

Back to
Village 2

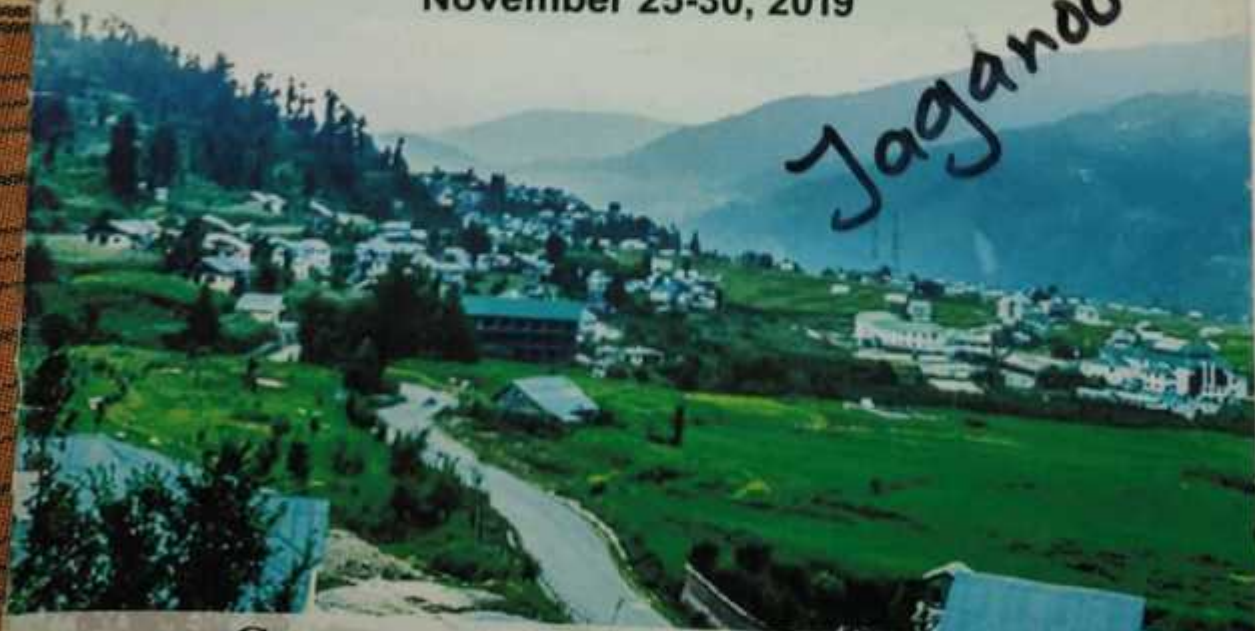
B2V2

Governance at the Doorstep

November 25-30, 2019

KUH ✓

Jaganoo



Government of Jammu & Kashmir

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07):	
1.	Repair/upgradation of existing roads mainly kuh market area with proper drainage system and construction of 06 No roads (i) kuh to kothi via kasheri-Pangala (ii) Gald to kangoo via kasheri (iii) Doodar to chappan via Manrova (iv) Nadi Puli to Basta (v) WPT 4 to chappan (vi) link road to WPT 3 (n/s Beldew Singh)
2.	New/upgradation of water supply scheme on PRT kuh is partially covered & frequency of supply is poor (weekly)
3.	Relocation of monkeys by forest/wild life department & repair to existing closures (forest closures)
4.	Requirement of primary health center with proper staff, medicines/machinery, ambulance facility
5.	Boundary wall & completion of incomplete building at MS kuh, Boundary wall at MS kasheri-II, No Urdu teacher available at MS kasheri-I, Upgradation/Repair of toilets at all schools, Const. of playground at MS Doodar
6.	Requirement of New Community Hall, khidmat center, Banks/ATM facility, Patwar Khana, children Park, Veterinary Hospital, Mask/flood light in various area, Repair
7.	Upgradation of transformer at W No 7, 8 & 5 Installation of new transformers at chai, Manrova & Doodar.
II	Any major complaint brought to notice of the Visiting Officer:
	Poor road connectivity & water availability in Panchayat kuh

h) any other: _____

iii. Number of FIRs registered in last 3 months: NIL

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	-	-	-	-
Scholarship for Minority students	-	-	-	-
Pension - Old Age	69	27	Submission of documents by applicant is in progress	-
Pension - Widow	25	04	- Do -	-
Pension - Disability	22	02	- Do -	-
PM Kisan Nidhi	246	34	- Do -	-
Ayushman Bharat	229	08	- Do -	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Gramin	01	NIL	NIL	-
State Marriage Assistance Scheme	-	-	-	-

