

**Grampanchayat Name : Shama Chak**

**District Name : Jammu**

### **Details Of Reporting Officer**

<b>First Name</b>	RAVI
<b>Middle Name</b>	
<b>Last Name</b>	SHARMA
<b>Designation</b>	AEO
<b>Department</b>	AGRICULTURE DEPARTMENT
<b>Place of posting</b>	JAMMU
<b>Email Id</b>	37sharmaravi@gmail.com
<b>Mobile No.</b>	9419286032
<b>Home District</b>	Jammu
<b>Dates Of Visit Day One</b>	27-November-2019
<b>Dates Of Visit Day Two</b>	28-November-2019

### **Locational Details of GP**

<b>Name of the Gram Panchayat (GP)</b>	SHAMA CHAK
<b>Local Government Directory (LGD) code of the GP</b>	288919
<b>Name of CD Block</b>	MARH
<b>Name of Tehsil</b>	MARH
<b>Name of District</b>	Jammu

### **Panchayat Profile**

<b>No. of revenue villages in the Panchayat</b>	1
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<b>No. of hamlets in the GP</b>	7
<b>No. of households in the GP</b>	464
<b>Population (approx) of the GP</b>	3200

## Officers present during visit

### Frontline Officers/Officials Who are present during visit

1	Agriculture Department	AEA
2	Rural Development Department	INSPECTOR
3	Power Development Department	FOREMAN
4	Social Welfare Department	SUPERVISOR
5	Health and Medical Education Department	MEDICAL OFFICER
6	PHE Irrigation and Flood Control Department PHE	DAILY WAGER
7	Industries & Commerce Department	ASHA WORKER
8	Animal/Sheep Husbandry Deptt.	DOCTOR

## Functionality of The GP

**Whether Panchayat Ghar is available in the**  
**Panchayat** No

**If yes, whether functioning in**

**If no, whether land is available for construction of**  
**the Panchayat Ghar**

**Whether the BDC office has been established (in**  
**case the officer visits block Panchayat):** Yes

**Yes/No/Not applicable**

**If not, whether the building for BDC office has**  
**been identified**

### Facilities available in the Panchayati Raj Institutions

<b>Facilities available</b>	<b>Panchayat Office</b>	<b>BDC Office</b>	<b>Remarks</b>
Furniture	Yes	Yes	nil
Computer/printer	No	No	nil
Telephone Facility	No	No	nil

**In case Panchayat has not been constituted,  
whether Administrator has been appointed** No

**Whether Infrastructure and Assets Register has  
been prepared: Yes/No ( Visiting Officer to  
physically check the register)** No

**If no, Visiting Officer to get the register prepared  
in his/her presence and confirm  
visit\_ofcr\_confirm\_remark**

**Whether Gram Panchayat meeting is being held  
regularly on monthly basis** Yes

**Date of last meeting held** 2019-11-10

**Whether Gram Sabha meeting is being held  
regularly on quarterly basis** Yes

**Date of last meeting held** 2019-02-10

**Whether the Karwai register is being maintained  
by the Panchayat Secretary** Yes

**Whether the Sarpanch/Administrator/Panchayat  
Secretary have digital signatures** Ye

#### **Bank Account opening and receipt of funds**

<b>Name of the Scheme</b>	<b>Separate Bank account opened</b>	<b>Official signatory other than sarpanch</b>	<b>Funds received</b>	<b>Balance in the account as on date (Rs. in lakh)</b>	<b>Whether at least one transaction has been made</b>
14 <sup>th</sup> Finance Commision	Yes	VLW/Secretary Panchayat	Yes	24.061441	Yes
ICDS (Nutrition)	Yes	Supervisor	Yes	.2468	Yes
ICDS (Honorarium)	Yes	Supervisor	No		
Mid Day Meals(MDM)	Yes	Teacher/master	Yes	.18950	Yes
Own resources of panchayat Array	No		No		

