul KAS
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