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 15 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
40 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
15 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: Over age of farmers
- v. Suggestions for improving the process of availing loan under KCC
Loan procedure/documentation process to be simplified

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market ✓
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
NIL
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
No surplus agriculture/horticulture produce is left with the farmer production is for self use.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	01	NIL
2	Dairy units	NIL	02
3	Sheep Units	NIL	NIL
4	Fish Ponds	02	05

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Growing of Cash crops, fruits, vegetables etc.
2. Providing better irrigation facilities can also help in increasing income of farmers as water is req. for crops, dairy unit, fishing, poultry etc.
3. Relocation of Monkeys ⁱⁿ Pvt. Ksh as monkeys ^{are causing} major damage to crops/fruits/vegetables
4. Encouragement & assistance to farmers for opening of dairy units, poultry farms & other subsidizing units.
5. Providing proper knowledge to farmers regarding use of scientific methods, use of proper fertilizers, chemicals etc. use of seed quality, soil testing etc.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock: | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging: | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner: | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates: | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working: | Yes/No <input checked="" type="checkbox"/> |

PDD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 233 App.

iv. Number of children in the age group of 4-14 years enrolled in the schools: 233

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ☒

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No ☒

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒

✓ If yes, whether the incinerator is functional: Yes/No ☒

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No	App. 16.00 Lacs	Yes/ <input checked="" type="checkbox"/> No
ICDS (Nutrition)	Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No
ICDS (Honarium)	Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No
Mid Day Meals (MDM)	Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No
Own resources of Panchayat	Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No		Yes/ <input checked="" type="checkbox"/> No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/☒ No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/☒ No

b. Whether the detailed estimates for all works have been prepared: Yes/☒ No

c. No. of works for which estimates have been prepared: 09 No. (50 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No
If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 05 No. (30 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have

been prepared for the year 2019-20: Yes/No ☒ Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No ☒ No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No ☒ No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No ☒ No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No ☒ No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No ☒ No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (18/11/2019)			2 nd Meeting Date (21/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	Asst A	1		
2	PHE	Asst M	2		

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

I. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 31st May 2020 (date)

II. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

III. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof: No

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | (Yes/No) <input checked="" type="checkbox"/> |
| b) Teachers/Ret Teachers | (Yes/No) <input checked="" type="checkbox"/> |
| c) Anganwari Workers/Helpers | (Yes/No) <input checked="" type="checkbox"/> |
| d) RDD staff | (Yes/No) <input checked="" type="checkbox"/> |
| e) JE/other engineering staff | (Yes/No) <input checked="" type="checkbox"/> |
| f) Agriculture/Horticulture staff | (Yes/No) <input checked="" type="checkbox"/> |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) <input checked="" type="checkbox"/> |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: PMGSY, Animal & Sheep Husbandry, Horticulture & PDD
 Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Agriculture, Fishing & Health & Family Welfare

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Construction/upgradation of roads - 03 No. Repair of existing roads & macadamization	R & B Department	Yes/No ✓	
Upgradation of water as Panchayat kut is basically covered with flood water supply	P&E Department	Yes/No ✓	
New Primary Health Centre is required with proper staff, medicines & ambulance facility	Health Department	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Large No. of monkeys in Pyl kut have created fear among villagers & farmers as monkeys destroy their crops	Wild life/Forest	Yes/No ✓	
No road connectivity to Keshvi Dhar & absence of internal roads	R & B	Yes/No ✓	
Poor water supply also causing problem to the locals of the area	P&E	Yes/No ✓	DPR under JFM will be submitted to higher authorities shortly
Non presence of Banking Institution/krishna centre.	Administration	Yes/No ✓	
Requirement of Primary Health Centre with staff medicines & ambulance facility	Health	Yes/No ✓	