**Whether Panchayat Biodiversity Committee has  
been constituted** Yes

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm

biodiversity\_comit\_constituted\_remark

Whether 4 year Action Plan 2016-20 has been prepared Yes

Whether the detailed estimates for all works have been prepared Yes

No. of works for which estimates have been prepared 19

Percent of works for which estimates have been prepared 98

Whether Action Plan has been approved by the DDC Yes

If no, reason thereof

Whether the works have been started Yes

No. of works started 1

Percent of works started 30

If no, reason thereof

Who is issuing work order for works being executed under FC Sarpanch

Others (specify)

Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Yes

Centres of the Panchayat

If no, reason thereof

Also mention if it is being purchased by someone else

Is nutrition being provided to Anganwadi Centres in the Panchayat Yes

**If no, reason thereof**

**Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level** Yes

**If no, reason thereof**

**Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat** Yes

**Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools** Yes

**If no, reason thereof**

**Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat** Yes

**If no, reason thereof**

**Also mention if it is being provided by someone else**

**Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat** Yes

**Whether MGNREGA Plan 2019-20 has been approved** Yes

**Funds allocated to the Panchayat** 8

**No. of works approved** 5

**Whether works identified in B2V1 have been started** 3

**No of works completed** 2

**No of Job Card holders in the Panchayat** 245

**No. of man days generated** 379

**Whether the Action Plan for funds on account of**

**Own Resources of the Panchayat is being** No  
**prepared**

**If yes, whether approved by the Gram Sabha**

**If no, reason thereof** NEWLY ESTABLISHED PANCHAYAT

**Whether subjects have been assigned by the**  
**Sarpanch to the Panchs** Yes

**Subjects Assigned During Visit**

**Whether full support and cooperation being provided by**

<b>Officer</b>	<b>Department</b>	<b>Response</b>	<b>Remarks</b>
BDO	RDD	Yes	
VLW	RDD	Yes	
JE	RDD	Yes	
CDPO	Social Welfare	No	
TSWO	Social Welfare	No	
Anganwadi Supervisor	Social Welfare	No	
Headmaster/Principal/ZEO	School Education	Yes	
l/c MDM	School Education	Yes	
BMO	Health	Yes	
Tehsildar/Naib-Tehsildar	Revenue	No	
Patwari	Revenue	No	
Agriculture Extension Official	Agriculture	Yes	
Horticulture Extension Official	Horticulture	No	
Village functionaries	Election Department	No	
Array			

**Non co-operation by officials** Yes

**If yes, who** PDD HORT SOCIALWELFARE

**Non disclosure of funds available/schemes by**  
**officials** Yes

**Delay in preparation of estimates/technical**  
**sanctions by engineering staff** No

**Delay in administrative approval by officers** No

**If yes, how long: (specify number of days)** 0

**Officers not sharing details of guidelines/lists of**  
**beneficiaries** Yes

Any other difficulty, give details

NIL

## Follow Up of Back to Village-1

Whether the construction work of playground

inaugurated/started during the visit of the officer No

in B2V1 has been completed

If not, likely date of completion 0000-00-00

Whether any other works started during Back to

Village-1 have been completed No

If not, list of such works and date by which they  
are likely to be completed

Whether any funds have been released for works

identified in B2V1 No

If yes, amount released (Rs. in lakh) 0

works\_started\_b2v1 No

Likely date of completion 2019-12-10

Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
Rural Development Department	cont of road	No	ongoing
Doctors/Paramedics/other Health staff		Yes	
Teachers/ReT Teachers		Yes	
Anganwari Workers/Helpers		Yes	
RDD staff		Yes	
JE's/other engineering staff		Yes	
Agriculture/Horticulture staff		Yes	
Animal Husbandry/Sheep Husbandry staff		Yes	

