

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **Rakesh Kumar Hanuman**
Executive Engineer
- Designation: **XEN, PHE City-II, Jharkhand**
- Department/Place of posting: **PHE DEPT.**
- Mobile No: **94191 65778**
- Email Id: **venkatesh@gmail.com**
venkatesh
- Home District: **Jharkhand**
- Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **Sakrah Upper**
- Local Government Directory (LGD) code of the Panchayat: **240571**
(To be sourced from Rural Development Department/DC)
- Name of CD Block: **Bishuadi**
- Name of Tehsil: **Bishuadi**
- Name of District: **Jharkhand**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **01**
- No. of hamlets in the Panchayat: **Nil**
- No. of households in the Panchayat: **511**
- Population (approx.) of the Panchayat: **2471**

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	CDPO	Anguram Kumar
2	Street Light	Dr. Anshu
3	Su Bazar	Mr. Laxmi Sharma Manager
4	Rural Development	Dr. Kulbir Singh Jais
5	Health	Pharmacist
6	PDD PUD PHE	JE JE JE
7	Agriculture Animal Husbandary	ASH Vet Doctor
8	Primary Secondary Education	Sh. Arjun Kumar JE Principal

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: **Yes/No/Under construction**
- Whether functioning in: **Own building/Other government building/Private building**
- Whether land is available for construction of the Panchayat Ghar: **Yes/No**
- Whether the BDC office has been established (in case the officer visits block Panchayat): **Yes/No/Not applicable**

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iii. If not, whether the building for BUC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BUC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No —

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: _____

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: _____

iii. Whether the Kargai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No Disc not attached

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Self ✓	Yes/No ✓	—	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
ICDS (Literature)	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
Own resource of Panchayat	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 16 No. (160 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: _____ No. (_____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ✓

2) BDO ()

3) Others (specify): _____

g. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: yet to start

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided in Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 6.30 lakh

✓ No. of works approved: 02

✓ No. of works started: 01

✓ No. of works completed: —

✓ No. of Job Card holders in the Panchayat: 144

✓ No. of man days generated: 112

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
EDO	RDO	Yes/No ✓	
VLW	RDO	Yes/No ✓	
JE	RDO	Yes/No ✓	
COFO	Social Welfare	Yes/No ✓	
TSWD	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
Ic MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Officer	Agriculture	Yes/No ✓	
Horticulture Extension Officer	Horticulture	Yes/No ✓	
Village Functionaries		Yes/No ✓	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. 4-10 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

a) Doctors/Paramedics/other Health staff	(Yes/No) ☒
b) Teachers/STET Teachers	(Yes/No) ☒
c) Anganwadi Workers/Helpers	(Yes/No) ☒
d) AID staff	(Yes/No) ☒
e) JEE/other engineering staff	(Yes/No) ☒
f) Agriculture/Horticulture staff	(Yes/No) ☒
g) Animal Husbandry/Sheep Husbandry staff	(Yes/No) ☒

In case any particular department has shown improvement, please specify:
Rural Development has done quality work of house building work
High Sec. School has done public work also
appreciates the work

Any department whose staff is absent most of the time: _____

Any department whose officials/officers has not visited the Panchayat even once since BZV1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: P.O.D.

vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Disproportionately Ration Cards	Td. S.O.	Yes/No ☒	
Hampering structure for poor children	Social Welfare	Yes/No ☒	
Hampering Ayushman Cards - Pending	Health	Yes/No ☒	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Prob. karta supply A-connection	Pne	Yes/No ☒	
Regular electric cable	P.O.D	Yes/No ☒	Supply started
Subsidized Product cheaper system	P.O.D	Yes/No ☒	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: Per Gram Sabha was prepared already

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Gher or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Meeting schedule has been prepared

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (24/11/2019)			2 nd Meeting Date (25/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	Asst. Agr.	1		
2	Public Works	Supervisor	2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	P.D.D.	JE + Dyt-Sec.	3		
4	Co-operative	Supervisor	4		
5	Public Health	JE or Supervisor	5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

vii. Whether the Gram Sabha Meetings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: It be finalized in the Gram Sabha

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ✓

If no, reason thereof: _____

(V/LW to demonstrate the reports to the Visiting Officer)

1. Whether the critical gaps identified in the Participatory during Mission Antyodaya Survey, 2019 are being bridged while preparing GPCP plan for 2020-21: Yes/No ☒

