

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Bansi Lal
- ii. Designation: Lect.
- iii. Department/place of posting: Edu/HSS, Dharmari (Reasi)
- iv. Mobile No: 9622217511
- v. Email id: —
- vi. Home District: Jammu
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Thub
- ii. Local Government Directory (LGD) code of the Panchayat: 239634
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Tij Bagli
- iv. Name of Tehsil: Thakrakot
- v. Name of District: Reasi

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 15
- iii. No. of households in the Panchayat: 582 (at present)
- iv. Population (approx.) of the Panchayat: 2300

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	AEA
2	Revenue	Patwari
3	RDD	VLW
4	School Education	Headmaster
5	PHE	CPW
6	Health	Nurse/Asha worker
7	Social Welfare	Anganwadi Worker
8	School Education	I/c MDM

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Furniture needed i.e. chairs = 50 Tables = 10, VIP chairs = 15, VIP Tables = 02 mats = 04
Computer/print	Yes/No	Yes/No	computers/prints needed
Telephone facility	Yes/No	Yes/No	yes needed

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 18-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 18-11-2019

iii. Whether the Karyak register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	BDO	Yes/No	11.93	Yes/No
ICDS (Nutrition)	Yes/No	—	Yes/No	—	Yes/No
ICDS (Honorarium)	Yes/No	—	Yes/No	—	Yes/No
Mid Day Meals (MDM)	Yes/No	—	Yes/No	—	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 18 No. 100 % to total)

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d. Whether Action Plan has been approved by the POC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 25 No. 16 % to total

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO (✓)

3) Others (specify): _____

Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadis Centres of the Panchayat: Yes/No

If no, reason thereof: Grant not sanctioned yet

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadis Centres in the Panchayat: Yes/No

If no, reason thereof: Grant not sanctioned

c. Is the Panchayat/Sarpanch paying honorarium to AWW/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Grant not sanctioned

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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a. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Grant not sanctioned

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Grant not sanctioned

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Re 63 lakh

✓ No. of works approved: 24

✓ No. of works started: 04

✓ No. of works completed: 00

✓ No. of Job Card holders in the Panchayat: 235

✓ No. of man days generated: 2964

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

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Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 1 no. whether subjects have been assigned in presence of the visiting officer:
 Yes/No
 major challenges being faced by the Panchayat in functioning and execution of
 works: yes
 2) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
EDD	RDD	Yes/No	
VLM	RDD	Yes/No	
JE	RDD	Yes/No	
CCPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Angeword Supervisor	Social Welfare	Yes/No	
Healthcare/Pravara/ZED	School Education	Yes/No	
IC/MDM	School Education	Yes/No	
EMO	Health	Yes/No	
Tehsildar/Deo-Tehsildar	Revenue	Yes/No	
Udharan	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other		Yes/No	

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes: Yes/No

Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

Non disclosure of funds available/schemes by officials: Yes/No

Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

Any other difficulty, give details: Due to road work come driving officers cannot visit in time

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No

If not, likely date of completion: 31-03-2020 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

1) Hand No (01) Pond work to be completed on 31-03-2019

2) Hand No (05) Pond work to be completed on 31-03-2019

3) Hand No (02) Street work likely to be completed on 31-03-2019

iii. Whether any funds have been released for works identified in BZV1: Yes/No

If yes, amount released: Rs. 02- lakh.

Whether works identified in BZV1 have been started: Yes/No

Likely date of completion: 31-03-2020 (date)

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Whether any new work(s) have/ have been sanctioned/taken up/completed at the Panchayat since BZV 1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:

Whether any improvement in attendance of following Government functionaries has been noticed since BZV 1

- a) District/Paralel office health staff (Yes/No)
- b) Trainers/Staff Teachers (Yes/No)
- c) Anganwadi Workers/Helpers (Yes/No)
- d) FICD staff (Yes/No)
- e) JE/other engineering staff (Yes/No)
- f) Agriculture/agriculture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent more than one _____
 Any department whose officers/staffs has not visited the Panchayat even once since BZV 1 _____
 Any department which has organized any event or calling or tour of service officials to the Panchayat since BZV 1 _____

X. vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV 1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during BZV 1	Department	Resolution of problem	Remarks
Construction of Roads	PWD/RDD	Yes/No	Action yet to be taken
Light Water scheme/II) DDR upgradation of existing W.S. scheme	PHE	Yes/No	DPR in Process
Nil	PDD	Yes/No	Action to be taken yet
Sub center at Odalgula Kharkakat	Health	Yes/No	Will shortly taken up with H/D
upgradation of schools with staff & building	Edu	Yes/No	Still be prepared in next session

ANNING, EXECUTION AND TRAININGS:

GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: _____

i. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

ii. Whether Panchayat wide designation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers? Yes/No

If no, reason thereof: _____

iii. Whether public information boards including the schemes with allocation for the year 2020-21 has been displayed in Panchayat Office or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: _____

iv. Whether the meeting schedule of Gram Sabha has been prepared and uploaded in GPDP Portal for preparation of GPDP 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

v. Whether the minutes/contents of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of function workers (Govt. functionaries) in the last two meetings: _____

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
1	RDD VLW (MPL)	1	—
2	—	2	—

1 st Meeting Date ()		2 nd Meeting Date ()	
S. No.	Department Designation	S. No.	Department Designation
3	—	3	—
4	—	4	—
5	—	5	—
6	—	6	—
7	—	7	—
8	—	8	—

If no, reason thereof: out of one meeting held.