In case any particular department has shown improvement, please specify

**Any department whose staff is absent most of the time** ["Revenue Department","Power Development Department",""]

**Any department whose officers/officials has not visited the Panchayat even once since B2V1**

**Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1**

**Areas of major complaints brought to notice**

Major area of complaint	Department	Resolution of Complaint	Remarks
re verification of BPL ration card	Department of Food, Civil Supplies and Consumer Affairs	No	NIL
re verification of affiliation of pvt school in terms of eligibility	Education Department	No	NIL
non responsiveness of social welfare deptt for pension scheme	Social Welfare Department	No	NIL

**Major problems confronting the people**

Major problem highlighted during B2VI	Department	Resolution of Complaint	Remarks
poor availability of medical facilities	Social Welfare Department	No	NIL
poor implementation of diff pension scheme	Social Welfare Department	No	NIL
poor maintained poles wire transformer	Power Development Department	No	nil
non availability of matador stand	Rural Development Department	No	NIL

## Planning, Execution & Trainings

**Whether the GPDP for the schemes transferred to the**

**Gram Panchayats have been prepared for the year 2019-20** Yes

**If no, reason thereof**

**Whether the schemes and activities approved under GPDP for 2019-20 are under implementation** Yes



**Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers**

Yes

**If no, reason thereof**

**Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place**

No

**If no, the officer should get it installed and confirm whether\_public\_information\_board\_confirm\_reason**

**Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21**

Yes

**If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm whether\_the\_meeting\_schedule\_confirm\_reason**

**Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings**

Yes

**If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings**

1st Meeting Date (2019-11-24)			2nd Meeting Date (2019-11-30)		
0	Health and Medical Education Department	ASHA WORKER	0	Agriculture Department	AEA
1	PHE Irrigation and Flood Control Department	PHE DAILY WAGER	1	Rural Development Department	INSPECTOR
2	Agriculture Department	AEA	2	Education Department	MASTER
3	Rural Development Department	INSPECTOR	3	Animal/Sheep Husbandry Deptt.	PHARMACIST
4	Social Welfare Department	TEACHER	4	Power Development Department	METER READER

**If no, reason thereof**

**Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting** Yes

**If no, Reason thereof**

**Whether the GPDP Plans are being approved by the Gram Sabha** Yes

**If no, reason thereof**

**Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal** Yes

**If no, reason thereof**

**Whether the critical gaps indentified in the Panchayat during Mission Antyodaya Survey, 201 9 are being bridged while preparing GPDP plan for 2020-21** Yes

**If no, reason thereof**

**Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit** Yes

**If no, reason thereof**

**Is the Social Audit Committee framed in B2V1 conducting social audit** Yes

**Whether the issues raised during the audit are being redressed by the department concerned** Yes

**If no, reason thereof**

**Whether, the capacity building and training has been imparted to the elected representatives** Yes

**If yes, provide details**

No of Elected Representatives trained	Place of training	Theme of training	No of days
7	flora nagbani	TO EDUCATE AND DISPLAY THE SCHEME WISE DETAILS	6

**Quality Of Training** Satisfactory

Whether any exposure visit within J&K/outside has been conducted	No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit	
Whether any digital literacy training has been conducted for Sarpanches	Yes
If yes, quality of training	Good
Elected representatives	Satisfactory
General Public	Satisfactory

## Individual Beneficiary Oriented Schemes

Visiting Officer to fill approximate number beneficiaries covered and approximate number left out

