



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Ret = Na'om

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: ARUN KUMAR
- Designation: LECTURER
- Department/place of posting: Technical Education/Youth Service & Sports, Ramban
- Mobile No: 7889463833
- Email id: sab.nakdi69@gmail.com
- Home District: Udhampur
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: NAGAM BANIHAL
- Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC) 1409001015
- Name of CD Block: Banihal
- Name of Tehsil: Banihal
- Name of District: Ramban

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: One
- No. of hamlets in the Panchayat: 08
- No. of households in the Panchayat: 427+
- Population (approx.) of the Panchayat: 2220 (approx)

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Fisheries	Nasser Ah Khan : Field Supervisor
2	AND	Mohd Rayad Sharich Senior V. Farmer/Member
3	Social Forestry Ab. Qyoom : Horticulture	Ab. Rashid wani : 10 th class Gardener
4	Agriculture Sericulture	Amal Rasool : AEA Ab. Rashid : 10 th class
5	PWD Sheep Husbandary	Ab. Aziz : Work Supervisor Mohd Rafiq : Asst. Stock Man
6	Irrigation & Flood Control	Aijz Ah. : JK's
7	Revenue Youth Services & Sports	Ijaz Hussain : Patwari Farooq Ah. : PET
8	ICDS MDM, Education	All workers of pvt. Nagam & Supervisor Nasser Ah : Teacher

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒ Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building ☒
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Not sufficient for whole pvt. meetings, discussions etc.
Computer/printer	Yes/No	Yes/No	RDD not fulfilled demands so far.
Telephone facility	Yes/No	Yes/No	RDD not fulfilled Demand of Telephone Connectivity & Internet.

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 21st Oct 2019 in Pvt office Nagam.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: June 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

v. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Secretary Panchayat	Yes/No	₹ 11,83,754	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor ICDS	Yes/No	55,000	Yes/No
ICDS (Honorarium)	Yes/No	Under Process	Yes/No	2,43,000	Yes/No
Mid Day Meals (MDM)	Yes/No	VLC's	Yes/No	- Nil -	Yes/No
Own resources of Panchayat	Yes/No	Secretary Pvt.	Yes/No	₹ 3,44,684	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Confirmed on 26/Nov/2019 2nd Day (B2V2).

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 10 No. (60 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 02 No. (12 % to total)

If no, reason thereof: Delay in estimation planning and RDP do formalities and funds insufficiency

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO (✓)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Under Process

Also mention if it is being purchased by someone else: ICDS Supervisor, worker etc

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Sarpanch or Panchayat is not authorized by the governing body so far

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Both are not Authorized so far formally

Also mention if it is being provided by someone else: Education Department

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 28 lakh

✓ No. of works approved: 33

✓ No. of works started: 10

✓ No. of works completed: 03

✓ No. of Job Card holders in the Panchayat: 329

✓ No. of man days generated: 1200

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Funds received Recently

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	Very Polite Personality
VLW	RDD	Yes/No	Satisfactory
JE	RDD	Yes/No	Satisfactory
CDPO	Social Welfare	Yes/No	is not responsible for public & not visited once
TSWO	Social Welfare	Yes/No	Good
Anganwadi Supervisor	Social Welfare	Yes/No	Good
Headmaster/Principal/ZEO	School Education	Yes/No	Good
I/c MDM	School Education	Yes/No	Good
BMO	Health	Yes/No	Good
Tehsildar/Naib-Tehsildar	Revenue	Active	Good
Patwari	Revenue	Yes/No	Dep'tt. Should be corruption free
Agriculture Extension Official	Agriculture	Yes/No	Should be foot path link to separate office
Horticulture Extension Official	Horticulture	Yes/No	insufficient staff and facilities
Village functionaries		Yes/No	
Any other PHE/PDD JE's	PHE/PDD	No	Not Sufficient - Dep'tt. have poor response & insufficient staff.