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

vii. Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof: _____

viii. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof: _____

(V.L.W to demonstrate the reports to the Visiting Officer)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	08	Not clear	Due to Bank A/c Blocked	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	15	—	—	—
Pension - Widow	05	—	—	—
Pension - Disability	04	—	—	—
PM Kisan Nidhi	119	43	Death, student, paper formalities	—
Ayushman Bharat	82	500	Not aware about scheme	—
PM Jeevan Jyoti Bina Yojana	20	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Gramin	—	—	—	—
State Marriage Assistance Scheme	10	—	—	—

Whether the critical gaps identified in the Panchayat during Mission Anudyaya Survey, 2019 are being bridged while preparing GDDP plan for 2020-21: Yes/No.

ICAL AUDIT:

Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

Is the Social Audit Committee formed in BZV1 conducting social audit: Yes/No

Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

CAPACITY BUILDING & TRAININGS:

Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Reasi/ Hums	Capacity Building & Training	03 days

Quality of training: Poor/Satisfactory/Very Good/Excellent

Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experience/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Satisfactory/Good/Excellent

Level of awareness among the elected representatives and general public about the schemes devolved to Panchayat:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA and Card	235	25	A/c <u>Blocked</u>	—
Loon Bui	—	—	—	—
Switch Board Repair- Individual Household Taps	120	—	—	—
PM Ujjwala Yojana	25	—	—	—
Ujjam	—	—	—	—
Jamhuu Account	50	—	—	—
PM Mats Vardana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarters.

8. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh applications submitted (Nos.)
Tapal water connection	—	—	—
Electricity connection	40	Electricity lines & poles not installed	—

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* Visiting officer to enclose the list of individual households who need fresh constructions. He/she to also collect any applications and handover at district headquarters.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand

ii. Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: forests

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____

viii. No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Light scheme for lifting of water from ponds, springs and mallas etc.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 20 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: _____

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LOADING FACILITY AVAILABLE TO THE FARMERS.

1. No. of farmers without Kissan Credit Card Almost 300/300 (Nos.)

2. No. of farmers who have availed loan facility through KCC during 2019 42 Nos

3. No. of farmers who applied for KCC loan but not provided so far 42 Nos

4. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures

b) Delay by concerned Deptt.

c) Delay by bank concerned

d) Any other problem, please specify for KCC

Loan Bank for Trib village may be arranged instead.

5. Suggestions for improving the process of availing loan under KCC of Dhamru

Panchayat Club

1. MARKETING INTERVENTIONS:

1. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi)

b) Through un-organized market

c) Any other, please specify Local Bepari

2. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

Govt mandi may be organised

3. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Govt. mandi may be organised

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5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Akhrot	HYV of seeds & plants	may be
2	kinu	do -	given to
3	deemon	do -	the villagers

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Almost all farmers have some hens	10
2	Dairy units	Almost all farmers are having some buffaloes	20
3	Sheep Units	50	20
4	Fish Ponds	-	-

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- iv) Suggestions for encouraging more households farmers to set-up olive units
serv of Good & Plants of last year, grapes.
depression. Let's see. At least it may be given in the form of
depression. Let's see. At least it may be given in the form of
depression. Let's see. At least it may be given in the form of
- v) List 5 suggestions in order of priority which can help in increasing income of
 farmer/rural households:

1	General business Crops may be regional.
2	Left scheme for lifting water from water bodies in the area may be started.
3	WV needs & plants may be given to the farmers.
4	KCC loans may be sanctioned in a week.
5	Connectivity of village to other Areas by road or by Trunk systems.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

- i) Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
 If no, the number of people in the Panchayat yet to get Aadhaar card: 20%
- ii) Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent
- Major problems/complaints with regard to ration shops:
- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-display of rates | Yes/No |
| g) POS machine not working | Yes/No |

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- vi) any other: Govt. building is needed
- iii) Number of FIRs registered in last 3 months: nil
- a) Are people generally satisfied by response of Police to complaints: Yes/No
 Yes/No
- b) Is copy of FIR given to people: Yes/No
 Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
 Yes/No
- d) Any suggestions: _____

N. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of
 complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

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POD	• Within 1 month ✓ • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department?
POD needs more drinking properly

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No
 (Visiting officer to collect a copy of the plan)
- Number of children in the age group of 4-14 years in the Panchayat. 230
- Number of children in the age group of 4-14 years enrolled in the schools. 200
- Is there any High/Higher Secondary school with more than 40% girl students. Yes/No
- Whether POD has provided Sanitary Napkin vending Machines in any of the above Schools. Yes/No/Not applicable
- If yes, details of machines. N/A
- If yes, whether the machine is functional. Yes/No
- Whether POD has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable
- If yes, whether the incinerator is functional. Yes/No

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L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1	1. Construction of road from Malapprasta to MS Road = 8 km, Thirugala to Elum Diva = 3 km 2. Panchakota to Chakalavatha = 8 km
2	Ground leveling of P/S Badagala
3	Panchayat share ground leveling 100 x 100 mtrs
4	Health sub centre with staff & building animal husbanding centre
5	Water tank 5000 gallons in wards 2,3,5,6 each Also 10,000 gallons in ward 1 & 5000 pipes
6	New Anganwasi centres in ward 4,5,6,7, in old centres construction of building & furniture is needed
7	HPV seeds & plants of Lushan, Ginger, Lemon, Kinnu, Litchi, Mushi, Achara etc for farmers
II	Any major complaint brought to notice of the Visiting Officer:
	P/S in Kharakate ward no 5 community hall in ward no 4 & 5

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III	Overall perception of functioning of the government:
	overall perception of functioning of the government is satisfactory. Also keep an eye on This
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	overall assessment of visit is that the condition of the Panchayat is poor & a great need of road connectivity & Also ^{need of} improvement of Education system



Signature of the visiting officer

Name Bansilal

Lect. HSS, Dharmari