- x. Whether the critical gaps identified in the Panchayat during Mission Anudaya Survey, 2019 are being bridged while preparing GDDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	1) BDO office 2) Govt Hs. Saral Dagunno	Panchayat Act	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	250	115	In Process	-
Ladli Beti	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	560	240	Incomplete work for Cont. of Toilets	-
PM Ujjwala Yojana	185	28	-	-
Ujala	-	-	-	-
Jandhan Account	80%	-	-	-
PM Matru Vandana Yojana	20	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	NIL	-	-
Electricity connection	NIL	-	-

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

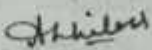
- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ☒ Plain
- ii. Major sources of irrigation: Canal/Khule/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): NIL (Depends on Rain)
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ☒ Sufficient
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ☒ No
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) Barmen Nallah (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ☒ No
 - If yes, please specify: _____
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ☒ No
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- viii. No. of farmers who intend to use drip/sprinkler irrigation: NIL (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

Irrigation scheme is required to provide water to Ppt kuh (Lift/gravity scheme)

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 90 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ☒ Yes
- iii. If no, reasons thereof: _____

III	Overall perception of functioning of the government:
	The villagers are happy/satisfied with the functioning of various departments of the govt. but need better basic facilities like roads, drinking water availability, irrigation facility etc.
IV	Overall assessment of visit and suggestions: The locals of the area are submissive, positive and hard working and have faith in the Govt for proper growth & development of their Pvt. (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) The Pvt. Kuv is located on Odhampur Romnagar road but lacks basic facilities/amenities like roads, drinking water, irrigation facilities for farmers, medical facilities etc. So it is suggested/requested to higher authorities to take up the matter with concerned departments for framing of DPR's & further execution of work so that people of Pvt Kuv can also avail these basic facilities properly.


 Signature of the visiting officer
 Name ARUNILASH
 Assistant Engineer
 PHE Sub Division
 Odhampur
 Mob. No - 9419161148

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- I. Name: **AKHILESH**
- II. Designation: **ASSISTANT ENGINEER**
- III. Department/Place of posting: **PHE DEPARTMENT, PHE DIVISION UDHAMPUR**
- IV. Mobile No: **94191 61148**
- V. Email id: **akhilesh.of.j@gmail.com**
- VI. Home District: **UDHAMPUR**
- VII. Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- I. Name of the Panchayat: **KOOH (KUH)**
- II. Local Government Directory (LGD) code of the Panchayat: **004950**
(To be sourced from Rural Development Department/DC)
- III. Name of CD Block: **JAGANOO**
- IV. Name of Tehsil: **UDHAMPUR**
- V. Name of District: **UDHAMPUR**

C) PANCHAYAT PROFILE:

- I. No. of revenue villages in the Panchayat: **04**
- II. No. of hamlets in the Panchayat: **05**
- III. No. of households in the Panchayat: **780**
- IV. Population (approx.) of the Panchayat: **2284**

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No <input checked="" type="checkbox"/> Yes	Yes/No	
Computer/printer	Yes/No <input checked="" type="checkbox"/> Yes	Yes/No	
Telephone facility	Yes/No <input checked="" type="checkbox"/> Yes	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒ Yes

Date of last meeting held: 18/11/2019, 05/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒ Yes

Date of last meeting held: 18/11/2019

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No ☒ Yes

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒ Yes

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 9.00 lakh

✓ No. of works approved: 11

✓ No. of works started: 04

✓ No of works completed: NIL

✓ No of Job Card holders in the Panchayat: 250

✓ No. of man days generated: 75

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

1 st Meeting Date ()				2 nd Meeting Date ()			
S. No.	Department	Designation	S. No.	Department	Designation	S. No.	Department
3	Social Welfare	Anganwadi Worker	3				
4	Health & Family Welfare	Pharmacist	4				
5	Forest	Guard	5				
6	Revenue	Patwari	6				
7	RDD	VLU	7				
8			8				

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No ☒ No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No ☒ No
If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ☒ No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	HEALTH & FAMILY WELFARE	PHARMICIST
2	AGRICULTURE DEPARTMENT	AGA
3	SCHOOL EDUCATION	MASTER
4	PWE	JE & ALM
5	RDD	SECRETARY PANCHAYAT
6	REVENUE	NAIB TEHSILDAR & PATWARI
7	ICDS	ANGANWADI WORKERS
8	FOREST	GUARD

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒ Yes/No/under construction
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ☒ Yes/No/Not applicable

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
if no, whether subjects have been assigned in presence of the visiting officer:
Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works.

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			