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No

If yes, who: JE's PDD & PHE, CDPO, PWD (specify)

- ✓ Non disclosure of funds available/schemes by officials: Yes/No

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

- ✓ Delay in administrative approval by officers: Yes/No

If yes, how long: 07 Days (specify number of days)

- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

- ✓ Any other difficulty, give details: approval of funds for pvt work is not satisfactory and technical sanctions Delay.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: Land not identified so far (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Water Supply Scheme for whole Nagam

(2) Upgradation line for Halimadan, Phalpara, Sherich para, Herbag

(3) Drainage of Road, Street, Power Supply, Health Center etc.

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 4.50 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: Jan 2020. (date)

Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Jeep Road	No	Grant Released 4.50 lakh.
RDD 14 th FC	Installation of Street lights	No	Grant 1. lakh Sanctioned
RDD 14 th FC	Const of C/Path Pw Road	No.	Grant Released ₹ 2 lakh

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/Ret Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

- Nil -

Any department whose staff is absent most of the time: PHE, Irrigation, PWD, PDD

Any department whose officers/officials has not visited the Panchayat even once since B2V1: CDPO Social welfare,

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 - Nil -

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vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Room Heating ITI College staff 3 Phase electricity Drinking water	Technical Education	Yes/No ✓	Yet not approved by any Deptt / official, pay attention towards
Irrigation, Drinking water, power supply Roads Connectivity Health Center	PWD, PHE PDD, S/W	Yes/No ✓	Please pay attention immediately.
Kaja Begum & Ab band both have connected in JAY But RDD generate only one transaction i.e 33000 out of 75000.	RDD	Yes/No ✓	Resolved their problem as soon as possible

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lack of drinking water in whole panchayat	PHE	Yes/No ✓	Deptt. have not pay any attention towards villagers issue.
Irrigation Kulas Demand and Repairing of established Kulas	Irrigation & Flood Control	Yes/No ✓	Estimates are prepared by the officials but there is lack of funds.
Construction of new roads, Completion of pending roads Completion of Shakti Bad Bugh Road since 2007 Drainage of Banihal Hiral Road	PWD	Yes/No ✓	PWD Department don't pay any attention towards totally incooperative
→ 3 Phase electricity connection to IT College → Regular Power Supply → Shortage of line man, Poles, HT, LT Problems.	PDD	Yes/No ✓	Department is fully incooperative
→ Schemes, Pension schemes, Scholarship Schemes etc → Remain absent in G. Sabha	Social welfare	Yes/No ✓	Totally Non-cooperative with Public

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Plan has not been prepared so far.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: uploading & pending.

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (25/11/2019)			2 nd Meeting Date (26/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AEA	1	Youth Service & Sparks	PET
2	Horticulture	IV th class	2	AHD	Senior. V. Foremen

1 st Meeting Date (25/11/2019)			2 nd Meeting Date (26/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	MDM Education	Teacher	3	Sericulture	IV th class
4	PWD	work Supervisor	4	PWD	work Supervisor
5	Horticulture	Gardner	5	Horticulture	Gardner
6	Sheep Husbandry	Assistant Stock Man (1 st meeting)	6	Irrigation & Flood Control	JE
7	Revenue	Patwari (2 nd meeting)	7	Social Forestry	IV class
8			8	Fisheries	Field Supervisor

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: uploading is under process
(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
03	Banihal	Fundamental Duties P.R.E.	02

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Nil	-	-	-
Scholarship for Minority students				
Pension - Old Age				
Pension - Widow				
Pension - Disability				
PM Kissan Nidhi				
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen				
State Marriage Assistance Scheme				

Note: Officials were absent during B2V2 i.e. Social welfare

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREDA Job Card	33.9	16-12	incomplete formalities	- Nil -
Led Bank	-	-	-	not implemented in the district bank
Swachh Bharat Mission-Individual Household Toilets	280	30	Sanitation not available for people	- Nil -
PM Ujjwala Yojana				
Ujda	300	12.7	Bank is not available	- Nil -
Jandhar Account	900	400	Two requests of people	
PM Matsyaman Yojana	22	03	not available by internet	- Nil -