<b>Schemes / Services</b>	<b>Beneficiaries covered (Nos.)</b>	<b>Pendency (applied but not sanctioned) (Nos.)</b>	<b>Reasons for pendency</b>	<b>Fresh applications submitted to visiting officer (Nos.)</b>
Scholarship for SC/ST/OBC students	7	0	nil	0
Scholarship for Minority students	0	0	nil	0
Pension - Old Age	96	97	lack of fund	0
Pension - Widow	5	7	lack of fund	0
Pension - Disability	7	11	lack of fund	0
PM Kissan Nidhi	125	25	FARMER ARE NOT APPROCHING	0
Ayushman Bharat	10	0	nil	0
PM Jeevan Jyoti Bima Yojana	452	0	nil	0
PM Surakhsha Bima Yojana	731	1	REASON FOR DEATH NOT KNOWN PEOPLE	0
PM Awas Yojana Grameen	4	3	SHOTFALL OF DOCUMENTS AND FUNDS	0
State Marriage Assistance Scheme	1	1	CASE UNDER PROCESS0	0
NREGA Job Card	117	150	DUE TO UNDER PROCESS	0
Ladli Beti	30	18	DELAY FROM HEAD OFFICE	0
Swachh Bharat Mission - Individual Household Toilets	407	407	DUE TO NEW PANCHAYAT	0
PM Ujjwala Yojana	0	0	nil	0
Ujala	0	0	nil	0
Jandhan Account	0	0	nil	0
PM Matru Vandana Yojana	22	13	DELAY FROM HEAD OFFICE	0

#### **Visiting Officer to fill number of cases pending and fresh demands**

<b>Schemes / Services</b>	<b>No. of cases pending</b>	<b>Reasons for pendency</b>	<b>Fresh demand/applications submitted (Nos.)</b>
Piped Water Connection	0	DUE TOP NEW PANCHAYAT	0
Electricity Connection	0	nil	0

## **Doubling Farmers Income**

**Topography of the Panchayat: Semi-**

Plain

<b>Major sources of irrigation</b>	Canal
<b>Others (please specify)</b>	
<b>Status of adequacy of irrigation facility in the Panchayat</b>	Sufficient
<b>Are there any un-tapped irrigation sources in the Panchayat</b>	No
<b>If yes, please specify</b>	
<b>Any other water body</b>	
<b>Is there any area which can be developed by way of water conservation measures for irrigation purposes</b>	No
<b>If yes, please specify</b>	
<b>Whether the Panchayat has potential for drips/sprinkler irrigation</b>	No
<b>No. of farmers who use drip/sprinkler irrigation in the Panchayat</b>	0
<b>No. of farmers who intend to use drip/sprinkler irrigation</b>	3
<b>Any suggestions to improve irrigation facilities in the Panchayat</b>	TUBE WELL BORE WELLS SHOULD BE INSTALLED TO PANCHAYAT
<b>Farmers using High Yielding Variety seeds (Approx.%age)</b>	80
<b>Are adequate HYV seeds available to the farmers</b>	Yes
<b>If no, reasons thereof</b>	
<b>No. of farmers without Kissan Credit Card</b>	25
<b>No. of farmers who have availed loan facility through KCC during 2019(Nos.)</b>	225
<b>No. of farmers who applied for KCC Loan but not provided so far (Nos.)</b>	24

<b>Problems being faced by farmers in availing KCC loan</b>	Delay by bank concerned, Any other problem, please specify,
<b>Any other problem, please specify</b>	FARMER DO NOT GET THE LAND RECORD ON TIME
<b>Suggestions for improving the process of availing loan under KCC</b>	PEOPLE SHOULD AWARE ABOUT THE BENEFITS OF KCC SCHEMES
<b>How is agriculture/horticulture produce sold</b>	Through_unorganized_market
<b>Any other, please specify</b>	
<b>If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing</b>	NIL
<b>Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce</b>	GOVT MANDI SHOULD BE OPENED IN THE PANCHAYAT
<b>Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat</b>	No
<b>If yes, please specify</b>	
<b>Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department</b>	Satisfactory
<b>Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units</b>	
<b>Suggestions for encouraging more households/farmers to set-up new units</b>	AWARENESS AMONG THE HOUSEHOLD FARMERS MUST BY THE CONCERENED DEPARTMENTS
<b>List 5 suggestions in order of priority which can help in increasing income of farmers/rural households</b>	
PROMOTION OF MUSHROOM APICULTURE FLORICULTURE ETC ACTIVITES	
SKILL DEVELOPMENT SHOULD BE ENCOURGED	
EMPLOYMENT ORIENTED SCHEMES SHOULD BE MADE INTEREST FREE LOAN TRANSPORT SECTOR AND SMALL SCALE INDUSTRIES	
IMPROVEMENT IN IRRIGATION FACILITY BY WAY OF INSTALLATION OF IRRIGATION PUMPSET	
BACKYARD POULTARY DAIRY UNIT SHEEP UNIT AND FISH POND	

