

**Grampanchayat Name : Seri Rakhwalan**

**District Name : Jammu**

### **Details Of Reporting Officer**

<b>First Name</b>	NAVNEET SINGH
<b>Middle Name</b>	
<b>Last Name</b>	RAINA
<b>Designation</b>	ASSISTANT EXECUTIVE ENGINEER
<b>Department</b>	POWER DEVELOPMENT DEPARTMENT
<b>Place of posting</b>	Jammu
<b>Email Id</b>	navneetsingh1378@gmail.com
<b>Mobile No.</b>	7889923885
<b>Home District</b>	Jammu
<b>Dates Of Visit Day One</b>	27-November-2019
<b>Dates Of Visit Day Two</b>	28-November-2019

### **Locational Details of GP**

<b>Name of the Gram Panchayat (GP)</b>	SERI RAKWALAN
<b>Local Government Directory (LGD) code of the GP</b>	288921
<b>Name of CD Block</b>	MARH
<b>Name of Tehsil</b>	JAMMU
<b>Name of District</b>	Jammu

### **Panchayat Profile**

<b>No. of revenue villages in the Panchayat</b>	2
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<b>No. of hamlets in the GP</b>	10
<b>No. of households in the GP</b>	685
<b>Population (approx) of the GP</b>	2160

## Officers present during visit

### Frontline Officers/Officials Who are present during visit

1 Rural Development Department	vlw balviner
2 Agriculture Department	JAAEO SURNDER SINGH
3 PHE Irrigation and Flood Control Department PHE	SAROOP SINGH
4 Social Welfare Department	RAKESH GUPTA JE
5 Health and Medical Education Department	SHARDA DEVI HEALTH
6 Forest Department	MALI ASHOK KUMAR
7 Cooperative Department	BRANCH HEAD SANJEEV GUPTA
8 Social Welfare Department	NEELAM KUMARI

## Functionality of The GP

**Whether Panchayat Ghar is available in the**  
**Panchayat** No

**If yes, whether functioning in**

**If no, whether land is available for construction of**  
**the Panchayat Ghar**

**Whether the BDC office has been established (in**  
**case the officer visits block Panchayat):** No

**Yes/No/Not applicable**

**If not, whether the building for BDC office has**  
**been identified**

### Facilities available in the Panchayati Raj Institutions

<b>Facilities available</b>	<b>Panchayat Office</b>	<b>BDC Office</b>	<b>Remarks</b>
Furniture	No	No	
Computer/printer	No	No	
Telephone Facility	No	No	

**In case Panchayat has not been constituted,  
whether Administrator has been appointed** No

**Whether Infrastructure and Assets Register has  
been prepared: Yes/No ( Visiting Officer to  
physically check the register)** No

**If no, Visiting Officer to get the register prepared  
in his/her presence and confirm  
visit\_ofcr\_confirm\_remark**

**Whether Gram Panchayat meeting is being held  
regularly on monthly basis** Yes

**Date of last meeting held** 2019-11-18

**Whether Gram Sabha meeting is being held  
regularly on quarterly basis** Yes

**Date of last meeting held** 2019-11-18

**Whether the Karwai register is being maintained  
by the Panchayat Secretary** Yes

**Whether the Sarpanch/Administrator/Panchayat  
Secretary have digital signatures** Ye

#### **Bank Account opening and receipt of funds**

<b>Name of the Scheme</b>	<b>Separate Bank account opened</b>	<b>Official signatory other than sarpanch</b>	<b>Funds received</b>	<b>Balance in the account as on date (Rs. in lakh)</b>	<b>Whether at least one transaction has been made</b>
14 <sup>th</sup> Finance Commision	Yes	VLW/Secretary Panchayat	Yes	19.99653	No
ICDS (Nutrition)	No		No		
ICDS (Honorarium)	No		No		
Mid Day Meals(MDM)	No		No		
Own resources of panchayat	No		No		
NO	No		No		