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter. *Remarks: - CBPO/officials of local village remain absent*

4. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	300	Non-Geographical Department	- Nil -
Electricity connection	05 171 village	Demand for 3 phase electricity services	(05) 3 phase connection

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

5. DOUBLING FARMERS INCOME.

5.1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand ✓
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any untapped irrigation sources in the Panchayat: Yes/No ✓
- If yes, please specify (Canal/Cumund Water/Stream/Lake/Spring/Ponds/Any other water body: *Bullgam river can be tapped* as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
- If yes, please specify: *Bullgam river water can be conserve* ✓
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: - Nil -
- No. of farmers who intend to use drip/sprinkler irrigation: - Nil - (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Water of fresh Bullgam can be conserve at prime time of irrigation and as the 18th Aija th. Estimates are prepared but funds are not available to fix - solve fund problem

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 25 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 35 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
- Nos.
- No. of farmers who applied for KCC Loan but not provided so far
50 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures. Yes
 - Delay by concerned Deptt. Yes
 - Delay by bank concerned Yes
 - Any other problem, please specify: Bank formalities during the sanction of loan especially insurance guarantee Demand by Banks
- Suggestions for improving the process of availing loan under KCC
Demand of insurance guarantee should be abolished from bank loan facilities so that farmers can easily access loan.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) No
 - Through un-organized market Yes
 - Any other, please specify: - Nil -
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
There should be separate Govt. Mandi to ensure its better marketing.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Monitory assistances, facilities, exportation etc.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	apples	Yes	climate is suitable for (potential) apple.
2.	Walnuts	Yes	There is separate walnut belt in the panchayat
3.	Apple/other	Yes	- No -

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

Sr. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1.	Backyard Poultry	- Nil -	20%
2.	Dairy units	- Nil -	50%
3.	Sheep Units	- Nil -	50%
4.	Fish Ponds	- Nil -	05%

- iii. Suggestions for encouraging more households/farmers to set-up new units
Practically implementation of all govt schemes on regular basis so that benefits of schemes reached directly.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Horticulture have schemes but needs public cooperation so that Department worked for people. They have schemes; MID (needs)
 2. Harter Land for Plantation, Power tiller @ 50% subsidy to ST farmer & 40% to others etc.
 3. Farmers provide lands to Social forestry so that they planted trees like Aiyas, Deodar, Kail, Apple, apricot, walnut etc.
 4. Pay attention on horticulture, horticulture Department should be re-opened in the Nagam so that unemployment problem of panchayat could be minimized.
 5. Farmers demands like easy functions of loans should be solved, literacy rate should be improved.
- Re-start of all the pending Roads works, Fencing walls, Swach Bharat Toilet Mission, Foot Paths, Programme at all wards level, Construction of Irrigation Kulan etc.

6.- All Deptt. should pay attention towards Sanctions projects for public.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

- ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

- h) any other: Demand for extra ration during public functions, marriages, etc.

iii. Number of FIRs registered in last 3 months: Nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No

- b) Is copy of FIR given to people: Yes/No

- c) Are people satisfied about the overall security situation in Panchayat: Yes/No

- d) Any suggestions: Policemen should not taken any kind of bribe for their duty from public & patrolling here.

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent

- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month ✓ • More than 1 month • Never	→ Dist registration time should be indicated. → Sometimes Bribe is demanded for registration work / General work. → Automatic registration system for registration of any kind exist.
Social welfare	• Within 1 month • More than 1 month • Never ✓	Remained absent all the time. & also could not attend any meeting of B2V2 on 25 th & 26 th Nov - 2019
Police Station	• Within 1 month ✓ • More than 1 month • Never	Satisfactory
PHE	• Within 1 month • More than 1 month • Never ✓	Shortage of Pipe lines, drinking water. All filter plant are opened, pipe lines are narrow, incomplete supply of water, all Nagam suffered from shortage of supply. They used to brought water from spring on head.