## Public Grievances & Good Governance

<b>Whether Aadhaar card has been provided to all people in the Panchayat</b>	No
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<b>If no, the number of people in the Panchayat yet to get Aadhaar card</b>	25
<b>Overall satisfaction level of the people about the ration shops</b>	Satisfactory
<b>Irregular opening</b>	Yes
<b>Inadequate Stock</b>	Yes
<b>Overcharging</b>	No
<b>Rude behaviour of store owner</b>	No
<b>Long distance to be covered to reach the store</b>	Yes
<b>Non-display of rates</b>	Yes
<b>POS machine not working</b>	Yes
<b>Any other</b>	Yes
<b>Other Problem Specify</b>	NIL
<b>Number of FIRs registered in last 3 months</b>	0
<b>Are people generally satisfied by response of Police to complaints</b>	No
<b>Is copy of FIR given to people</b>	Np
<b>Are people satisfied about the overall security situation in Panchayat</b>	Yes
<b>Any suggestions</b>	NIL
<b>Are departmental staff available</b>	Good
<b>Are departmental staff responsive</b>	Good
<b>Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries</b>	

<b>Department</b>	<b>Average time taken</b>	<b>Remarks / Details, if any</b>
Revenue	Never	
Social Welfare	More than 1 month	
Police Station	Never	
PHE	More than 1 month	
PDD	Never	
Array		

**Any specific observation or complaint regarding any particular department**

<b>Department</b>	<b>Observation/complaint</b>
Revenue Department	nil
Power Development Department	nil

## **Others**

**Whether land has been identified within**

**Panchayat for collection and disposal of plastic waste**      No

**Whether Panchayat Plastic Collection and Disposal plan is ready**      No

**Number of children in the age group of 4-14 years in the Panchayat**      100

**Number of children in the age group of 4-14 years enrolled in the schools**      68

**Is there any High/Higher Secondary school with more than 40% girl students**      Yes

**If yes, details of schools**      No

**Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools**

**If yes, whether the machine is functional**

**Whether RDD has provided Sanitary Napkin Incinerator in the above Schools**      No

**If yes, whether the incinerator is functional**

## **General Assessment of the Visiting Officer**

**Urgent public requirements in order of priority**



<b>Sno</b>	<b>Department</b>	
1	Rural Development Department	Exlention of work of deep drain carried out of panchayat
2	Revenue Department	Being new panchayat shamachak panchayat at ghar should be established on priority basis for proper
3	Department of Horticulture	To promote the horticulture plant of best quality should be given to farmers
4	PHE Irrigation and Flood Control Department PHE	Under ground drainage should be maintained
5	Power Development Department	Street light should be provided
6	PHE Irrigation and Flood Control Department PHE	Damaged to crops due natural calamities prompt to be taken by the concerned department like exemption of loan to farmer
7	Rural Development Department	Cleaning of nallah and main streets

**Any major complaint brought to notice of the visiting officer**

<b>Sno</b>	<b>Department</b>	
1	PHE Irrigation and Flood Control Department PHE	Immediate change the old pipe of PHE department and also change of old electric wires and installation of new poles

**Overall assessment of visit (Public Services)**

Over all perception of panchayat residents about functioning of the government is sates factory

**Overall assessment of visit and Suggestions**

The development work is going satisfactory good attendance of frontline workers in gram panchayat and gram sabha must be ensured there is scope for mushroom cultivation floriculture poultry dairy units computer centre etc for uplifting economic status of the panchayay people