**Whether Panchayat Biodiversity Committee has  
been constituted** Yes

**If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm**

**biodiversity\_comit\_constituted\_remark**

**Whether 4 year Action Plan 2016-20 has been prepared** Yes

**Whether the detailed estimates for all works have been prepared** No

**No. of works for which estimates have been prepared** 10

**Percent of works for which estimates have been prepared** 43

**Whether Action Plan has been approved by the DDC** Yes

**If no, reason thereof**

**Whether the works have been started** No

**No. of works started** 0

**Percent of works started** 0

**If no, reason thereof** NIL

**Who is issuing work order for works being executed under FC** Sarpanch

**Others (specify)**

**Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi** No

**Centres of the Panchayat**

**If no, reason thereof** No commite formed till date

**Also mention if it is being purchased by someone else** Presently supplied from IENS Marh CDPO

**Is nutrition being provided to Anganwadi Centres in the Panchayat** No

<b>If no, reason thereof</b>	Directly supplied to angadwadi center through ICDS
<b>Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level</b>	No
<b>If no, reason thereof</b>	Directly to the account
<b>Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat</b>	
<b>Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools</b>	No
<b>If no, reason thereof</b>	Rice from ration depot other purchased by school authorities
<b>Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat</b>	No
<b>If no, reason thereof</b>	Provide by school authority
<b>Also mention if it is being provided by someone else</b>	Nil
<b>Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat</b>	No
<b>Whether MGNREGA Plan 2019-20 has been approved</b>	Yes
<b>Funds allocated to the Panchayat</b>	14
<b>No. of works approved</b>	8
<b>Whether works identified in B2V1 have been started</b>	2
<b>No of works completed</b>	0
<b>No of Job Card holders in the Panchayat</b>	305
<b>No. of man days generated</b>	606

**Whether the Action Plan for funds on account of**

**Own Resources of the Panchayat is being prepared** Yes

**If yes, whether approved by the Gram Sabha**

**If no, reason thereof**

**Whether subjects have been assigned by the Sarpanch to the Panchs** Yes

**Subjects Assigned During Visit**

**Whether full support and cooperation being provided by**

Officer	Department	Response	Remarks
BDO	RDD	Yes	
VLW	RDD	Yes	
JE	RDD	Yes	
CDPO	Social Welfare	No	
TSWO	Social Welfare	Yes	
Anganwadi Supervisor	Social Welfare	No	
Headmaster/Principal/ZEO	School Education	Yes	
l/c MDM	School Education	Yes	
BMO	Health	No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwari	Revenue	Yes	
Agriculture Extension Official	Agriculture	Yes	
Horticulture Extension Official	Horticulture	Yes	
Village functionaries	Rural Development Department	Yes	
NO	Rural Development Department	No	

**Non co-operation by officials** No

**If yes, who**

**Non disclosure of funds available/schemes by officials** Yes

**Delay in preparation of estimates/technical sanctions by engineering staff** Yes

**Delay in administrative approval by officers** No

**If yes, how long: (specify number of days)** 0

Officers not sharing details of guidelines/lists of beneficiaries	No
Any other difficulty, give details	NIL

## Follow Up of Back to Village-1

Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed	No
If not, likely date of completion	2020-03-03

Whether any other works started during Back to Village-1 have been completed	Yes
If not, list of such works and date by which they are likely to be completed	

Whether any funds have been released for works identified in B2V1	No
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If yes, amount released (Rs. in lakh)	0
works_started_b2v1	Yes

Likely date of completion	2020-03-03
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Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
Planning, Development and Monitoring Department	nil	No	
Planning, Development and Monitoring Department	nil	No	
Planning, Development and Monitoring Department	nil	No	
Planning, Development and Monitoring Department	nil	No	
Planning, Development and Monitoring Department	nil	No	

Doctors/Paramedics/other Health staff	Yes
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Teachers/ReT Teachers	Yes
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Anganwari Workers/Helpers Yes

RDD staff Yes

JEs/other engineering staff Yes

Agriculture/Horticulture staff Yes

Animal Husbandry/Sheep Husbandry staff Yes

In case any particular department has shown improvement, please specify

Department	Nature of improvement
Rural Development Department	Good

Any department whose staff is absent most of the time

Any department whose officers/officials has not visited the Panchayat even once since B2V1

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1

Areas of major complaints brought to notice

Major area of complaint	Department	Resolution of Complaint	Remarks
SALARY OF SARPANCH	Rural Development Department	No	
OLD AGE AND WIDOW PENSION	Social Welfare Department	No	

Major problems confronting the people

Major problem highlighted during B2VI	Department	Resolution of Complaint	Remarks
contt of pyt ghar	Rural Development Department	No	
Const of family health center	Health and Medical Education Department	No	
const of community center and play ground	Rural Development Department	No	
improvement of drainage center	Rural Development Department	No	
ration department	Department of Food, Civil Supplies and Consumer Affairs	No	

## Planning, Execution & Trainings

Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20 Yes

**If no, reason thereof**

**Whether the schemes and activities approved under  
GPDP for 2019-20 are under implementation** Yes

**Whether Panchayat-wise disaggregation of the  
resources earmarked for the schemes for 2020-21  
has been done by the Sectoral Officers** Yes