PDD	- Within 1 month - More than 1 month ✓ - Never ✓	- Villagers face Power cuts / only 6-8 hours per Day, Panned shifting of Nagar. - Shortage of Fireman, staff. - Shortage of Pole, incomplete connection, LT, HT Repairing remain- bed, Public use Non-cooperation challenges.
Any other	- Within 1 month - More than 1 month - Never ✓	- Estimates are prepared but action are not being taken so far, lack of fund. - Repairing and construction of new Irrigation kulas in whole P.T.B. - Long kully Demand is still Pending - Relief drainage system etc.

vi. Any specific observation or complaint regarding any particular department:
 PWD, PDD, PHE, S/W Department works slowly in generation or allotments
 of fund for sanctioned works, JE's should be responsible
 for their duties i.e. planning, marking, estimation, observation etc.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 500 above

iv. Number of children in the age group of 4-14 years enrolled in the schools: 500 above

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No ✓

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	Under PHE:- Drinking water for all the 07 wards at Nagar. 1. Maximum households are without piped connection, Tank etc. ITI College also suffers students' Urgently Demands during my visit the S/W please provide us safe drinking water.
	Health Dept:- Health Centre for Panchayat, Veterinary (Sub) 2. Dispensary. Construction of village drains & their Cleanliness Programme.
	PDD:- Continue Power Supply without Unnecessary power 3. Cut, Complete connections & pole installation. Special focus: ITI College upgraded with Continue 3 phase electricity System So that machine machinery shall be active for learning purpose.
	PWD:- Shalichora Harbath Road Since 2007 (incomplete so far) 4. Construction of sanctioned as soon as possible. Drainage upgradation of all the roads, maintenance of Gang kully 1-3 km Bulgram Road & Cl Path at Nai Bath.
	5. YGS: Playfield for Anam Panchayat so that children use their leisure time in a healthy way and entertain, refresh them with fullest growth & Development of Body.
	6. Establish of Irrigation kulas for whole Panchayat & Repaired already unfunctional. Establishment of water shed for Nagar.
	7. Sericulture Department should be re-open here so that the Sources of income become better. Protection wall for Primary school fahpara.
II	Any major complaint brought to notice of the Visiting Officer:
	1. PDD, PWD, S/W, Irrigation are not Cooperate with villagers, need Attention 2. Under JAY RDD Sanction Rs 75000 for Haja Begum and Ab Gani kunda but why they have not received full amount only credit with 35000 instead of 75000. 3. JE's of the most dept work fairly i.e. Delay in the Sanctioned work. 4. 24 Homes suffer recently at ward no. 4 by the Cutting work of Dand. 5. Lineman's and JE's not worked/cooperate. Maximum power cuts in those. 6. Focus on the hygienic life the people. Provide him safe drinking water. 7. ITI College should be upgraded with Staff, sweeper, 3 phase electricity system, heating system, drinking water for students, internet etc.

III Overall perception of functioning of the government:

People often want development at the ground level, but instead of plans, discussion, estimations, lay foundational stones, promises, formalities generation Govt. planned on single project instead of multiple project at village level and complete them as soon as possible. (eg Roads - If start them complete them until blacktop).

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

People have so many problems but the basic problem is here water for drinking & electricity, irrigation. They have so many issues and problems, need to pay attention. Construction of PBT Ghar is fully a waste of rupee, because it is not constructed on appropriate place, there is no foot path connectivity, incomplete, disputed with land owner. JTI College facing so many challenges, etc.

Suggestion:- Administration officers, JE's works at their root level and cooperated with people especially PDD, PHE, Social welfare, irrigation etc PWD.
Note: Please take necessary action as soon as possible to solve genuine demands of public, student etc.

Arun Kumar

Signature of the visiting officer

Name Arun Kumar
Lect Physical Education
GHSS Ramban.