If no, reason thereof: _____

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ☒

If no, reason thereof: _____

2. Is the Social Audit Committee formed in B2V1 conducting social audit: Yes/No ☒

3. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ☒

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

1. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ☒

If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Tertius-Singpur, Guwahati	Endo-Regional - duties & financial responsibilities	04

2. Quality of training: Poor/Satisfactory/Very Good/Excellent ☒

3. Whether any exposure visit with JK Koushik has been conducted: Yes/No ☒

4. If yes, Visiting Officer to record the experiences of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ☒

5. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ☒

If yes, quality of training: Poor/Satisfactory/Good/Excellent ☒

6. Level of awareness among the elected representatives and general public about the schemes provided to Panchayats: ☒

a. Elected representatives: Poor/Satisfactory/Good/Excellent ☒

b. General Public: Poor/Satisfactory/Good/Excellent ☒

Visiting officer to read out the schemes from the pamphlet (attached)

4. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill appropriate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pending (applied but not sanctioned) (Nos.)	Reasons for pending	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	33			
Scholarship for minority students	1			
Pension - Old Age	58			
Pension - Widow	20			
Pension - Disability	1			
PM Kisan Mdt	1			
Ayushman Bharat	350			
PM Jeevan Jyoti Bina Yojana	400			
PM Sukshma Bina Yojana	-			
PM Kisan Vigraha - Garantee	06	06	After husband's death	
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Persons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	104	—	—	— 08
Lat Bell	120	—	—	—
Swachh Bharat Mission Individual Household Toilets	11	—	—	—
PM Ujjwala Yojana	130	—	—	—
Ujda	98	—	—	—
Jarosan Account	120	—	—	—
PM Matsya Vandana Yojana	12	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

3. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	120	Tube well supply not working	120
Electricity connection	120	Electricity not supplied	120

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

4) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting/Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body: (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
- If yes, please specify: ✓
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: ✓
- No. of farmers who intend to use drip/sprinkler irrigation: (Nos.) ✓
- Any suggestions to improve irrigation facilities in the Panchayat: ✓

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: ✓

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kissan Credit Card 55 (Nos.)

ii. No. of farmers who have availed loan facility through KCC during 2019 12 Nos.

iii. No. of farmers who applied for KCC Loan but not provided so far — Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

- a) Difficult processes and procedures ✓
- b) Delay by concerned Deptt. —
- c) Delay by bank concerned —
- d) Any other problem, please specify: —

v. Suggestions for improving the process of availing loan under KCC:

Document processing at District level needs to be improved.

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

- a) Through organized market (mandi) —
- b) Through un-organized market ✓
- c) Any other, please specify: —
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing. —

iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticultural produce: —

5. DIVERSIFICATION TO HIGH VALUE CROPFruit:

i. Is there any scope/potential for diversification towards high value crop/fruit in the Panchayat: Yes/No ✓

✓ If yes, please specify: —

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	✓		

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent Good

ii. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units —

Sr. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	—	—
3	Sheep Units	—	—
4	Fish Ponds	01	—

A good no. of quereens covers must be.

Prescribed by the State authority

Forman died badly for water for laundry
1. adds better approach for for laundry to protect
particularly laundry & use the exp. machine

N

25

2

Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat; yet to get Aadhaar card:

Overall satisfaction level of the people about the nation shop:
 Point Satisfactory Good Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening.

Yes/No

b) Inadequate stock:

Yes/No ☒ Yes

g) Overcharging:

Yes! For a

d) Fluid behaviour of store owner:

Yes/No: ✓

e) Long distance to be covered to reach the slope

Yes/no ✓

If Non-display of values:

✓

g) POS machine not working

Yacobi

h) any other

III. Number of FIRE registered in last 3 months

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Peshawar? Yes/No

d) Any suggestions:

iv. Public perception:

2. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are department staff responsive: Poor/Good/Very Good/Excellent

V. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	✓ Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month ✓ More than 1 month • Never	
Police Station	✓ Within 1 month • More than 1 month • Never	
PHE	• Within 1 month ✓ More than 1 month • Never	03 No. Menard Pump Station out of the 1, only 2 are y need repairs

III Overall perception of functioning of the government:	Almost all the depts. have shown deep interest in Rural to Village Program. There is except Mtn. North culture Dept.
IV Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)	→ There is a need for maintaining cleanliness in the village. → There is a need for maintaining water supply system. Some issues to be working in tandem with the govt.

Signature of the visiting officer
Name