**If no, reason thereof**

**Whether Public Information Board indicating the  
schemes with allocation for the year 2020-21 has  
been installed in Panchayat Ghar or at some  
prominent place** Yes

**If no, the officer should get it installed and confirm  
whether\_public\_information\_board\_confirm\_reason**

**Whether the meeting schedule of Gram Sabha has  
been prepared and uploaded on GPDP Portal for  
preparation of GPDP 2020-21** No

**If no, the visiting officer to ensure that the meeting  
schedule is framed in his/her presence and confirm**

**whether\_the\_meeting\_schedule\_confirm\_reason** WILL BE PREPAID BY 30-11-2019

**Whether the frontline workers of the subjects  
transferred to the Gram Panchayats are  
participating in the scheduled Gram Sabha meetings** Yes

**If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings**

<b>1st Meeting Date (2019-11-01)</b>			<b>2nd Meeting Date ()</b>
0	Animal/Sheep Husbandry Deptt.	FDA	0
1	Agriculture Department	AEA	1
2	Industries & Commerce Department	ARO	2
3	Animal/Sheep Husbandry Deptt.	SEC	3

**If no, reason thereof**

**Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting** Yes

**If no, Reason thereof**

**Whether the GPDP Plans are being approved by the Gram Sabha** Yes

**If no, reason thereof**

**Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal** Yes

**If no, reason thereof**

**Whether the critical gaps indentified in the Panchayat during Mission Antyodaya Survey, 201 9 are being bridged while preparing GPDP plan for 2020-21** Yes

**If no, reason thereof**

**Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit** Yes

**If no, reason thereof**

**Is the Social Audit Committee framed in B2V1 conducting social audit** Yes

**Whether the issues raised during the audit are being redressed by the department concerned** Yes

**If no, reason thereof**

**Whether, the capacity building and training has been imparted to the elected representatives** Yes

**If yes, provide details**

No of Elected Representatives trained	Place of training	Theme of training	No of days
1	PANCHAYAT BHAWAN	AWARENESS OF VARIOUS SCHEMES	3
Quality Of Training		Satisfactory	
Whether any exposure visit within J&K/outside has been conducted		No	
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit			
Whether any digital literacy training has been conducted for Sarpanches		Yes	
If yes, quality of training		Excellent	
Elected representatives		Satisfactory	
General Public		Satisfactory	

## **Individual Beneficiary Oriented Schemes**

**Visiting Officer to fill approximate number beneficiaries covered and approximate number left out**

<b>Schemes / Services</b>	<b>Beneficiaries covered (Nos.)</b>	<b>Pendency (applied but not sanctioned) (Nos.)</b>	<b>Reasons for pendency</b>	<b>Fresh applications submitted to visiting officer (Nos.)</b>
Scholarship for SC/ST/OBC students	18	0	-	0
Scholarship for Minority students	0		-	0
Pension - Old Age	41	56	IN PROCESS	0
Pension - Widow	0	6	IN PROCESS	0
Pension - Disability	0	2	-	0
PM Kissan Nidhi	100	0	-	0
Ayushman Bharat	29	0	--	0
PM Jeevan Jyoti Bima Yojana	0	0	-	0
PM Surakhsha Bima Yojana	0	0	-	0
PM Awas Yojana Grameen	0	0	-	0
State Marriage Assistance Scheme	0	2	IN PROCESS	0
NREGA Job Card	305	0	-	0
Ladli Beti	9	2	IN PROCESS	0
Swachh Bharat Mission - Individual Household Toilets	239	120	NON AVAILABILITY OF FUNDS	0
PM Ujjwala Yojana	0	0	-	0
Ujala	6	0	-	0
Jandhan Account	20	0	-	0
PM Matru Vandana Yojana	0	0	-	0

**Visiting Officer to fill number of cases pending and fresh demands**

<b>Schemes / Services</b>	<b>No. of cases pending</b>	<b>Reasons for pendency</b>	<b>Fresh demand/applications submitted (Nos.)</b>
Piped Water Connection	0	-	0
Electricity Connection	0	-	0

## **Doubling Farmers Income**

**Topography of the Panchayat: Semi-**

**Hilly/Hilly/Plain/Kandi**

Plain

**Major sources of irrigation**

Canal

**Others (please specify)**

**Status of adequacy of irrigation facility in the Panchayat** Sufficient

**Are there any un-tapped irrigation sources in the Panchayat** No

**If yes, please specify**

**Any other water body**

**Is there any area which can be developed by way of water conservation measures for irrigation purposes** Yes

**If yes, please specify** NEAR CREMATION GROUND KHANPUR

**Whether the Panchayat has potential for drips/sprinkler irrigation** Yes

**No. of farmers who use drip/sprinkler irrigation in the Panchayat** 5

**No. of farmers who intend to use drip/sprinkler irrigation** 14

**Any suggestions to improve irrigation facilities in the Panchayat** REGULAR DISILTING OF CANALS

**Farmers using High Yielding Variety seeds (Approx.%age)** 25

**Are adequate HYV seeds available to the farmers** Yes

**If no, reasons thereof**

**No. of farmers without Kissan Credit Card** 40

**No. of farmers who have availed loan facility through KCC during 2019(Nos.)** 134

**No. of farmers who applied for KCC Loan but not provided so far (Nos.)** 0

**Problems being faced by farmers in availing KCC loan** Any other problem, please specify,

<b>Any other problem, please specify</b>	-
<b>Suggestions for improving the process of availing loan under KCC</b>	--
<b>How is agriculture/horticulture produce sold</b>	Through_unorganized_market
<b>Any other, please specify</b>	
<b>If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing</b>	THROUGH ORGANIZED MARKET
<b>Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce</b>	INSURANCE OF THE CROPS
<b>Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat</b>	No
<b>If yes, please specify</b>	
<b>Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department</b>	Poor
<b>Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units</b>	
<b>Suggestions for encouraging more households/farmers to set-up new units</b>	LON INTEREST RATE INSTALLATION OF DAIRY POULTRY
<b>List 5 suggestions in order of priority which can help in increasing income of farmers/rural households</b>	
REGULAR AWARENESS CAMP	
LON INTEREST RATE	
-	
-	
-	

## Public Grievances & Good Governance

<b>Whether Aadhaar card has been provided to all people in the Panchayat</b>	No
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<b>If no, the number of people in the Panchayat yet to get Aadhaar card</b>	200	
<b>Overall satisfaction level of the people about the ration shops</b>	Good	
<b>Irregular opening</b>	Yes	
<b>Inadequate Stock</b>	No	
<b>Overcharging</b>	No	
<b>Rude behaviour of store owner</b>	No	
<b>Long distance to be covered to reach the store</b>	No	
<b>Non-display of rates</b>	No	
<b>POS machine not working</b>	No	
<b>Any other</b>	No	
<b>Other Problem Specify</b>		
<b>Number of FIRs registered in last 3 months</b>	15	
<b>Are people generally satisfied by response of Police to complaints</b>	Yes	
<b>Is copy of FIR given to people</b>	Np	
<b>Are people satisfied about the overall security situation in Panchayat</b>	Yes	
<b>Any suggestions</b>	-	
<b>Are departmental staff available</b>	Good	
<b>Are departmental staff responsive</b>	Good	
<b>Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries</b>		

<b>Department</b>	<b>Average time taken</b>	<b>Remarks / Details, if any</b>
Revenue	Within 1 Month	
Social Welfare	Within 1 Month	
Police Station	Within 1 Month	
PHE	Within 1 Month	
PDD	Within 1 Month	
Array	Within 1 Month	

**Any specific observation or complaint regarding any particular department**

## Others

Whether land has been identified within  
Panchayat for collection and disposal of plastic waste No

Whether Panchayat Plastic Collection and  
Disposal plan is ready No

Number of children in the age group of 4-14 years  
in the Panchayat 300

Number of children in the age group of 4-14 years  
enrolled in the schools 300

Is there any High/Higher Secondary school with  
more than 40% girl students No

If yes, details of schools

Whether RDD has provided Sanitary Napkin  
Vending Machines in any of the above Schools

If yes, whether the machine is functional

Whether RDD has provided Sanitary Napkin  
Incinerator in the above Schools

If yes, whether the incinerator is functional

## General Assessment of the Visiting Officer

Urgent public requirements in order of priority

Sno	Department	
1	Rural Development Department	drainage problem in the panchayat
2	Rural Development Department	no panchayat ghar building
3	Public Works Department	up gradation of link road
4	Rural Development Department	no public distribution center available in the panchayat
5	Power Development Department	requirement of power station
6	Planning, Development and Monitoring Department	new angarwadi center needs to be opened in the panchayat
7	Planning, Development and Monitoring Department	development pf public park

**Any major complaint brought to notice of the visiting officer**

Sno	Department	
1	Rural Development Department	drainage

**Overall assessment of visit (Public Services)**

Average

**Overall assessment of visit and Suggestions**

Major demand of sarpanch was to release of funds for the evacuation of work in back to village 1 govt land for play ground at village khanpur near nikki tavi